

CANVAS IOS GUIDE



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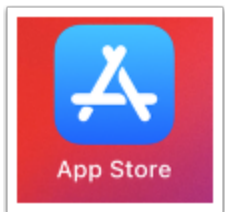
General Information

How do I download the Canvas app on my iOS device?

Download the Canvas app on your iOS device for easier accessibility to course content.

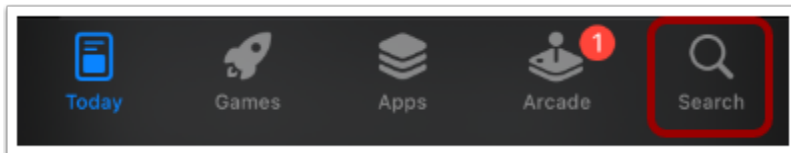
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open App Store



Open your iOS device and tap the **App Store** icon.

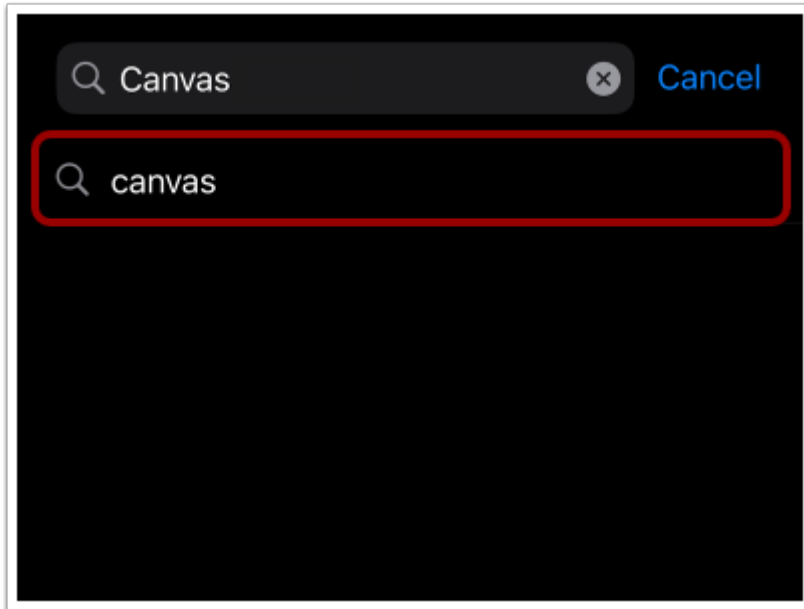
Open Search



In phone devices, tap the **Search** icon at the bottom of the screen.

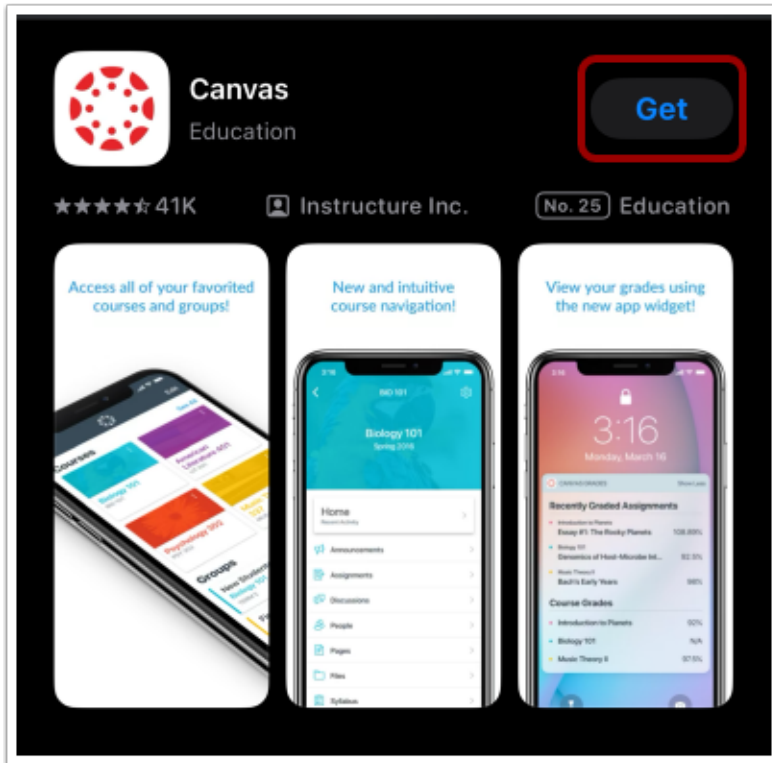
In tablet devices, tap the Search field at the top of the App Store.

Search for App



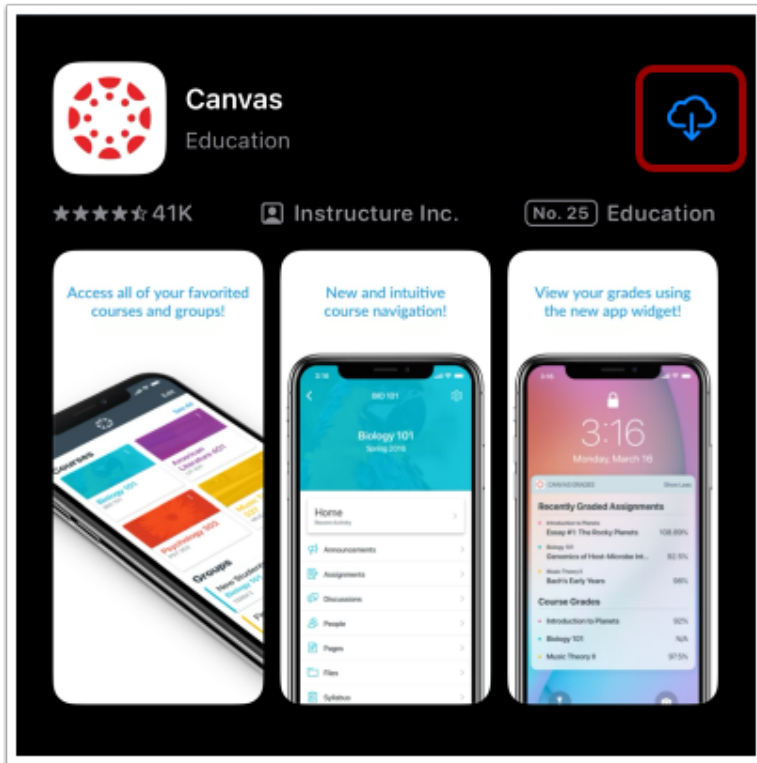
In the **Search** field, type Canvas. Tap the full name when it appears.

Select App



Tap the **Get** button.

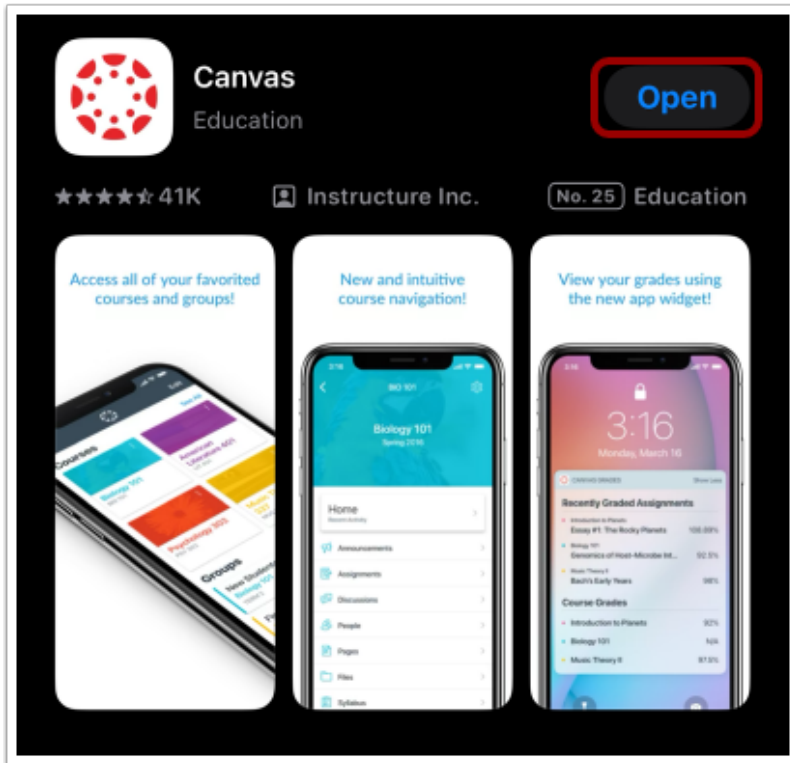
Install App



Install the app per your device's installation method.

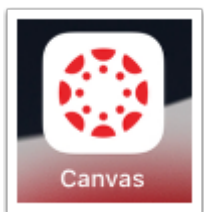
Note: The App Store may ask for your App Store password to download the app.

Open App



When the app has downloaded and installed onto your iOS device, you can access the app immediately by tapping the **Open** button.

View App on iOS Home Screen



You can also open the app on your iOS home screen by tapping the **Canvas** icon.

How do I log in to the Canvas app on my iOS device with a Canvas URL?

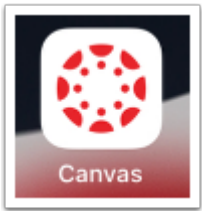
Once you [download the Canvas app](#) from the App store, you can use the app to log in to your Canvas account.

You can enter your institution's name into the app to locate your account. If the app cannot find your institution by name, you can enter your institution's Canvas URL into the app. If you don't know your Canvas URL, you can [log in using a QR code](#), which does not require knowing your Canvas URL for the mobile app.

If you have multiple accounts and do not want to log in to the app every time, learn how to [switch to another user account](#).

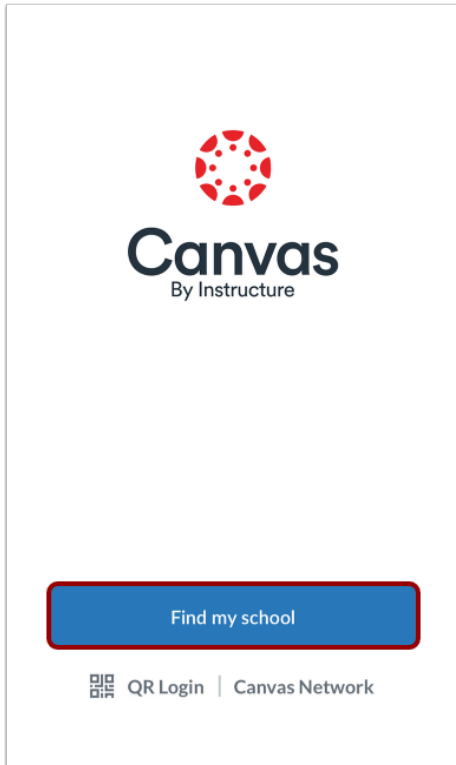
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Canvas App



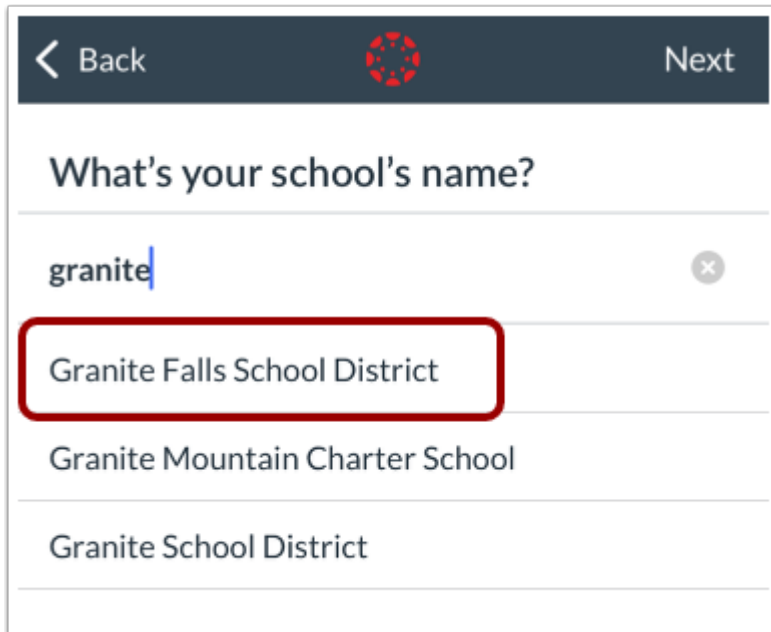
Open your device and tap the **Canvas** icon.


Find Institution




Tap the **Find My School** button.

Search for Institution Name



< Back  Next

What's your school's name?

granite 

Granite Falls School District

Granite Mountain Charter School

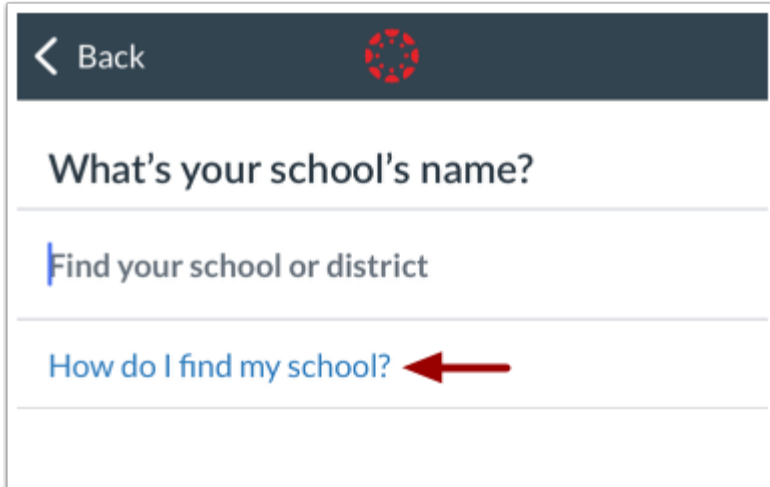
Granite School District

Enter the name of your institution or school district. If the full name appears in the search list, tap the name.

Notes:

- If you are an admin and your school does not appear in the search list, please contact your CSM about mobile smart search.
- To log in to a Free For Teacher account, enter *Free Canvas Accounts* or *canvas.instructure.com* in the search field.

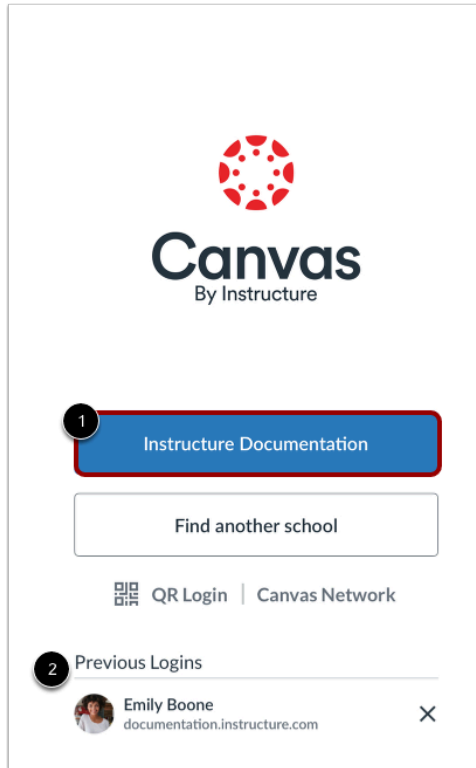
Enter Canvas URL



If the name of your institution does not appear in the search list, you may need to locate your Canvas account by entering the full Canvas URL in the *Find your school or district* text field.

If you don't know your Canvas URL, tap the **How do I find my school?** link. Or you can [log in using a QR code](#), which does not require knowing your Canvas URL.

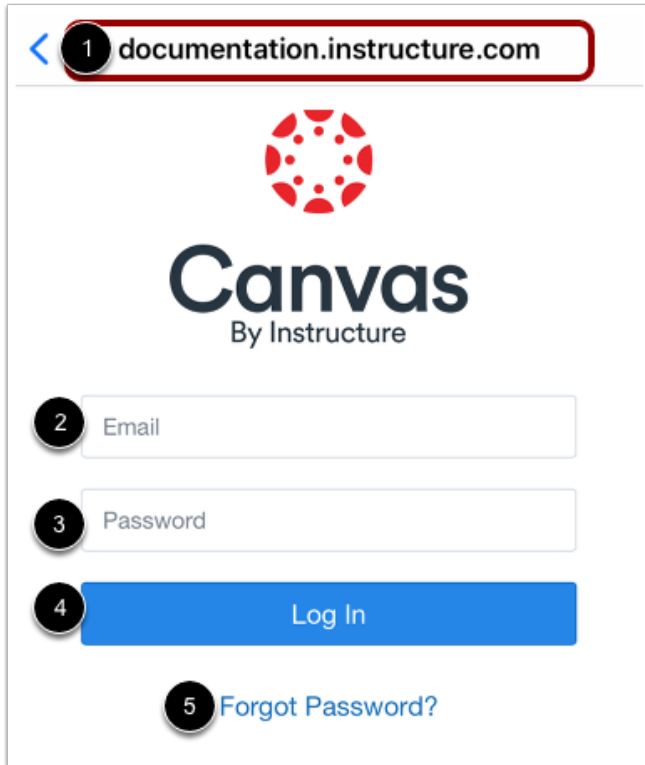
View Previous Canvas URL



If you previously logged into the app, your Canvas URL displays. To log in again, tap the Canvas URL button [1].

If you previously changed users in the app, to log in again, you can tap the user's account [2].

Enter Login Credentials



The screenshot shows the Canvas mobile login interface. At the top, a red address bar contains a back arrow and a URL field labeled '1' with the text 'documentation.instructure.com'. Below this is the Canvas logo and the text 'By Instructure'. There are two input fields: the first is labeled '2' and 'Email', and the second is labeled '3' and 'Password'. Below these is a blue button labeled '4' and 'Log In'. At the bottom, there is a link labeled '5' and 'Forgot Password?'.

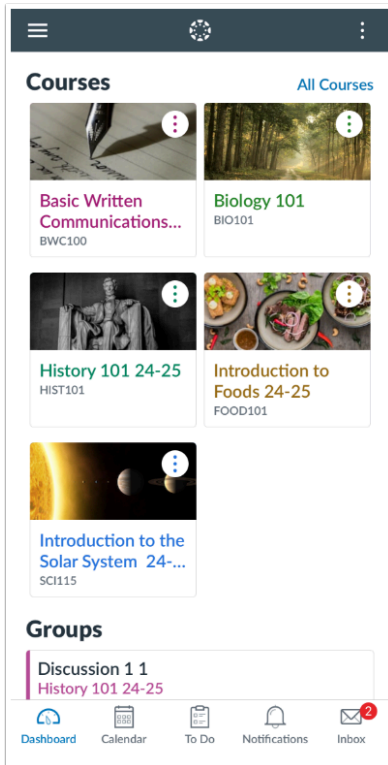
After you've located an account, you can view the Canvas URL at the top of the screen [1]. Enter your email [2] and password [3]. Tap the **Log In** button [4].

If you don't know your password, tap the **Forgot Password?** link [5].

Notes:

- The Canvas email field credential varies according to institution. Some institutions may require a username or account number.
- If your Canvas mobile login page does not show the reset password option, contact your institution if you need to reset your password.
- If your institution requires you to log in to Canvas using their authentication system, you will be redirected to your institution's login page.

View Dashboard



View the Dashboard for your user account.

[Learn how to use the Canvas app.](#)

How do I log in to the Canvas app on my iOS device with a QR code?

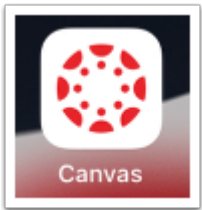
Once you [download the Canvas app](#) from the App store, you can use the app to log in to your Canvas account.

You can [generate a unique QR](#) code from your Canvas web browser to quickly log into the app. This method uses your credentials from the QR code to log you into the app. The QR code is located in your account profile (User Navigation Menu).

If you do not want to locate your Canvas URL every time you log in to Canvas, learn how to [switch to another user account](#).

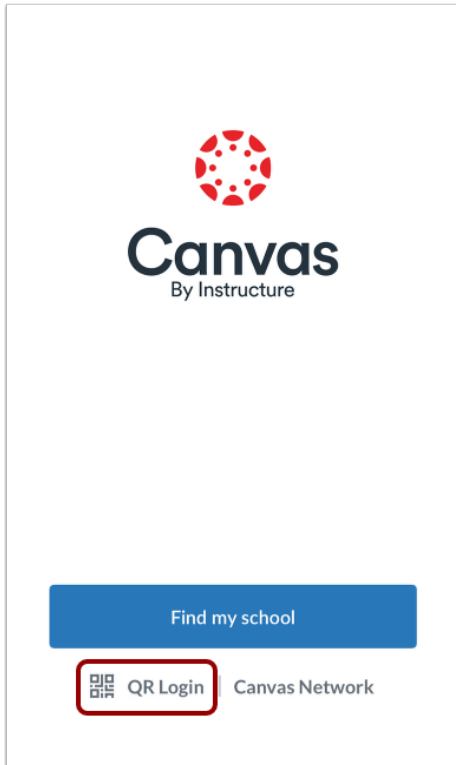
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Canvas App



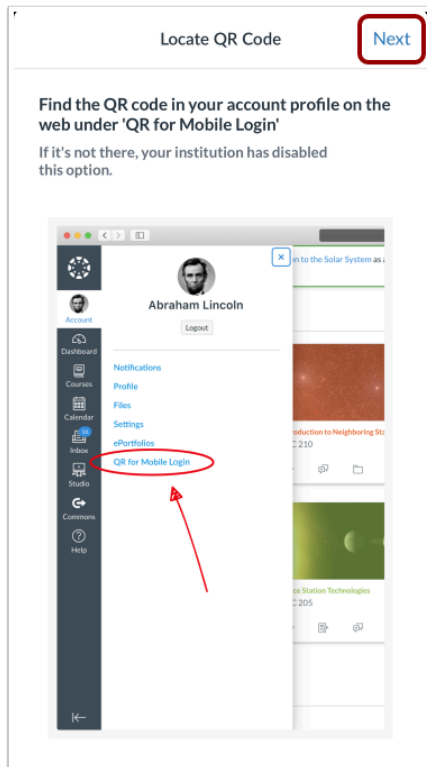
Open your device and tap the **Canvas** icon.

Open QR Login



Tap the **QR Login** link.

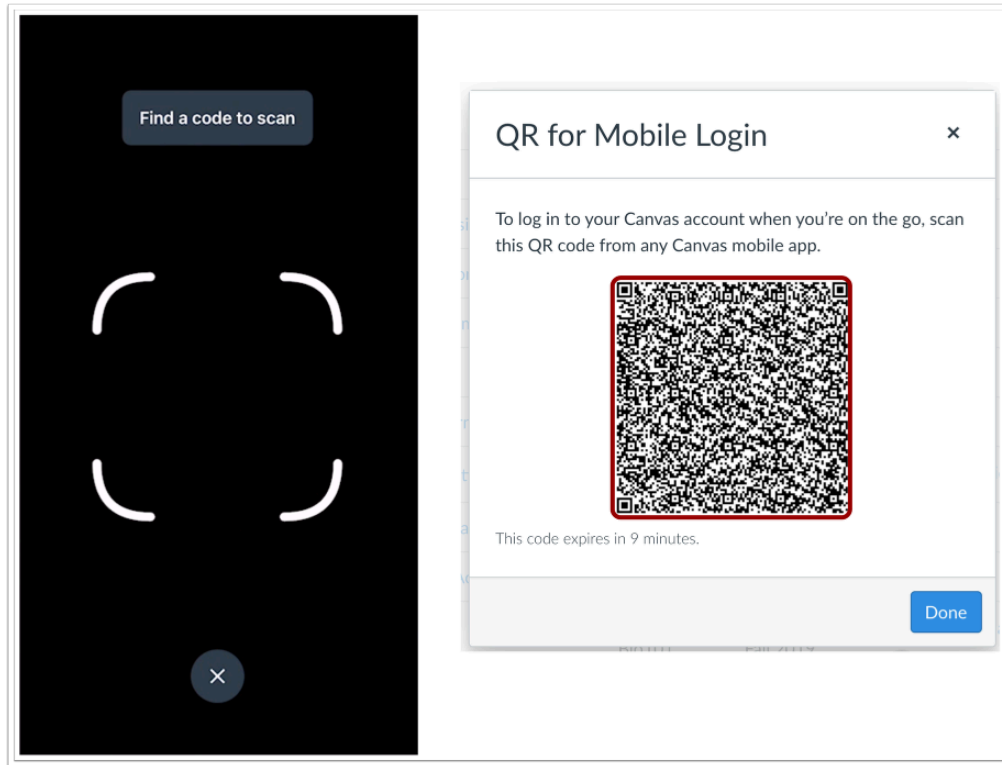
View Instructions



Review the instructions for locating the QR code in the web version of Canvas. The QR code is located in your account profile (User Navigation Menu).

When you have located the QR code, click the **Next** button.

Scan QR Code

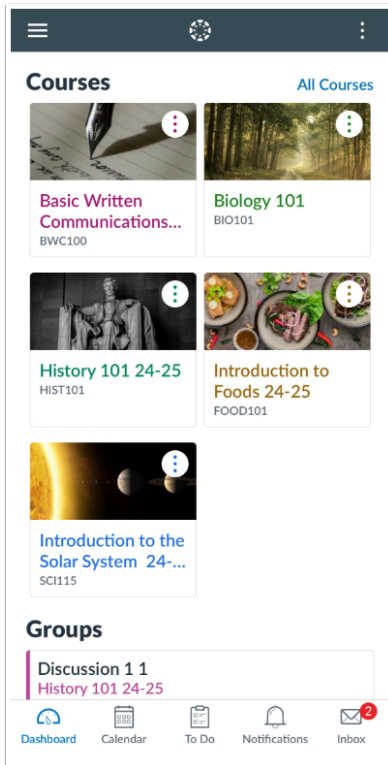


Hold your phone up to your computer screen to scan the QR code. Once the code is located, the app will update automatically.

Notes:

- You may have to grant permission for your phone to use your camera.
- The app may take a few minutes to log you in.

View Dashboard



View the Dashboard for your user account.

[Learn how to use the Canvas app.](#)

How do I use the Canvas app on my iOS device?

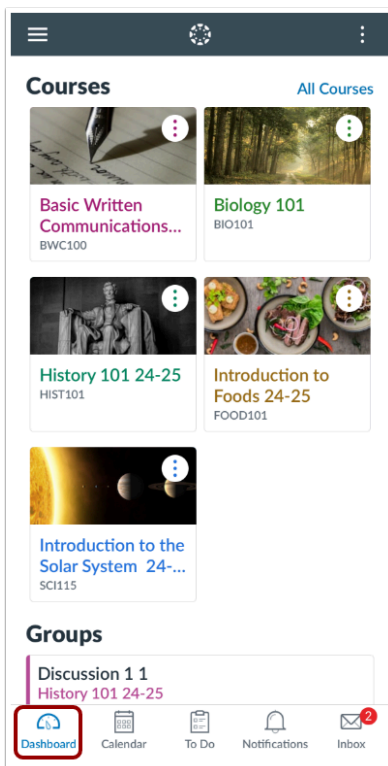
The Canvas app helps you access your courses and groups while you are away from a computer browser. The app provides functionality to view and participate in a course or group, as well as view your course calendars, To-Do items, notifications, Conversations messages, and grades.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note:

- Not all Canvas features are supported on the app at this time.
- The Canvas app uses your device's settings to set the time zone used within the app.
- To change the language displayed in the Canvas app, select a language in Canvas from a web browser, log out of the Canvas app, and log in again.

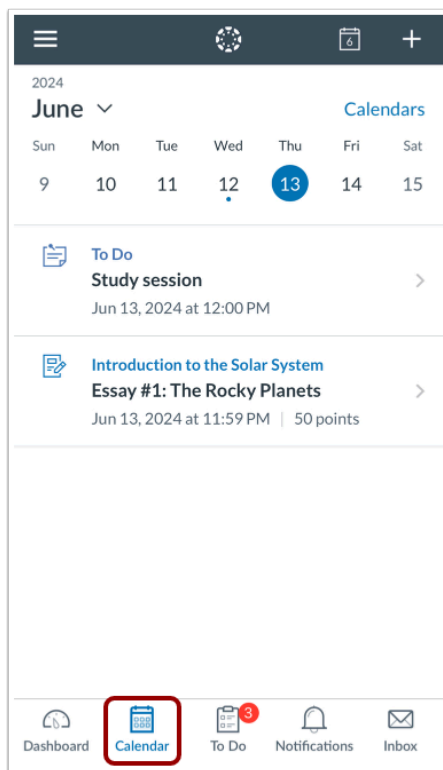
View Dashboard



When you log in to the Canvas app, the default landing page is the Dashboard. Learn how to [change your landing page](#).

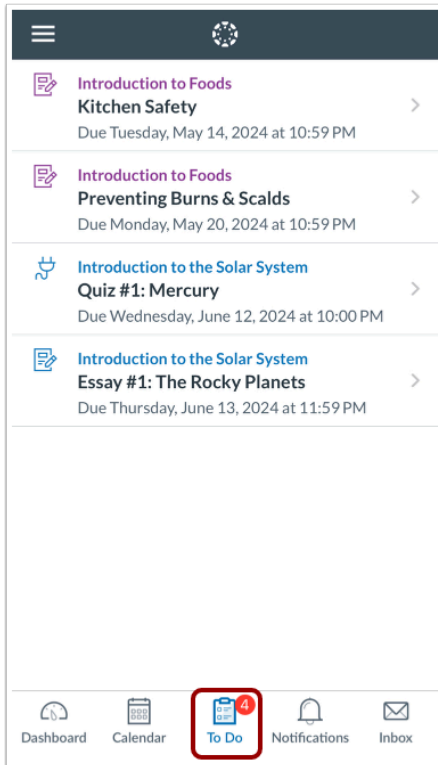
The Dashboard displays all your current courses and groups, including your favorite courses. The Dashboard can also display overall grades in each course. Learn how to [view your Dashboard](#).

View Calendar



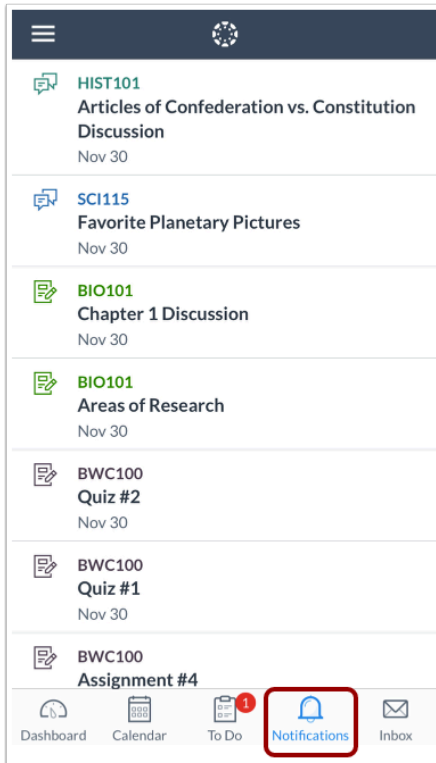
The Calendar displays events and assignments for your courses and groups. Learn how to [view the calendar](#).

View To Do List



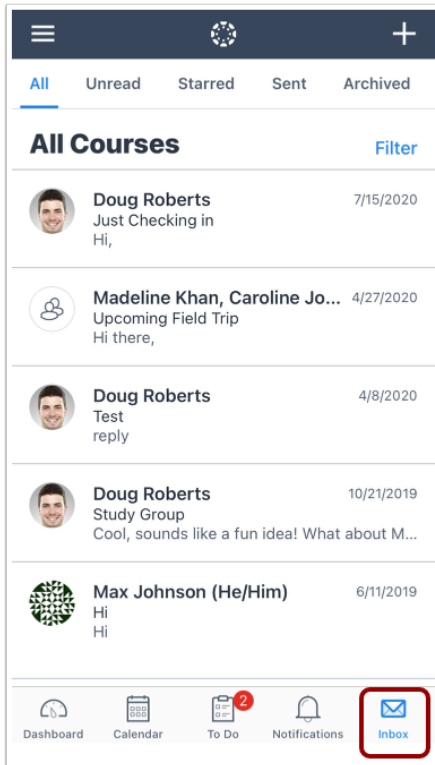
The To Do list gives a quick view of upcoming course activities that have not yet been completed. Learn how to [view the To-Do List](#).

View Notifications



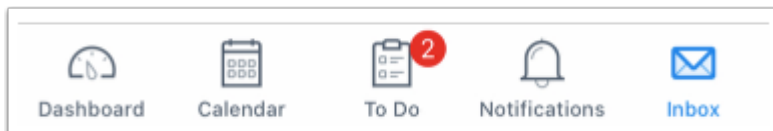
Notifications gives you an overview of all course notifications such as changes to an assignment due date, newly created assignment, course announcement, or a reply to a subscribed discussion. You can also view specific course notifications within each of your courses. Learn how to [view Notifications](#).

View Inbox



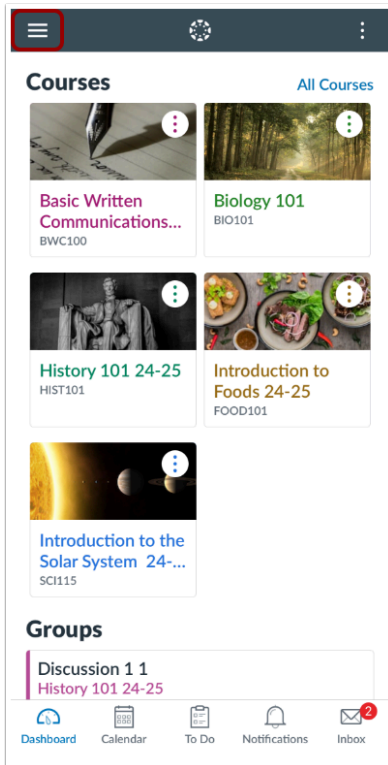
The Inbox displays all Conversations messages in the Canvas app. Learn how to [view the Inbox](#).

View New Items Indicator



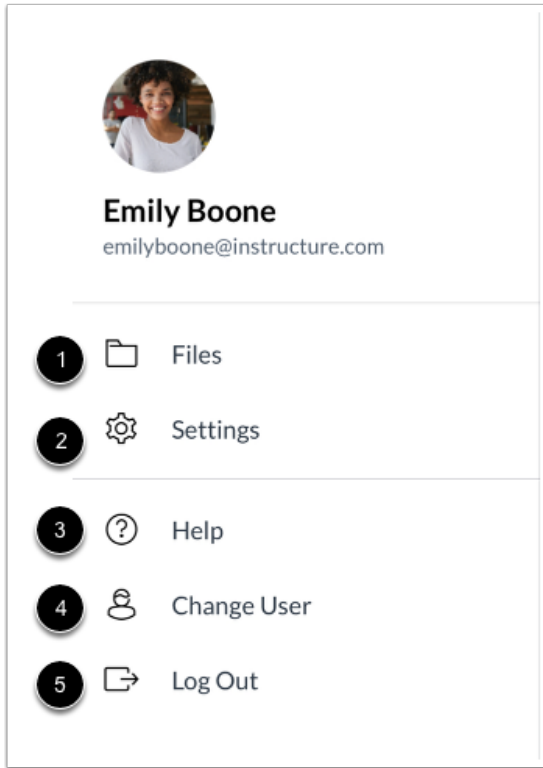
If there are new items in the To Do list or Messages, a red indicator will appear next to the relevant icon. This indicator lets you know about updates in these areas when you are in another part of the app.

Open User Menu



To open the User Menu, tap the **Menu** icon.

View User Menu

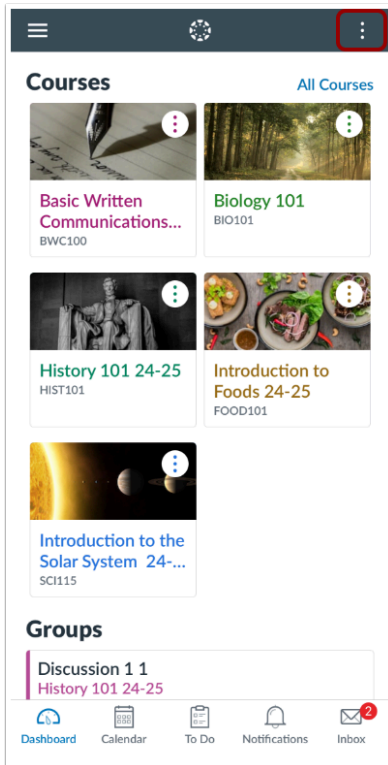


From the User Menu, you can:

- [View your files](#) [1]
- [Manage app settings](#) [2]
- Get [Help](#) with the Canvas app [3]
- [Change users](#) [4]
- [Log out](#) of the Canvas app [5]

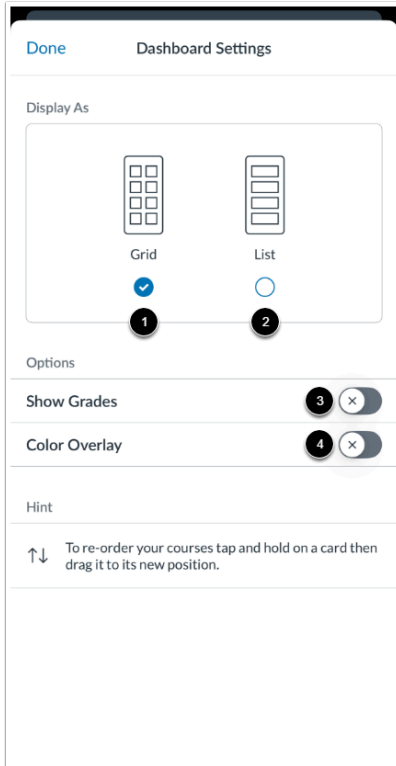
Your User Menu may display other LTI tools, such as Studio and Mastery, that you can access via a mobile browser.

Open Dashboard Settings



To open Dashboard Settings, tap the **Settings** icon.

View Dashboard Settings



In the Dashboard Settings, you can:

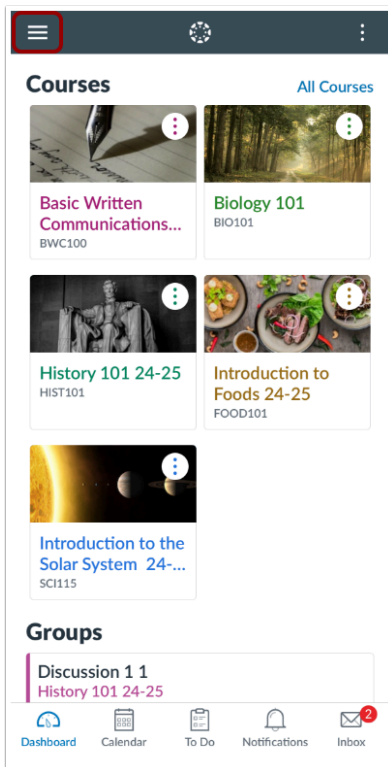
- Display the Dashboard as a grid [1]
- Display the Dashboard as a list [2]
- [Show grades](#) on the Dashboard [3]
- [Overlay a selected color in courses](#) over Dashboard course cards [4]

How do I get help with the Canvas app on my iOS device?

From the Help Menu, you can get help with Canvas directly on your mobile device. Help Menu links may vary across institutions.

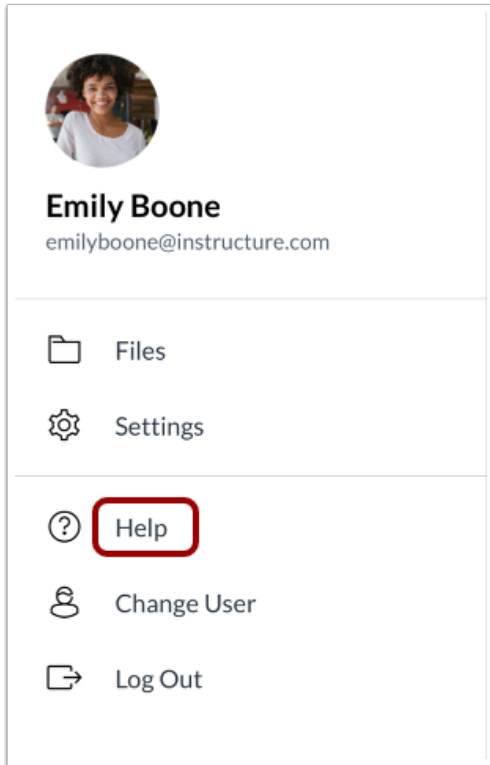
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open User Menu



In the Dashboard, tap the **Menu** icon.

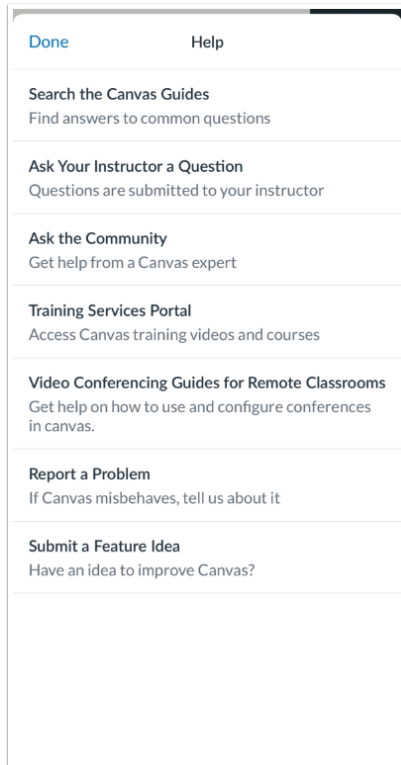
Open Help



Tap the **Help** link.

Note: Depending on your institution, the Help link name and icon may vary.

View Help Menu



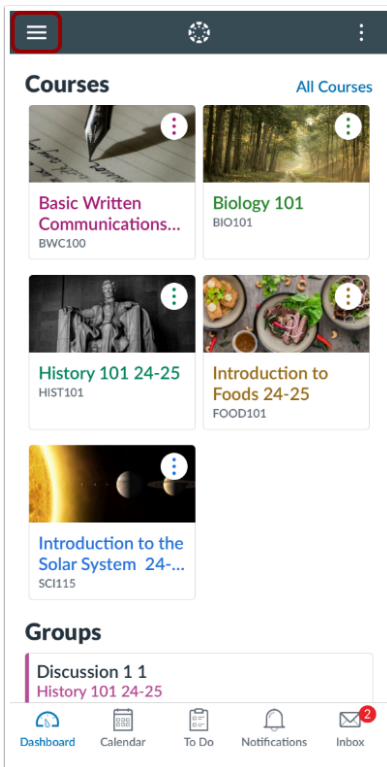
View the Help links provided to you. Available links may vary according to institution.

How do I switch to another account in the Canvas app on my iOS device?

If you use Canvas in more than one account (Canvas URL), you can change between accounts on your device without having to log out of the app.

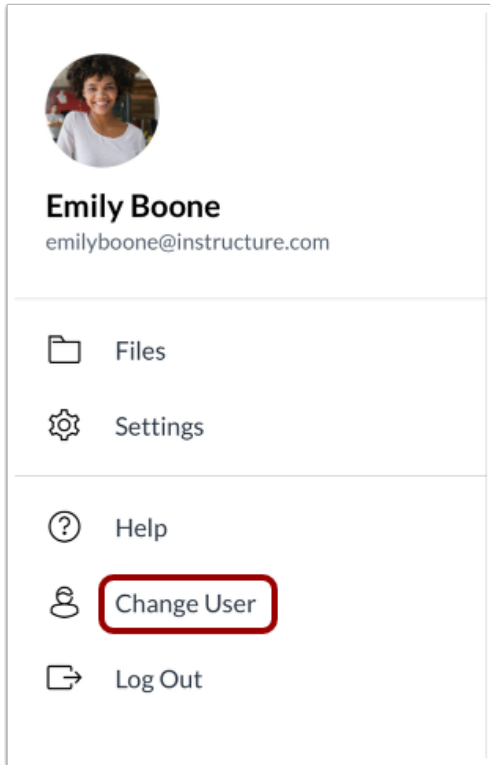
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open User Menu



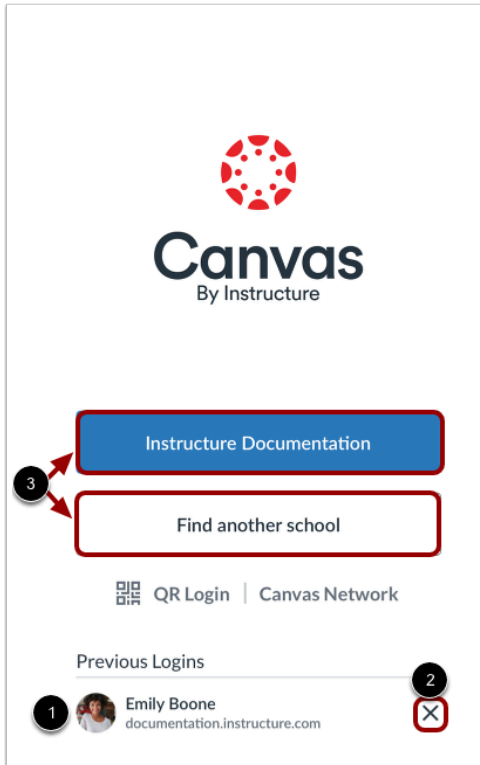
In the Dashboard, tap the **Menu** icon.

Change User



Tap the **Change User** link.

View Login Page



Previous logins appear in the user list. Tap the user profile you want to open [1]. To remove a profile, tap the **Remove** icon [2].

To add an account, [log in to Canvas](#) [3].

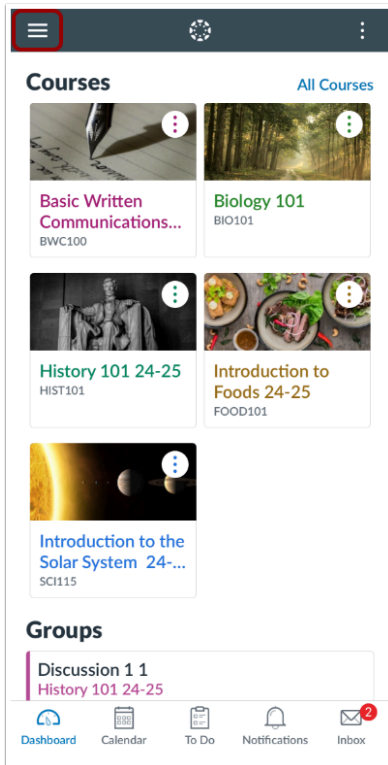
How do I log out of the Canvas app on my iOS device?

You can easily log out of Canvas when you are finished using the app.

You can also [switch users](#) in the Canvas app.

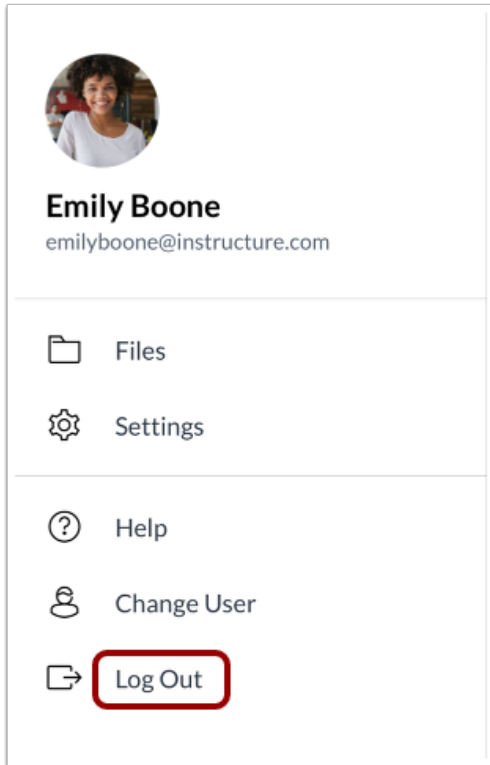
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open User Menu



On the Dashboard, tap the **Menu** icon.

Log Out



Tap the **Log Out** link.

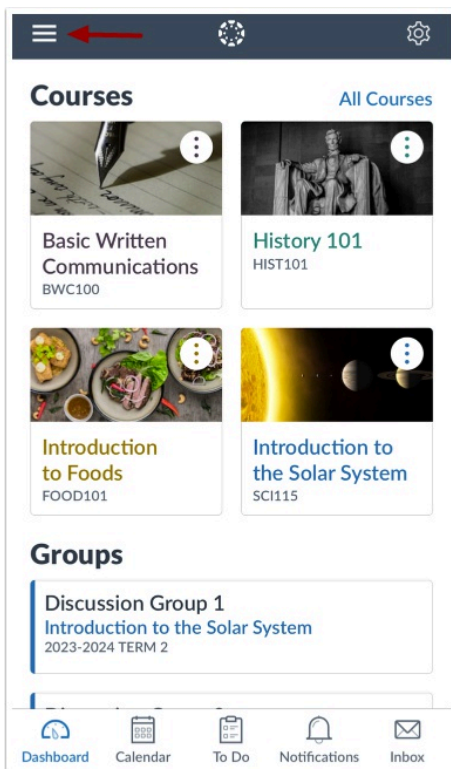
App Settings

How do I set a landing page in the Canvas app on my iOS device?

When you log in to the Canvas app, you can choose which page you want to view as your app landing page. By default, the landing page displays the Dashboard.

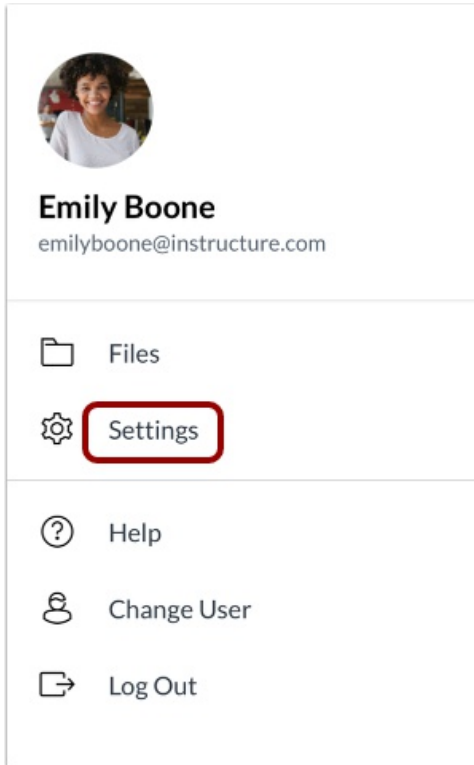
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open User Menu



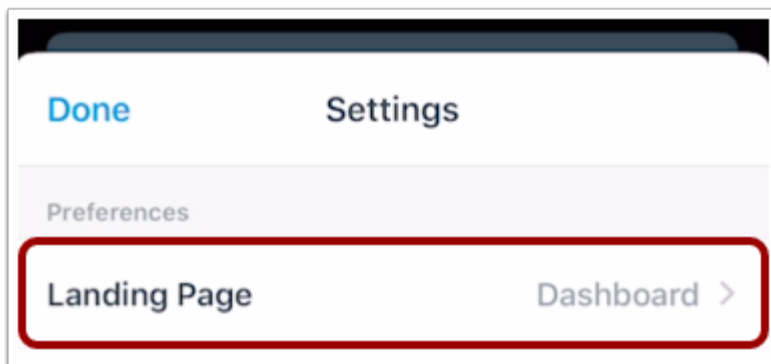
On the Dashboard, tap the **Menu** icon.

Open Settings



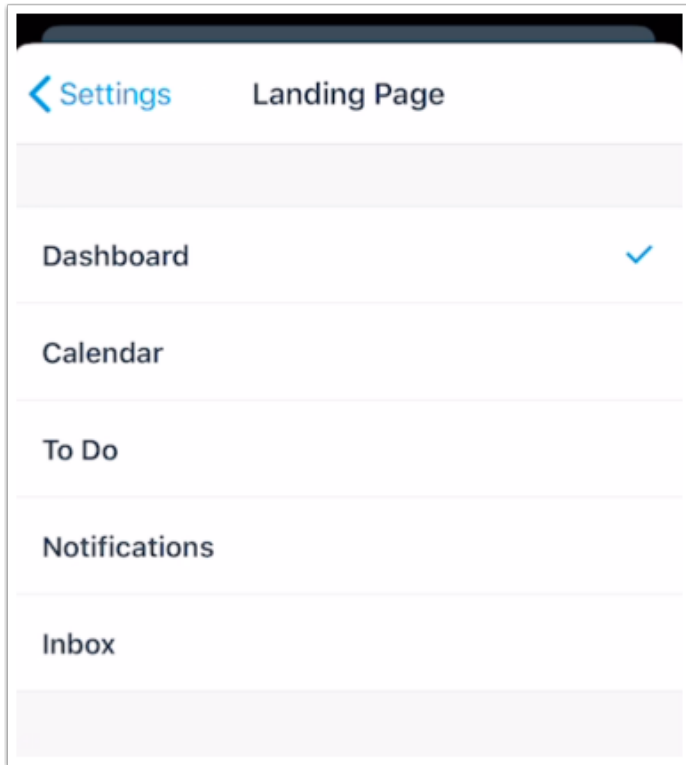
Tap the **Settings** link.

Open Landing Page



Tap the **Landing Page** link.

Set Landing Page



Tap the name of the new page that you want to view when you log in to the app. This change will take effect the next time you log in.

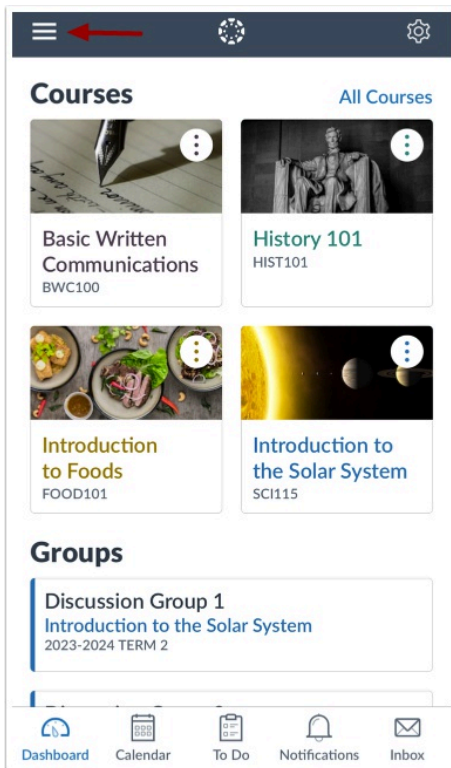
How do I view my user settings in the Canvas app on my iOS device?

You can manage your personal settings in the Canvas app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

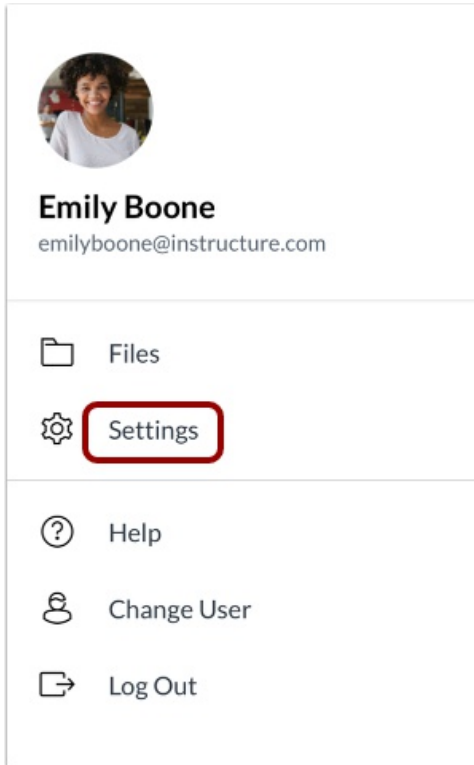
Note: To change the language displayed in the Canvas app, select a language in Canvas from a web browser, log out of the Canvas app, and log in again.

Open User Menu



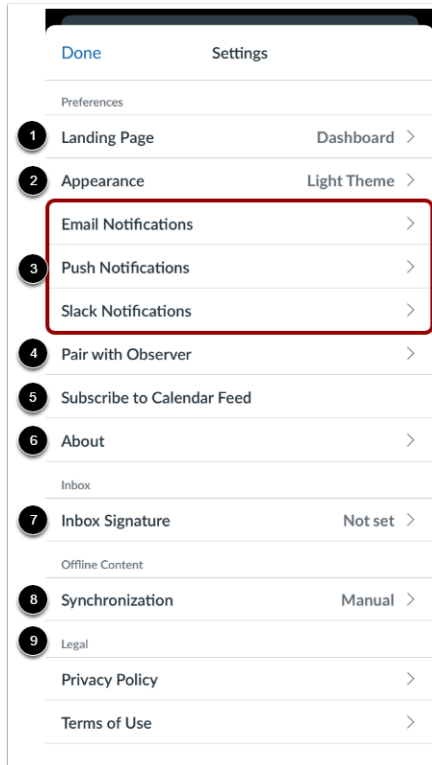
On the Dashboard, tap the **Menu** icon.

Open Settings



Tap the **Settings** link.

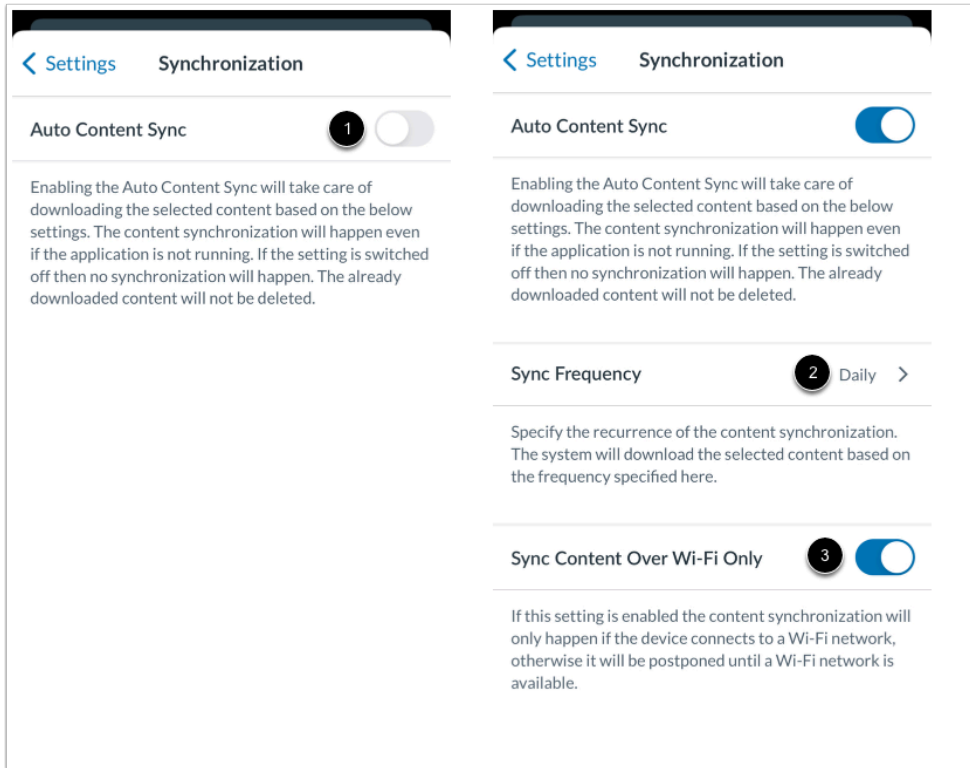
View App Settings



You can change the following settings in the app:

- Set your app [landing page](#) [1]
- Set your app [theme](#) [2]
- Set available [Notification Preferences](#) in the app [3]
- Send a [pairing code](#) to an observer [4]
- View your [calendar subscription link](#) [5]
- View details about the app [6]
- Set Your Inbox Signature [7]
- View offline course content synchronization (if enabled) [8]
- View app legal information [9]

View Offline Course Content Synchronization Settings



To enable the automatic course content sync, tap the **Auto Content Sync** toggle [1].

Select the course content sync frequency. You can select daily or weekly by tapping the **Sync Frequency** menu [2].

To sync content over a Wi-Fi network, tap the **Sync Content Over Wi-Fi Only** toggle [3].

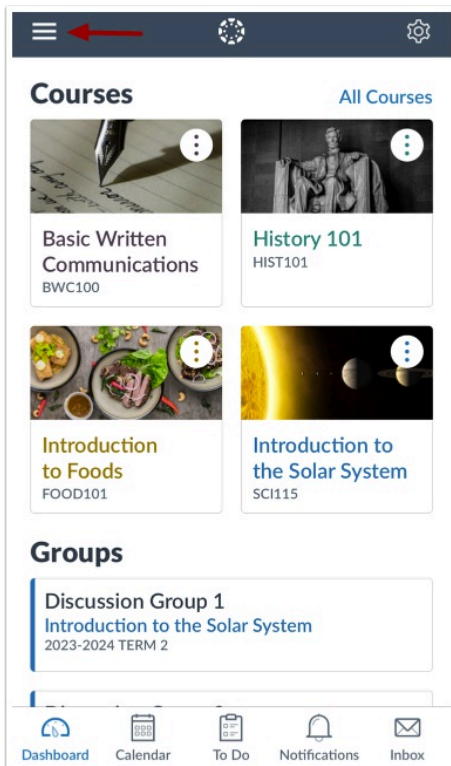
How do I set Notification Preferences in the Canvas app on my iOS device?

You can set notification preferences in the Canvas app to receive updates about your Canvas courses. Once notifications are selected, notifications are sent to you even if you have not opened the Canvas app. You can choose to set notifications for specific communication channels, or you can set notifications for all your available channels.

Communication channels in the Canvas app match the same notification options within your Notification Preferences in the browser version of Canvas. Any preferences updated in the app will be reflected in the browser version.

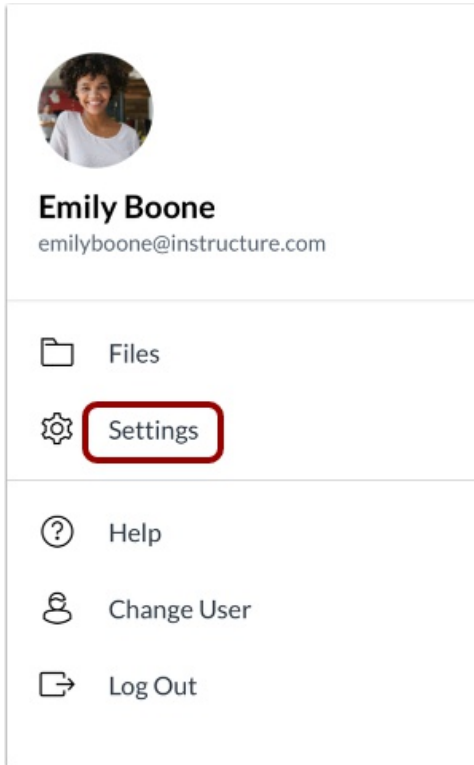
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open User Menu



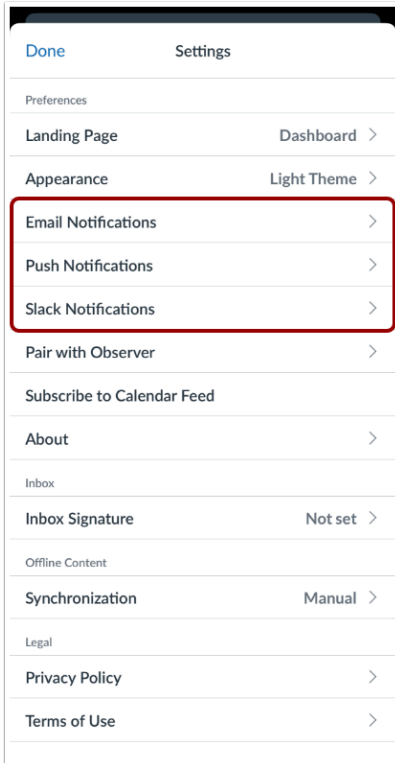
On the Dashboard, tap the **Menu** icon.

Open Settings



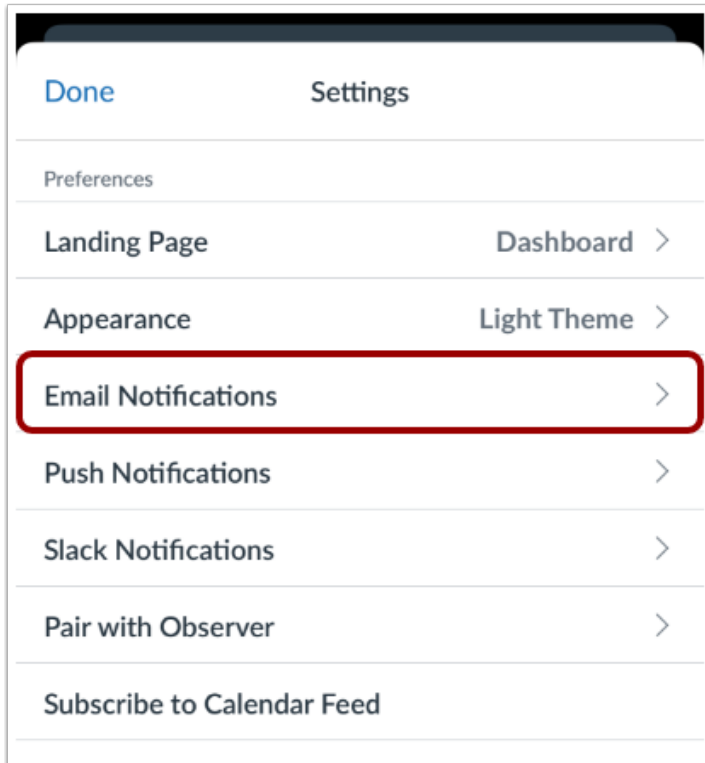
Tap the **Settings** link.

Select Communications Channel



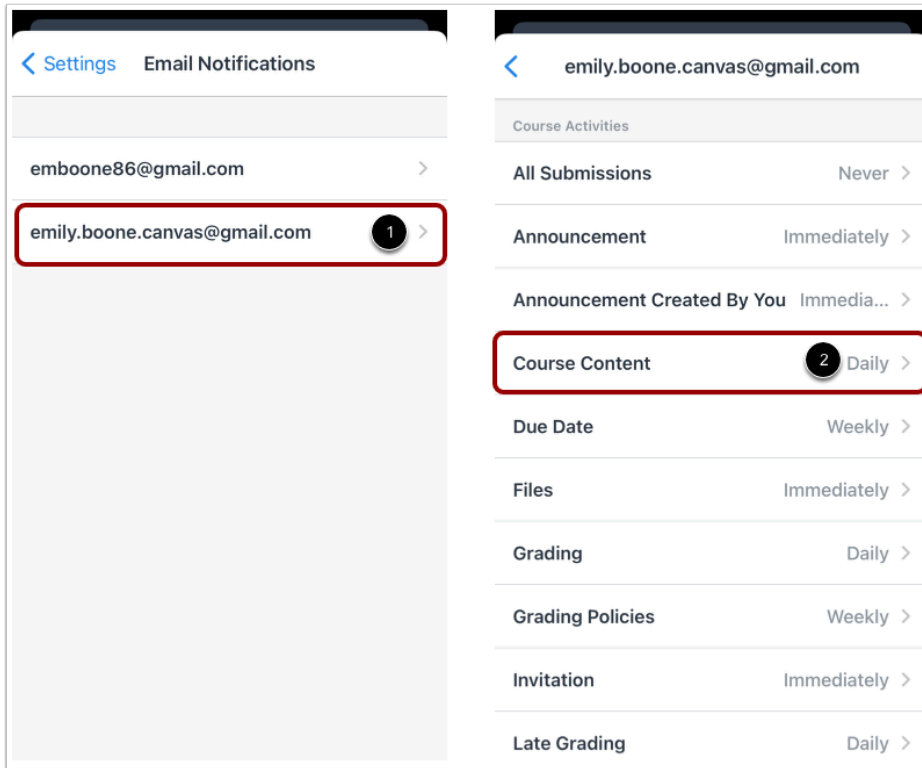
All notification communication channels available to you display in the Settings page.

View Email Notifications



The Email Notifications link displays all email addresses added to your account.

Set Notification Preferences

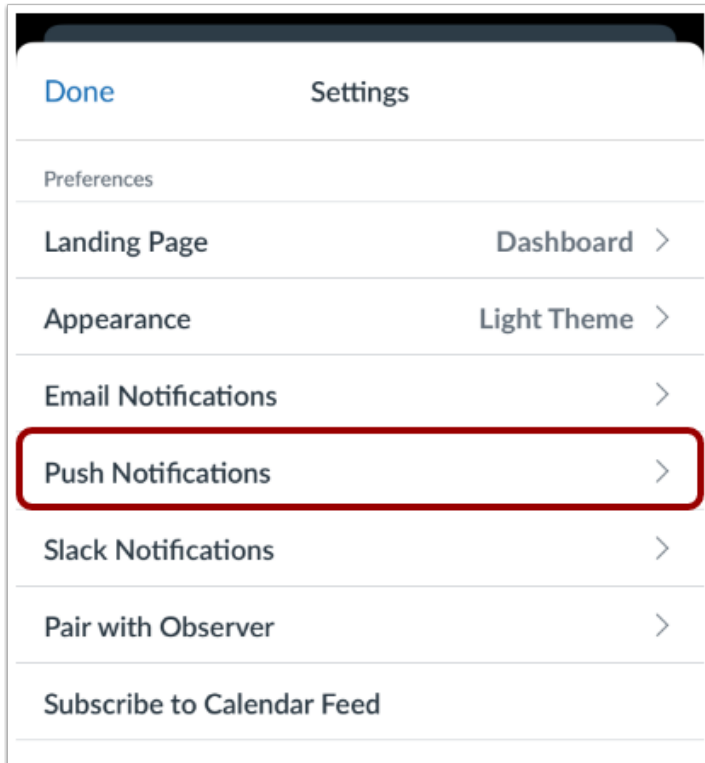


The Email Notifications link displays all email addresses added to your account. Tap the email address where you want to set notifications [1].

Email notifications match the notification types set in the browser version of Canvas. Options include Immediately, Daily, Weekly, or Never.

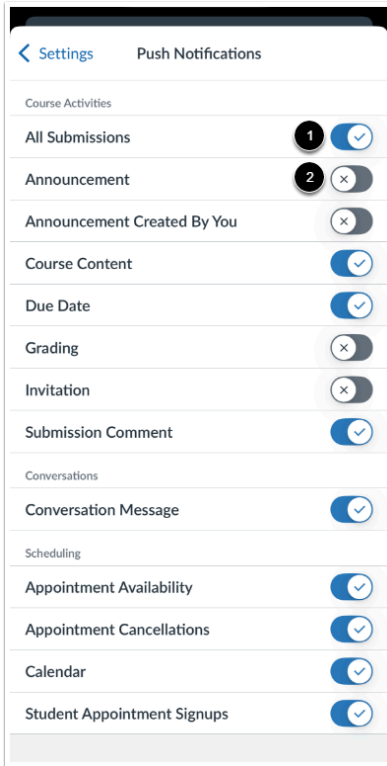
To change a notification email frequency, tap the notification name [2]. A list will display with the list of frequency options. Tap the name of the desired frequency.

View Push Notifications



The Push Notifications link displays all the available features that you can receive notifications for.

Set Push Notification Preferences

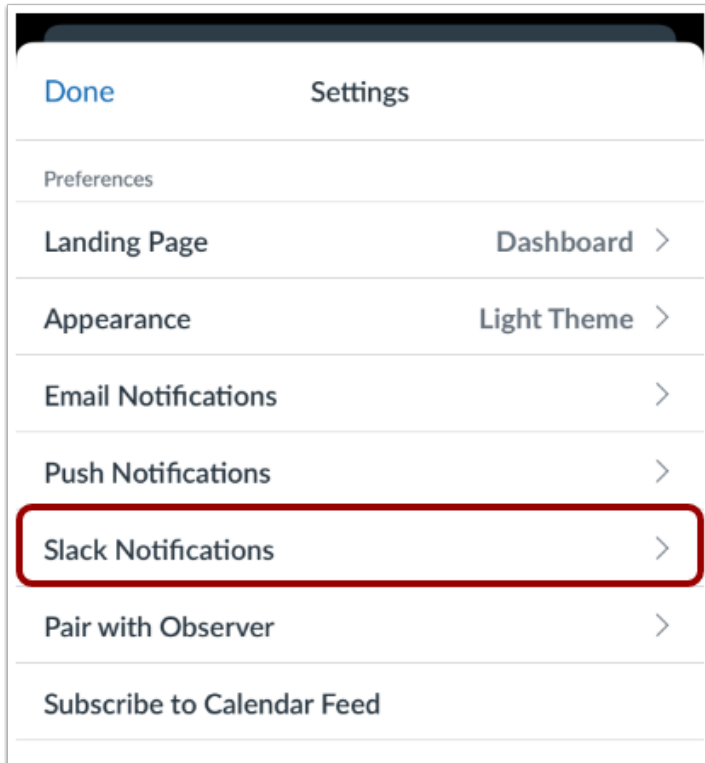


By default, all push notifications can either be on or off.

Enabled push notifications show the toggle to the right [1] and are sent ASAP.

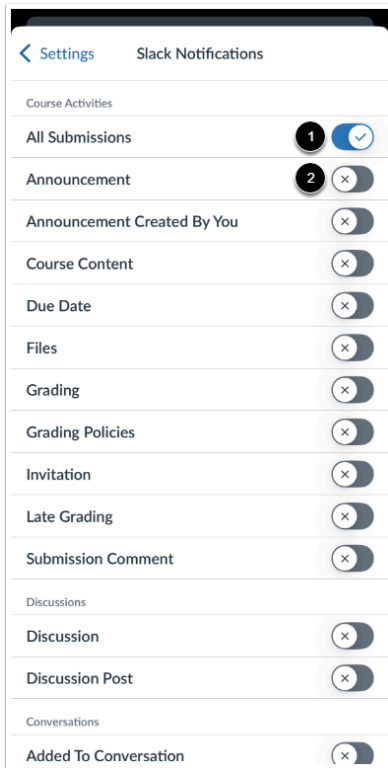
To disable a push notification, tap the slider (toggle will be on the left) [2]. Disabled push notifications are never sent.

View Slack Notifications



The Slack Notifications link displays all the available Slack features that you can receive notifications for.

Set Slack Notification Preferences



By default, all push notifications can either be on or off.

Enabled Slack notifications show the toggle to the right [1] and are sent ASAP.

To disable a Slack notification, tap the slider (toggle will be on the left) [2]. Disabled Slack notifications are never sent.

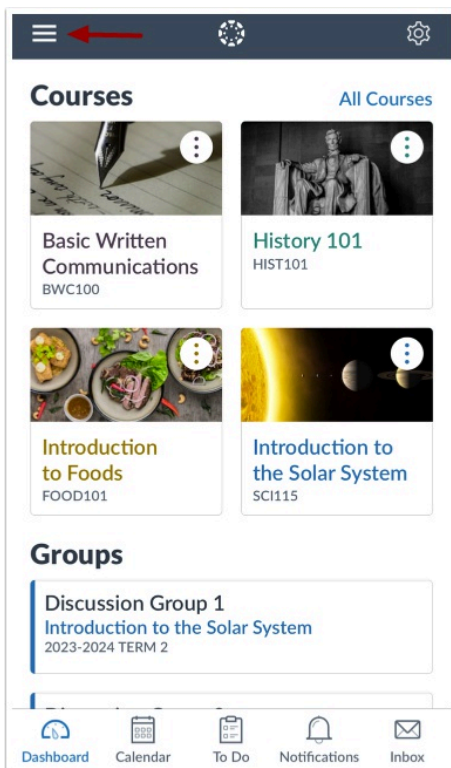
How do I send a pairing code to an observer in the Canvas app on my iOS device?

You can generate and send a pairing code for an observer in the Canvas app to connect with your account. The pairing code will expire in seven days or after one use.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

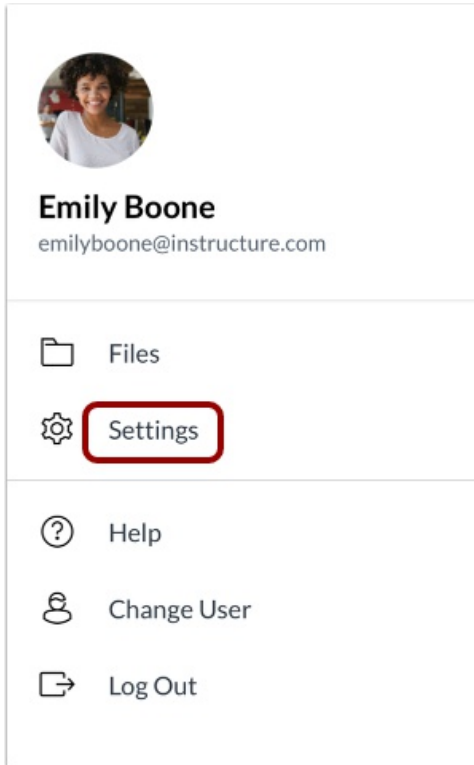
Note: If the Pair with Observer link doesn't display in your User Settings, self registration has not been enabled in your account.

Open User Menu



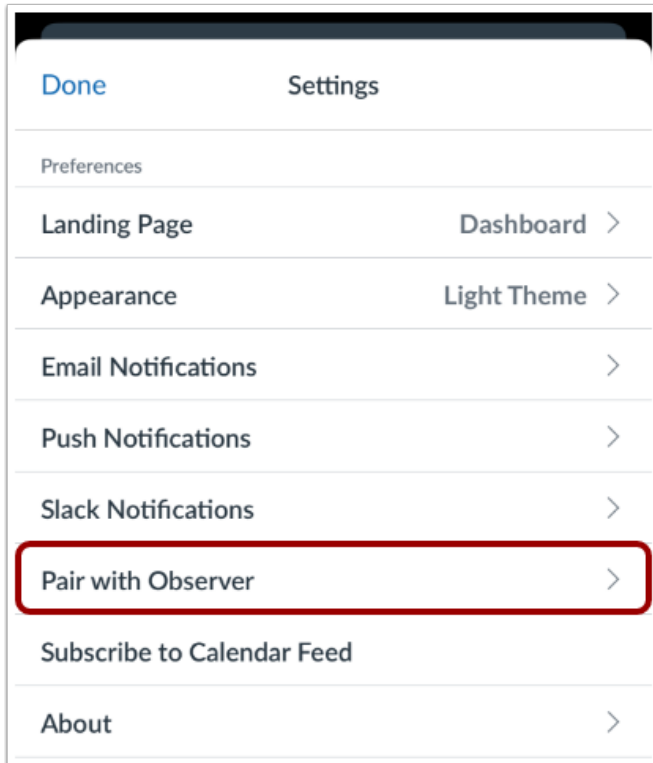
On the Dashboard, tap the **Menu** icon.

Open Settings



Tap the **Settings** link.

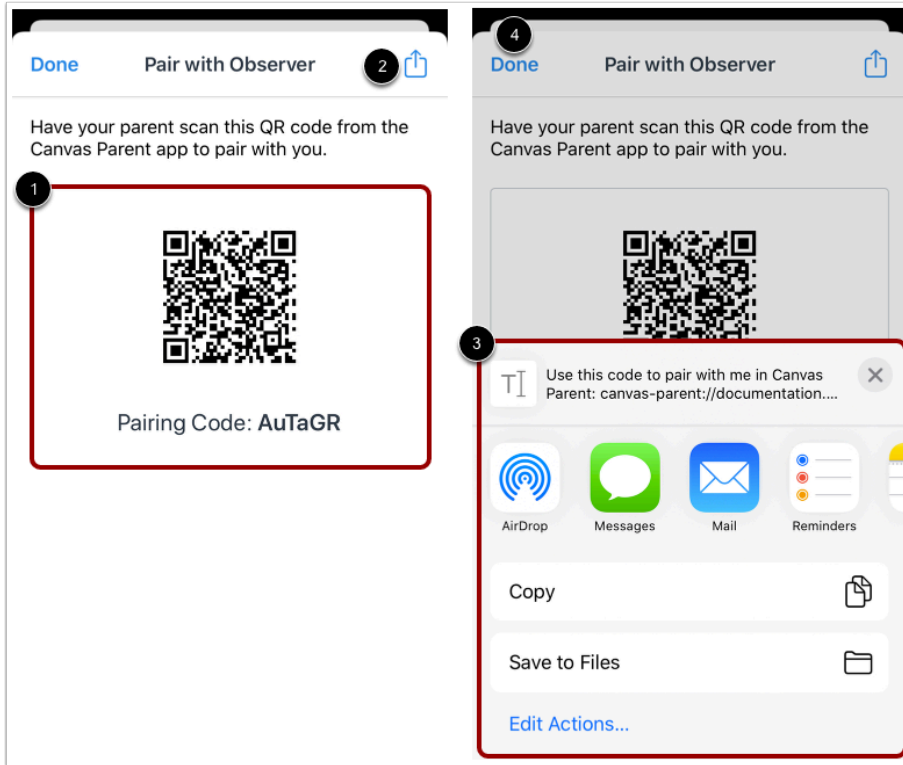
Pair with Observer



Tap the **Pair with Observer** link.

Note: If the Pair with Observer link doesn't display in your User Settings, self registration has not been enabled in your account.

View Pairing Code



View the QR code and pairing code to share with an observer to allow them to connect with you [1]. The code will expire in seven days or after one use.

To share the pairing code, tap the **Share** icon [2]. You can select where you want to share the pairing code [3].

To return to your user settings, tap the **Done** link [4].

Note: If you have separate devices, observers can log in to Canvas by scanning the QR code using the Parent App.

How do I set a profile picture in the Canvas app on my iOS device?

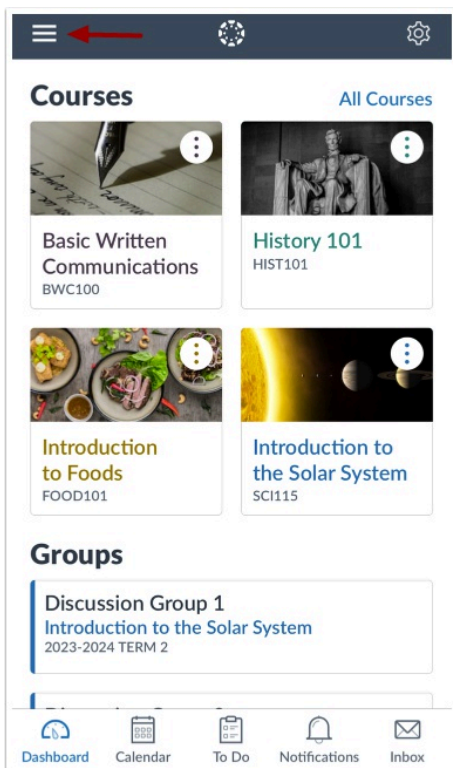
If your institution allows profile pictures, you can add a profile picture in the Canvas app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

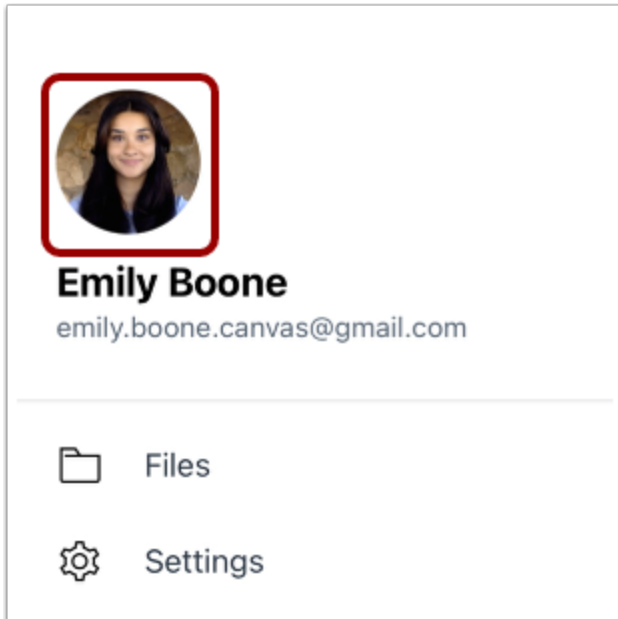
- Changing your profile picture in the app will also change the profile picture in your browser version of Canvas.
- If you cannot add a profile picture, your institution has restricted this feature.

Open User Menu



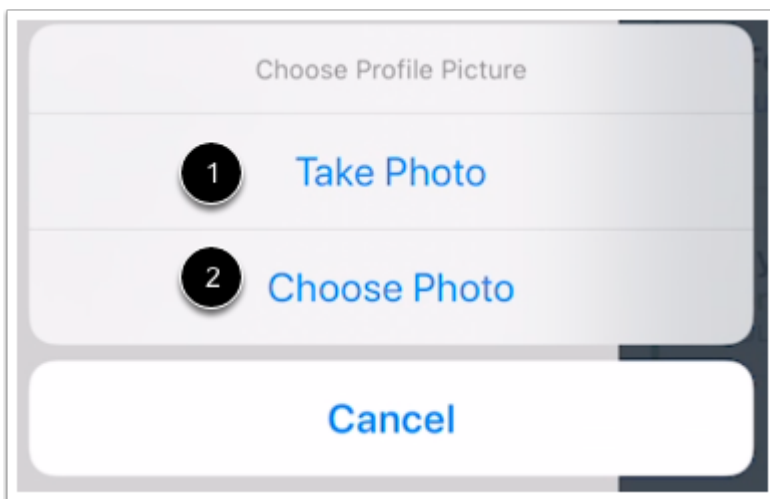
On the Dashboard, tap the **Menu** icon.

Tap Profile Picture



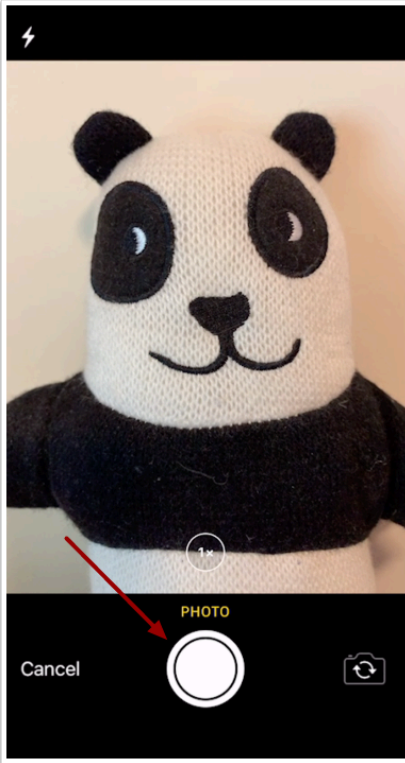
Tap your profile picture.

Choose Photo Type



To take a new photo, tap the **Take Photo** link [1]. To choose a photo from your device, tap the **Choose Photo** link [2].

Take Photo



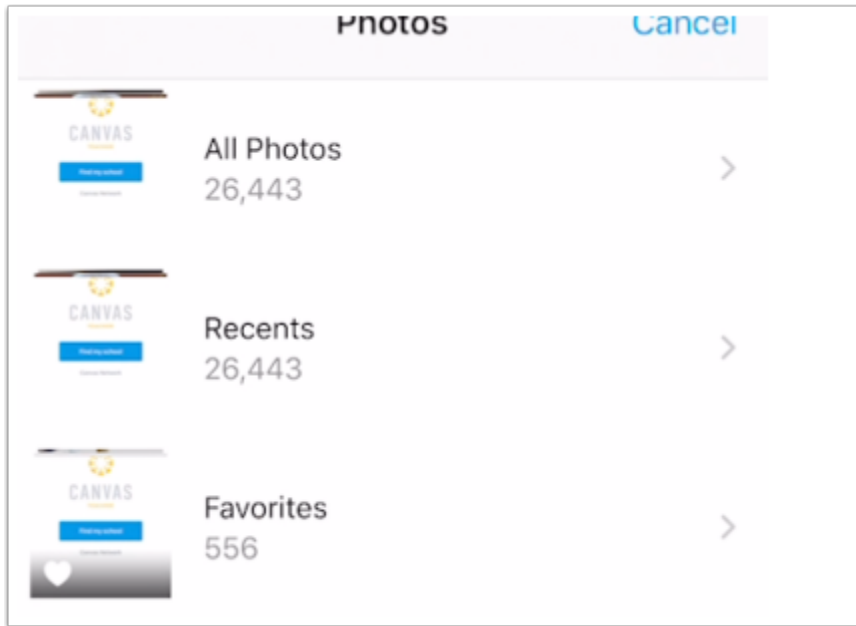
To take a photo, tap the **Camera** button.

Use Photo



If you want to re-take the photo, tap the **Retake** link [1]. Otherwise tap the **Use Photo** link [2].

Choose Photo



To choose a photo, locate the photo on your device.

Move and Scale



Move and scale your photo so it fits within the picture parameters [1]. Then tap the **Choose** link [2].

What Canvas app options can I manage from my iOS device settings?

From your iOS device settings, you can manage access settings, allow cross-website tracking, open external tools in Safari, and reset your cache.

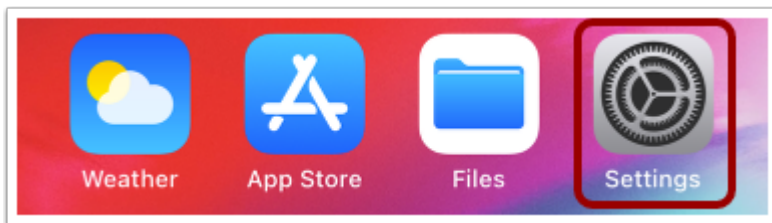
Enabling the option to allow cross-website tracking helps users avoid errors with files, images, and alerts in the Canvas app. If you are experiencing difficulties downloading files and viewing images in the app, you may want to enable this option .

Enabling the option to open external tools in Safari launches the Safari browser app to view external tools. If this option is not enabled, external tools open in web view inside the Canvas app. If you are experiencing difficulties viewing external tools in the Canvas app, you may want to enable this option.

Resetting your cache clears all information on your device that is specific to the app, including login details, some annotated documents, and app settings. If you experience errors when logging in to the app, you may want to use a cache reset. Because a cache reset removes app information from your device, you may want to try resetting your password or uninstalling the app first.

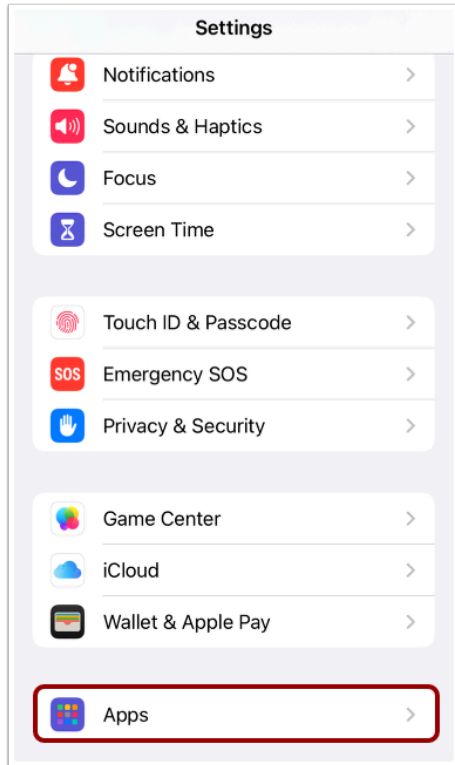
After enabling the Reset Cache on Next Launch option, you must force close and re-launch the Canvas app for your cache to reset.

Open Settings



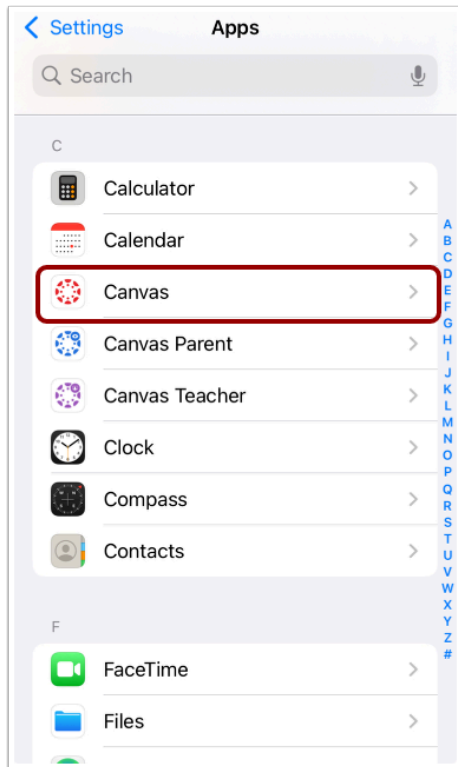
On the home screen, tap the **Settings** icon.

Open Apps Settings



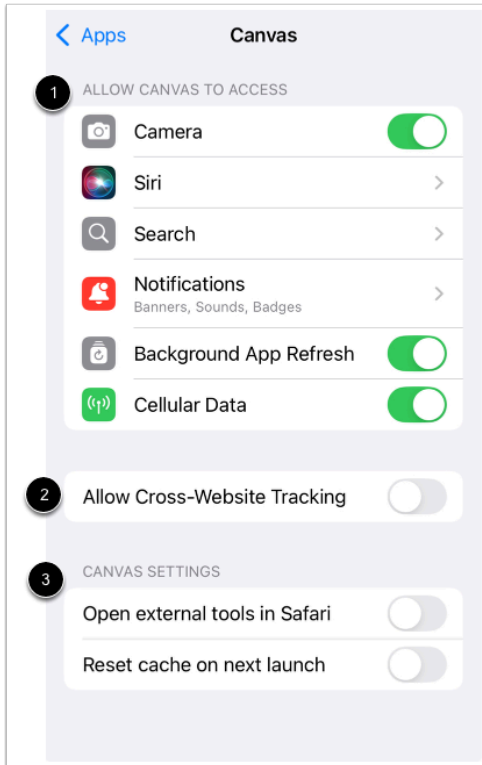
On the Settings menu, tap the **Apps** link.

Open Canvas App Settings



In the Apps menu, tap the **Canvas** link.

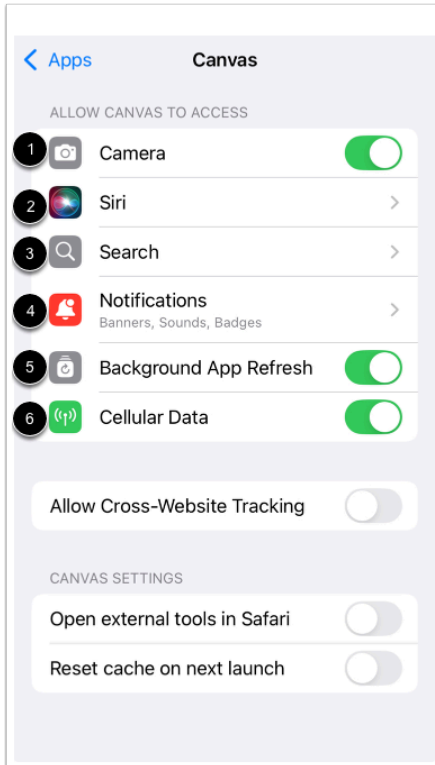
View Canvas App Settings



View the Canvas app settings menu.

From the Settings menu, you can manage the access settings [1], allow cross-website tracking [2], and the Canvas app settings [3].

Manage Access Settings



From the access settings, you can view and manage if the Canvas app can access your camera [1].

To enable Apple Intelligence & Siri access to the Canvas app, tap the **Apple Intelligence & Siri** link [2].

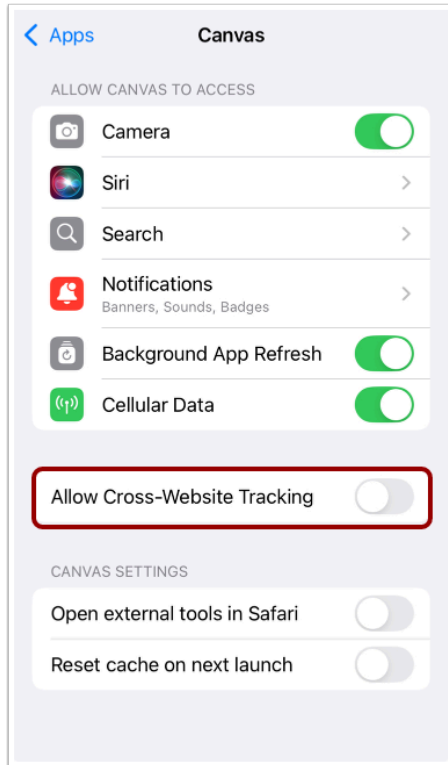
To allow Canvas app information to display in Search, tap the **Search** link [3].

To manage Canvas app notification options, tap the **Notifications** link [4].

To enable background app refresh, tap the **Background App Refresh** link [5].

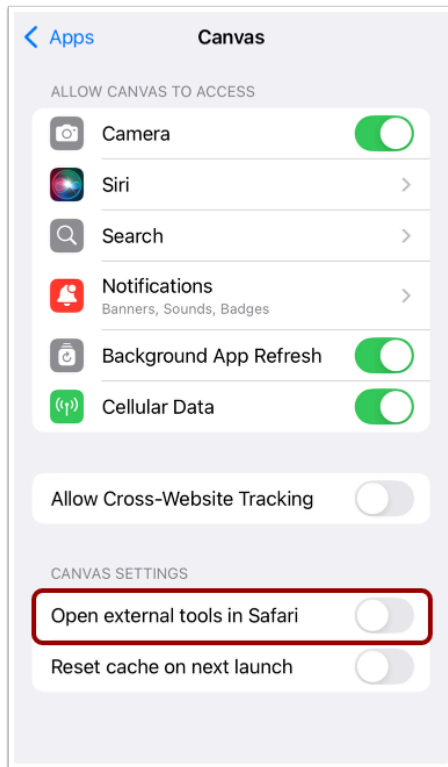
To enable cellular data while using the Canvas app, tap the **Cellular Data** link [6].

Allow Cross-Website Tracking



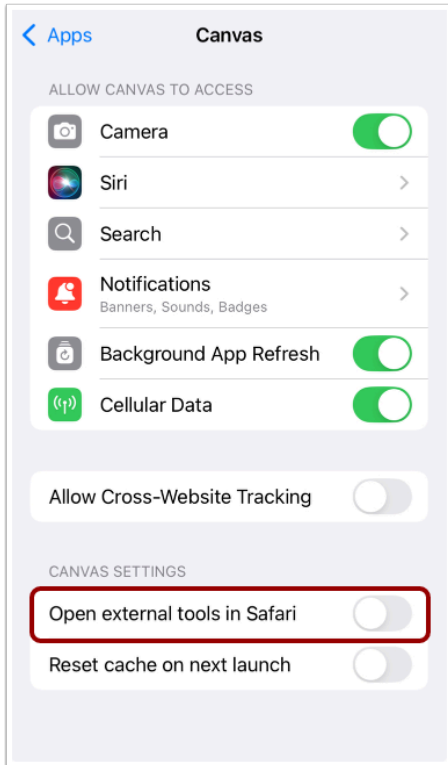
To allow cross-website tracking, tap the **Allow Cross-Website Tracking** button. When this option is enabled, users may avoid errors with files, images, and alerts in the Canvas app.

Open External Tools in Safari



To open external tools in Safari by default, tap the **Open external tools in Safari** button. When this option is enabled, all external tools launch in the Safari browser app instead of the Canvas app.

Reset Cache on Next Launch



To reset your cache, tap the **Reset cache on next launch** button. Resetting your cache clears all Canvas app-specific information from your device, including login details, some annotated documents, and app settings.

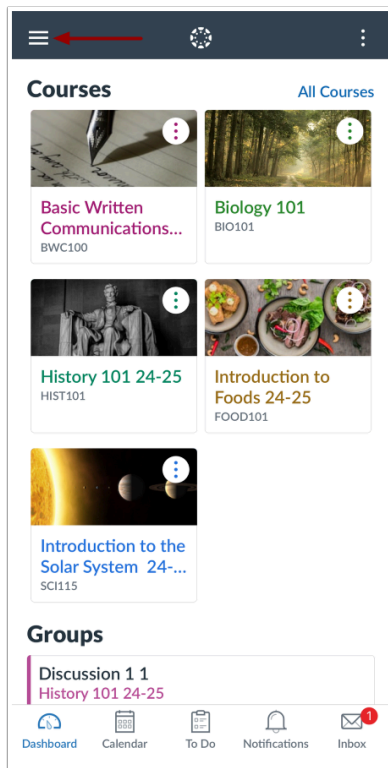
Notes:

- After enabling the Reset Cache on Next Launch option, you must force close and re-launch the Canvas app for your cache to reset.
- After the app has launched, the Reset Cache on Next Launch option toggles to the Off position.

How do I set my theme in the Canvas app on my iOS device?

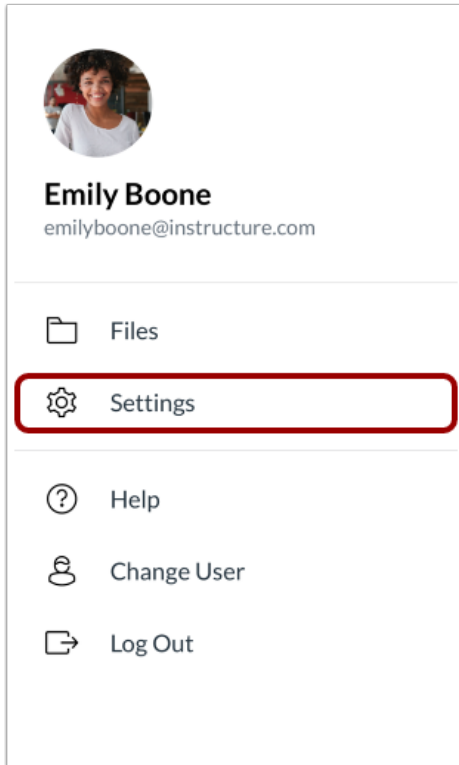
In Settings, users can choose between three app theme options, Light, Dark, and System Settings.

Open User Menu



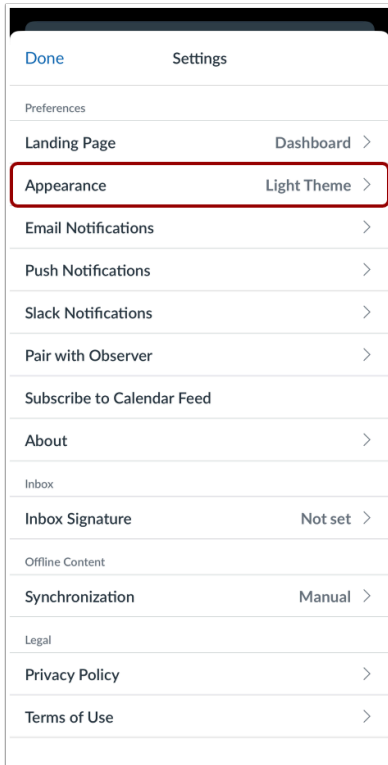
In the Dashboard, tap the **Menu** icon.

Open Settings



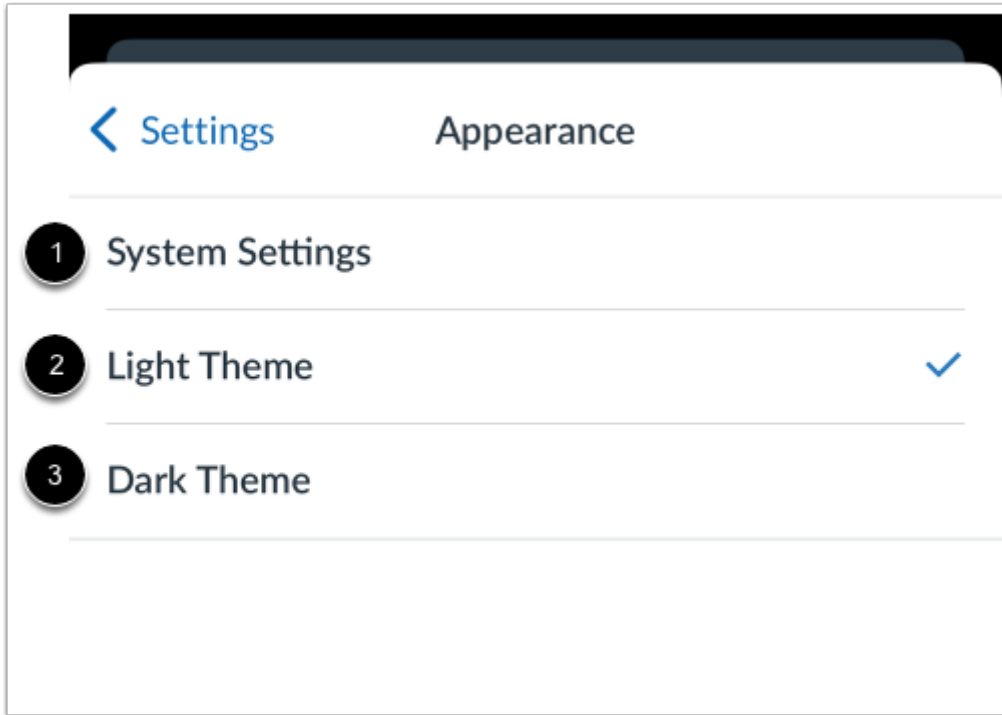
Tap the **Settings** link.

Open Appearance



Tap the **Appearance** link.

Select Theme



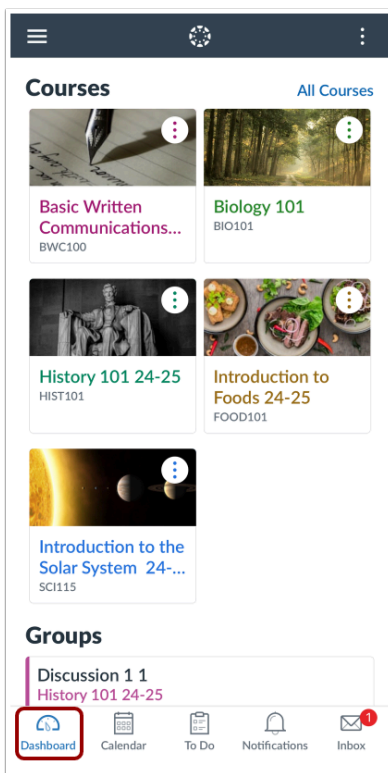
To select preferred theme tap **System Settings** [1] reflects the current devices theme, **Light Theme** [2] for dark text on light background, and **Dark Theme** [3] for light text on a dark background.

App Features

How do I use the Dashboard in the Canvas app on my iOS device?

The Canvas app Dashboard displays your active courses. It can also display course invitations and announcements from your institution.

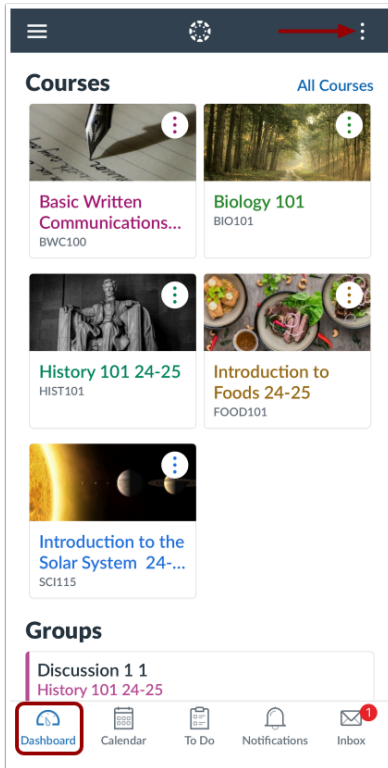
View Dashboard



The Dashboard displays all your current courses and groups.

When viewing courses, you can manage how they display in the Dashboard, including background colors and favorite courses. Learn how to [manage courses and groups](#).

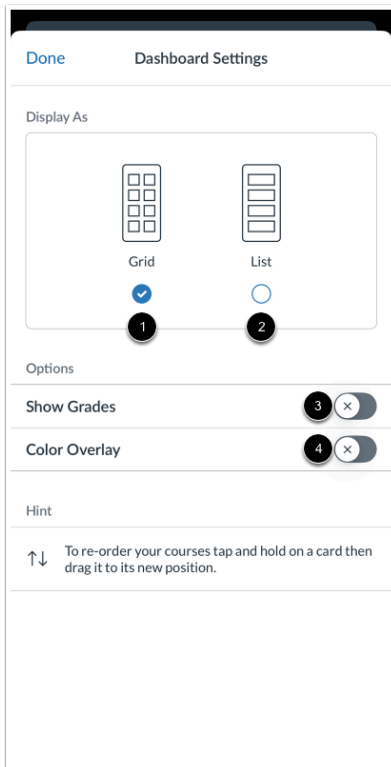
Open Dashboard Settings



To open Dashboard Settings, tap the **Settings** icon.

Note: If your institution allows you to view content offline, the Options icon displays instead of the Settings icon.

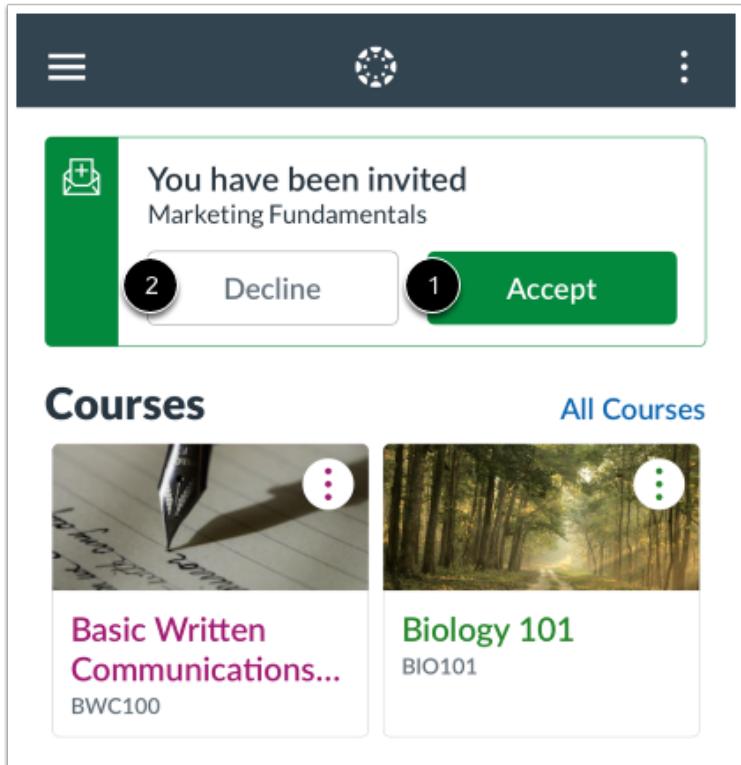
View Dashboard Settings



In the Dashboard Settings, you can:

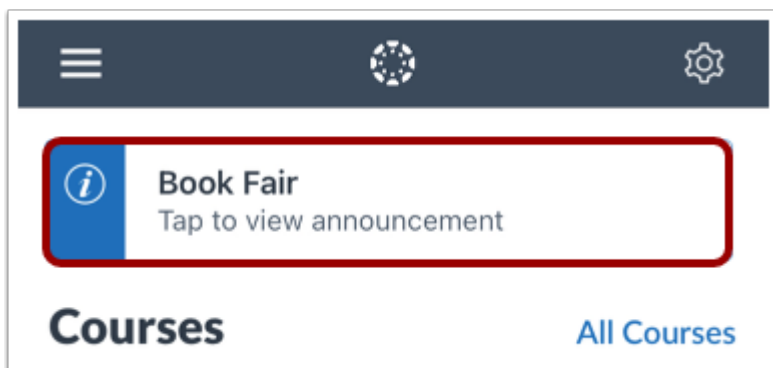
- Display the Dashboard as a grid by tapping the **Grid** option [1]
- Display the Dashboard as a list by tapping the **List** option [2]
- [Show grades](#) on the Dashboard [3]
- [Overlay a selected color in courses](#) over Dashboard course cards [4]

View Course Invitation



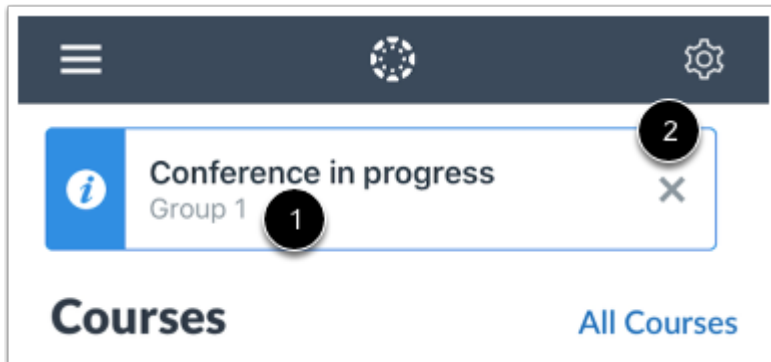
If you have been invited to join a course, you can view the course invitation on your Dashboard. To accept the invitation, tap the **Accept** button [1]. To decline the invitation, tap the **Decline** button [2].

View Global Announcement



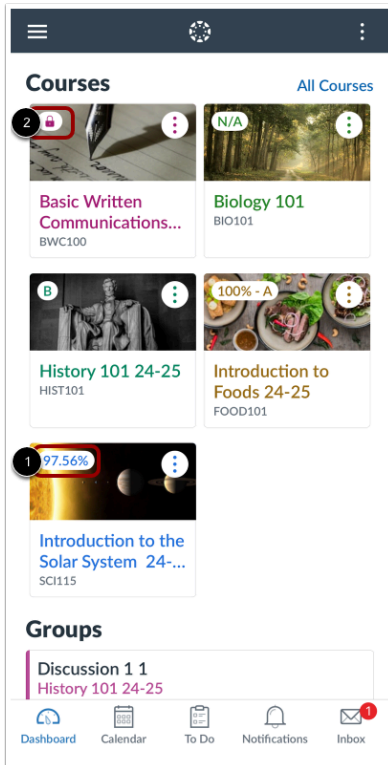
If a global announcement has been sent to students at your institution, you can view the announcement on your Dashboard. To read the announcement, tap the announcement.

View In-Progress Conference



If a course includes a BigBlueButton Conferences, any conference in progress will display on the Dashboard. To join the conference, tap the name of the conference [1]. To dismiss the conference, tap the **Close** icon [2].

View Course Grades



You can display your course grades in the dashboard from the [User Menu](#).

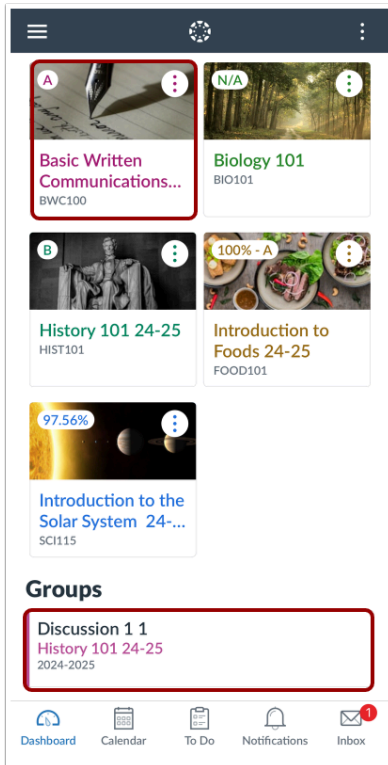
Grades are shown according to the grading scheme for the course (percentage, letter grade, etc.). To view details of a grade, tap the grade percentage [1]. If a lock icon is displayed, your instructor has hidden student grade totals [2].

You can also [view your grades within your course](#).

Notes:

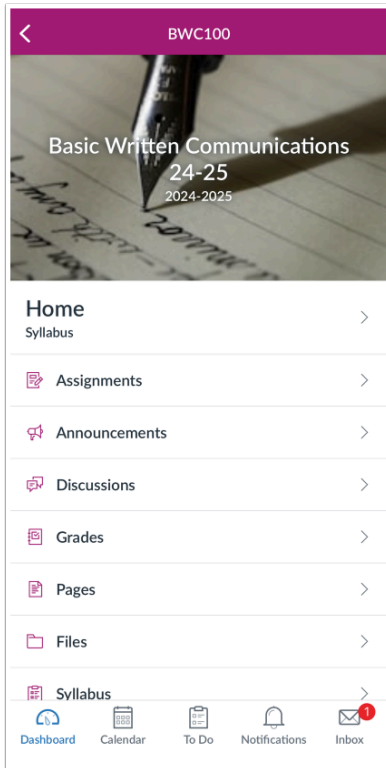
- Users who do not have a student role will always see grades with a percentage of zero.
- If enabled in your course, you may only have the ability to view qualitative data, such as letter grades and grading comments.

Open Course or Group



To open a course or group, tap the course or group name.

View Navigation Menu

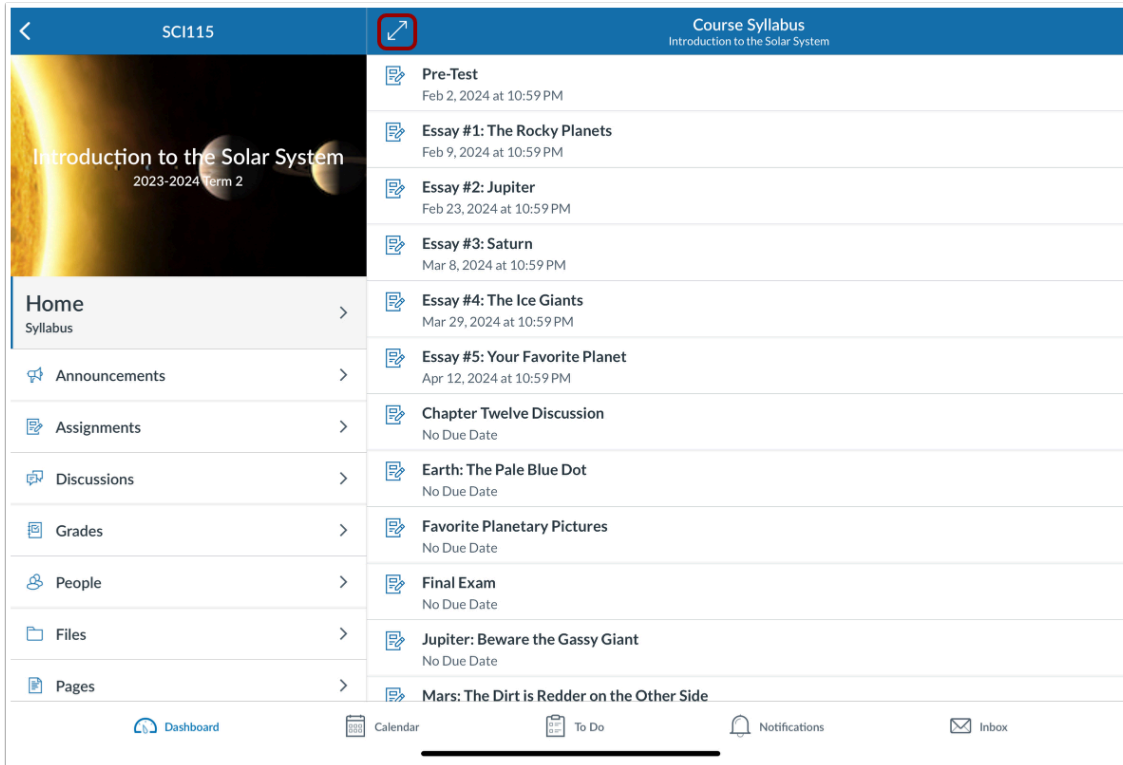


Within each course or group, you can view the navigation links that are available in the browser version of Canvas.

Note:

- If a course navigation link is hidden in the browser version, you will not be able to access it in the app.
- Not all course navigation links are supported in the Canvas app. However, all navigation links are supported in a mobile browser.

View Course Navigation on iPad



iPad functionality mimics the web version of Canvas, allowing Course Navigation to be expanded or collapsed for full-screen course viewing. To expand or collapse the Course Navigation menu, tap the **Expand** icon.

How do I manage Courses and Groups in the Canvas app on my iOS device?

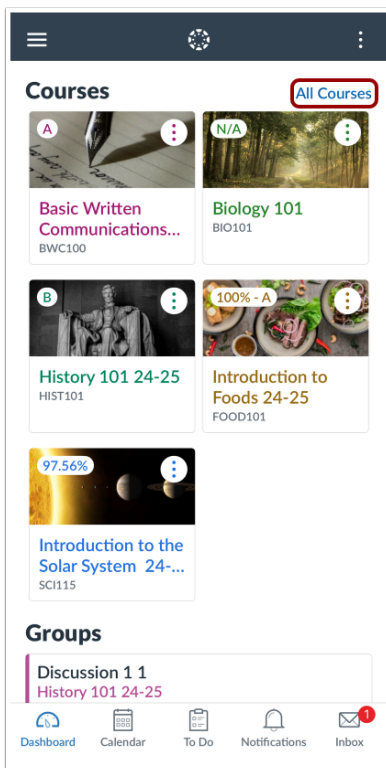
You can view all your courses and groups in the Canvas app. You can change your course favorites and change the colors for your Dashboard course cards and groups.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Changes to your favorite courses will apply to the browser version of Canvas.
- You cannot join a group using the Canvas app, however, you can [join a group using the web version of Canvas](#).

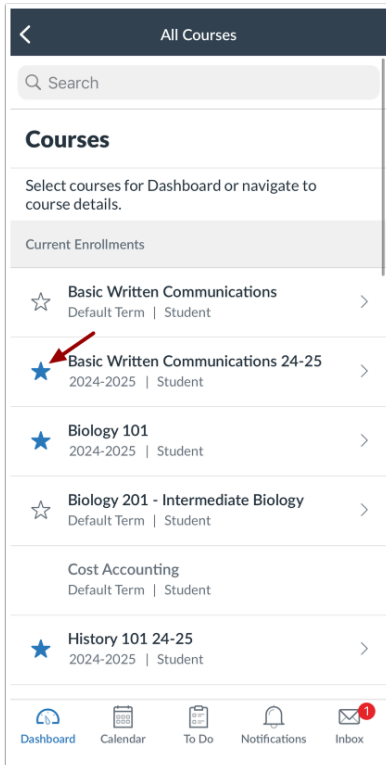
View All Courses



The app defaults to your favorite courses. Favorite courses mirror the courses customized drop-down menu in the web version of Canvas. Changes to your favorite courses will apply to the browser version of Canvas.

To view all your courses and set favorite courses, tap the **All Courses** link.

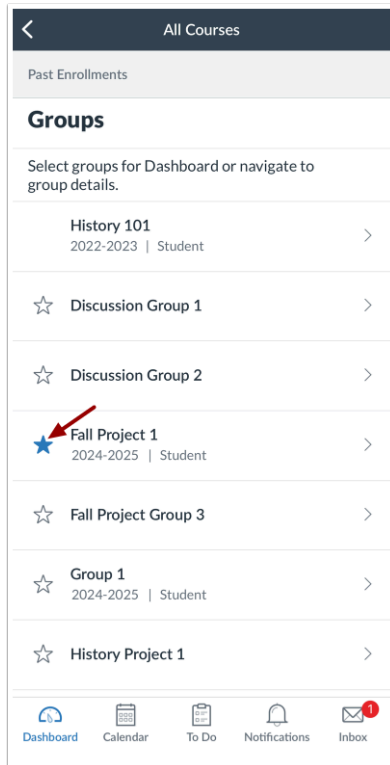
Edit Favorite Courses



Tap the **Star** icon next to the course you want to favorite. To remove a favorite, tap the **Star** icon again. Changes to the favorites page are applied automatically.

Note: The Courses list includes active and concluded courses.

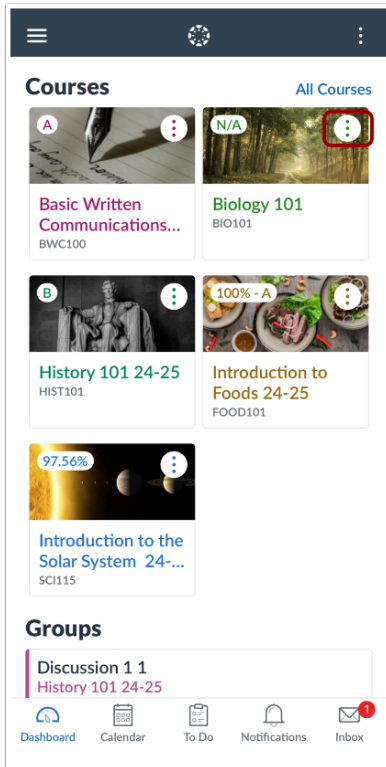
Edit Groups



Tap the **Star** icon next to the group you want to favorite. To remove a favorite, tap the **Star** icon again. Changes to the favorites page are applied automatically.

Note: The Groups list includes active and concluded groups.

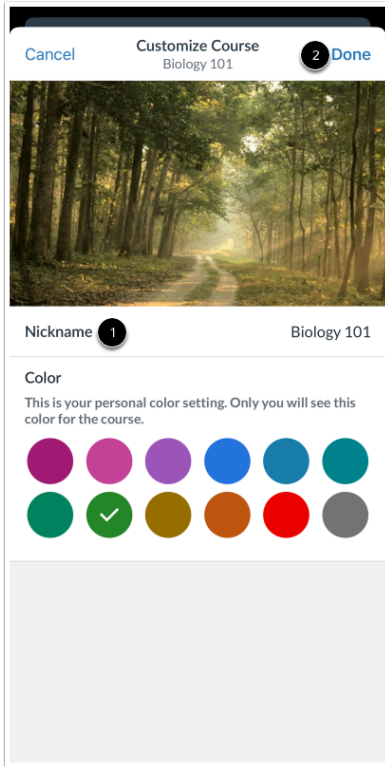
View Course Card Options



You can change the nickname and color associated with your courses. Course colors help associate course items in other areas of the Canvas app, such as in the To Do List and Notifications.

To change the nickname or color for a course, tap the **Options** icon.

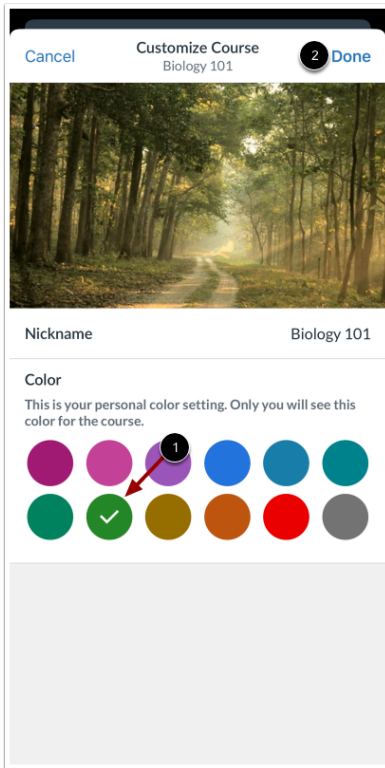
Edit Nickname



To change the course nickname, tap the **Nickname** field [1].

To save your changes, tap the **Done** link [2].

Choose Course Color

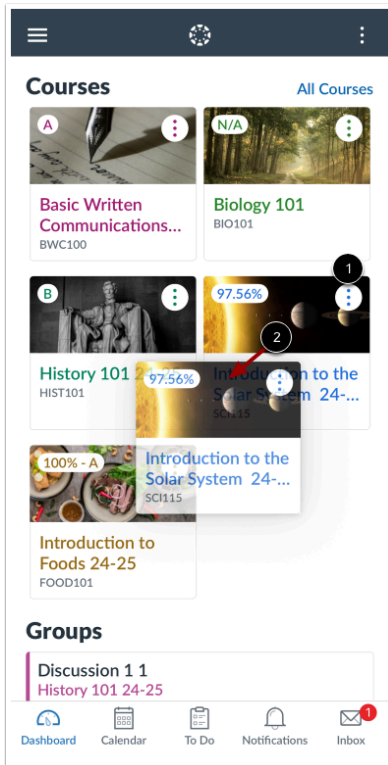


To change the course color, tap the new color for your course [1].

To save your changes, tap the **Done** link [2].

Note: To view the selected color across your entire course card, you can enable the [Color Overlay option](#) in the User Menu.

Reorder Course Cards



To reorder your course cards, tap the course you want to rearrange [1], move the course card [2], and release the card to your desired location.

How do I view the Calendar in the Canvas app on my iOS device?

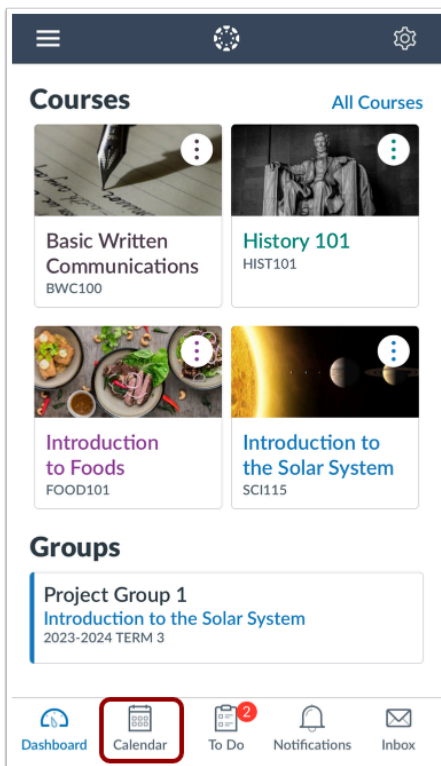
You can view your course calendars in the Canvas app. The Canvas app calendar only displays events for [courses you have favorited](#) from the Dashboard.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Note:

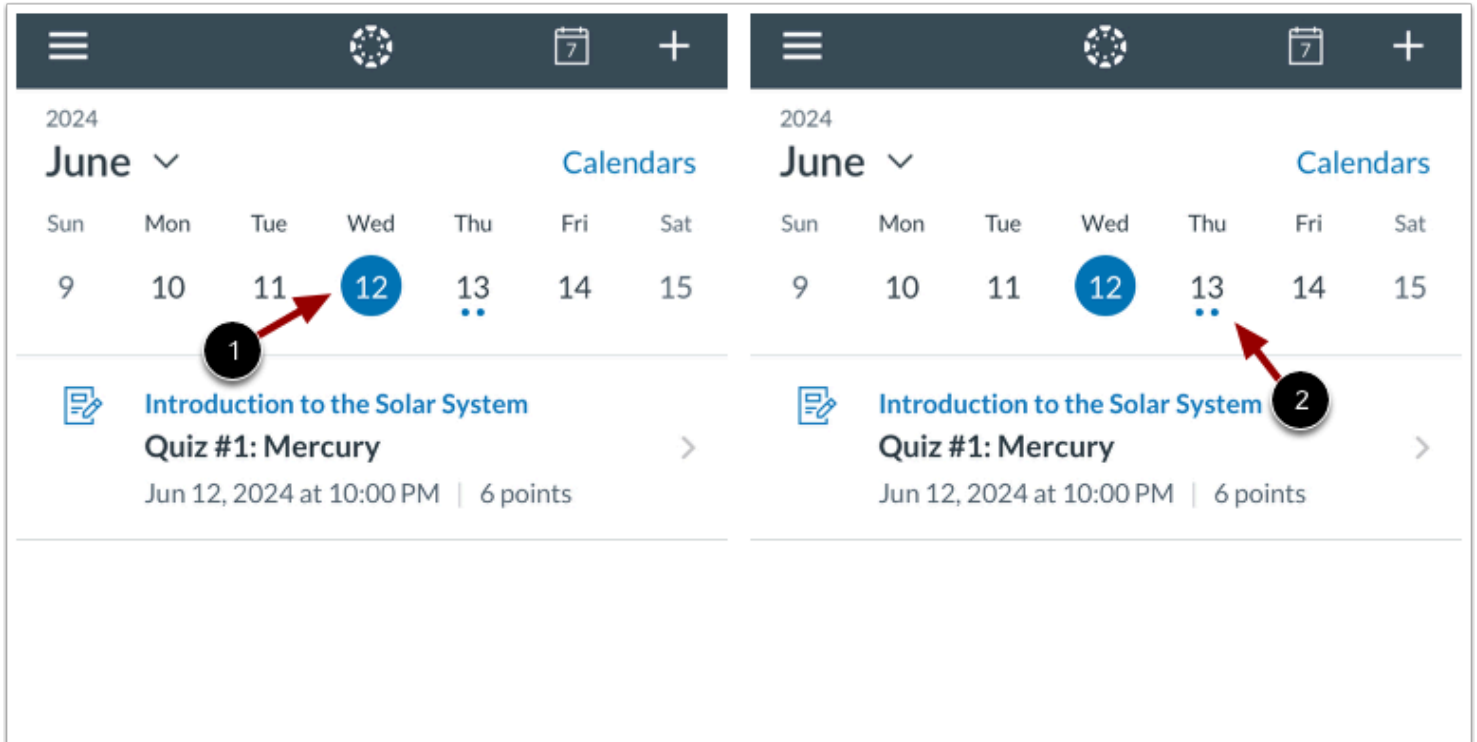
- If you want to view Canvas events in the native iOS calendar, you can also [subscribe to the Canvas calendar feed](#) and view Canvas events along with your personal calendars.
- Students cannot sign up for [Scheduler appointments](#).

Open Calendar



In the Navigation Bar, tap the **Calendar** icon.

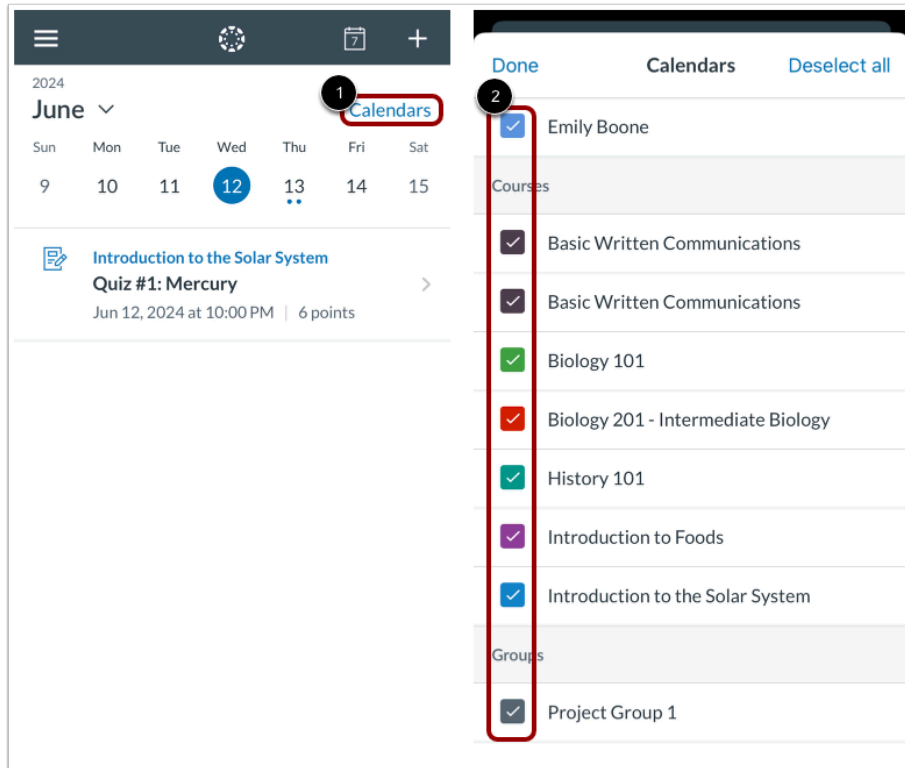
View Calendar



The Calendar page shows all assignments and events for your courses. By default, the calendar displays assignments and events by week. The current date is always selected and indicated by the solid background [1]. Any assignments or events on the current date display below the calendar in an agenda format.

Assignments or events on other dates are indicated by a dot below the date. Multiple dots indicate multiple assignments or events, which you can view by tapping the date [2].

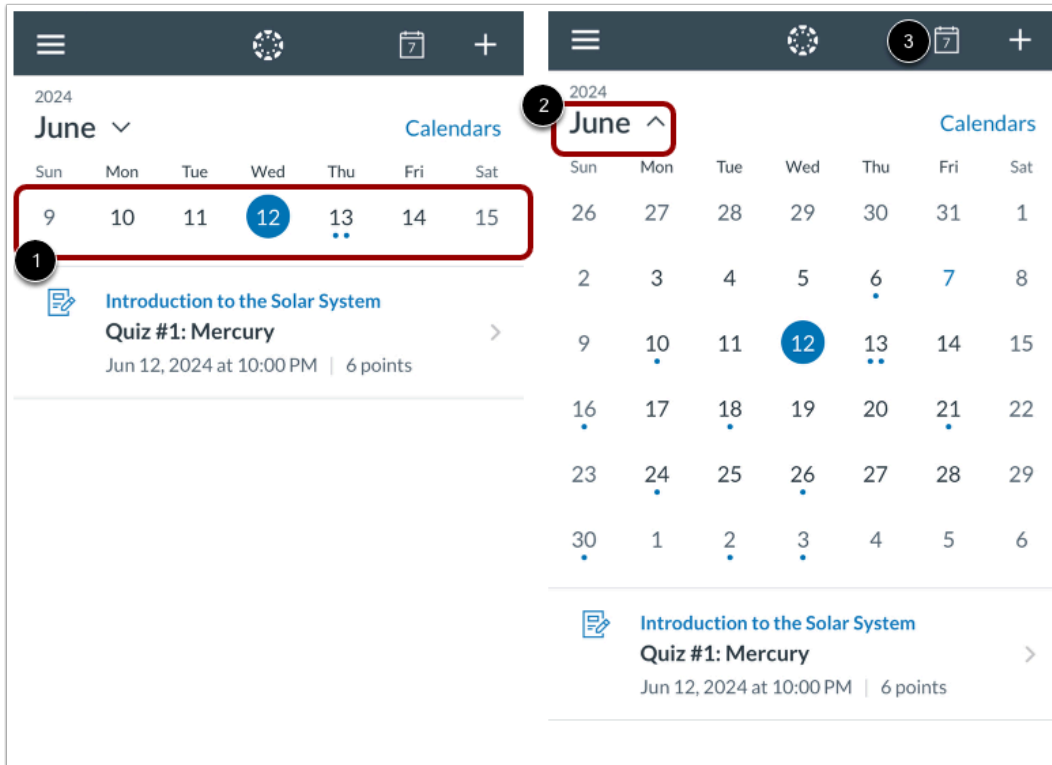
Manage Calendars



You can manage the courses that display in the calendar by clicking the **Calendars** link [1].

To select which calendar(s) to display, tap the checkbox next to the user, course, or group calendar name [2].

View Additional Dates

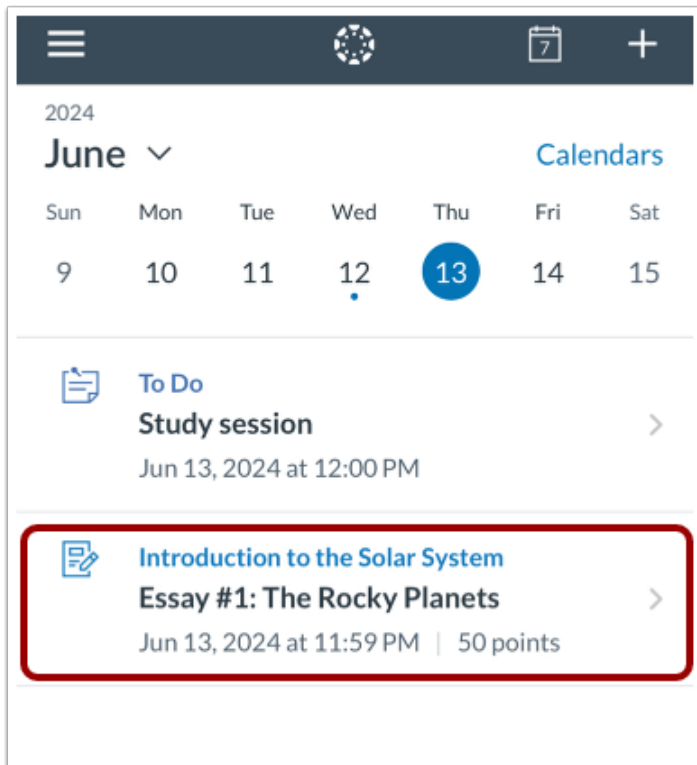


To view assignments and events for other dates, swipe the week view left or right [1].

You can also expand to the calendar Month view by tapping the name of the month [2] and swiping the month view left or right.

To return to the current date, tap the **Calendar** icon [3].

View Individual Event or Assignment



To view the details of an individual assignment or event, tap the name of the assignment or event.

Add To-Do Item



To [add a new to-do item or event](#) to your calendar, click the **Add** icon.

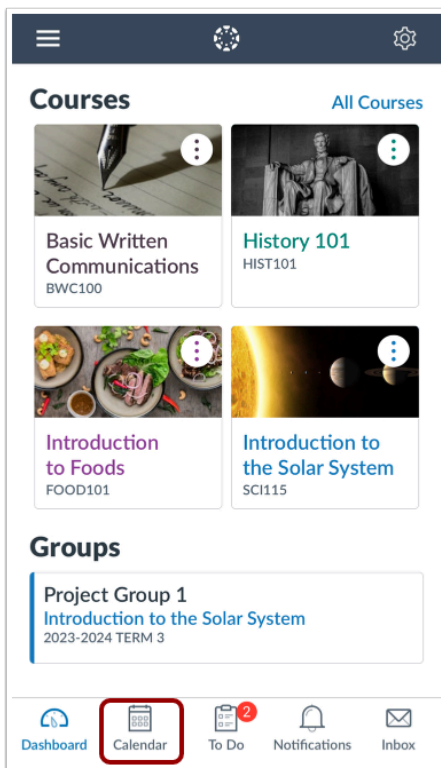
How do I add a Calendar To-Do List item or Event in the Canvas app on my iOS device?

You can add To-Do List items or Events in the Canvas App from your Calendar. You can also edit or delete your created to-do list items and events.

Note: Currently to-do items you create display only in the Calendar.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Calendar



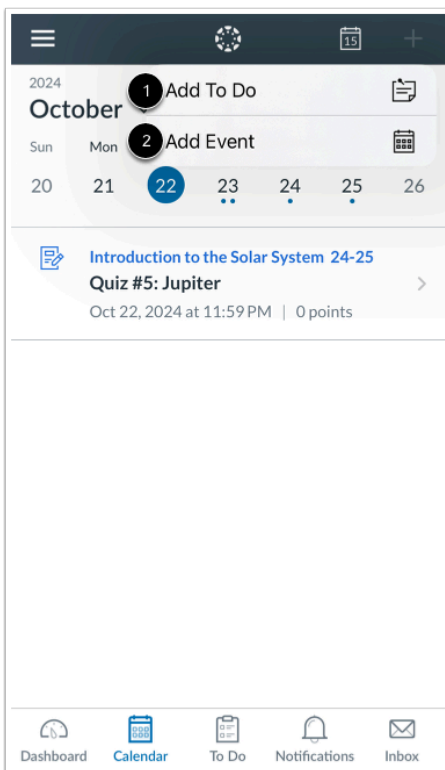
In the Navigation Bar, tap the **Calendar** icon.

Add Item



Tap the **Add** icon.

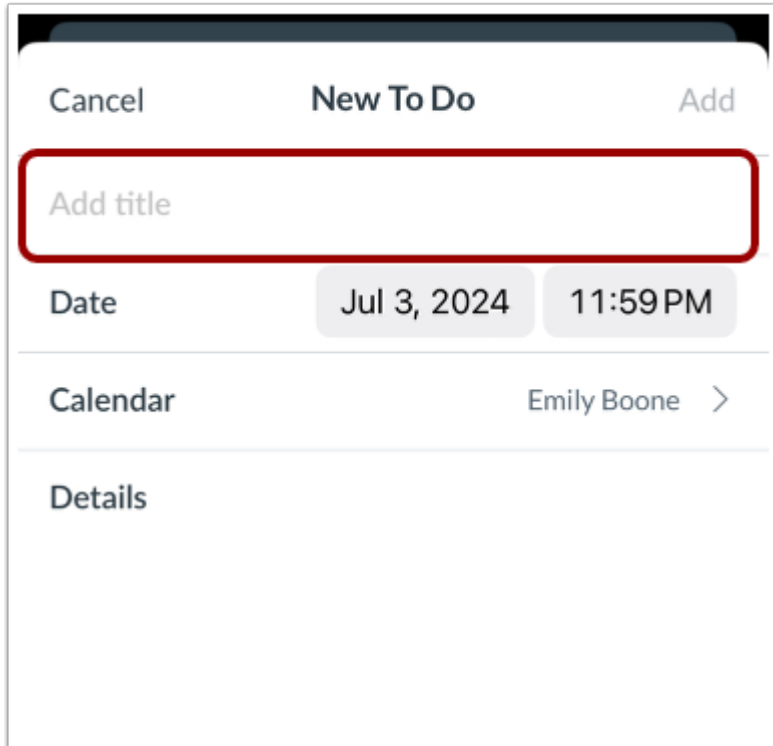
Add To-Do Item or Event



To add a to-do item, tap the **Add To Do** link [1].

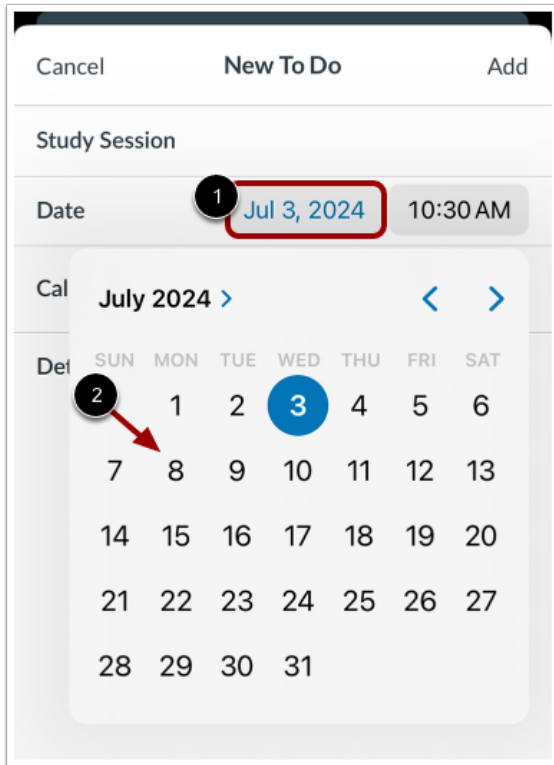
To add an event, tap the **Add Event** link [2].

Add Title



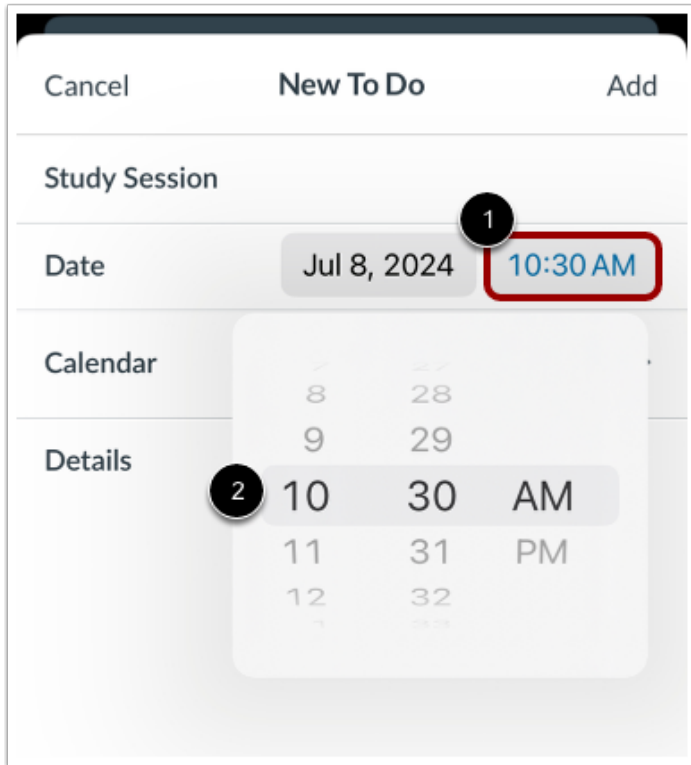
In the **Title** field, enter a title for your To-Do item.

Select Date



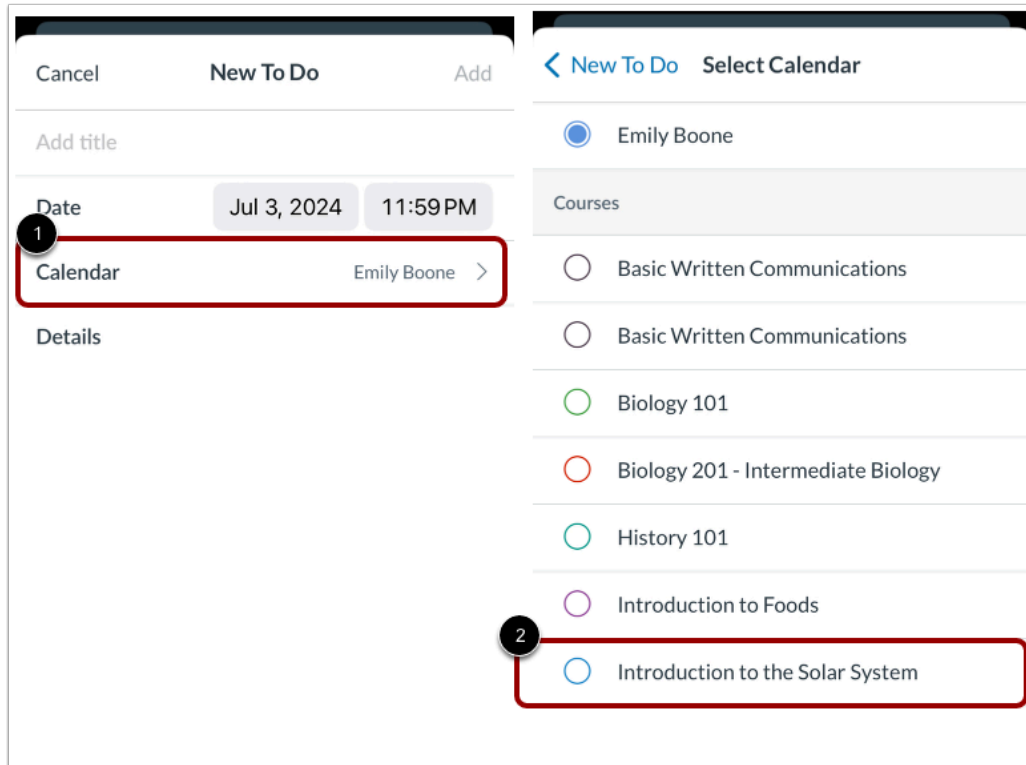
Tap the **Date** field [1]. Select the date when you want the item to display on your calendar [2]. Then tap the screen when you are done.

Select Time



Tap the **Time** field [1]. Select the time when you want the item to display on your calendar [2]. Then tap the screen when you are done.

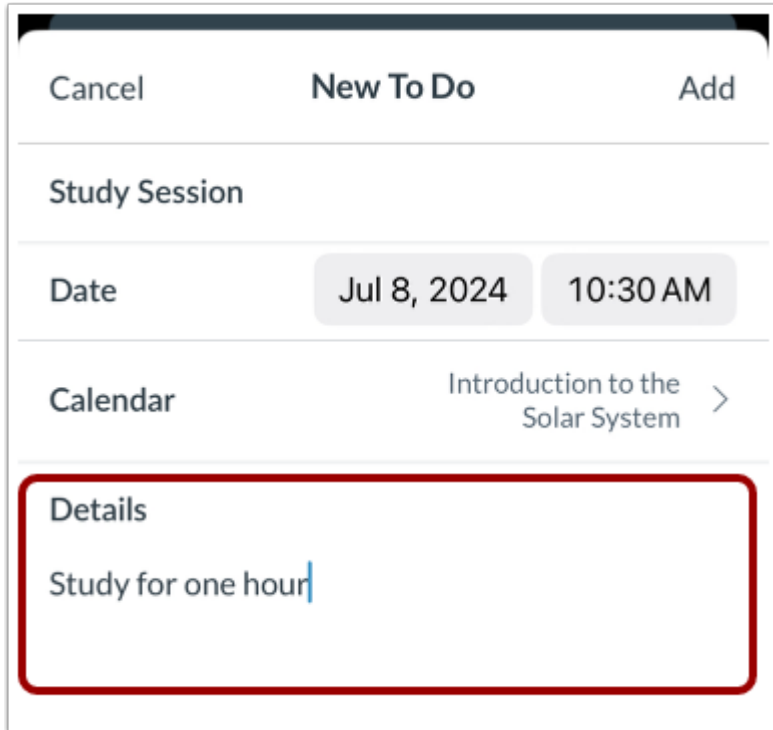
Select Calendar



The screenshot displays the 'New To Do' screen in the Canvas iOS app. The left pane shows the 'Add title' field, the 'Date' set to 'Jul 3, 2024' at '11:59 PM', and the 'Calendar' link highlighted with a red box and a '1' in a black circle. The right pane shows the 'Select Calendar' screen with a list of courses. The 'Introduction to the Solar System' course is highlighted with a red box and a '2' in a black circle.

The To-Do item defaults to your personal calendar. If you want to associate the item with a course, tap the **Calendar** link [1] and select the course [2].

Add Details



Cancel **New To Do** Add

Study Session

Date Jul 8, 2024 10:30 AM

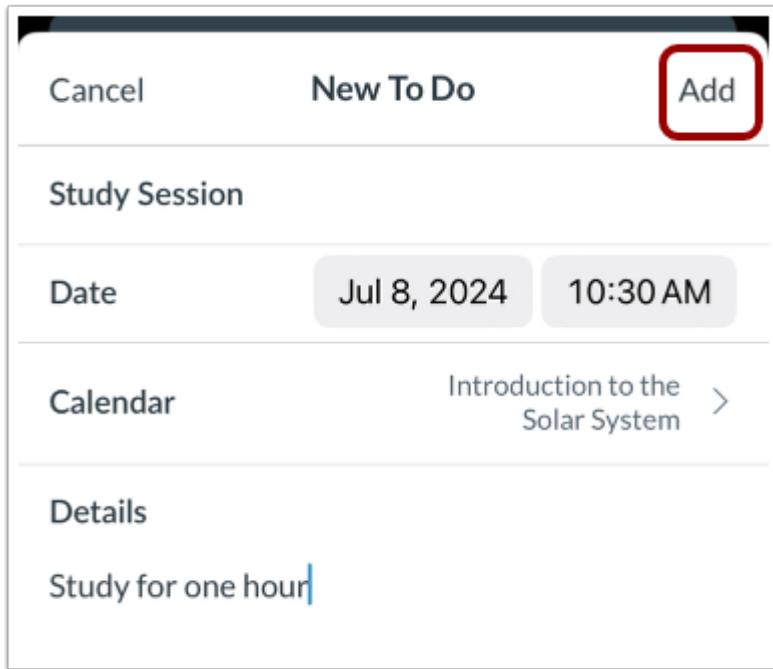
Calendar Introduction to the Solar System >

Details

Study for one hour

In the **Details** field, enter the details for your To-Do item.

Add Item



Cancel New To Do **Add**

Study Session

Date Jul 8, 2024 10:30 AM

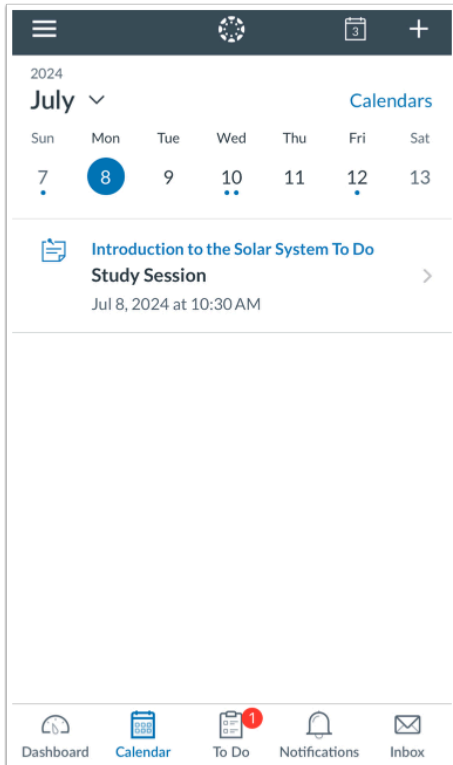
Calendar Introduction to the Solar System >

Details

Study for one hour

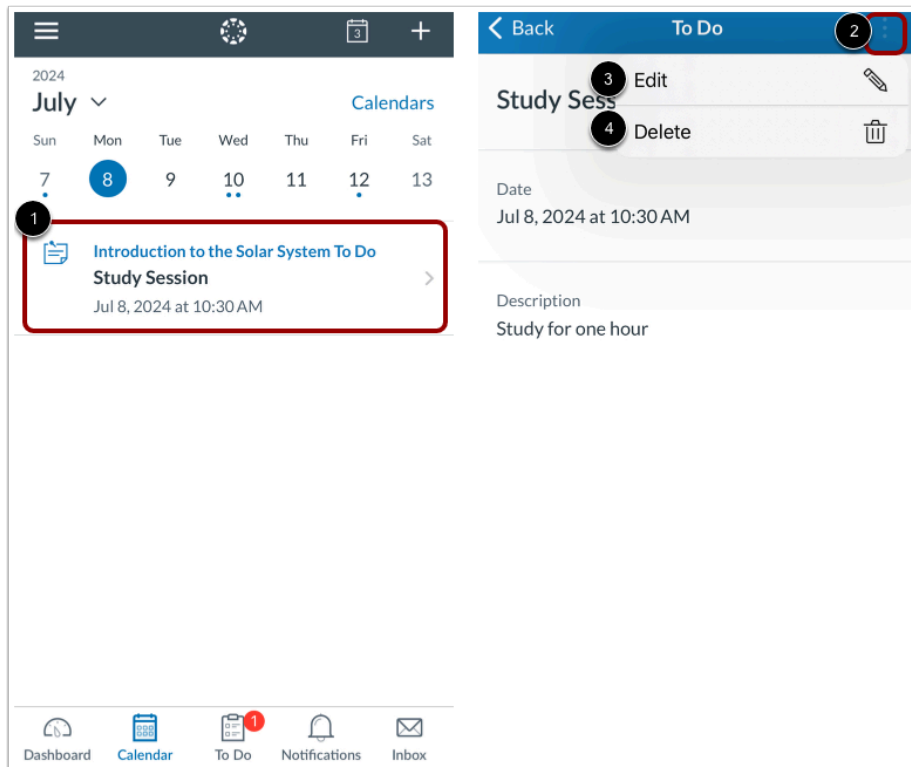
Tap the **Add** link.

View Item



View your item in the calendar.

Edit or Delete Item



To edit or delete your To-Do item or event, tap the item's name [1].

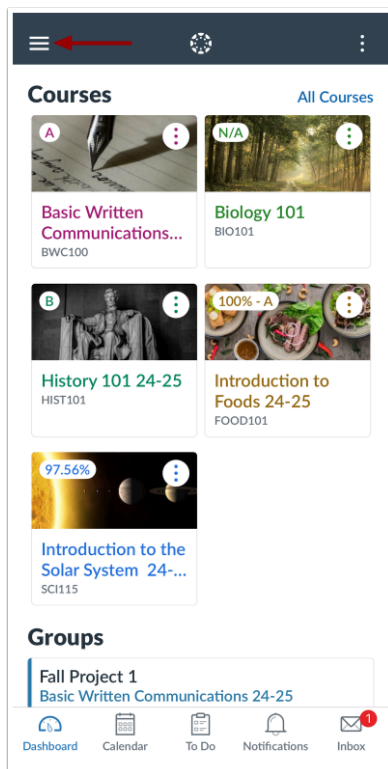
Tap the **Options** icon [2], and then tap the **Edit** link [3] or **Delete** link [4].

How do I subscribe to the Canvas calendar in the Canvas app on my iOS device?

You can subscribe to calendar items in all your courses and have them appear in your iPhone calendar. You can only view the calendar, not make edits to it.

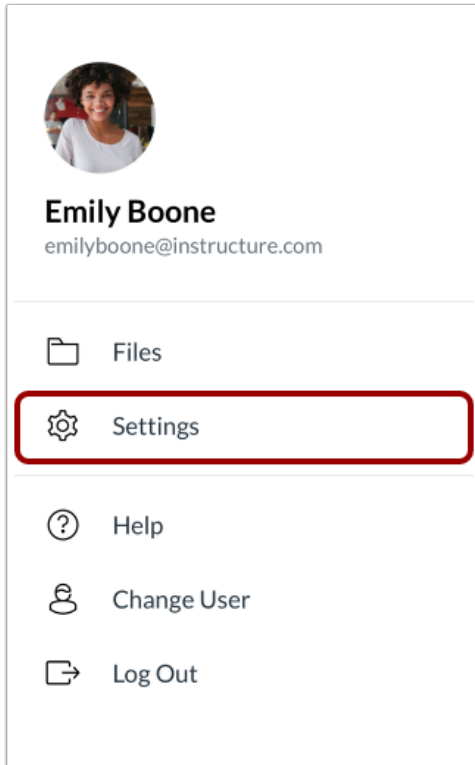
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open User Menu



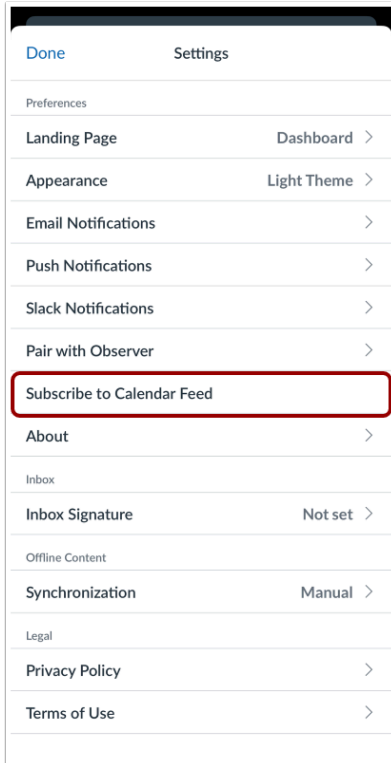
In the Dashboard, tap the **Menu** icon.

Open Settings



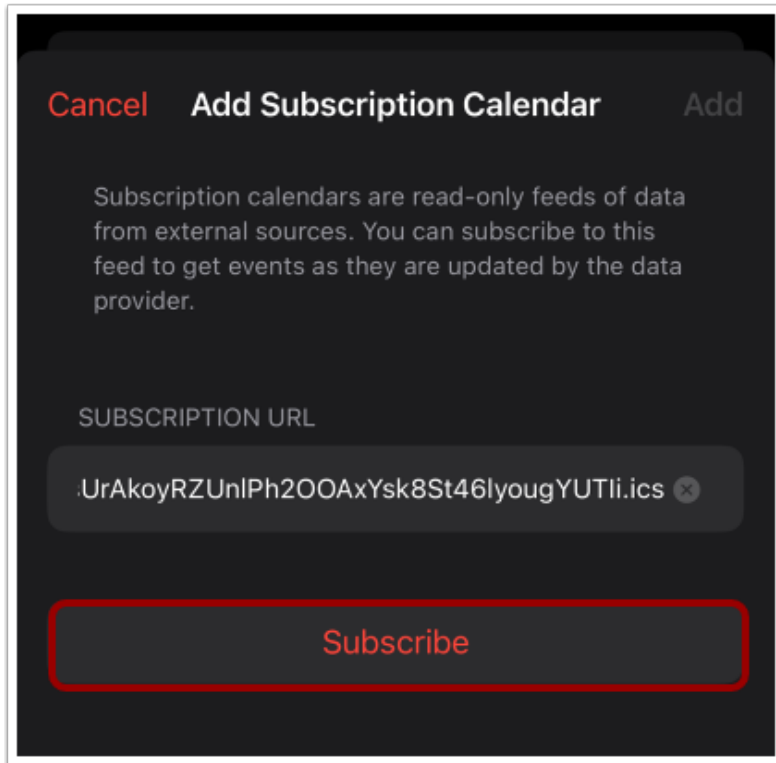
Tap the **Settings** link.

Subscribe to Calendar Feed



Tap the **Subscribe to Calendar Feed** link.

Subscribe to Feed



Cancel **Add Subscription Calendar** Add

Subscription calendars are read-only feeds of data from external sources. You can subscribe to this feed to get events as they are updated by the data provider.

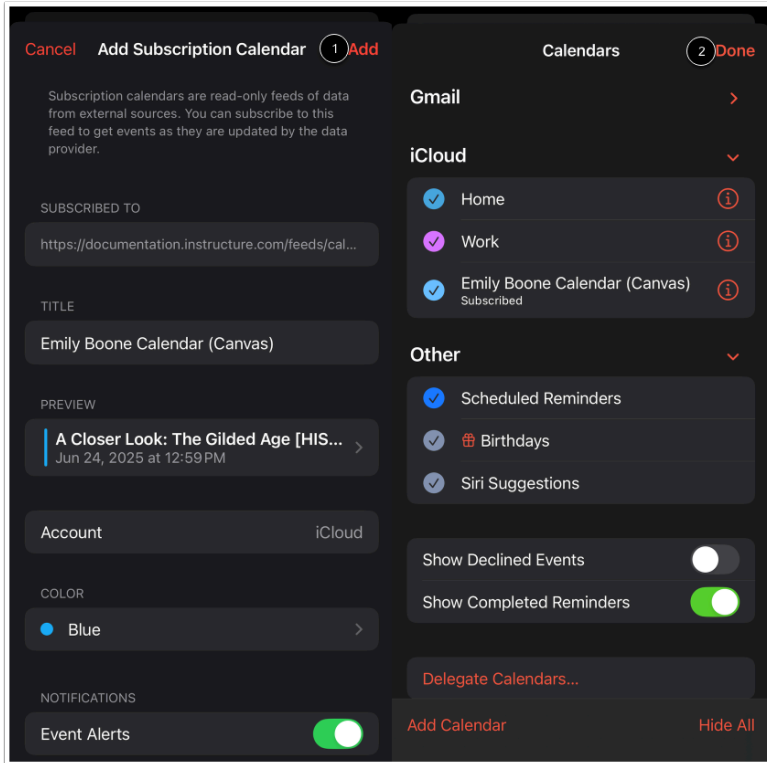
SUBSCRIPTION URL

.UrAkoyRZUnlPh2OOAxYsk8St46lyougYUTli.ics ✕

Subscribe

Tap the **Subscribe** button.

View Feed Confirmation



To add your calendar, tap the **Add** button [1].

To return to your profile, tap the **Done** button [2].

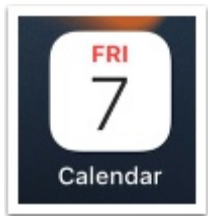
You can [unsubscribe](#) from your calendar feed at any time.

How do I unsubscribe from my Canvas calendar in the Canvas app on my iOS device?

You can unsubscribe to calendar items for all your courses.

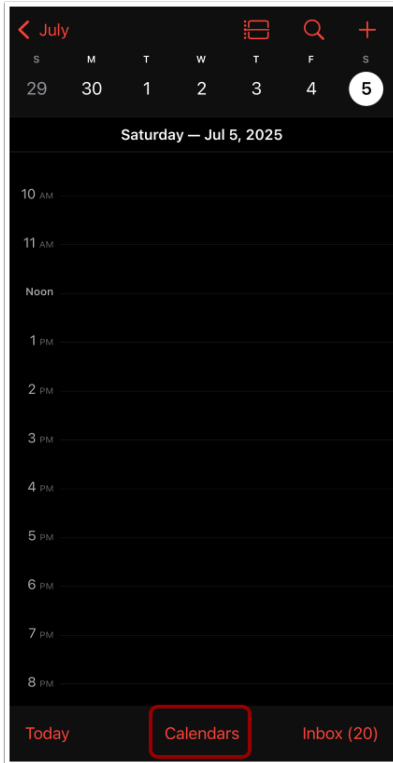
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Calendar



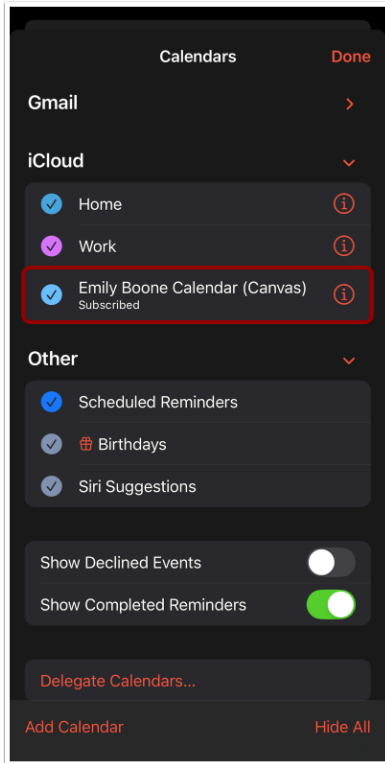
On your iOS device, tap the **Calendar** icon.

Open Subscribed Calendars



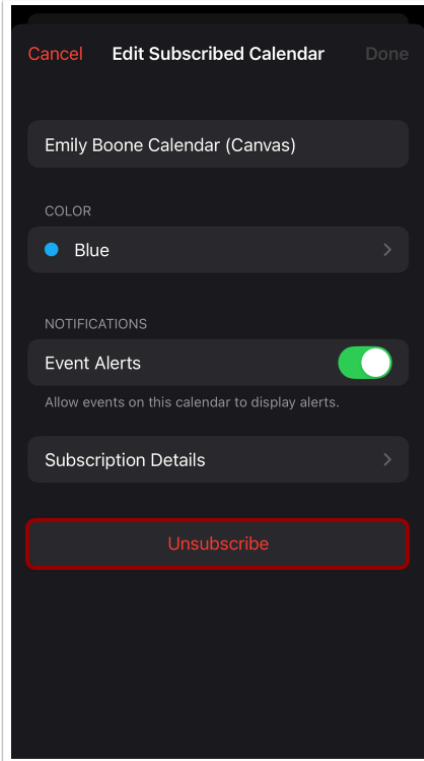
Tap the **Calendars** link.

Open Canvas Calendar



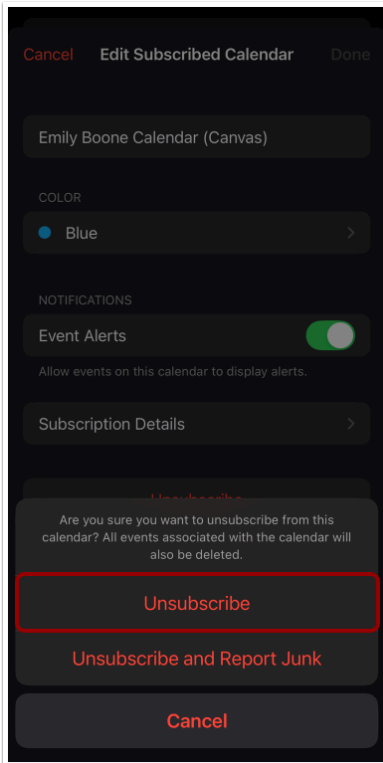
Tap the name of your Canvas profile calendar.

Unsubscribe from Calendar



Tap the **Unsubscribe** button.

Confirm Delete



Tap the **Unsubscribe** button.

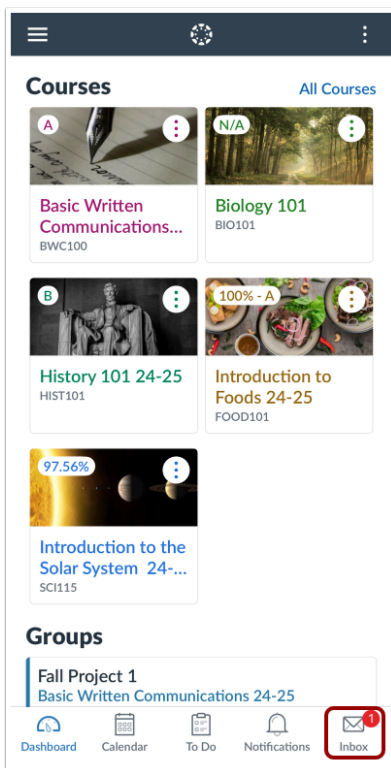
How do I view the Inbox in the Canvas app on my iOS device?

Canvas lets you access your Inbox on your mobile device so you can keep in touch with people in your course at any time.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

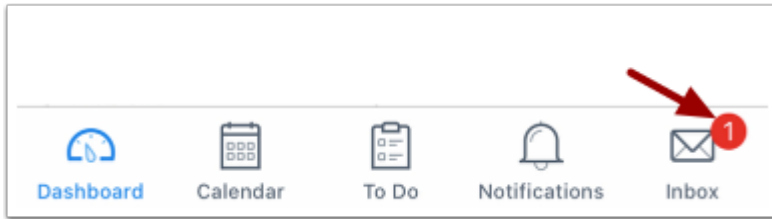
Note: Unlike the web version of Canvas, you cannot view assignment comments from your instructor in the Inbox. However, you can [view comments in the assignment](#).

Open Inbox



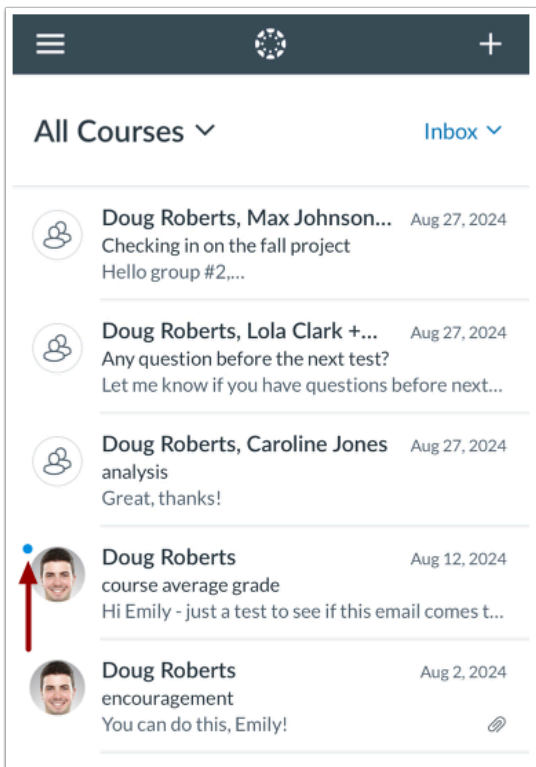
In the Dashboard, tap the **Inbox** icon.

View New Message Alert



If there are new messages, the icon will indicate the number of new messages received. This indicator helps you know when you have new messages when you are in another part of the app.

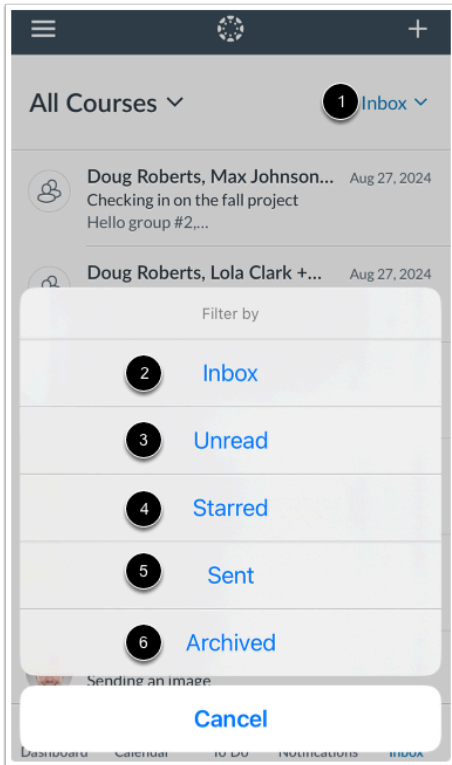
View Messages



The Inbox displays all messages you have received and is organized the same way as the browser version of the Inbox. Messages are arranged in chronological order—newer messages appear at the top, and older messages appear near the bottom. Unread messages are indicated with a blue dot.

Swipe the app from top to bottom to quickly refresh your messages.

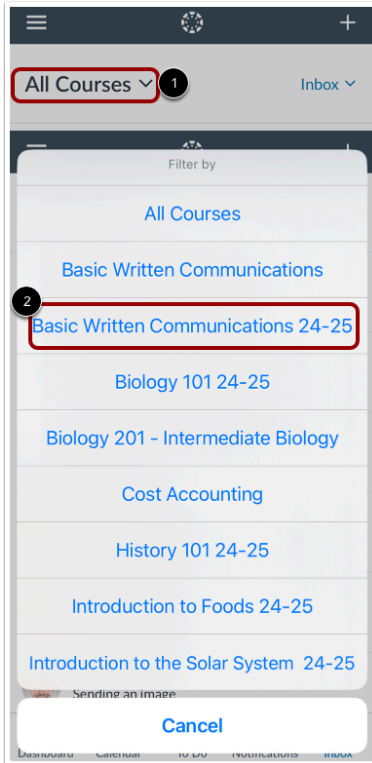
View Inbox Filters



You can view different types of messages in the Inbox by tapping the **Inbox filter** drop-down menu [1].

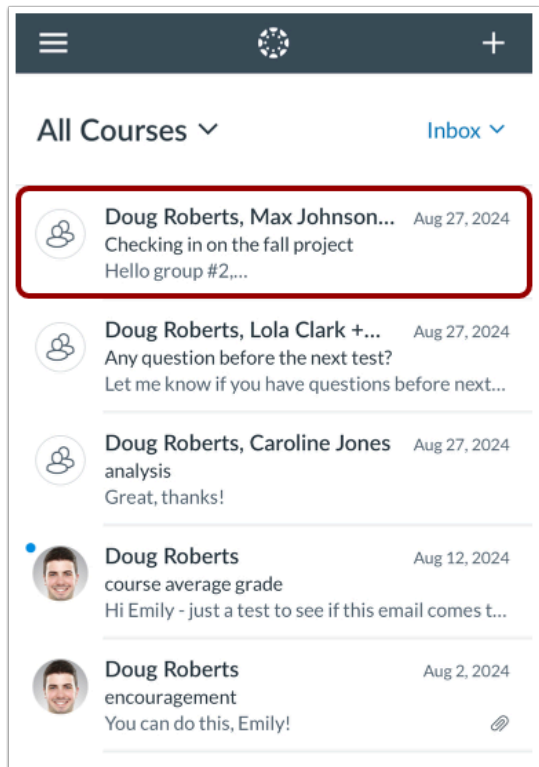
- **Inbox** [2]: All messages in your Inbox
- **Unread** [3]: Messages that are unread in the Inbox
- **Starred** [4]: Messages that you've starred in the Inbox
- **Sent** [5]: Messages that you've sent (you cannot view messages sent to others in any other tab until you receive a reply)
- **Archived** [6]: Messages that have been archived

View Course Filter



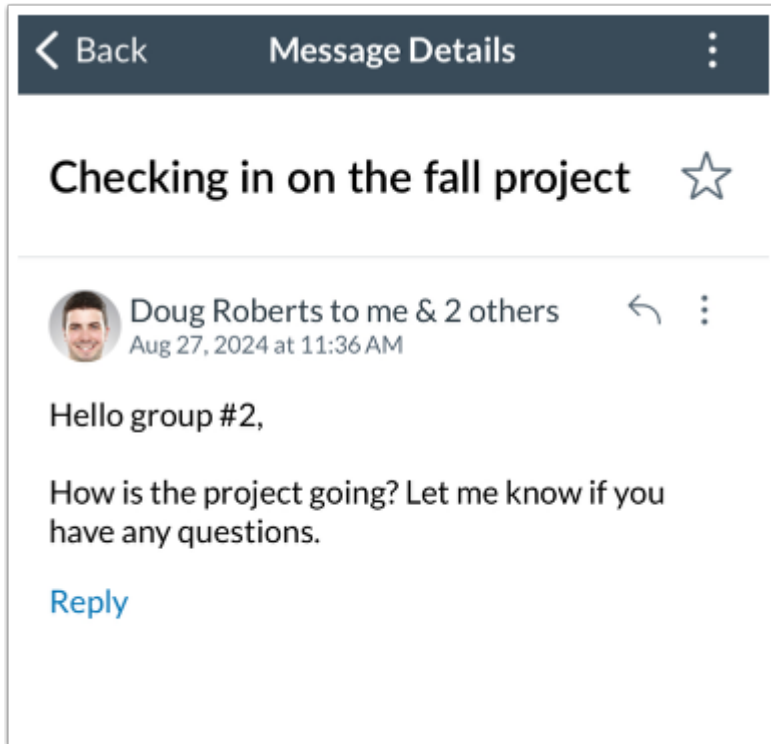
You can also filter your inbox by course. Tap the **All Courses** drop-down menu [1], then select the course name whose messages you want to view [2].

Open Message



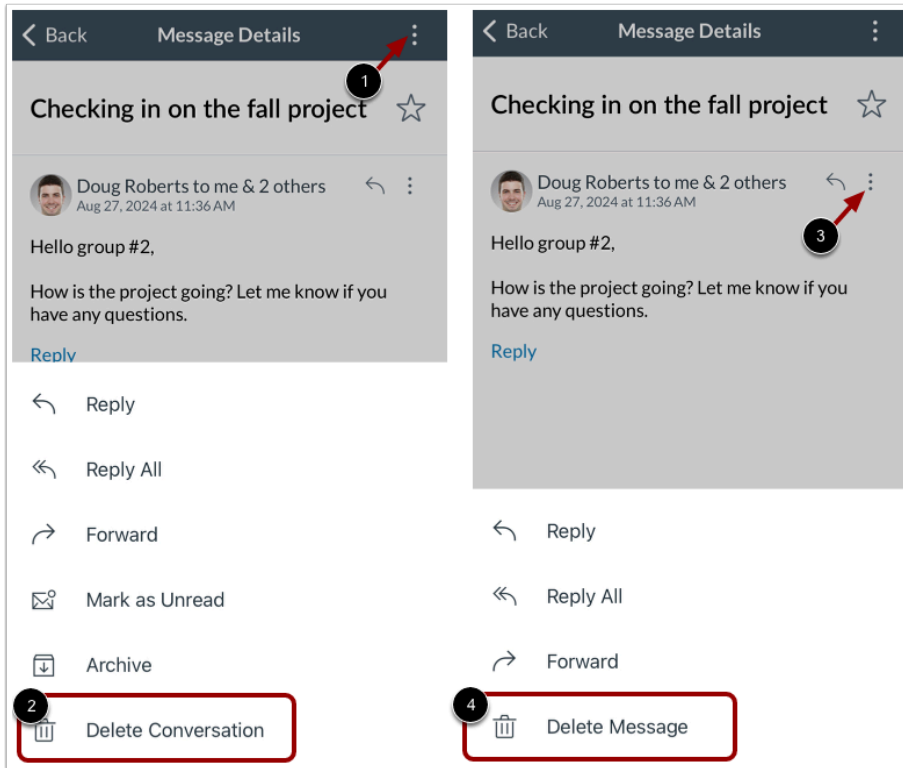
To view a message, tap the message you want to open.

View Message



View the selected message thread.

Delete Messages



To delete a conversation message, tap the **Options** icon [1] and then tap the **Delete Conversation** link [2].

To delete a message thread, tap the **Options** icon [3] and then tap the **Delete Message** link [4].

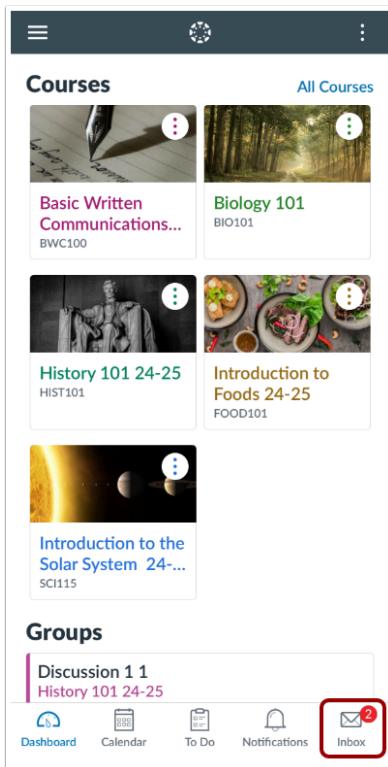
To delete multiple [messages](#) or [message threads](#), you need to use the web browser.

How do I send a message in the Canvas app on my iOS device?

In the Canvas app, you can send conversation messages to multiple people in your courses.

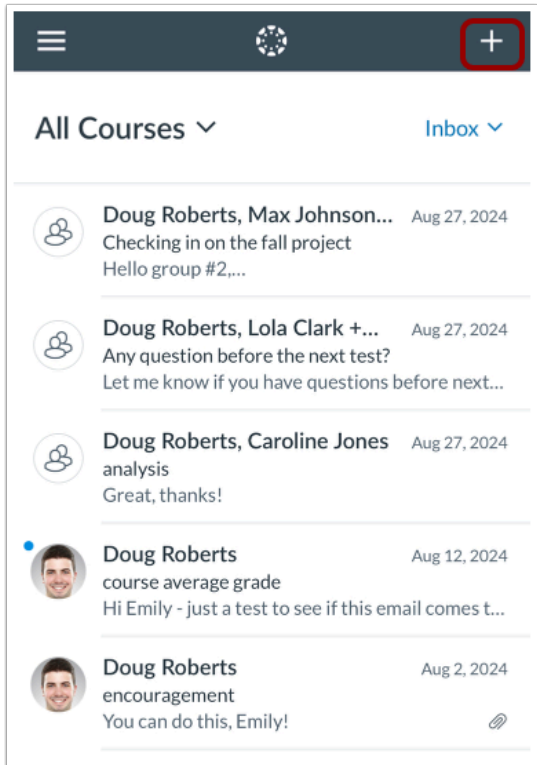
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Inbox



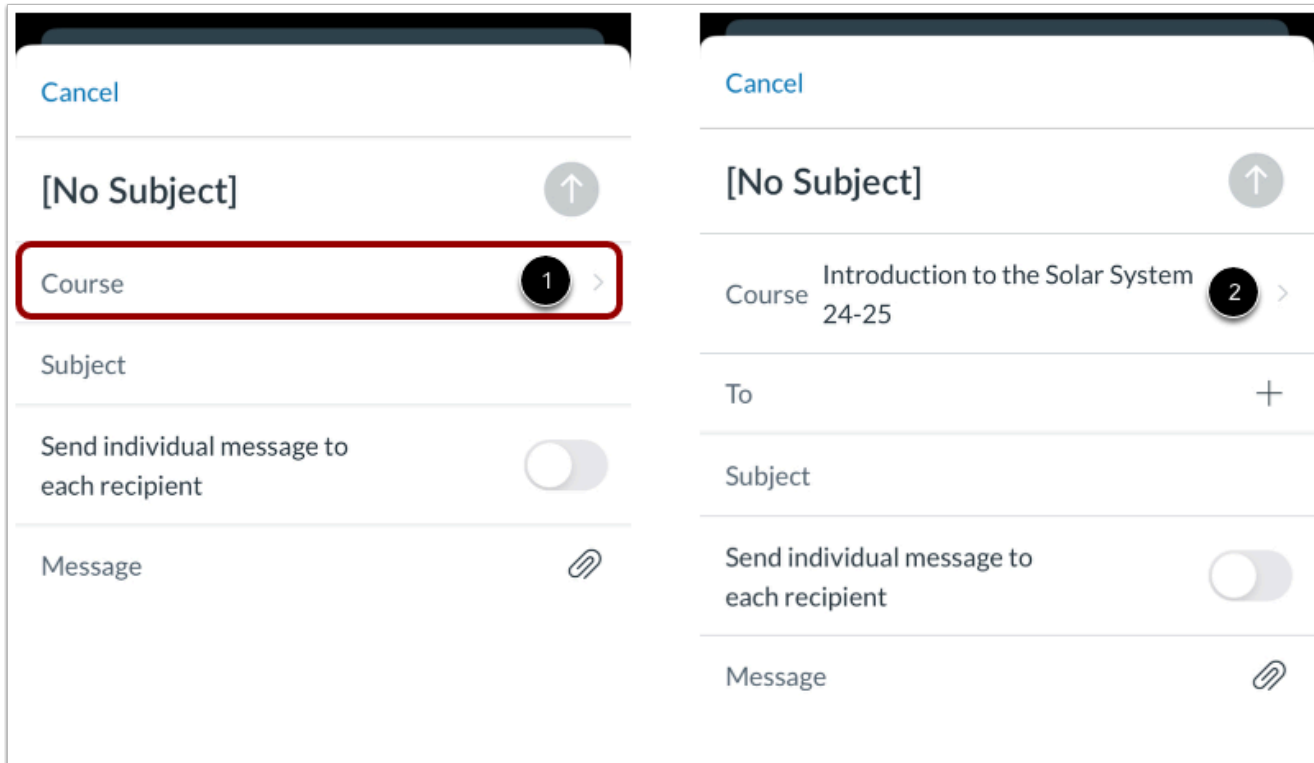
In the Dashboard, tap the **Inbox** icon.

Compose New Message



Tap the **Add** icon.

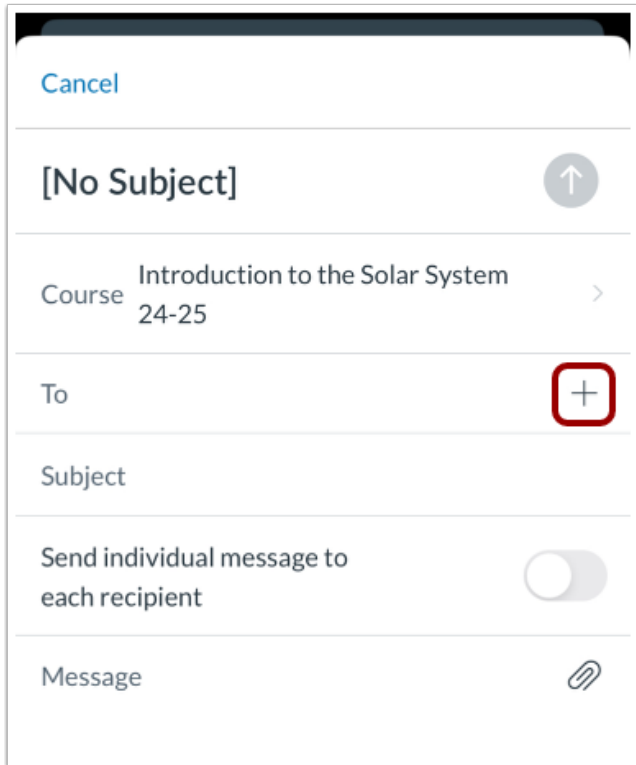
Select Course



The image displays two side-by-side screenshots of the Canvas iOS app's 'Select Course' screen. Both screens have a 'Cancel' button at the top left. The left screen shows a '[No Subject]' header with an upward arrow. Below it, the 'Course' field is highlighted with a red rectangle and a circled '1'. The 'Subject' field is empty. There is a toggle for 'Send individual message to each recipient' which is currently off. At the bottom is a 'Message' field with a paperclip icon. The right screen shows the same interface but with the 'Course' field populated with 'Introduction to the Solar System 24-25' and a circled '2' next to it. The 'To' field now shows a plus sign, and the 'Subject' field is still empty. The 'Send individual message to each recipient' toggle remains off, and the 'Message' field is at the bottom.

Tap the **Course** link [1] and select the course where you want to send the message [2].

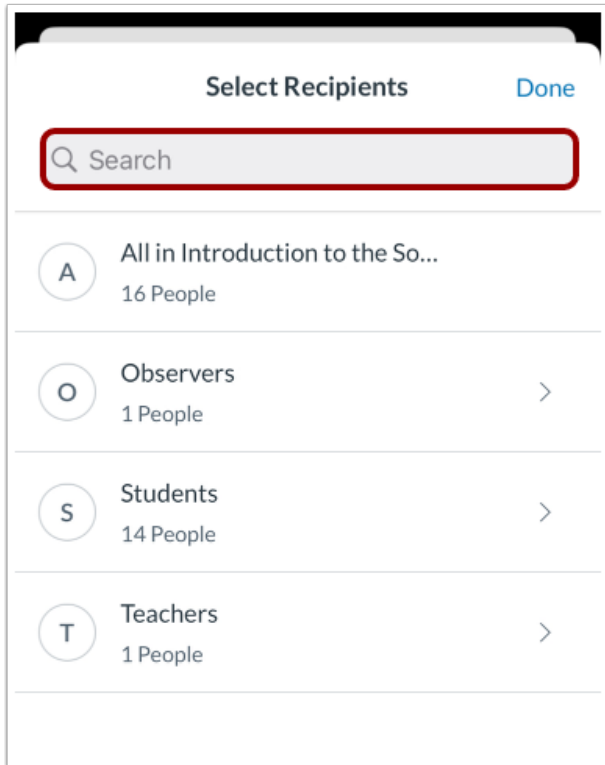
Add Recipient



In the **To** field, tap the **Add** icon.

Note: You can only add one user or group of users at a time.

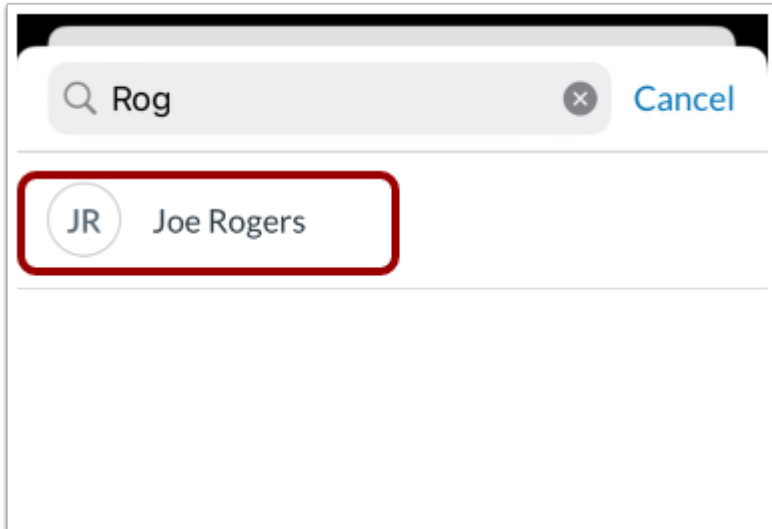
Search by Name



To search by name, enter the name of your recipient in the **Search** field.

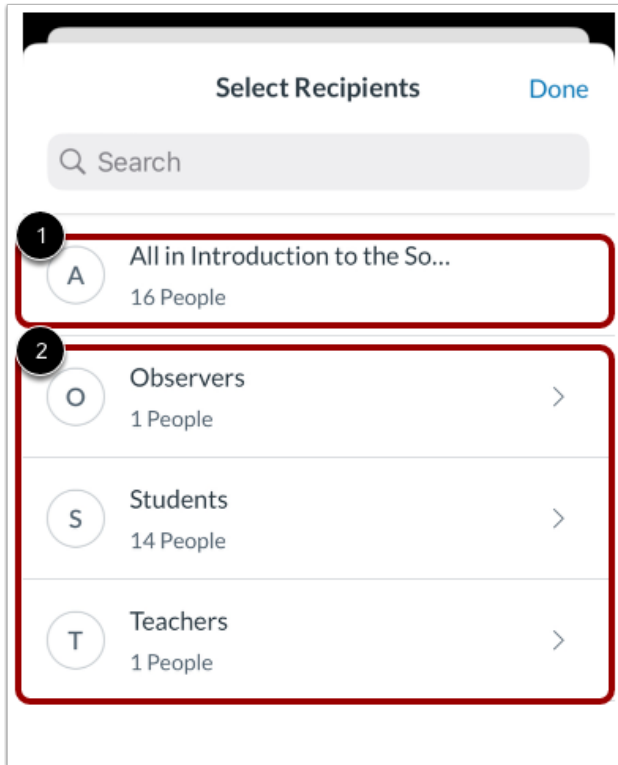
Note: If you cannot remember a recipient's name, you can search by course filter to select your recipient.

Select Recipient



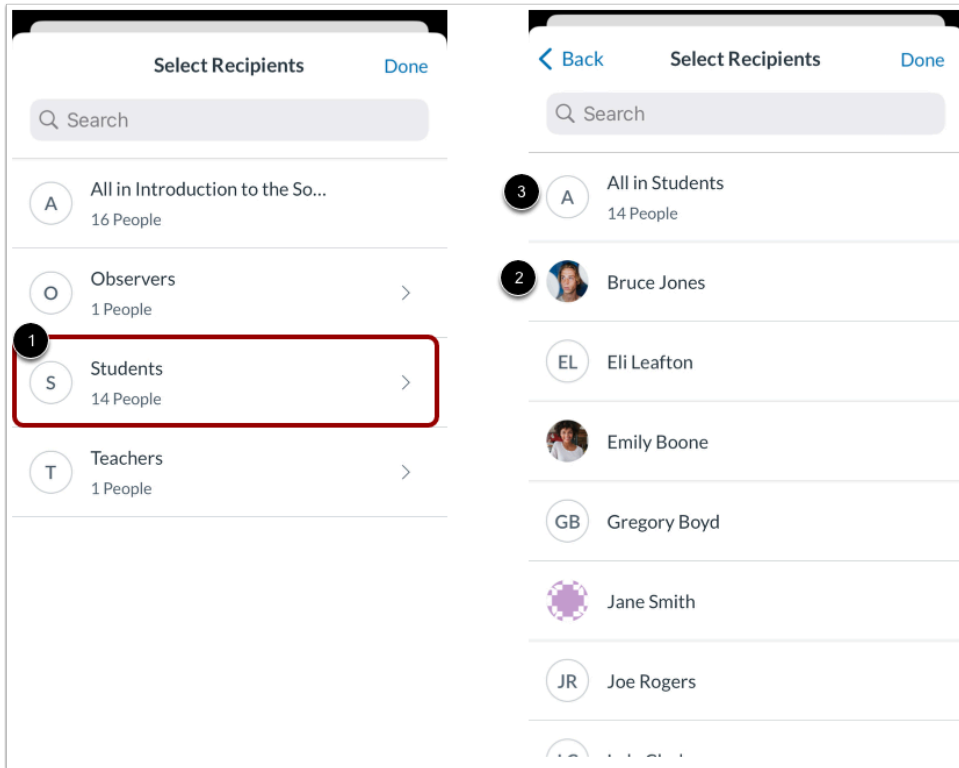
When the full name of the recipient appears, tap the name.

Search by Course Filter



To search by course filter, select to message all users [1] or select users by group [2].

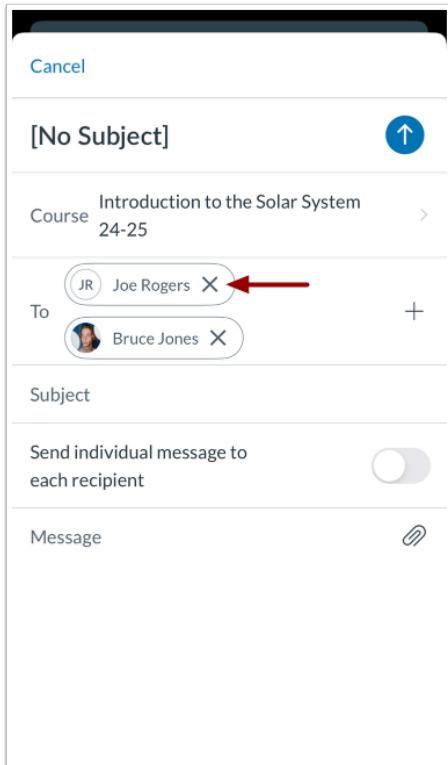
Select User Group



Tap the recipient's user group [1].

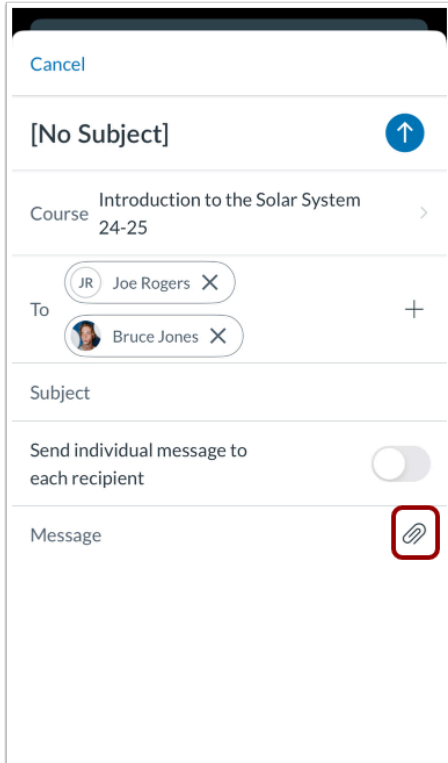
Tap the name of the recipient [2]. You can select all members in a specific user group by tapping the **All in [Group]** option [3].

Modify Recipients



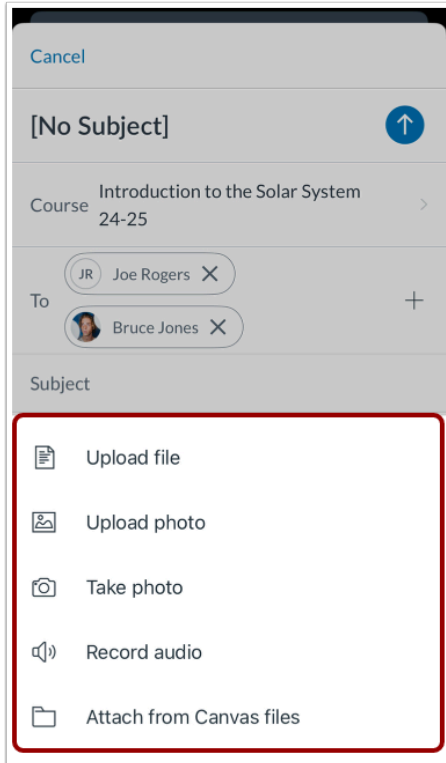
If you need to remove a recipient, tap the **Remove** icon.

Attach File



To attach a file to the message, tap the **Attach** icon.

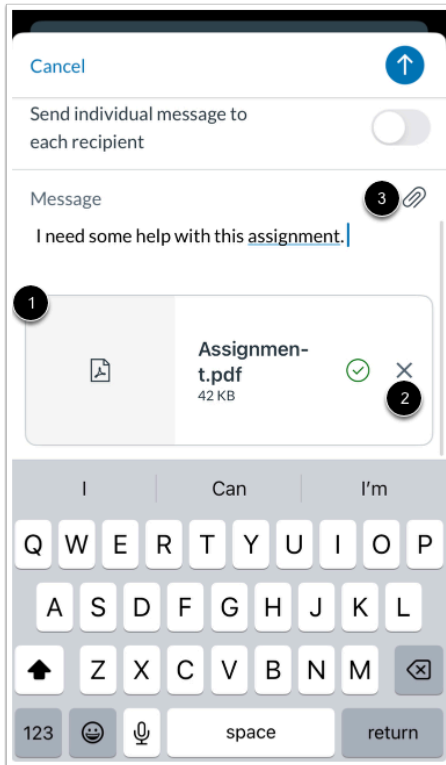
Select Attachment



To select your attachment file, select how you would like to attach a file. You can upload a file, upload a photo, take a photo, record audio, or attach a file from Canvas files.

Note: To learn more about media attachments, view the [Canvas Media Comparison resource document](#).

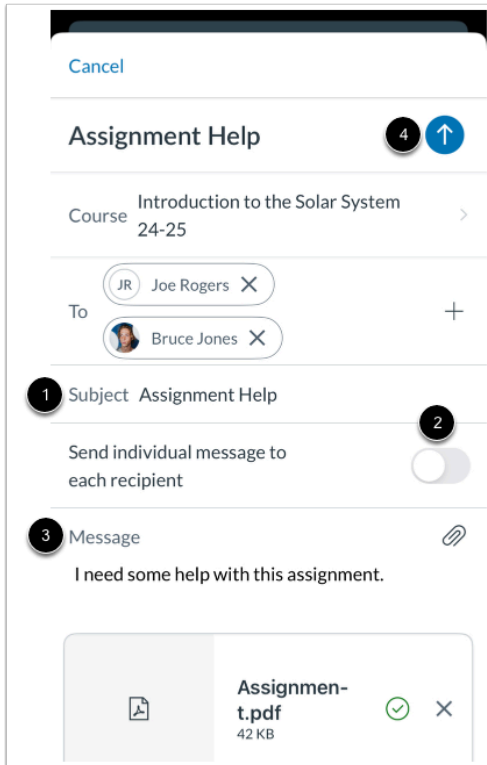
View Attachment



View your attachment [1]. To remove your attachment, tap the **Remove** icon [2].

To add another attachment, tap the **Attach** icon [3].

Send Message



Enter a subject for your message in the **Subject** field [1].

If you want to send individual messages to each recipient, tap the **Send individual message to each recipient** toggle [2].

Enter your message in the **Message** field [3].

When you are ready to send your message, tap the **Send** icon [4].

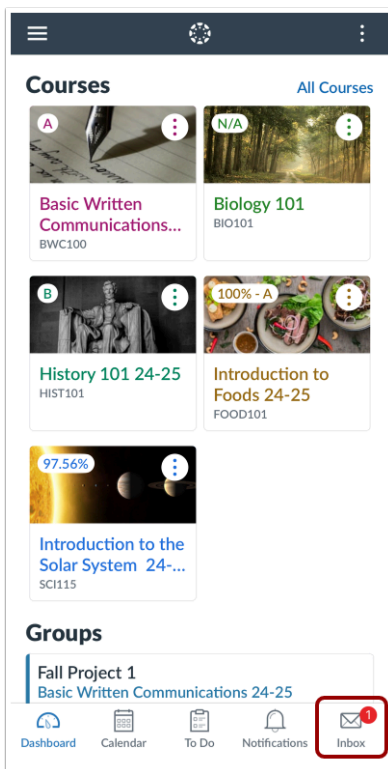
Note: New messages do not appear in the Inbox until there is a reply to the message. However, if you have an existing Inbox message with a recipient, the message appears as part of that message thread.

How do I reply to a message in the Inbox in the Canvas app on my iOS device?

You can reply to Inbox messages in your Inbox on your device so you can keep in touch with your course at any time.

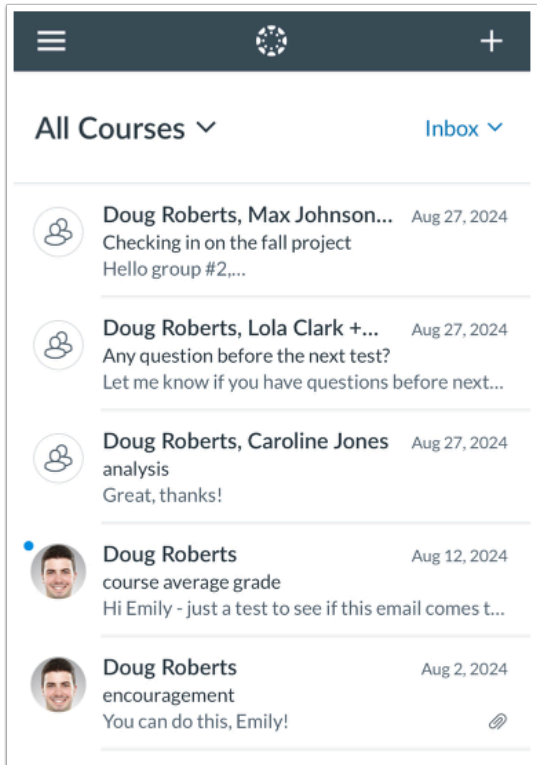
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Inbox



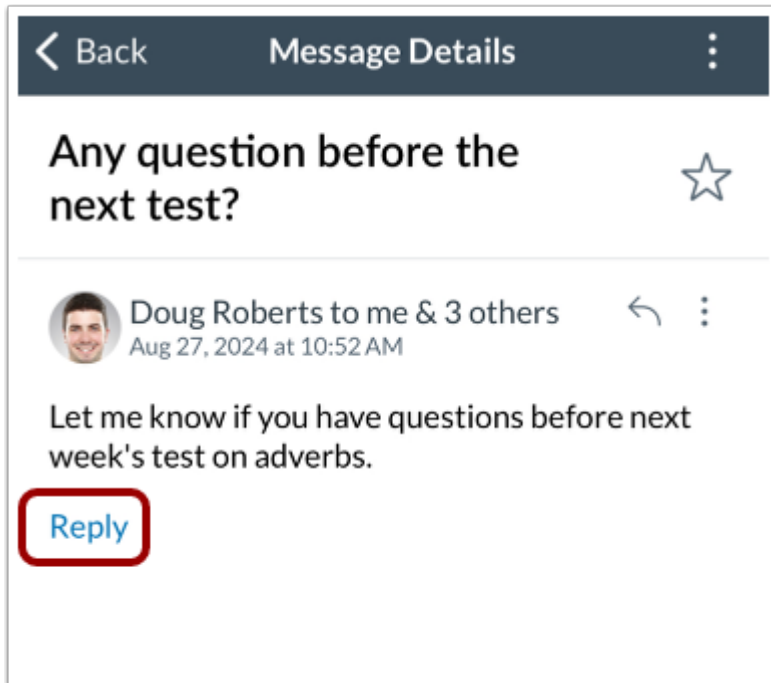
In the Dashboard, tap the **Inbox** icon.

Open Message

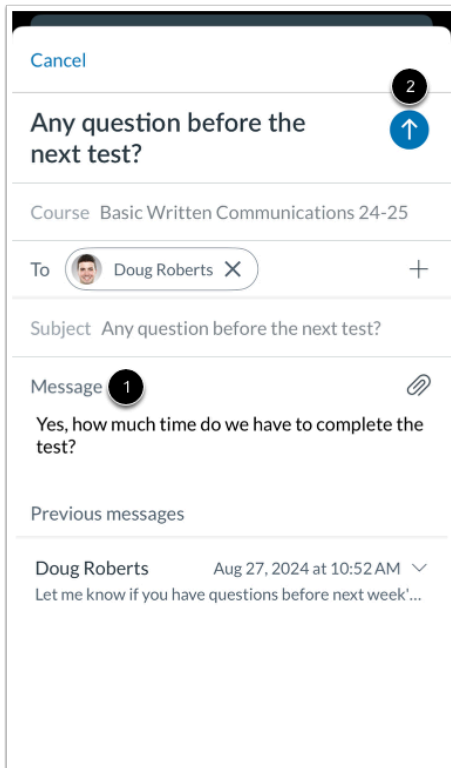


Tap the message where you want to reply.

Reply to Message



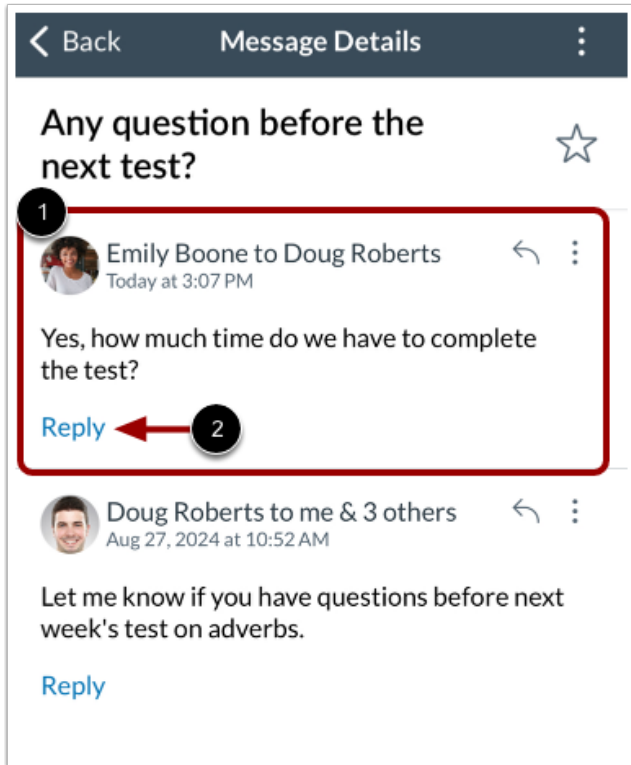
Tap the **Reply** link.



In the **Message** field [1], enter your message reply.

When you are ready to send your message, tap the **Send** icon [2].

View Reply



View your message reply in the message thread [1].

To reply to the message again, click the **Reply** link [2].

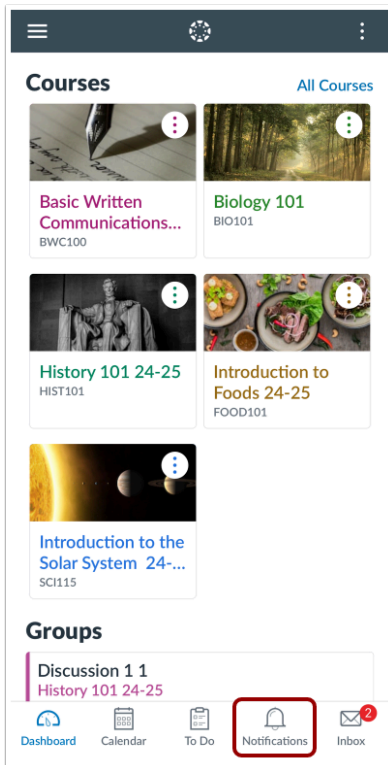
How do I view Notifications in the Canvas app on my iOS device?

The Canvas app lets you view notification items in your courses. Notifications gives you an overview of all course notifications, such as changes to an assignment due date, newly created assignments, course announcements, or replies to subscribed discussions. You can interact directly with any items that display as notifications.

You can also [set Notification Preferences](#) in the app to receive push notifications for Canvas activity on your mobile phone.

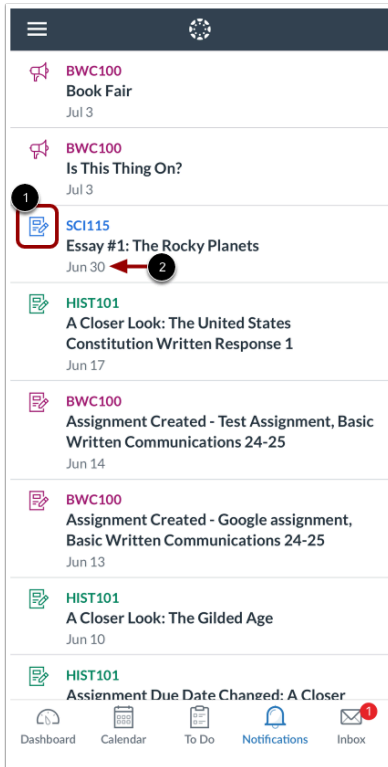
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Notifications



In the Navigation Bar, tap the **Notifications** icon.

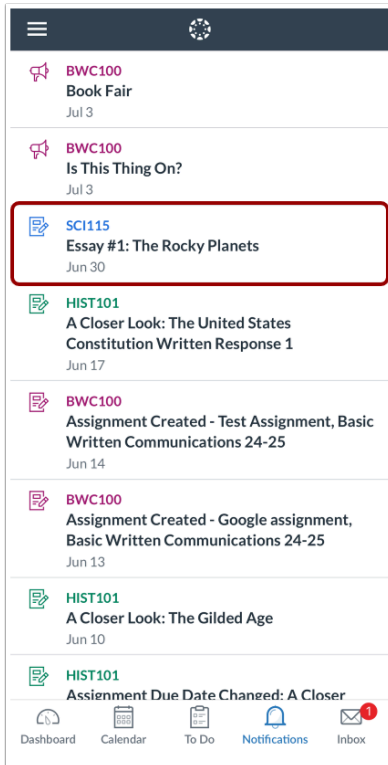
View Notifications



Notifications gives you an overview of all course notifications such as changes to an assignment due date, newly created assignments, course announcements, conference invitations, or a reply to a subscribed discussion.

Each item is color-coordinated according to course or group and displays an icon for its activity type [1]. Items are organized by date [2].

View Notification Item



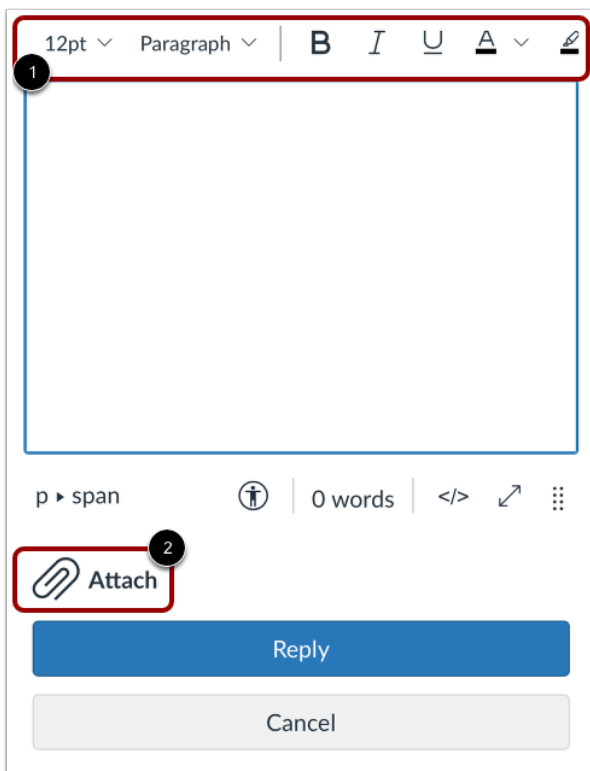
To view a notification item, tap the name of the item. The app will redirect to the notification's corresponding page.

Note: You cannot delete notifications.

How do I use the Rich Content Editor in the Canvas app on my iOS device?

You can use the [Rich Content Editor](#) to edit and format text in the Canvas app. The Rich Content Editor is available in Assignments, Announcements, and Discussions.

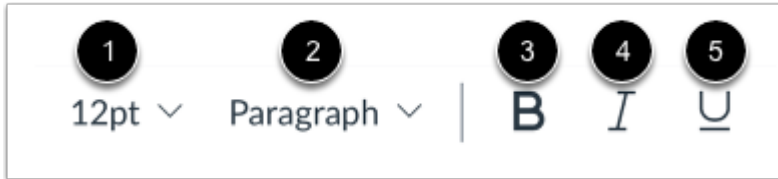
View Rich Content Editor



The Rich Content Editor allows you to format text [1] or attach files [2]. You may have to swipe your screen to the left or right to view all Rich Content Editor icons.

Note: Depending on the feature, you may be able to record or upload media files.

Format Text

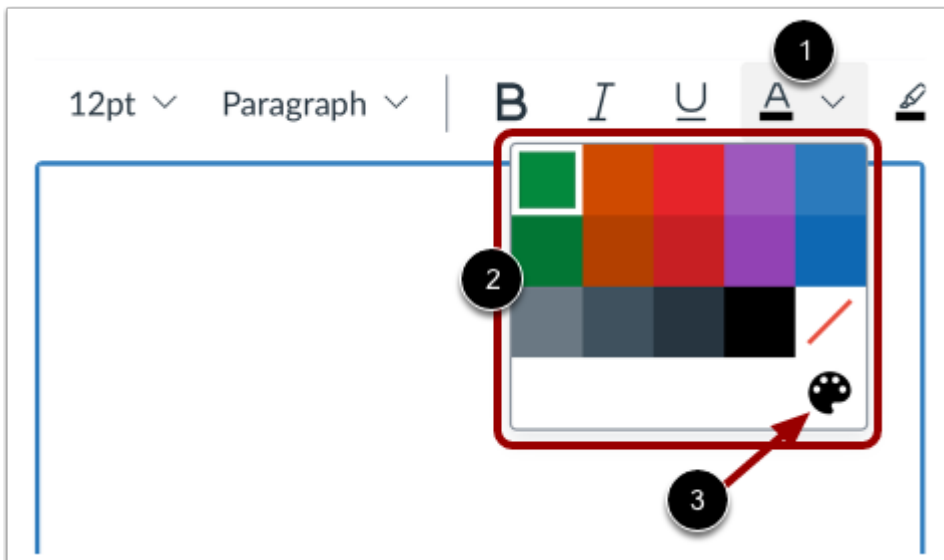


To change the font size of your text input, tap the **Font size** link [1].

To change the text formatting, tap the **Text format** link [2].

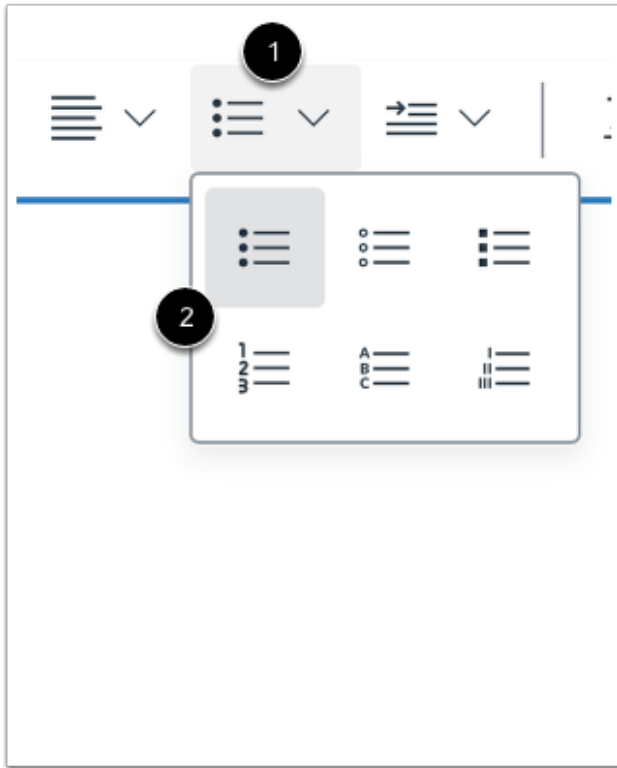
To bold text, tap the **Bold** icon [3]. To italicize text, tap the **Italics** icon [4]. To underline text, tap the **Underline** icon [5]. To stop using bold, italics, or underline formatting, tap the Bold, Italics or Underline icon again.

Change Text Color



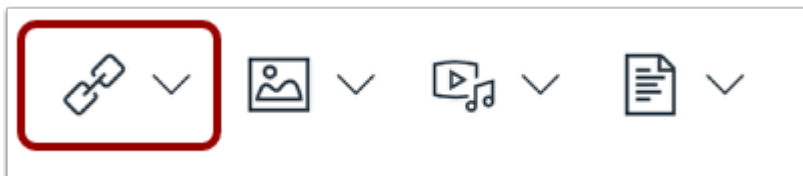
To change the text color, tap the **Text Color** icon [1]. Then tap the color you want to use [2]. To select a custom color, tap the **Palette** icon [3].

Create List



To format text as a bulleted list, tap the **Bulleted List** icon [1]. To use a different list format, choose from the available options in the drop-down menu [2].

Add Link



To add a link, tap the **Link** icon.

Link to Website URL



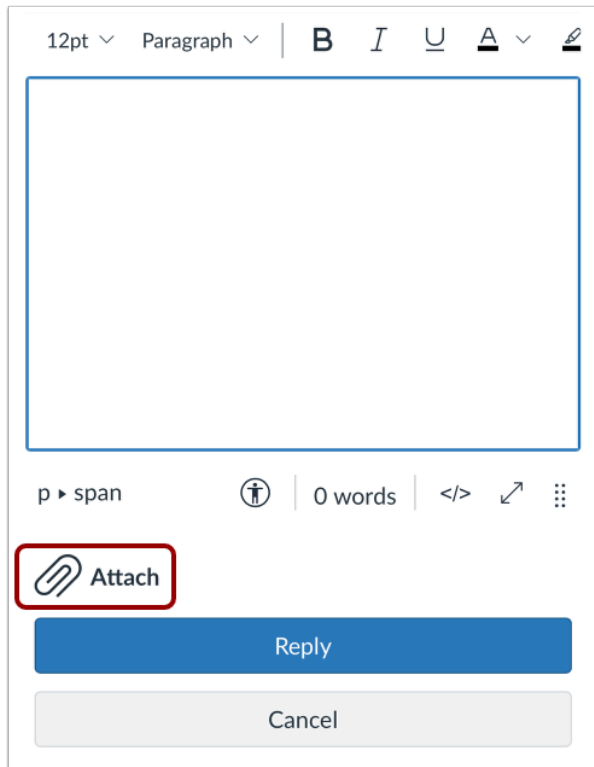
Enter the link title in the **Title** field [1] and the link URL in the **Link** field [2]. Then tap the **Done** button [3].

Attach Image



You can attach [supported image file types](#) by tapping the **Image** icon.

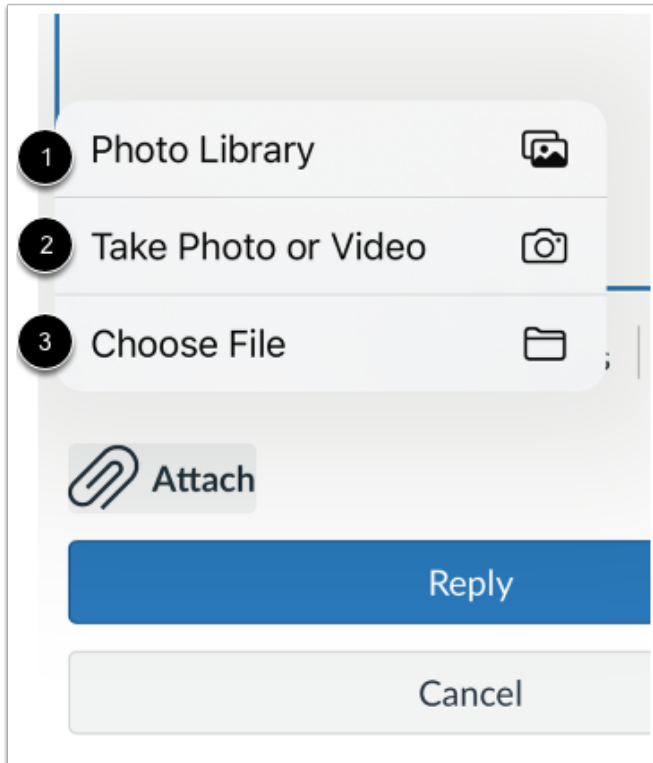
Add Attachment



The image shows the Canvas text editor interface. At the top, there is a toolbar with options for font size (12pt), paragraph style (Paragraph), and text formatting (Bold, Italic, Underline, Text Color). Below the toolbar is a large text input area. At the bottom of the editor, there is a status bar showing the current selection (p > span), a word count (0 words), and icons for undo, redo, and a menu. Below the status bar, there is a red box highlighting the 'Attach' button, which is represented by a paperclip icon and the text 'Attach'. Below the 'Attach' button are two buttons: 'Reply' (blue) and 'Cancel' (gray).

Then tap the **Attach** icon.

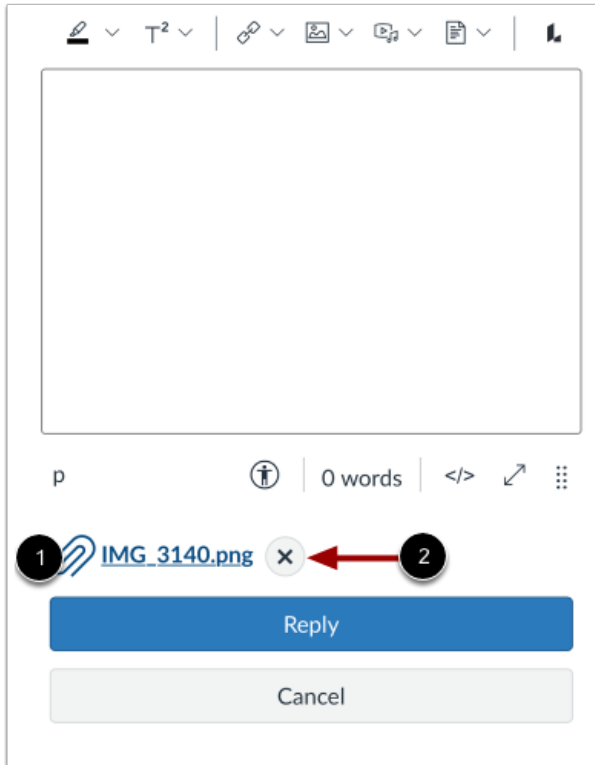
Select Attachment Option



You can select from the following image attachment options:

- **Photo Library** [1]: select an image from your photo library.
- **Take Photo or Video** [2]: take a picture from your camera.
- **Choose File** [3]: select a file from your personal Canvas files.

View Attachment



Once you have selected your image, it will display next to the **Attach** icon [1].

To delete the image, tap the **Delete** icon [2].

How do I view the To-Do List in the Canvas app on my iOS device?

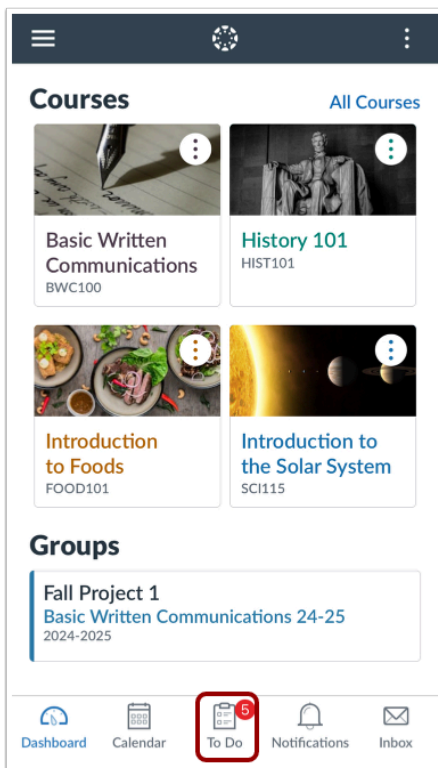
The To-Do List displays course to-do items to help you easily manage tasks across all of your courses.

This lesson shows images for a phone display; however, unless otherwise noted, the steps are the same for tablets.

Notes:

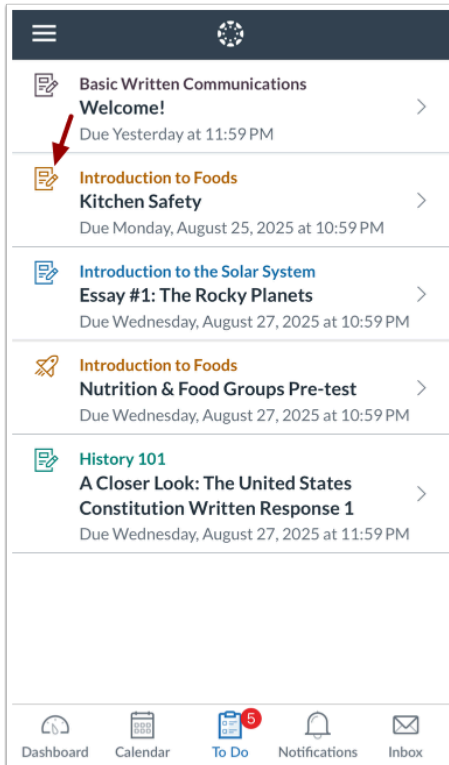
- You can [add personal to-do items in the app](#). However, to-do items created in the app only display in the Calendar.
- The To-Do list displays items that are due within the next seven days.

Open To-Do List



In the Navigation Bar, tap the **To Do** icon.

View To-Do List

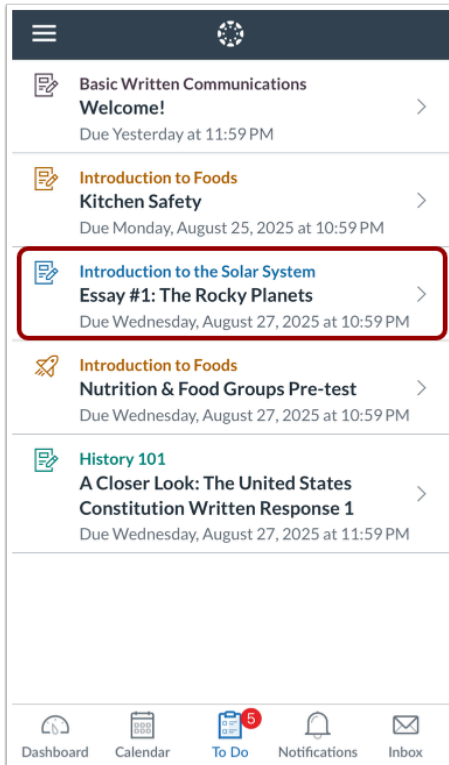


The To-Do List gives you a quick view of upcoming graded assignments, quizzes, and discussions that you have not yet completed. Each item is color-coordinated according to course and displays an icon for its activity type: discussion, quiz, or assignment.

To-do items are organized by due date.

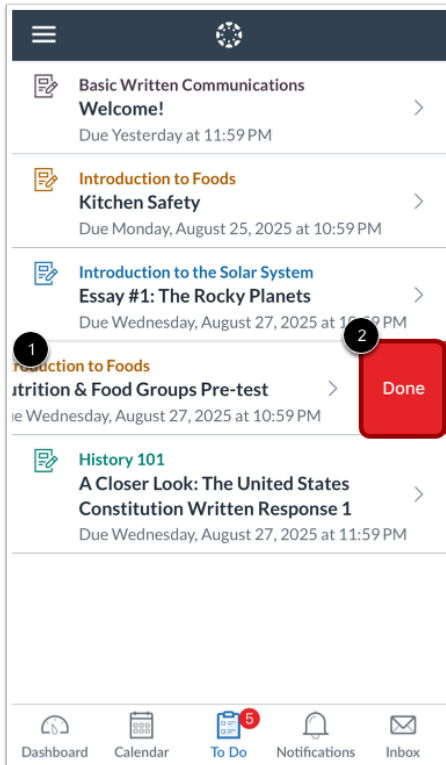
Note: Users who are using the Canvas app with an instructor role will see To-Do notifications about grading assignments.

View To-Do List Item



To view a to-do item, tap the name of the item. The app will redirect to the item's corresponding page.

Mark Item as Done



To mark a to-do item as done, swipe the item to the left [1]. Then tap the **Done** button [2].

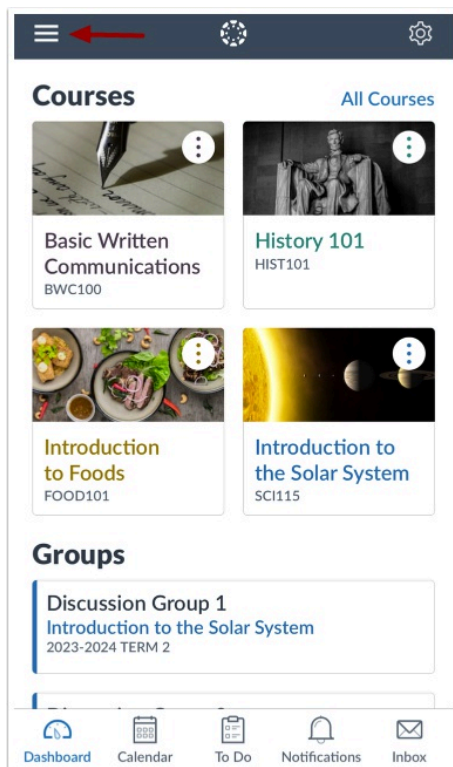
Note: Once an item has been completed or submitted, it will automatically be removed from the To Do list.

How do I view my User Files in the Canvas app on my iOS device?

You can view and [manage personal files](#) you have added to your account on the Canvas app.

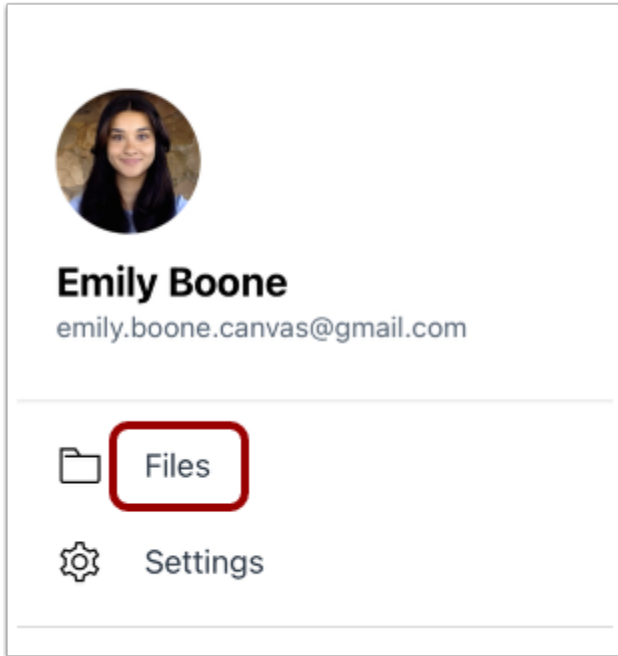
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open User Menu



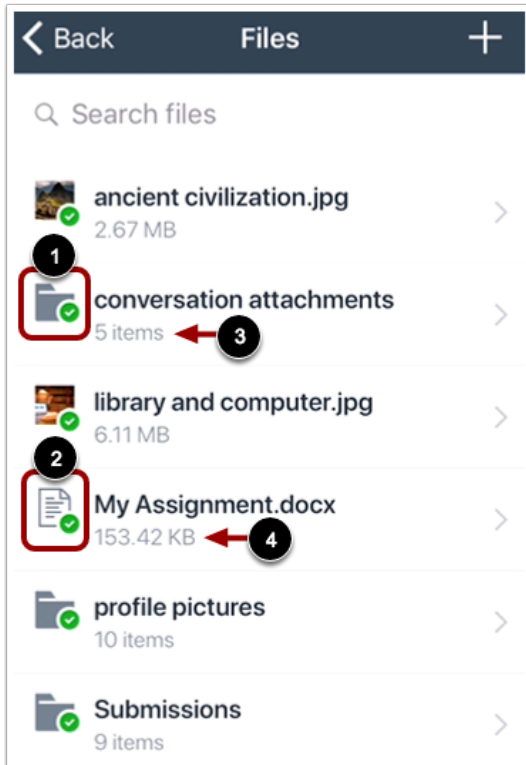
In the Dashboard, tap the **Menu** icon.

Open User Files



Tap the **Files** link.

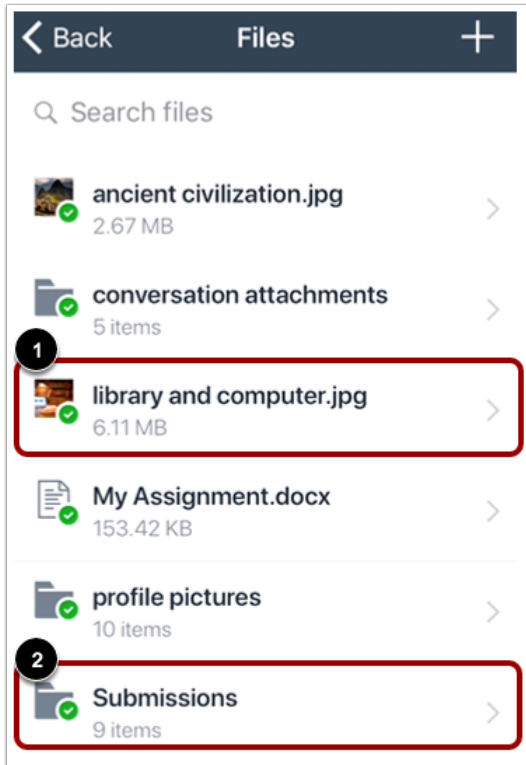
View User Files



User Files displays file folders [1] and file items [2].

File folders show how many file items are within a folder [3]. Individual files show the size of the file [4].

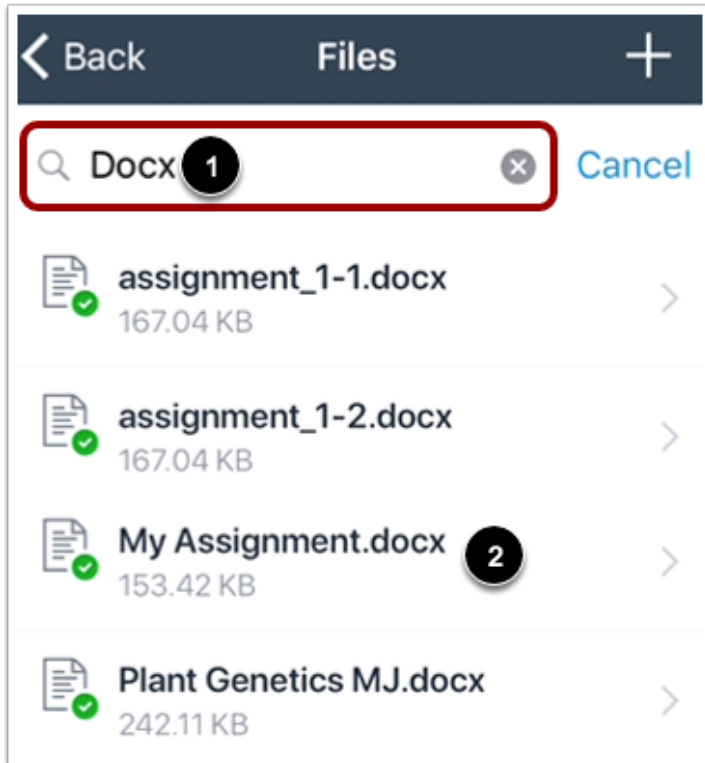
View Files and Folders



To view files within a folder, tap the name of the folder [1].

To view a specific file, tap the name of the file [2]. If your device has an application installed that can display the file, you can view the file in the app.

Search Files



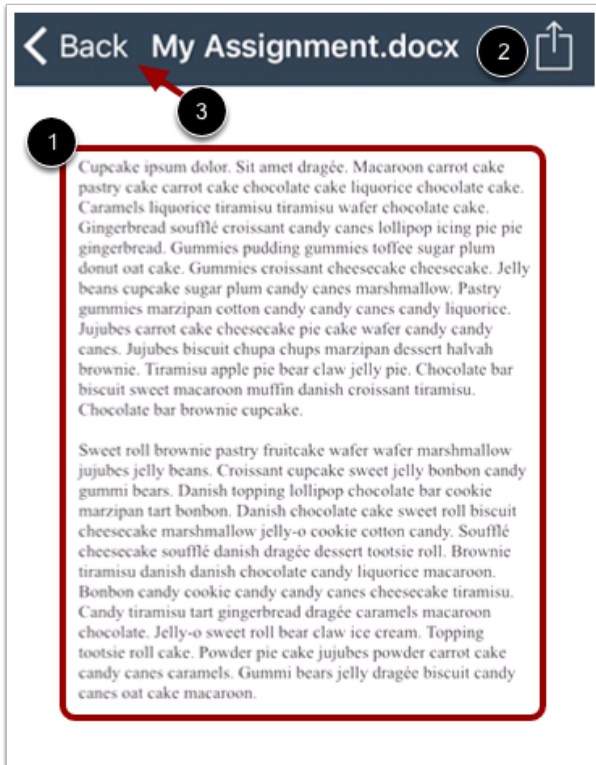
To search for a file, tap the **Search** field [1]. Then enter the name of the file you want to view.

To open the file, tap the name of the file in the search results [2].

Notes:

- You must type three or more characters for search results to display.
- Search results will not include file folders.

View File



View your file [1]. You can also share your file by tapping the **Share** icon [2].

To return to the file folder, tap the **Back** link [3].

Note: Not all file types support sharing.

How do I manage my User Files in the Canvas app on my iOS device?

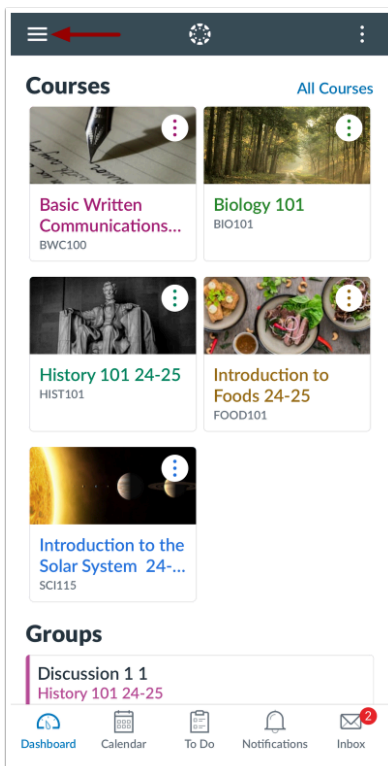
You can manage all the personal files in your Canvas account in the Canvas app. If necessary, you can manage My Files to clear up space within your course account.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

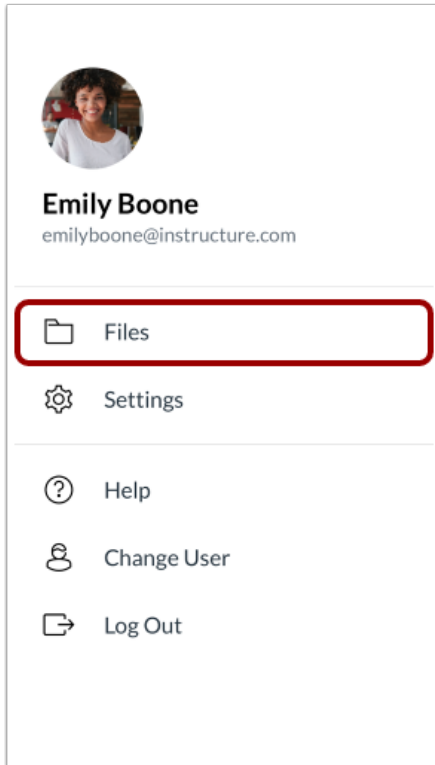
- The Unfiled Folder stores documents, graphics, and any other files from your account that you have posted to different areas of Canvas, such as Discussions. Deleting these items within current courses may create broken links and submissions.
- You cannot delete files that have been submitted as an assignment.
- You cannot move files from one folder to another in the Canvas app.

Open User Menu



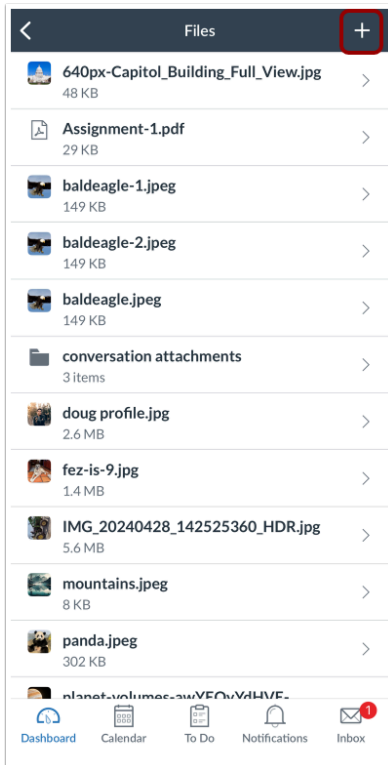
In the Dashboard, tap the **Menu** icon.

Open User Files



Tap the **Files** link.

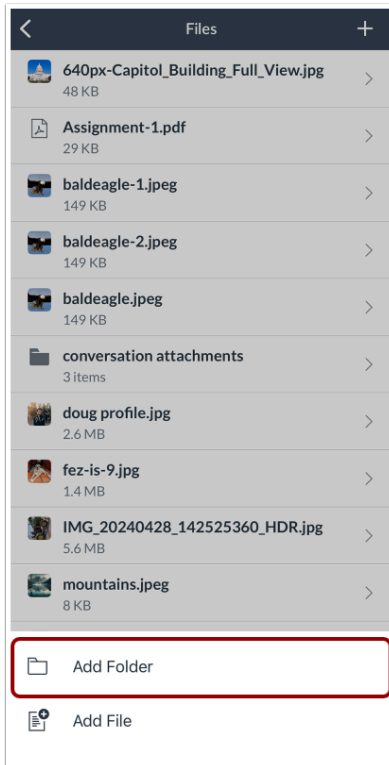
Add Item to Files



Tap the **Add** icon.

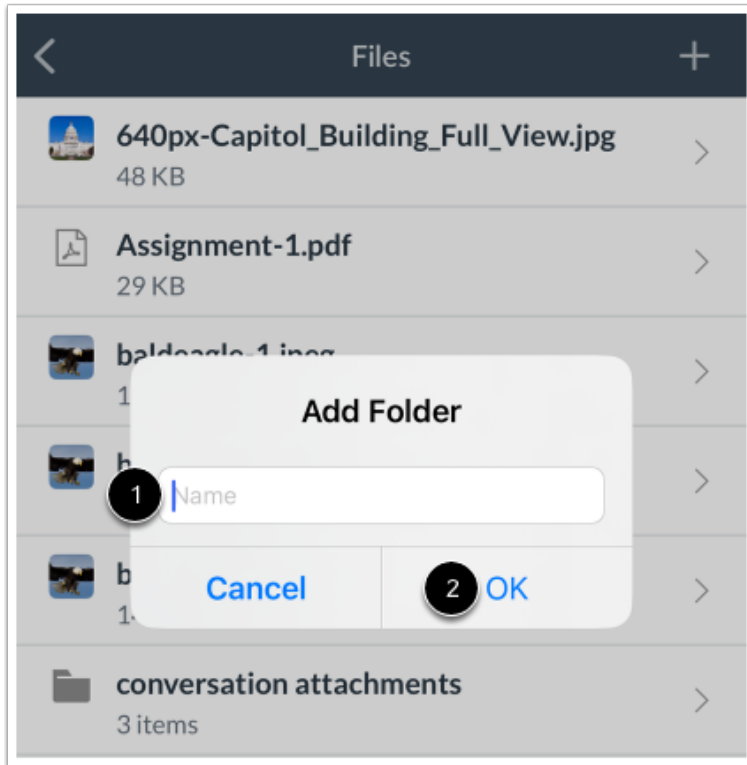
Note: The Add icon appears in every files window so you can build hierarchal levels of folders and files.

Add Folder



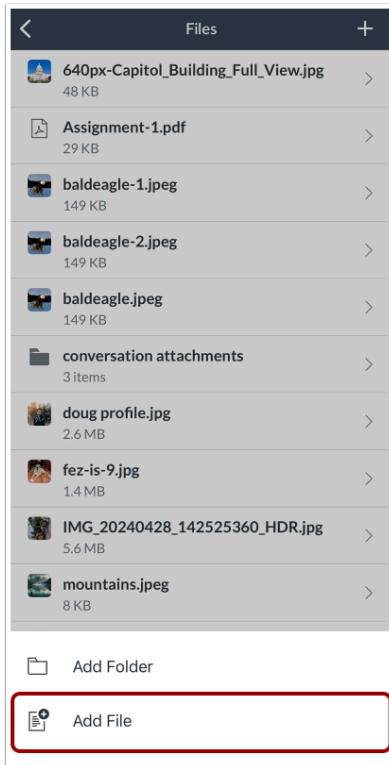
To create a new folder, tap the **Add Folder** link.

Save Folder



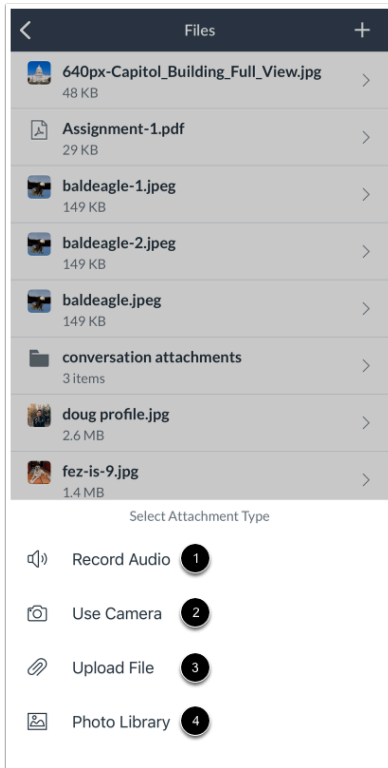
To create a new folder, type the name of the folder in the text field [1]. Tap the **OK** button [2].

Upload File



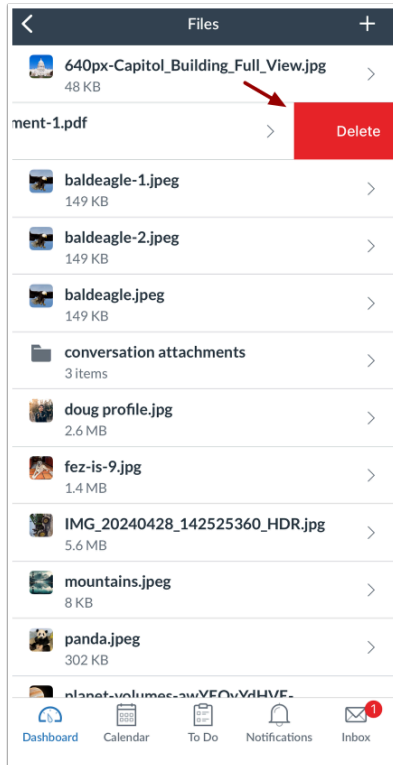
To upload a file, tap the **Add File** link.

View Upload Options



When uploading a file, you can record audio [1], take a photo from your camera [2], upload a file from your device [3], or select a photo from your device library [4].

Delete File



To delete a file, swipe left on your device and tap the **Delete** button.

Note: You cannot delete files that have been submitted as an assignment.

How do I add a Canvas widget for the Canvas app to my iOS device?

The Canvas app comes with widgets for quick access to Canvas.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

- Depending on your iOS device, the steps to install a widget may vary from what is pictured below. If you have questions, please refer to your device instructions on how to install a widget.
- The Grades widget will not display grades if multiple users are logged into the Canvas app.
- Widgets are not available for the Canvas Teacher or Canvas Parent apps.

Open Home Screen Settings



Tap and hold the home screen to open the Home Screen Settings.

Edit Widgets



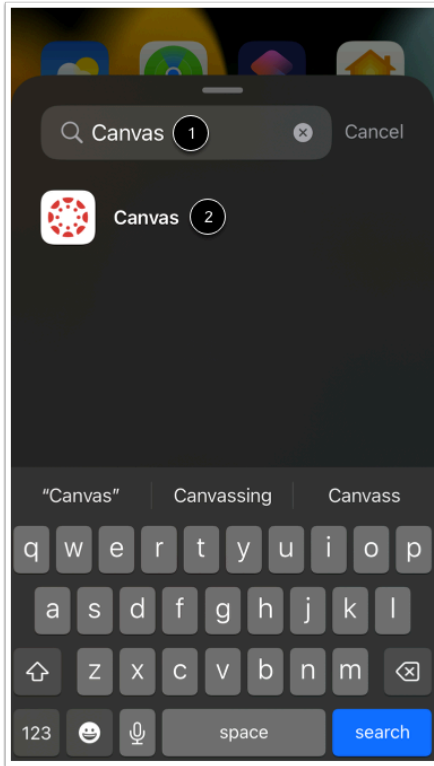
Tap the **Edit** button.

Add Widget



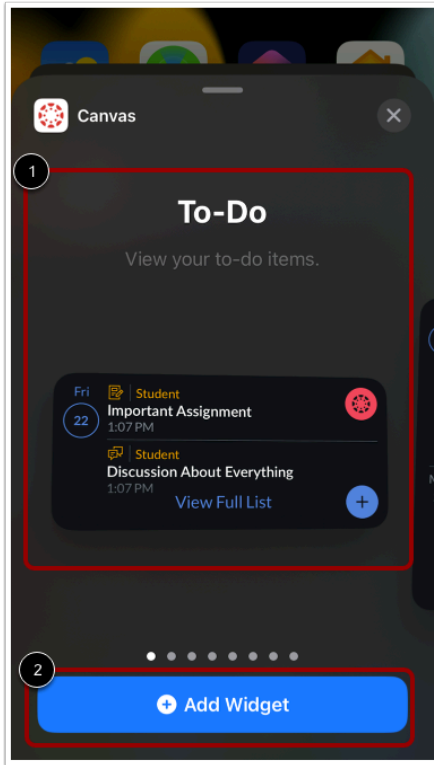
To add a widget, tap the **Add Widget** link.

Edit Widget



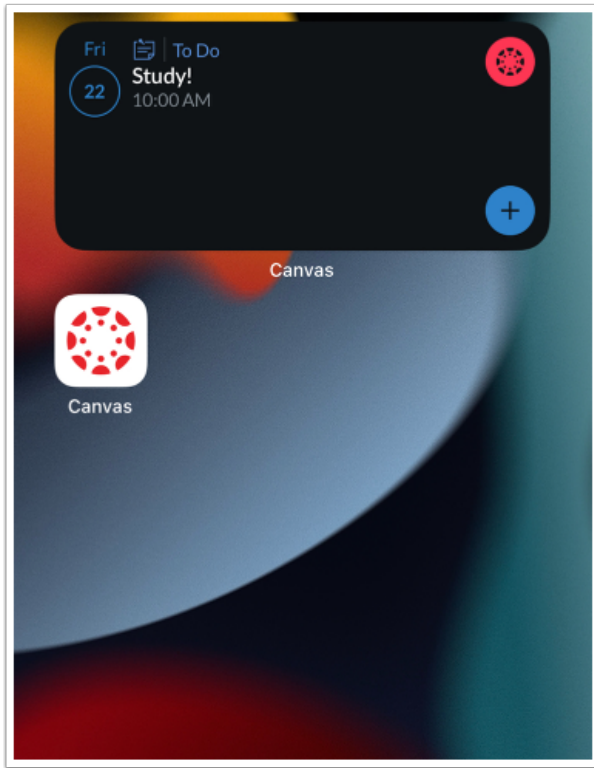
Enter the name of the app widget you want to add to your home screen [1], then tap the name of the app [2].

View Canvas Widgets



View the Canvas widgets [1]. You can choose widgets highlighting Announcements, Grades, or To-Do items. To add the widget to your home screen, tap the **Add Widget** button [2].

View Widget



You can view your chosen widget on the home screen.

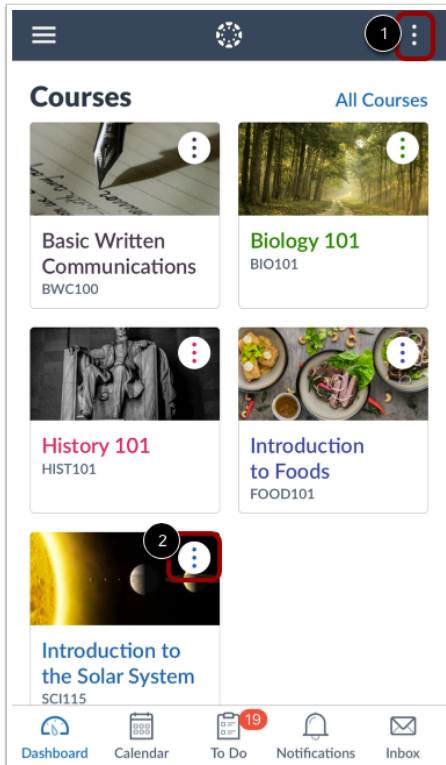
How do I view course content offline in the Canvas app on my iOS device?

When enabled, you can download and sync course content to view as read-only when offline.

Notes:

- You can only download and sync course content when you have an internet connection.
- You can change the [course content synchronization settings](#).

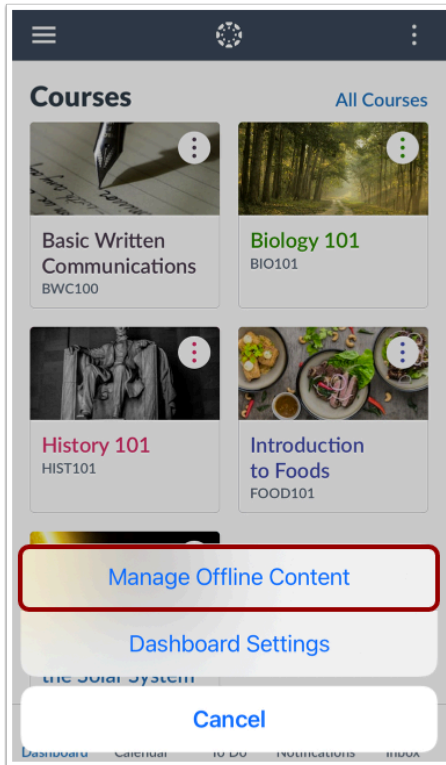
Open Options



To manage offline course content for multiple courses, click the Dashboard's **Options** icon [1].

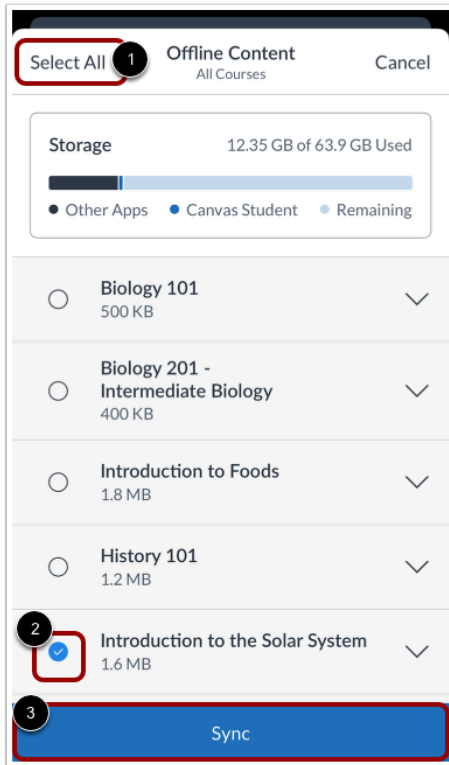
You can also manage offline content for an individual course by clicking the course's **Options** icon [2].

Manage Offline Content



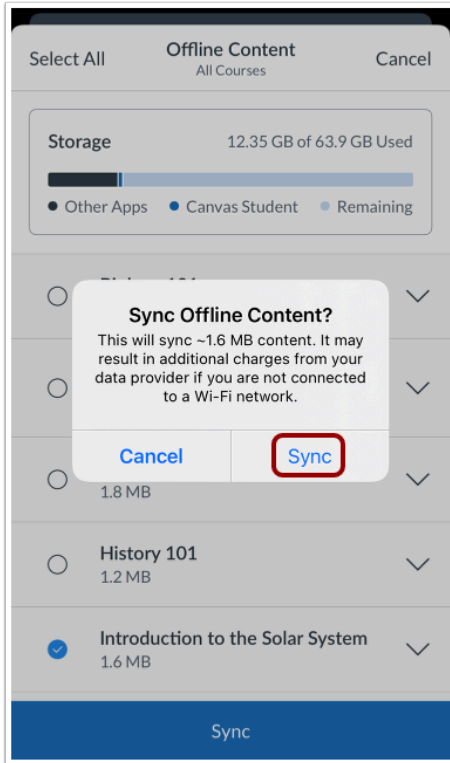
Tap the **Manage Offline Content** link.

Select Content



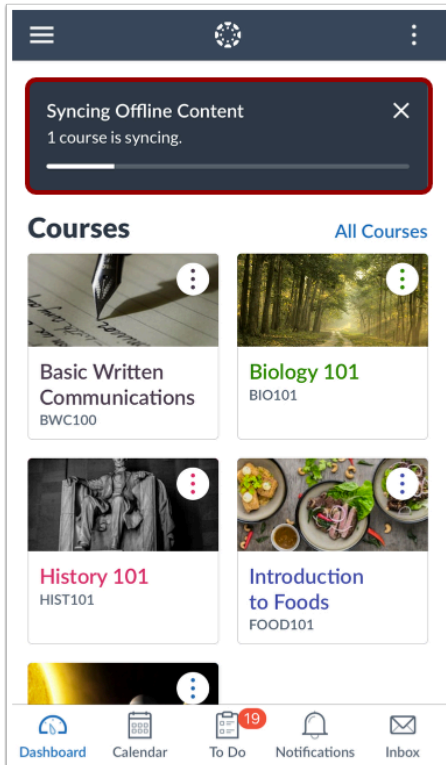
To make all courses available to view offline, you can tap the **Select All** link [1]. To select an individual course, tap the radio button next to the name of the course [2]. Then, tap the **Sync** button [3].

Confirm Sync



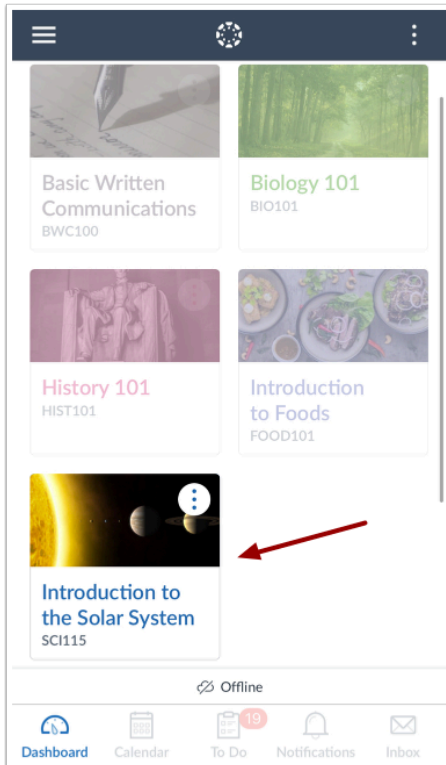
A confirmation message displays with the approximate storage needed to sync content. Then, tap the **Sync** button.

View Syncing Progress



In the Dashboard, a progress bar displays during the sync process.

View Synced Course



When offline, only downloaded and synced courses are available for viewing.

How do I use my Homeroom using the Canvas app on my iOS device in Canvas for Elementary?

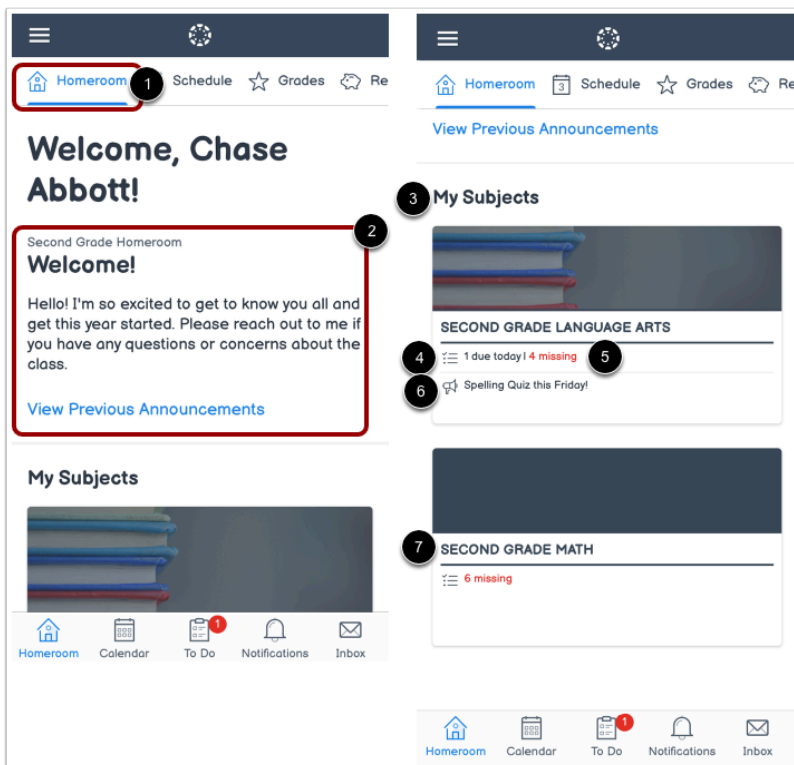
If you have an active enrollment in a Canvas for Elementary course, the Homeroom is the first thing you see when you log in to the Canvas app. The Homeroom helps you see what is happening in all your current courses.

You can return to your Homeroom at any time by tapping the Homeroom icon.

Notes:

- If you do not have an active enrollment in a Canvas for Elementary course, the [classic Dashboard](#) displays.
- If your course has a banner image and you are using an iPad, you will be able to view the banner image.
- Additional Canvas for Elementary Dashboard tabs will be added in future releases.

View Homeroom

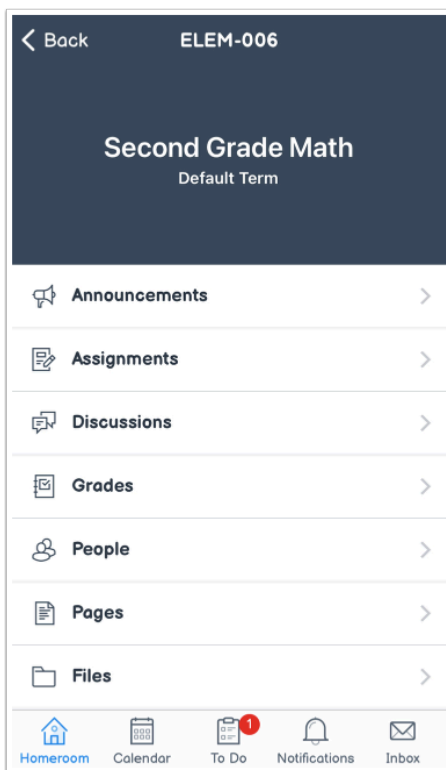


The Homeroom is your landing page in the Canvas app [1]. If added by your instructor, you can view new and previous homeroom announcements [2].

You can also view your subjects [3] and subject details such as assignments that are due today [4], missing assignments [5], or subject announcements [6].

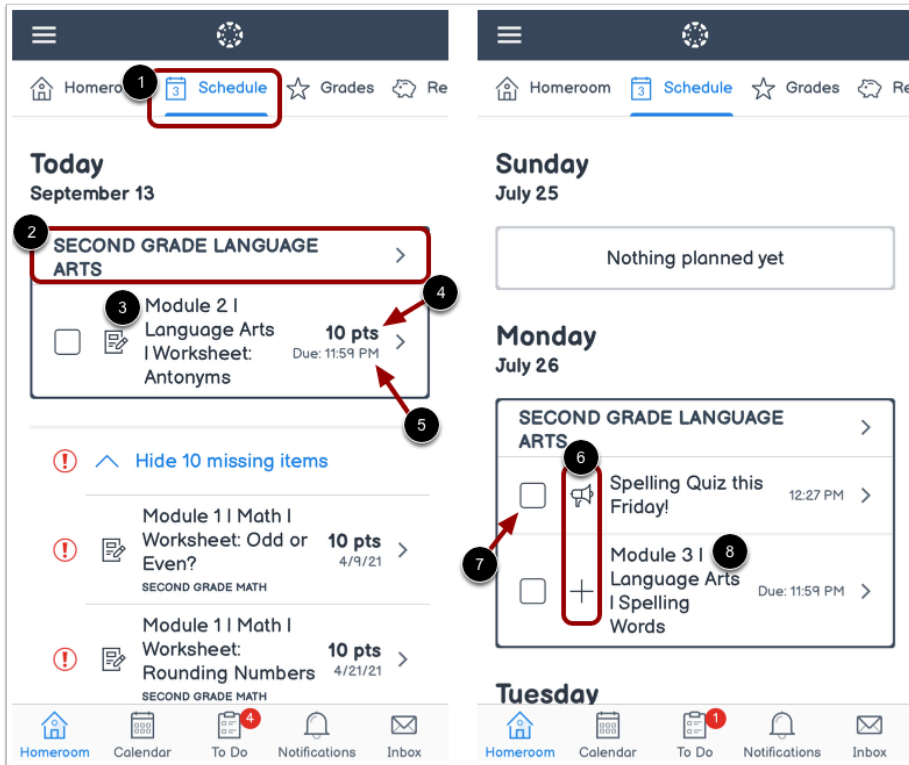
To view more subject details, tap the name of the subject [7].

View Subject



To view subject details, tap any of the subject navigation links.

View Homeroom Schedule



In the **Schedule** tab [1], you can view various action items for all of your subjects by date.

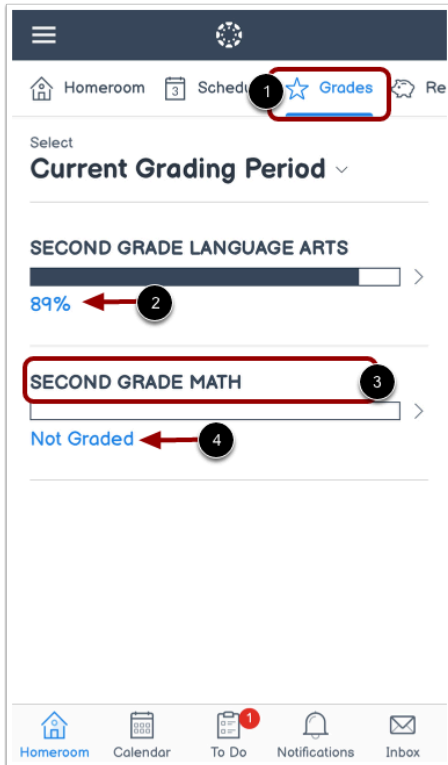
Each item displays the subject name [2], item name [3], number of points (if points have been assigned) [4], and the due date [5].

Each item also displays an icon to differentiate between different assignment types and other items in the Schedule [6].

When an online assignment is submitted, the item is automatically marked as completed. To manually mark non-submission items as complete, click the item's checkbox [7].

To view item details, tap the name of the item [8].

View Homeroom Grades

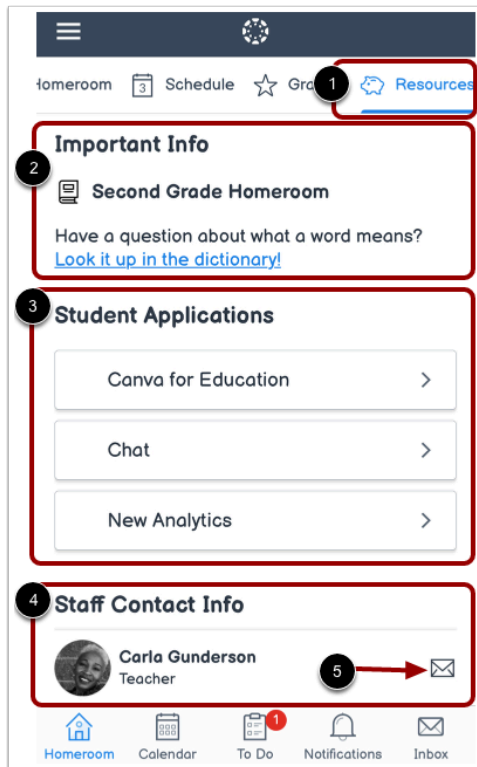


In the **Grades** tab [1], you can view grades for each of your subjects if allowed by your instructor [2].

To view grade details for a subject, tap the subject name [3].

Note: If your instructor has hidden total subject grades, Not Graded displays in place of the total subject grade [4].

View Homeroom Resources



In the **Resources** tab [1], you can view important information your instructor has added to your homeroom [2].

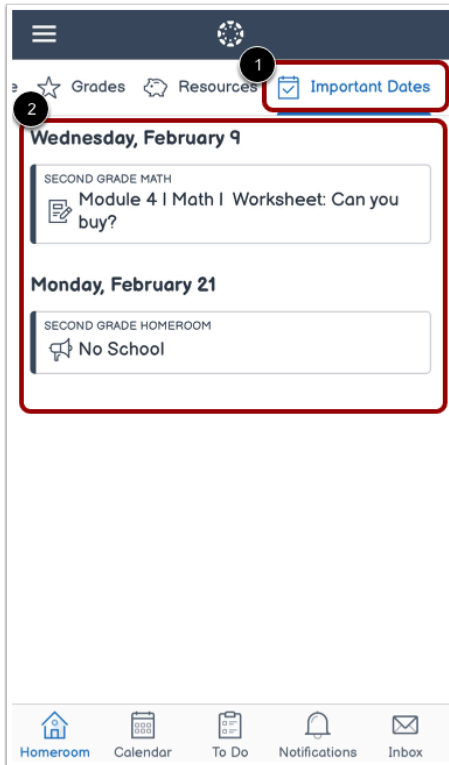
If student applications have been added, you can view them in the Student Applications section [3].

You can also view staff contact information [4] and send a message to your instructor by tapping the **Message** icon [5].

Notes:

- If content has not been added to Important Information, the Important Information section does not display.
- If student applications have not been added to the homeroom, the Student Applications section does not display.

View Important Dates



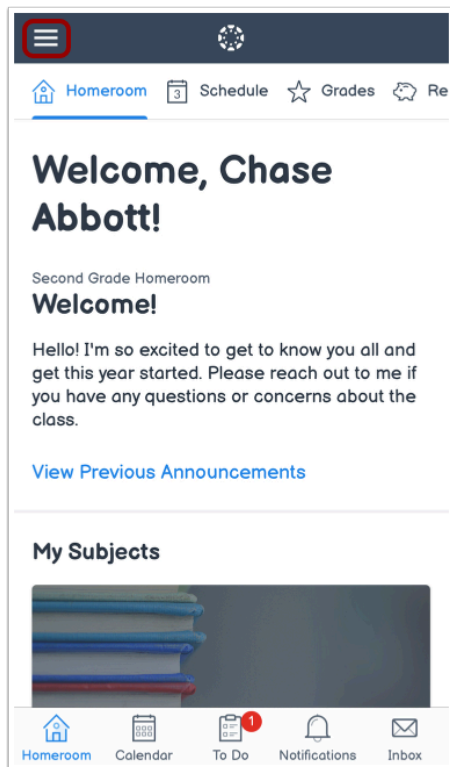
In the **Important Dates** tab [1], you can view assignments, discussions, quizzes, and events your instructor has marked as important [2].

How do I manage the Homeroom View using the Canvas app on my iOS device in Canvas for Elementary?

If you have an active enrollment in a Canvas for Elementary course, you can manage the Homeroom View Dashboard in the Canvas app.

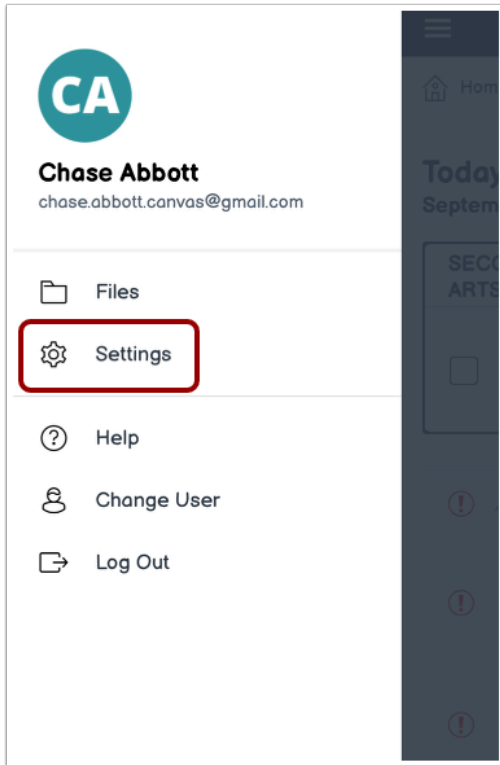
Note: Additional Canvas for Elementary features will be added in future releases.

Open User Menu



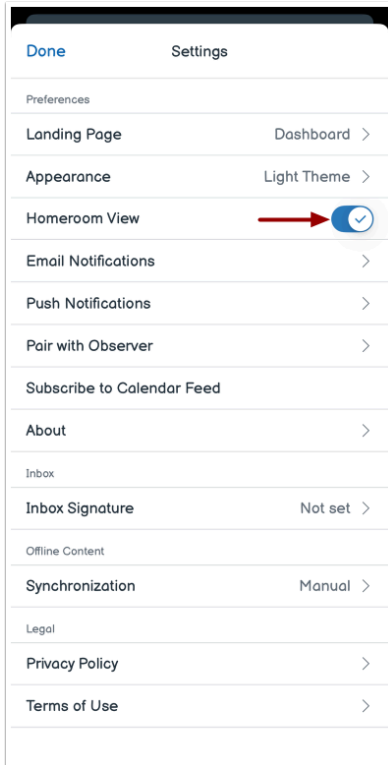
In the Dashboard, tap the **User Menu** icon.

Open Settings



Tap the **Settings** link.

Manage Homeroom View Dashboard



If Canvas for Elementary is enabled for your account, by default, the Canvas for Elementary Dashboard is enabled for the app. To turn off the Canvas for Elementary Dashboard, tap the **Homeroom View** toggle button.

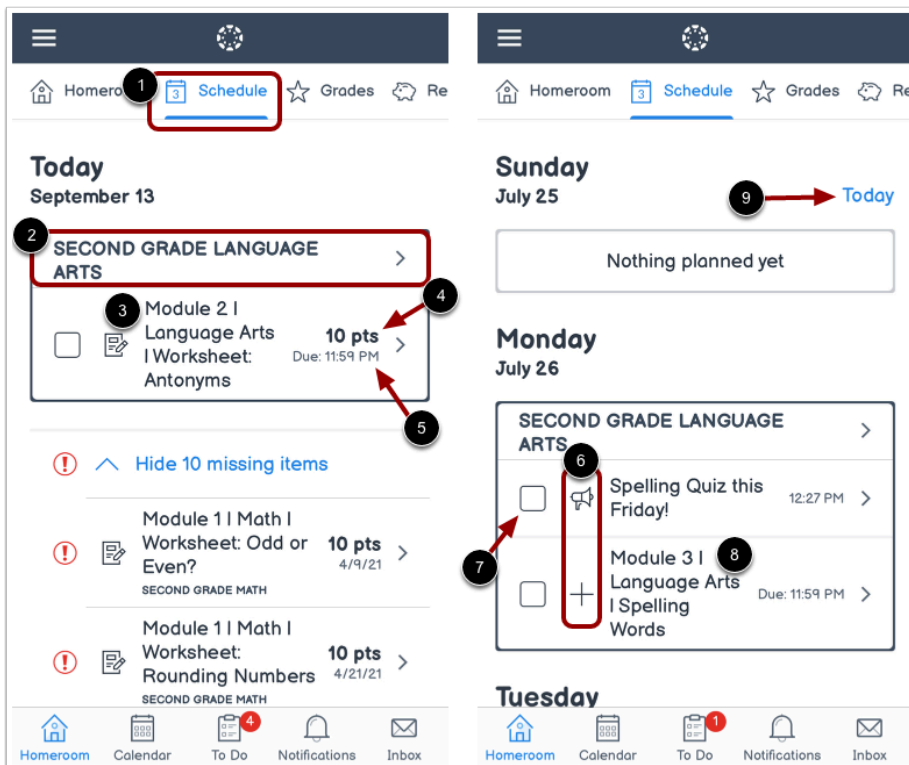
Note: To apply the Dashboard changes, you must close and reopen the app.

How do I view my schedule using the Canvas app on my iOS device in Canvas for Elementary?

You can view upcoming assignments, discussions, quizzes, and events for each of your subjects in the Homeroom Schedule or the To Do List.

Note: If the Schedule tab does not display in your homeroom or subject, it has been hidden by your instructor.

View Homeroom Schedule



In the **Schedule** tab [1], you can view various action items for all of your subjects by date.

Each item displays the subject name [2], item name [3], number of points (if points have been assigned) [4], and the due date [5].

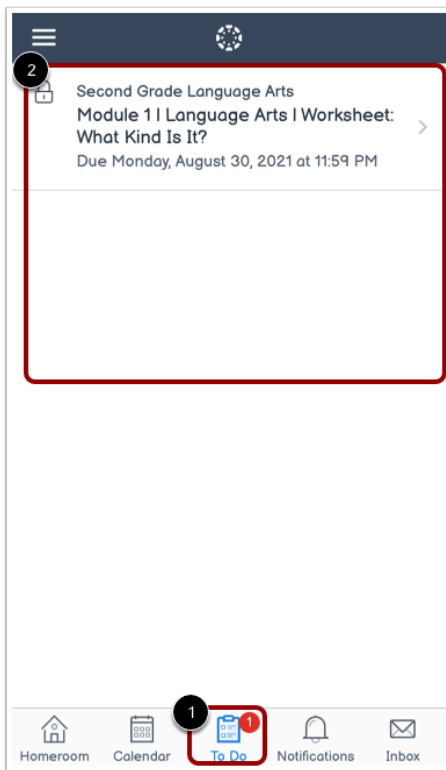
Each item also displays an icon to differentiate between different assignment types and other items in the Schedule [6].

When you submit an online assignment, the item is automatically marked as completed. To manually mark non-submission items as complete, click the item's checkbox [7].

To view item details, click the name of the item [8].

To return to the current date, tap the **Today** link [9].

Open To Do List



You can view upcoming tasks in the To Do List.

To open your To Do List, click the **To Do** icon [1]. Then view the items [2].

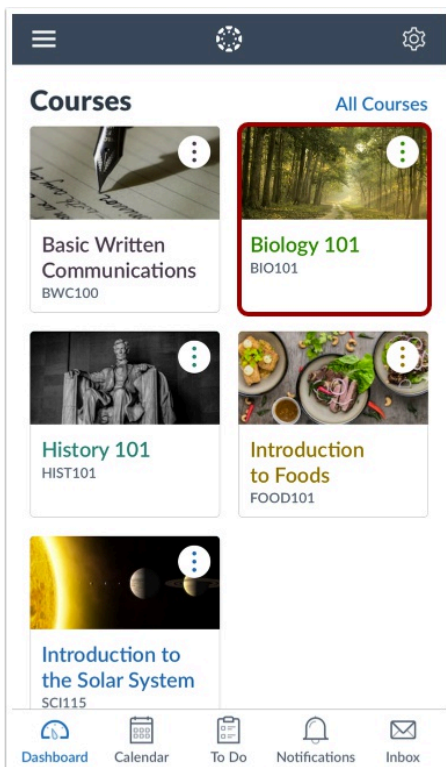
Course Features

How do I view Announcements in the Canvas app on my iOS device?

Canvas lets you view Announcements in your Canvas courses.

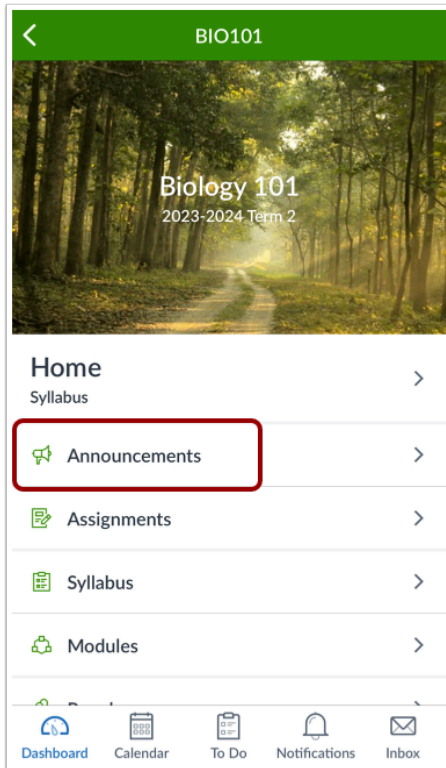
Note: The Course Navigation menu matches the browser version of your Canvas course. If Announcements is not available in Course Navigation, it will also be hidden from view in the app.

Open Course



In the Dashboard, tap the name of the course you want to view.

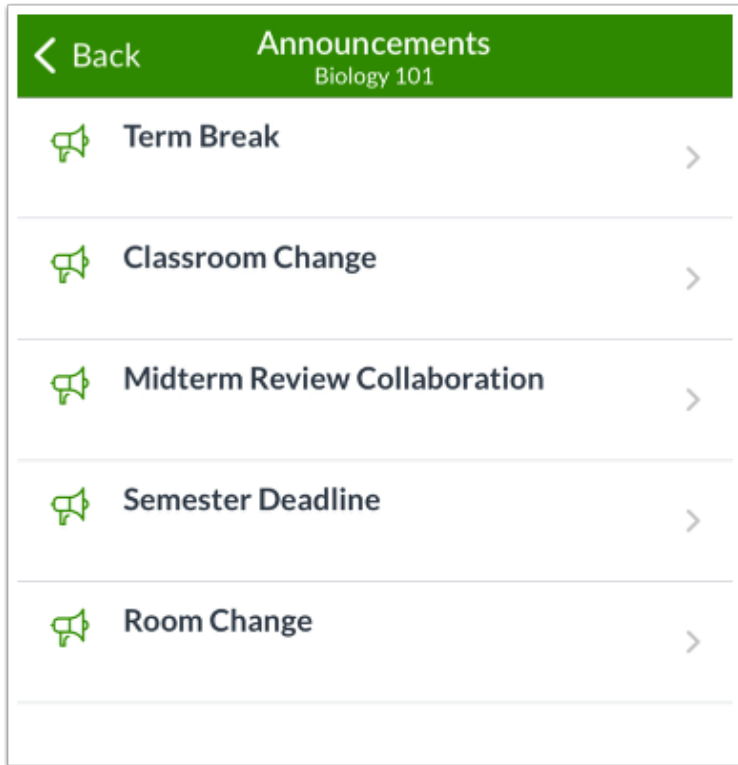
Open Announcements



Tap the **Announcements** link.

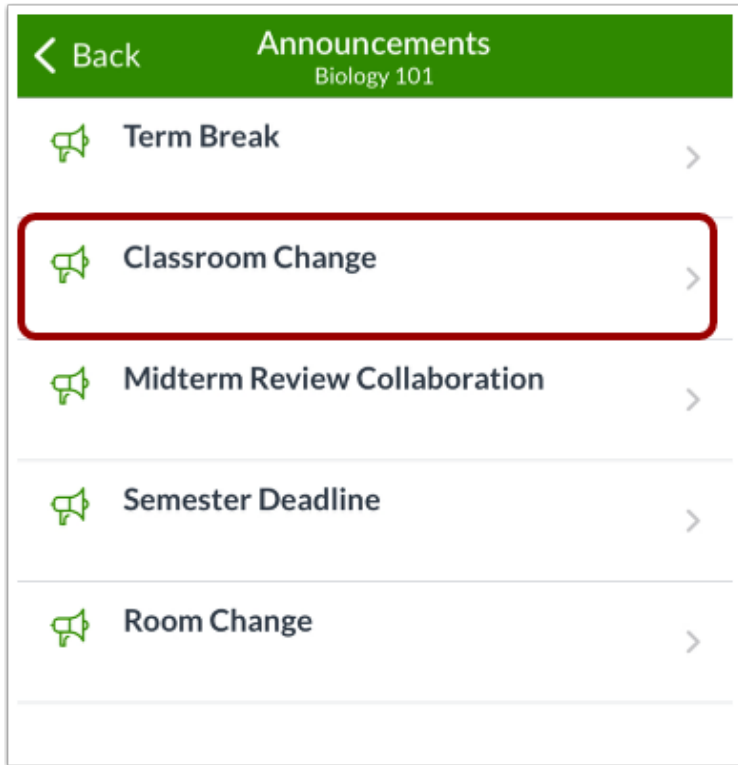
Note: You may have to swipe your screen to view the Announcements link.

View Announcements



The Announcements page displays all the announcements in your course. Announcements are ordered with the most recent at the top.

Open Announcement



To view an announcement, tap the announcement you want to read.

View Announcement

[< Back](#) **Announcement Details**
Biology 101

All

▼

↓ Sort

View Split Screen

⌵

🔖

⋮

Classroom Change

Due to a scheduling conflict, your Thursday lecture will take place in room 224 of the Orson Spencer Hall. Thank you for your understanding.

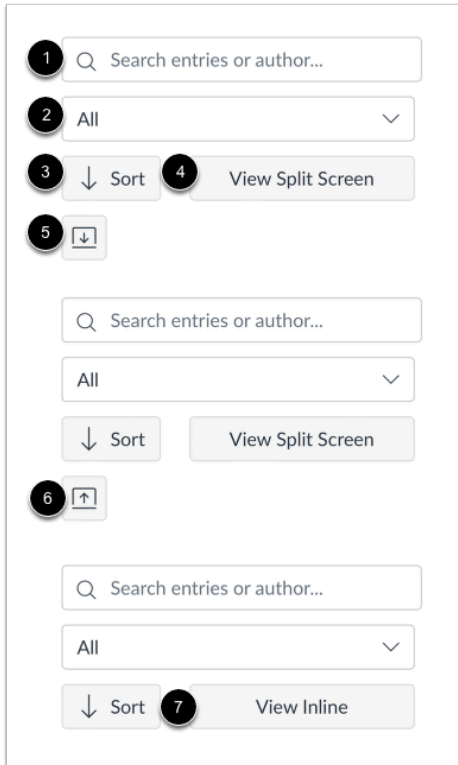
Sincerely,

Your Administration

Reply

View the announcement.

View Announcement Toolbar



The Announcement Toolbar remains at the top of the announcement when you are viewing announcement replies.

To search for replies or specific authors, enter your terms in the **Search** field [1].

To filter replies, click the **All** drop-down menu [2]. You can filter by all replies or unread replies.

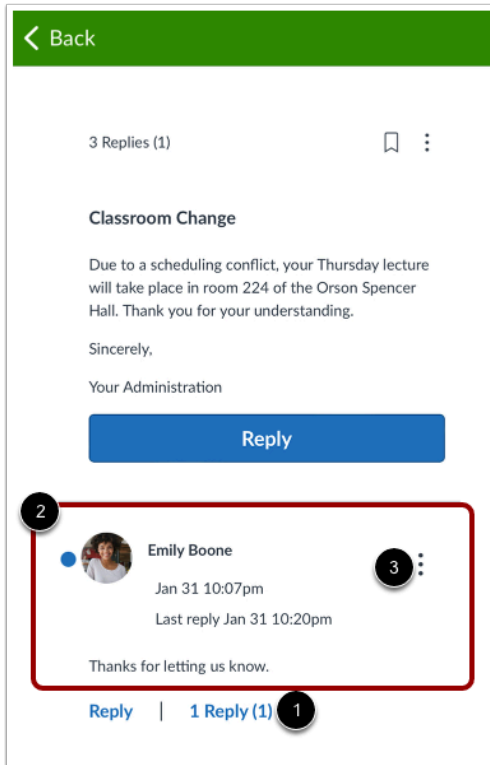
To sort replies by newest or oldest, click the **Sort** button [3].

To view threaded replies in a split screen sidebar, click the **View Split Screen** button [4].

To view threaded replies all at once, click the **Expand Threads** button [5]. You can collapse the threaded replies by clicking the **Collapse Threads** button [6].

To view threaded replies inline, click the **View Inline** button [7].

View Inline Announcement Thread Replies

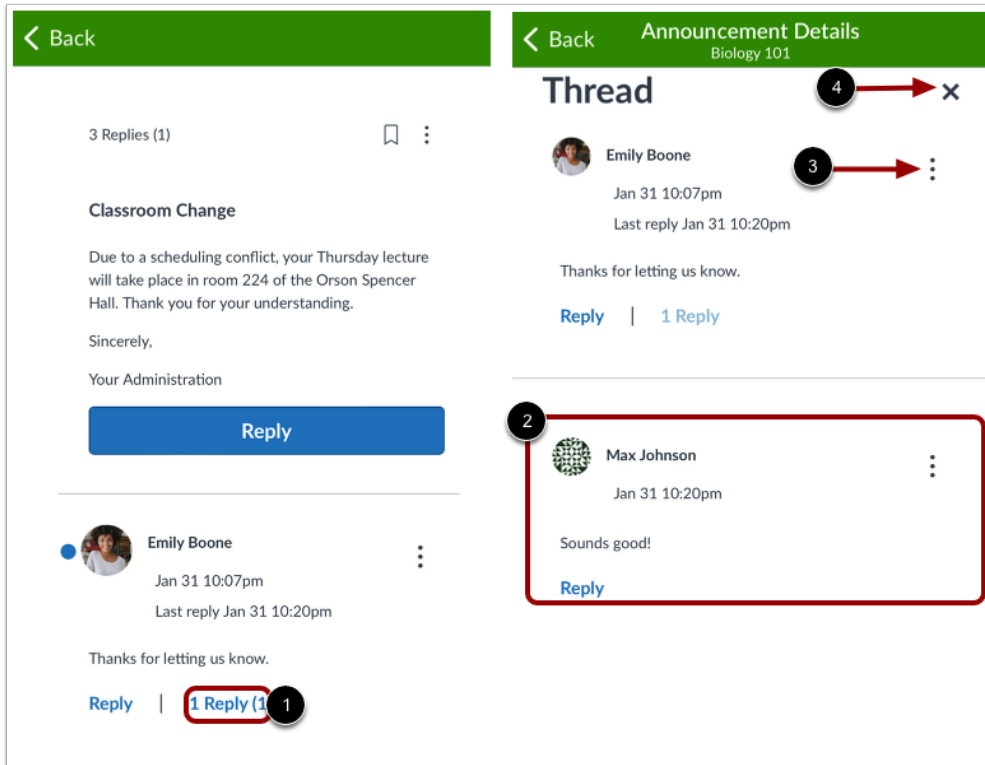


To expand the announcement thread replies inline, click the **# of replies** link [1].

View the read and unread replies [2].

To view threaded replies options, click the **Options** icon [3]. You can mark replies as read/unread, mark threaded replies as read/unread, return to the topic, quote the reply, or report the reply.

View Split Screen Announcement Thread Replies



To expand the announcement thread replies sidebar, click the **# of replies** link [1].

View the read and unread replies [2].

To view threaded replies options, click the **Options** icon [3].

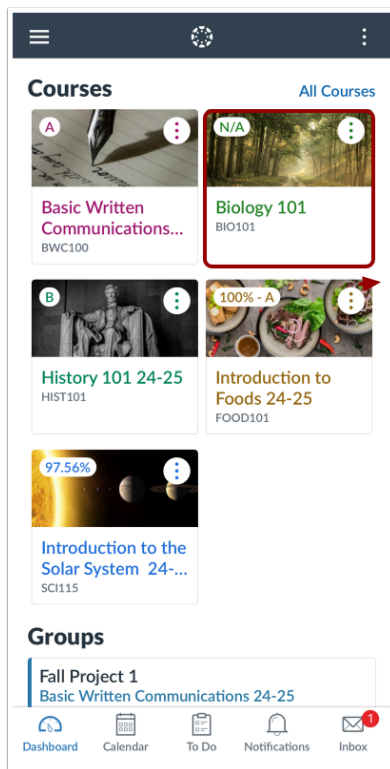
To collapse the announcement thread replies sidebar, click the **Close** icon [4].

How do I reply to an announcement in the Canvas app on my iOS device?

You can reply to announcements through your course. You can also reply to announcements through the Notifications tab.

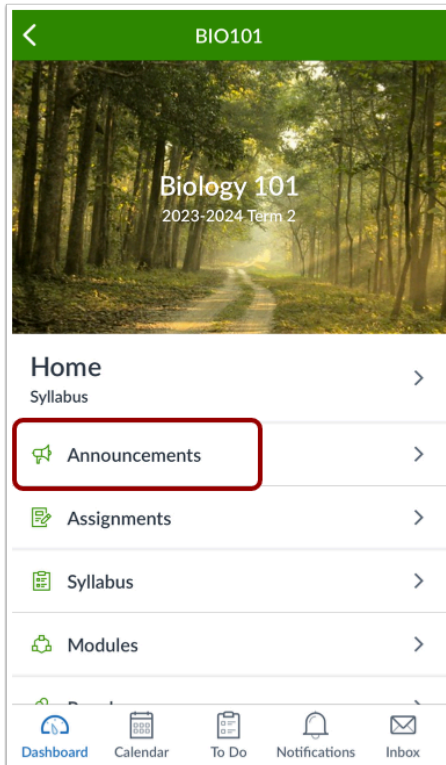
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course



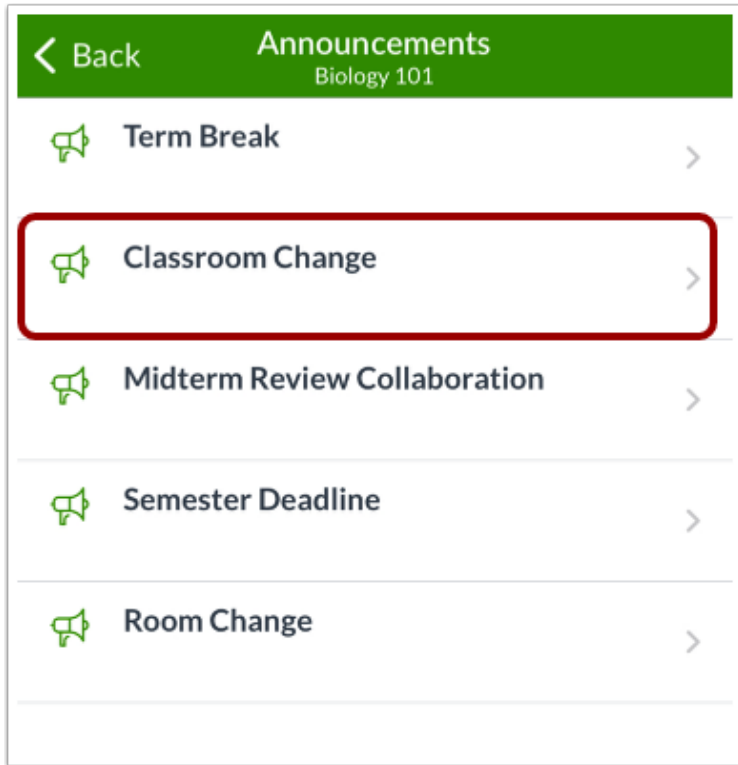
In the Dashboard, tap the name of the course you want to view.

Open Announcements



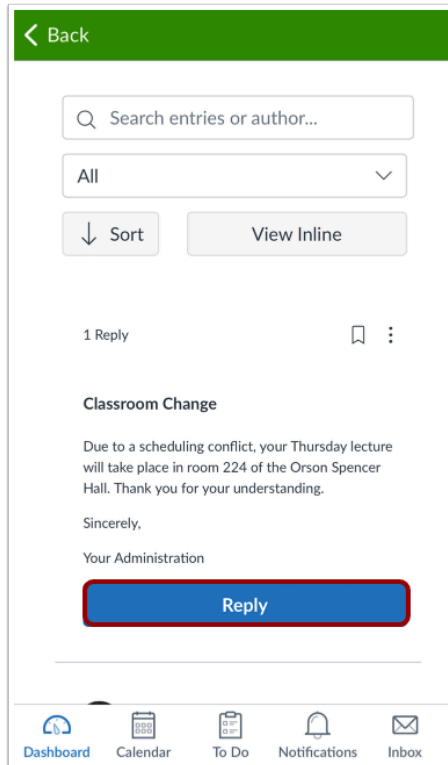
Tap the **Announcements** link.

Open Announcement



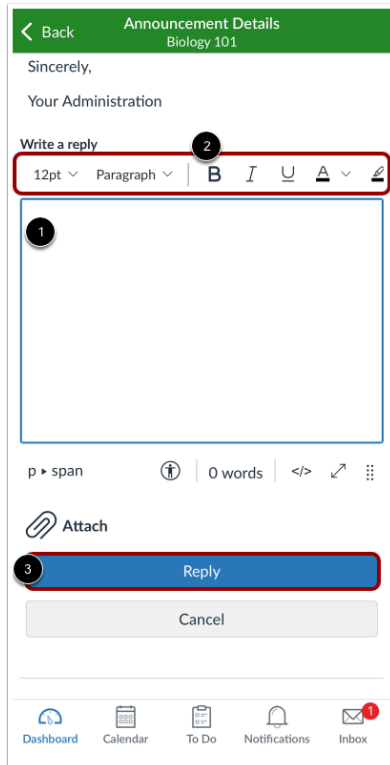
Tap the announcement where you want to reply.

Reply to Announcement



If your instructor allows, you can reply to announcements by tapping the **Reply** button.

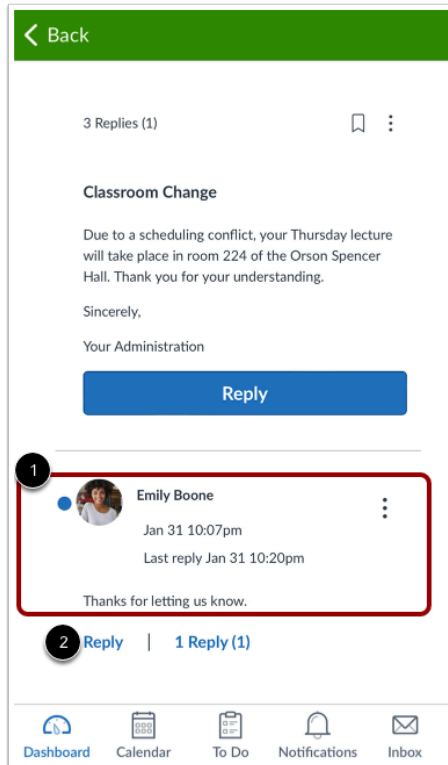
Create Reply



Enter your message in the text field [1]. Use the Rich Content Editor to format your reply [2]. To send the reply, tap the **Reply** button [3].

Note: To learn more about media attachments, view the [Canvas Media Comparison PDF](#).

View Reply



View your reply [1]. To reply to an announcement reply, tap the **Reply** link for that reply [2].

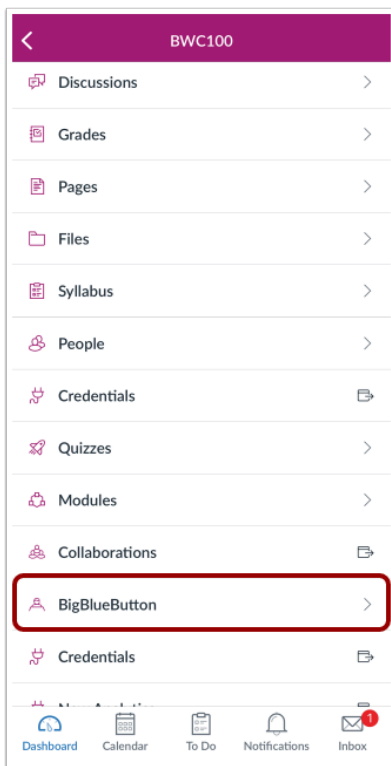
How do I view Conferences in the Canvas app on my iOS device?

You can use your mobile device to participate in a course conference. This lesson shows how to join a conference and use the Conferences interface on an iOS device. The Conferences interface uses the BigBlueButton web conferencing system.

To use the Conferences interface on an iOS device, you can join a conference from your Safari browser or open Safari from the Canvas app. You cannot participate in a conference in the Canvas app. When participating in a conference with an iOS device, you must use iOS 11 or later and the Safari browser.

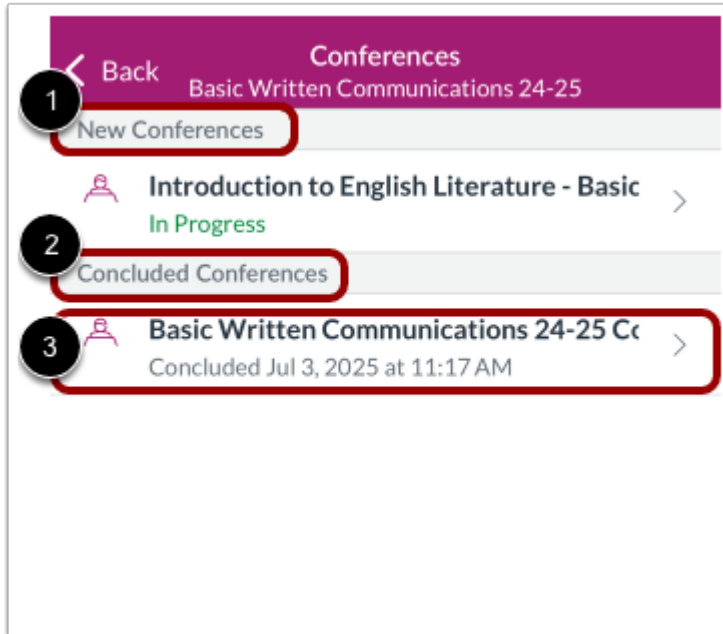
This guide provides a basic overview of the Conferences interface. To learn more about specific features, view BigBlueButton's [HTML5 user documentation](#).

Open Conferences



In Course Navigation, tap the link for your web conferencing tool. The link name reflects the conferencing tool used by your institution.

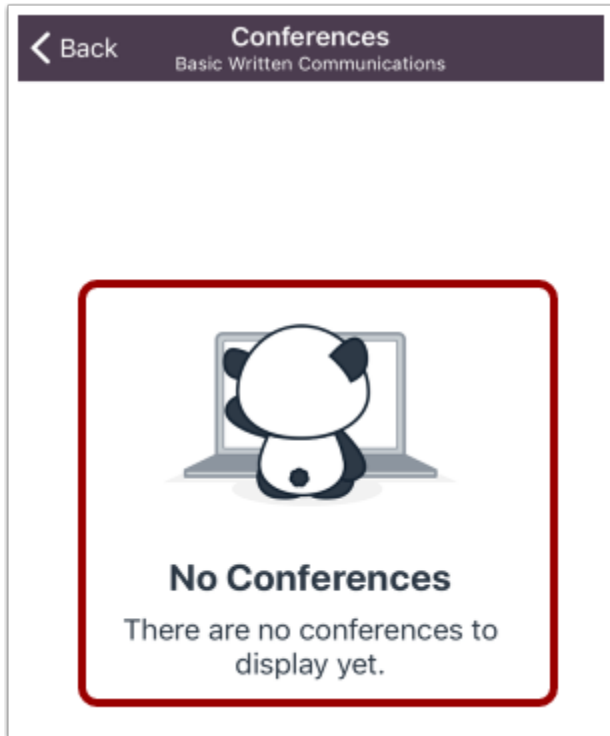
View Conferences



The Conferences page displays all conferences in your course. New conferences, including in-process conferences, display in the New Conferences section [1]. Concluded conferences display in the Concluded Conferences section [2].

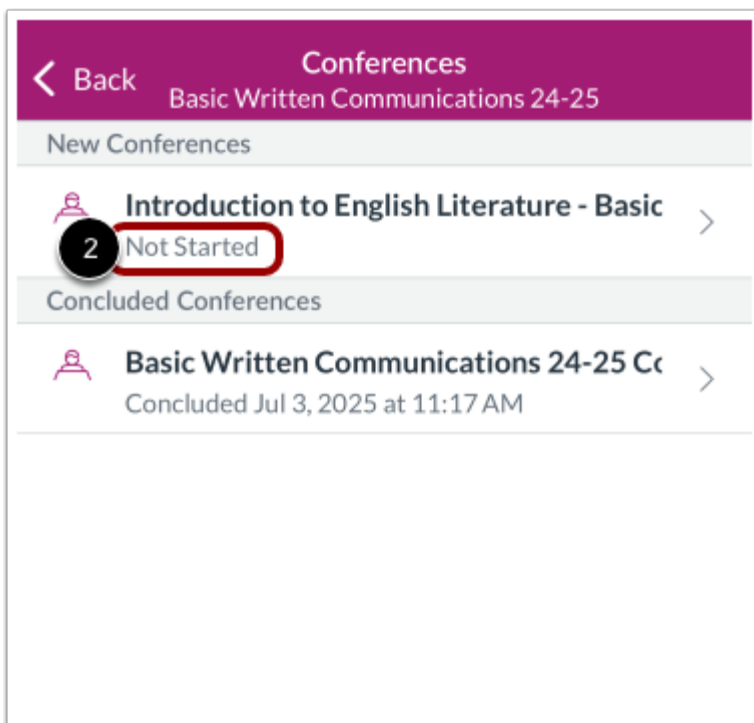
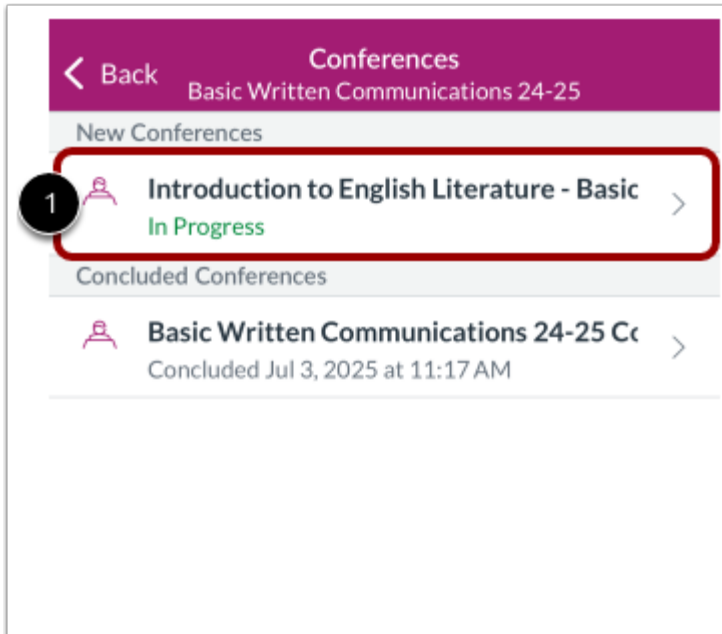
To view conference details, tap the name of a conference [3].

View No Conferences



If your course does not have any conferences, the Conferences page displays a **No Conferences** notification.

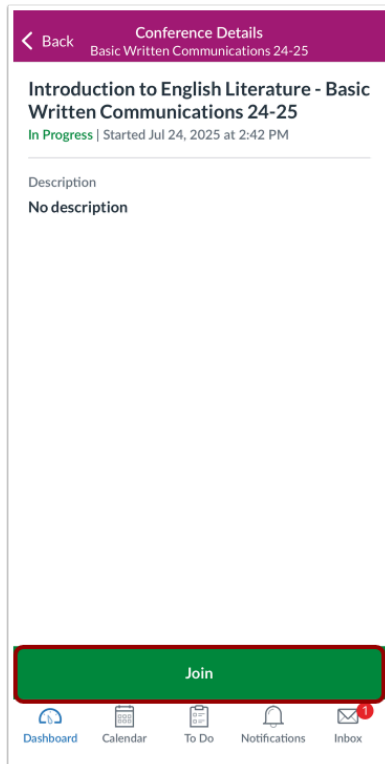
Open In Progress Conference



To open a conference that has started, tap the name of the conference [1].

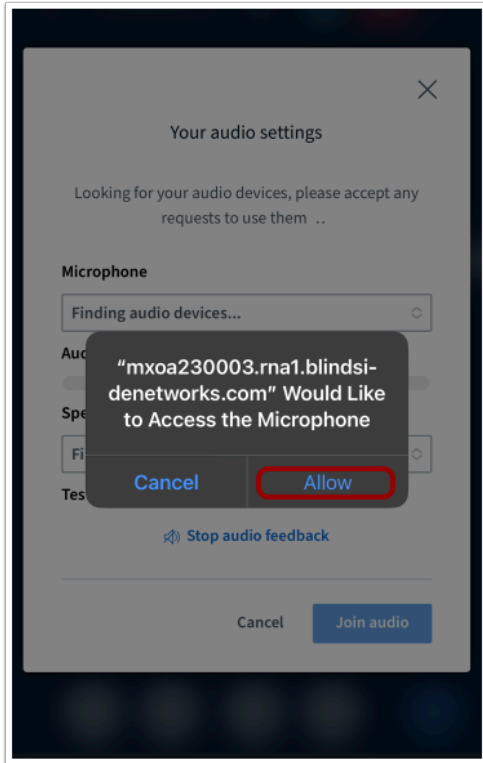
Note: If the In Progress label does not display for your conference, the conference has not started [2].

Join Conference



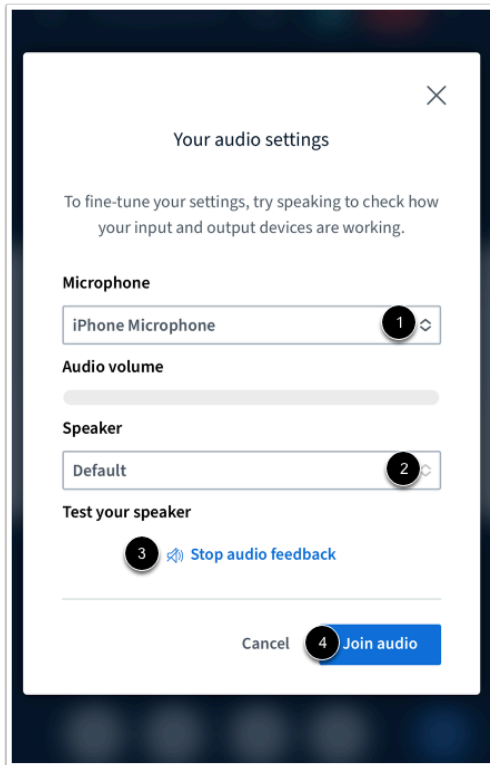
To join an in progress conference, tap the **Join** button.

Join Audio



Before joining a conference, you will be asked to allow access to your device's microphone. To use your microphone during the conference, tap **Allow**.

Change Audio Settings

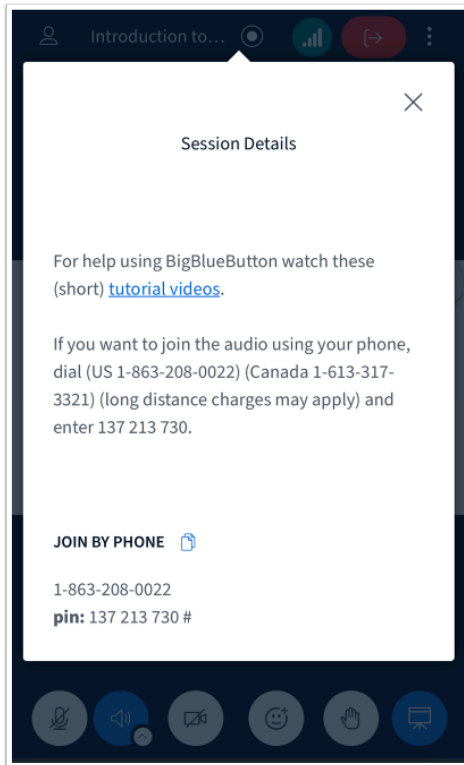


You can change various audio settings for your device. To change the microphone source, tap the **Microphone** drop-down menu [1].

To change the speaker source, tap the **Speaker** drop-down menu [2]. To test the speaker volume, tap the **Stop audio feedback** link [3].

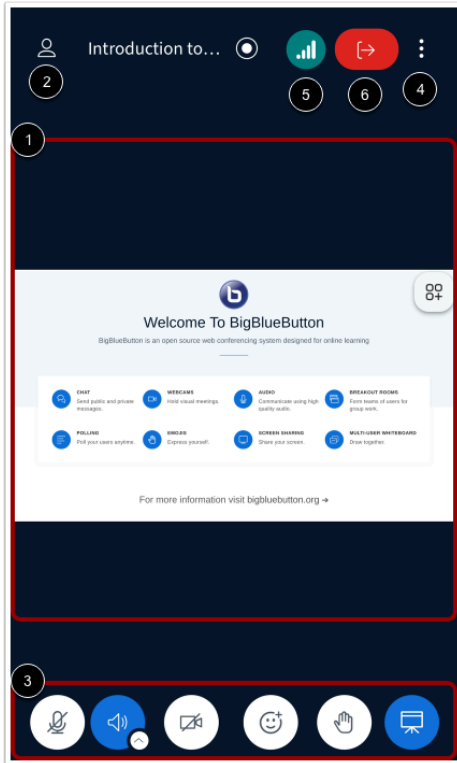
To save your audio settings, tap the **Join audio** button [4].

View Confirmation Message



A confirmation message will appear when you join the conference.

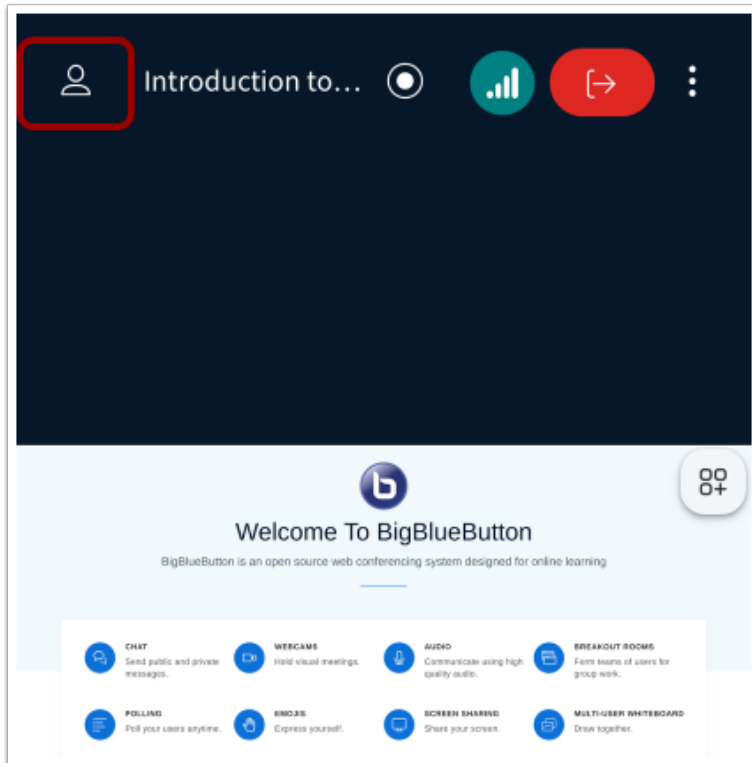
View Conferences Interface



The Conferences interface includes four different areas that allow you to participate in the conference:

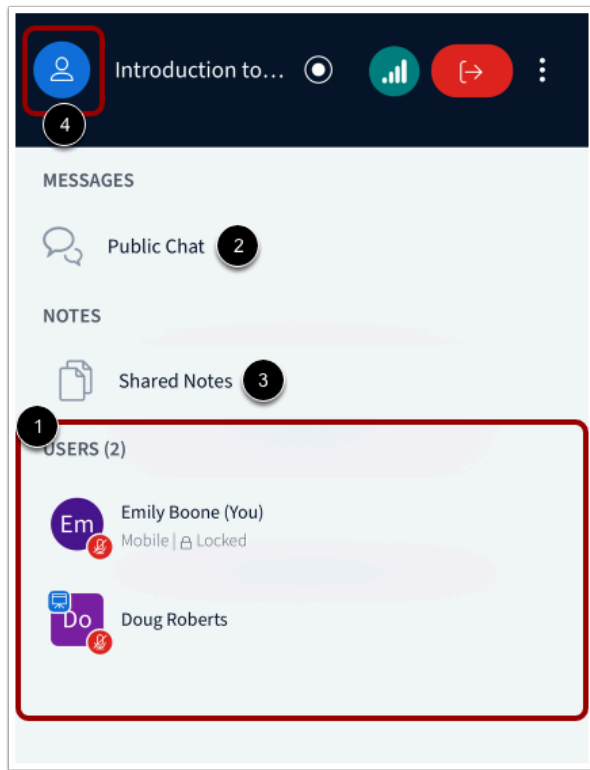
- Presentation Window [1]
- User Menu [2]
- Conference Tools [3]
- Options Menu [4]
- Connection Status [5]
- Leave Meeting [6]

Open User Menu



To open the User Menu, tap the **Users** icon.

View User Menu

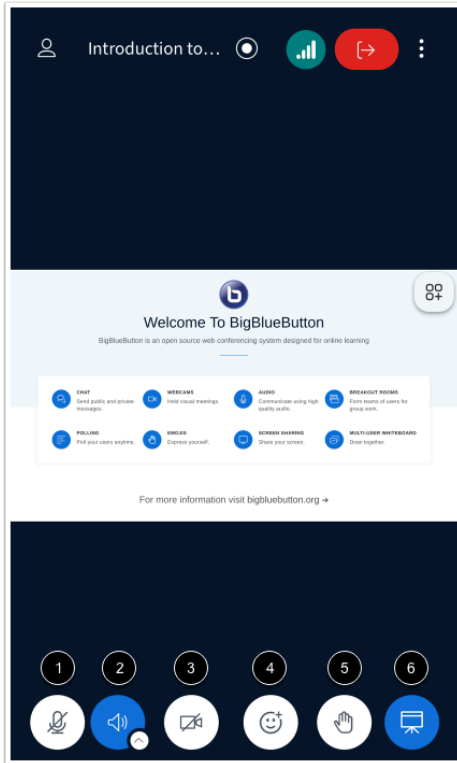


All of the users in the conference will display in the **Users** list [1].

To open the chat, tap the **Public Chat** link [2]. To view the shared notes, tap the **Shared Notes** link [3].

To exit the User Menu, tap the **Users** icon [4].

View Conference Tools



The Conferences Interface includes tools to manage the audio and video elements of the conference.

To mute or unmute your microphone, tap the **Microphone** icon [1].

To mute or unmute your speaker, tap the **Speaker** icon [2].

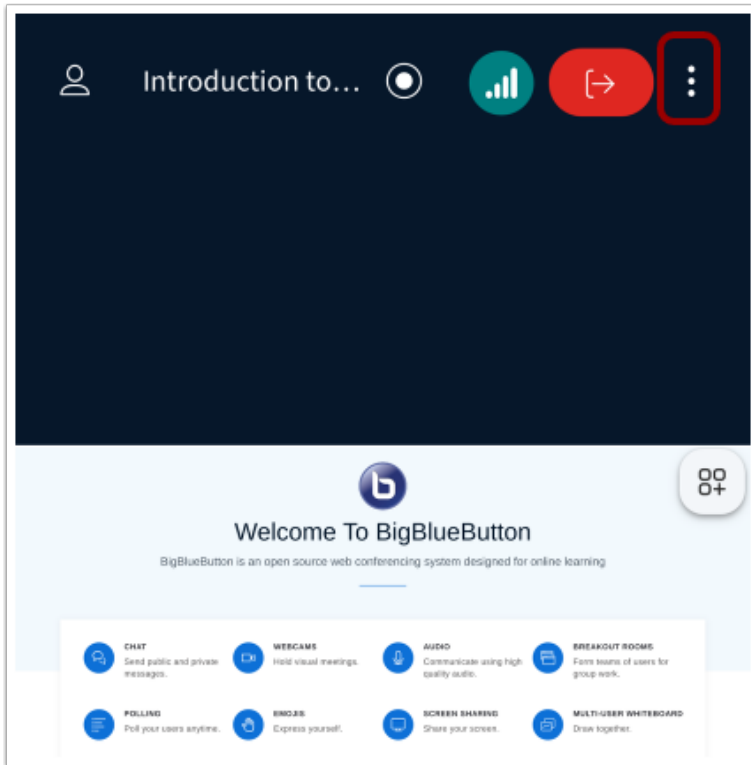
To enable your webcam, tap the **Webcam** icon [3].

To send a reaction, tap the **Reaction** icon [4].

To raise or lower your hand, tap the **Raise Your Hand** icon [5].

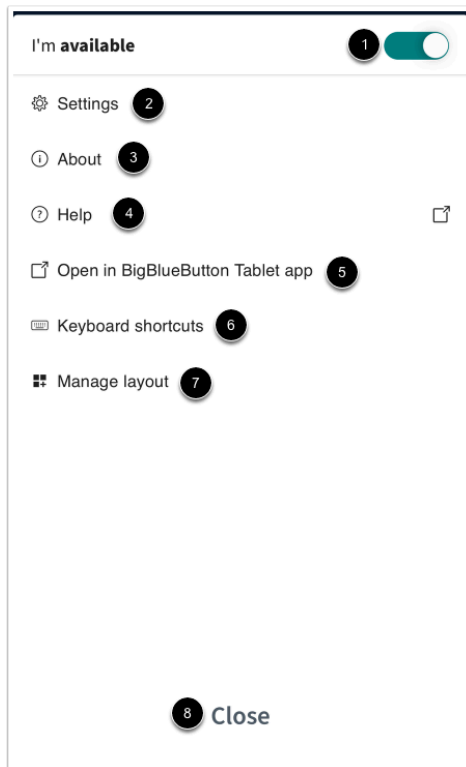
To minimize the presentation, tap the **Minimize Presentation** icon [6].

Open Options Menu



To open the Options Menu, tap the **Options** icon.

View Options Menu

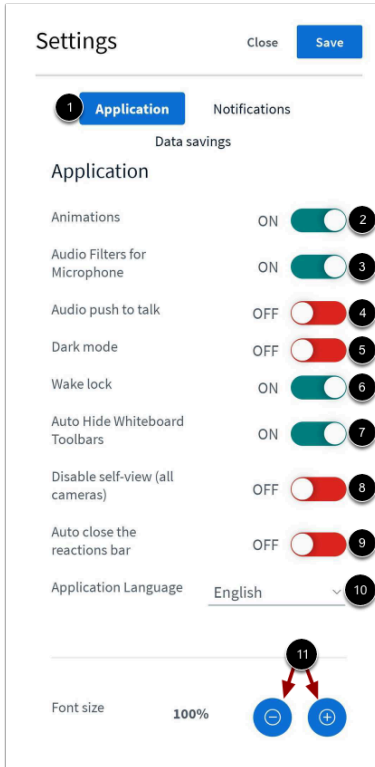


From the Options Menu, you can:

- Set Status [1]
- Enter or exit fullscreen mode [2]
- Open the Settings menu [3]
- View information about the Conferences interface [4]
- View the Help page [5]
- View Keyboard shortcuts [6]
- Manage layout [7]

To close the Options menu, tap the **Close** link [8].

View Application Settings



From the Settings menu, you can manage additional settings for the Conferences interface. By default, the Settings menu will open to the **Applications** tab [1].

To enable or disable audio animations, tap the **Animations** toggle [2].

To enable or disable audio filters, tap the **Audio Filters for Microphone** toggle [3].

To enable or disable the push to talk feature, tap the **Audio push to talk** toggle [4].

To enable or disable dark mode, tap the **Dark mode** toggle [5].

To enable or disable the wake lock, tap the **Wake lock** toggle [6].

To enable or disable the Whiteboard Toolbars, tap the **Auto Hide Whiteboard Toolbars** toggle [7].

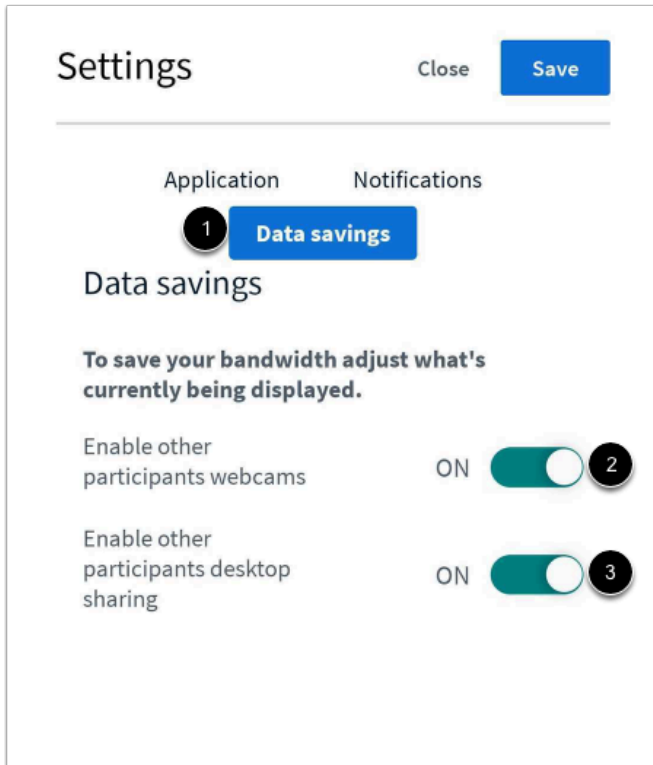
To enable or disable self-view, tap the **Disable self-view (all cameras)** toggle [8].

To enable or disable the auto close for the reactions bar, tap the **Auto close the reactions bar** toggle [9].

To change your language, tap the **Application Language** menu and select your preferred language [10].

To adjust the font size, tap the **Increase** or **Decrease** icon [11].

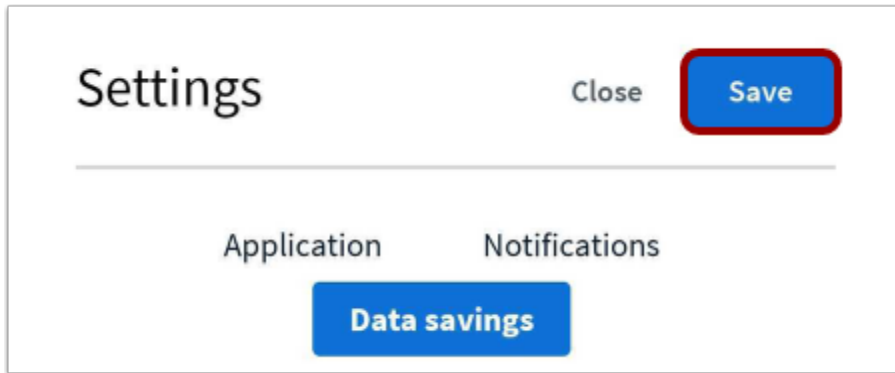
View Data Savings Settings



To manage data savings, tap the **Data Savings** tab [1].

To enable or disable your webcam, tap the **Enable Webcams** button [2]. To enable or disable desktop sharing, tap the **Enable Desktop Sharing** button [3].

Save Settings



To save your changes to the Settings menu, tap the **Save** button.

How do I view Discussions in the Canvas app on my iOS device?

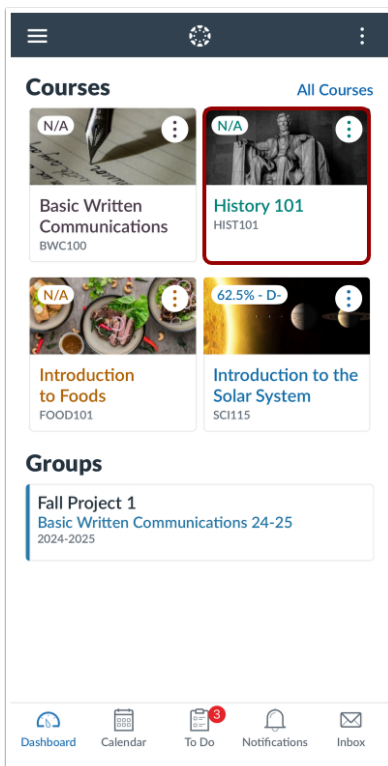
The Canvas app helps you keep track of all course discussions. You can also view newly created discussions or changes to discussions in the [Notifications tab](#).

This lesson shows images for a phone display; however, unless otherwise noted, the steps are the same for tablets.

Notes:

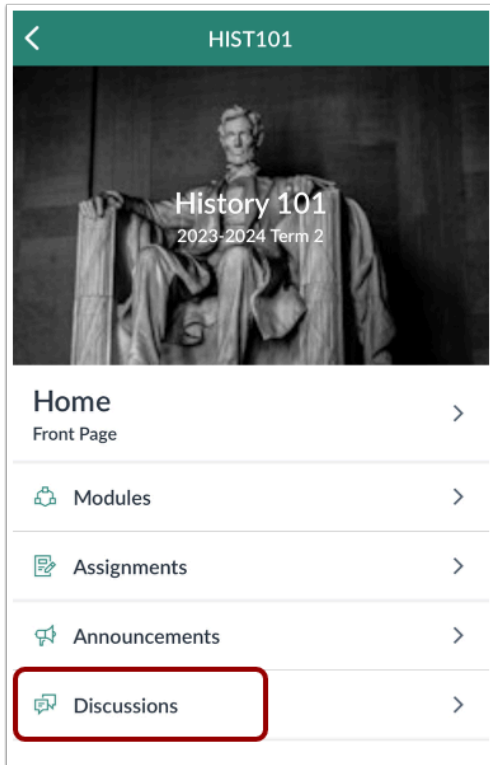
- The Course Navigation menu matches the browser version of your Canvas course. If Discussions is not available in Course Navigation, it will also be hidden from view in the app.
- Viewing rubrics in graded discussions is not supported in the app.

Open Course



In the Dashboard, tap the name of the course you want to view.

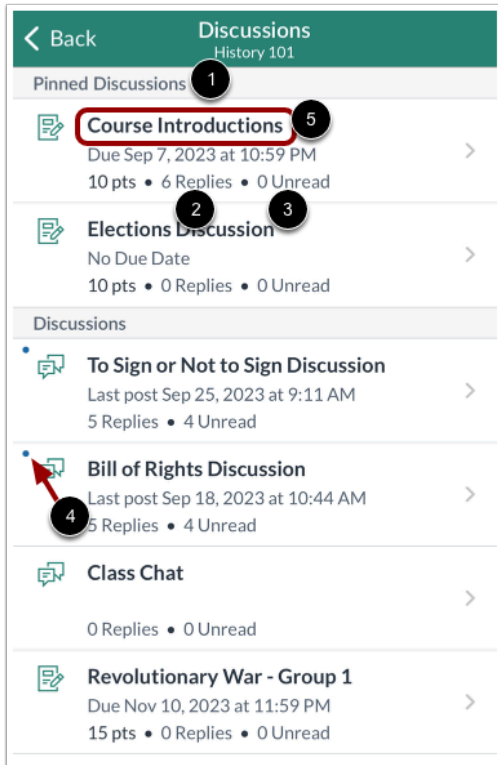
Open Discussions



Tap the **Discussions** link.

Note: You may need to swipe your screen to view Discussions in the menu.

View Discussions



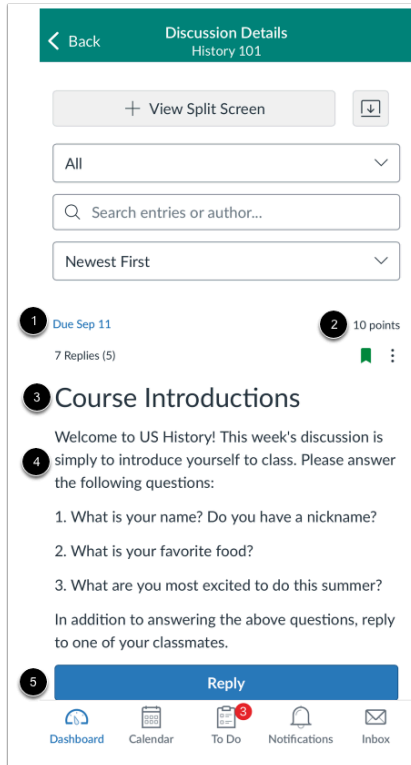
Pinned discussion display at the top of the page [1]. For each discussion, you can view the number of total replies [2] and the number of replies you have not read [3].

Discussions with unread posts are indicated by a blue dot [4].

Swipe your device from top to bottom to quickly refresh Discussions.

To view a discussion, tap the name of the discussion [5].

View Discussion

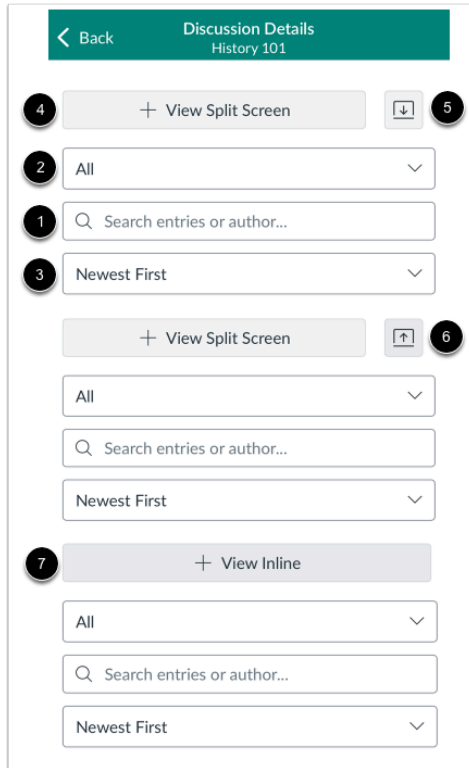


For each discussion, you can view the due date [1], point value [2], title [3], and description [4].

To [reply to the discussion](#), tap the **Reply** button [5].

Note: If the discussion is an anonymous discussion, student names and profile pictures do not display. Posts created by the instructor display the instructor's name and profile picture.

View Discussion Toolbar



The Discussion Toolbar remains at the top of the discussion topic when you are viewing discussion replies.

To search for replies or specific authors, enter your terms in the **Search** field [1].

To filter replies, click the **All** drop-down menu [2]. You can filter by all replies or unread replies.

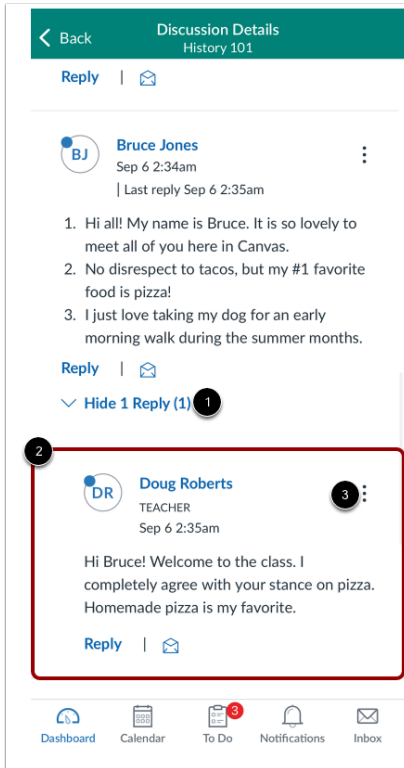
To sort replies by newest or oldest, click the **Sort** drop-down menu [3].

To view threaded replies in a split screen sidebar, click the **View Split Screen** button [4].

To view threaded replies all at once, click the **Expand Threads** button [5]. You can collapse the threaded replies by clicking the **Collapse Threads** button [6].

To view threaded replies inline, click the **View Inline** button [7].

View Inline Discussion Thread Replies

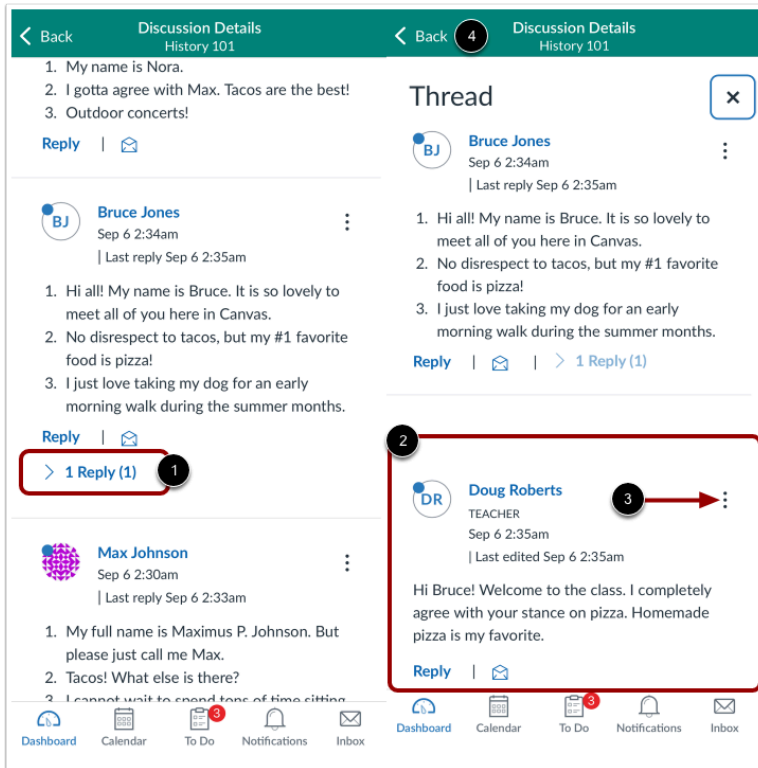


To expand the discussion thread replies inline, click the **# of replies** link [1].

View the read and unread replies [2].

To view threaded replies options, click the **Options** icon [3]. You can mark replies as read/unread, mark threaded replies as read/unread, return to the topic, quote the reply, or report the reply.

View Split Screen Discussion Thread Replies



To expand the discussion thread replies sidebar, click the **# of replies** link [1].

View the read and unread replies [2].

To view threaded replies options, click the **Options** icon [3]. You can mark replies as read/unread, mark threaded replies as read/unread, return to the topic, quote the reply, or report the reply.

To collapse the discussion thread replies sidebar, click the **Back** link [4].

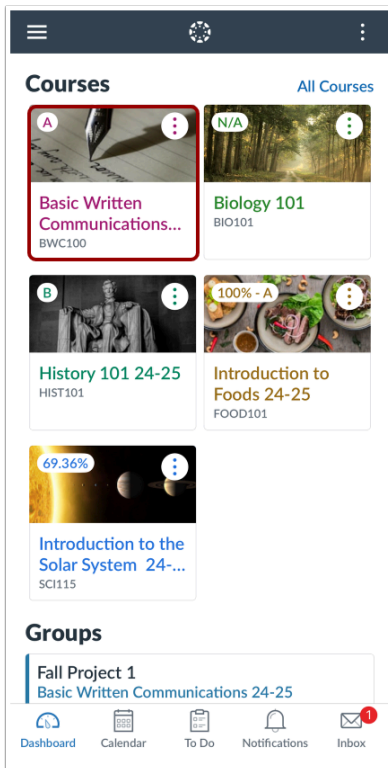
How do I create a discussion in the Canvas app on my iOS device?

You can create new discussions using the Canvas app.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

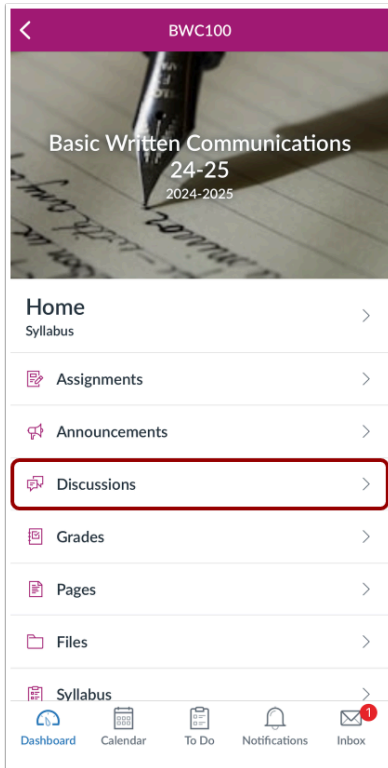
Note: Creating a discussion depends on course permissions. If you cannot create a new discussion, this feature has been disabled in your course.

Open Course



In the Dashboard, tap the name of the course you want to view.

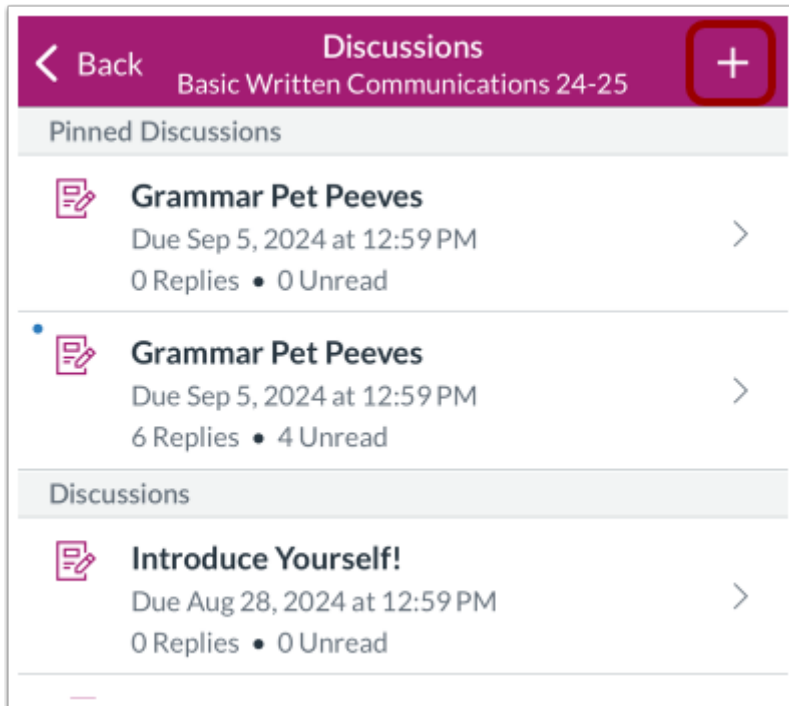
Open Discussions



Tap the **Discussions** link.

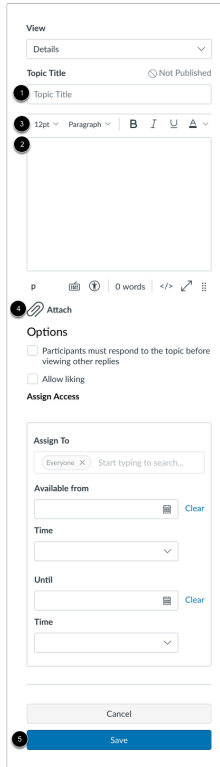
Note: You may have to swipe your screen to view the Discussions link.

Add Discussion



Tap the **Add** icon.

Create Discussion



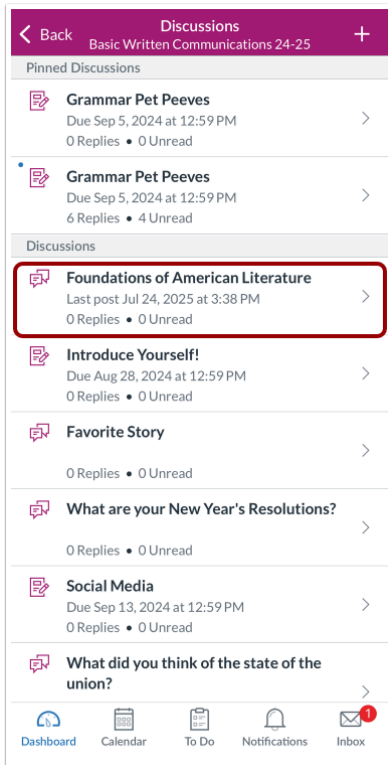
Create a title for your discussion in the **Title** field [1]. Enter the details of your discussion in the **Description** field [2]. To format your description, add links, or upload an image, use the **Rich Content Editor** [3].

You can also add an attachment to your discussion with the **Attachment** icon [4].

You can select other options and availability dates.

When you are finished, tap the **Save** button [5].

View New Discussion



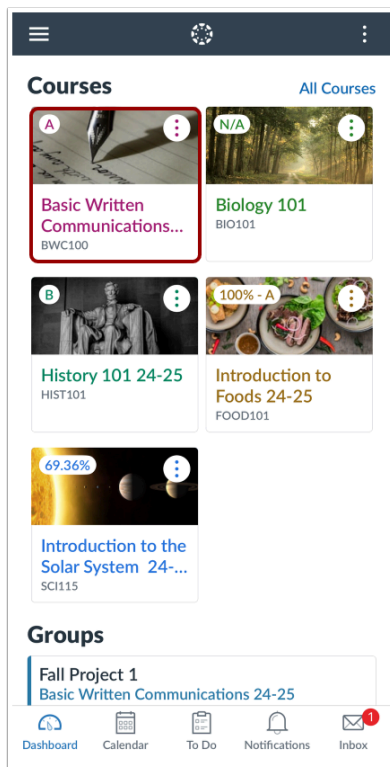
View your new discussion.

How do I reply to a discussion in the Canvas app on my iOS device?

You can reply to a discussion or discussion reply within the Canvas app.

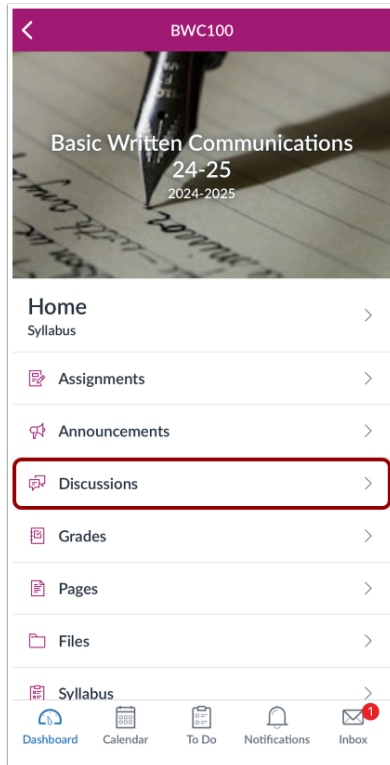
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course



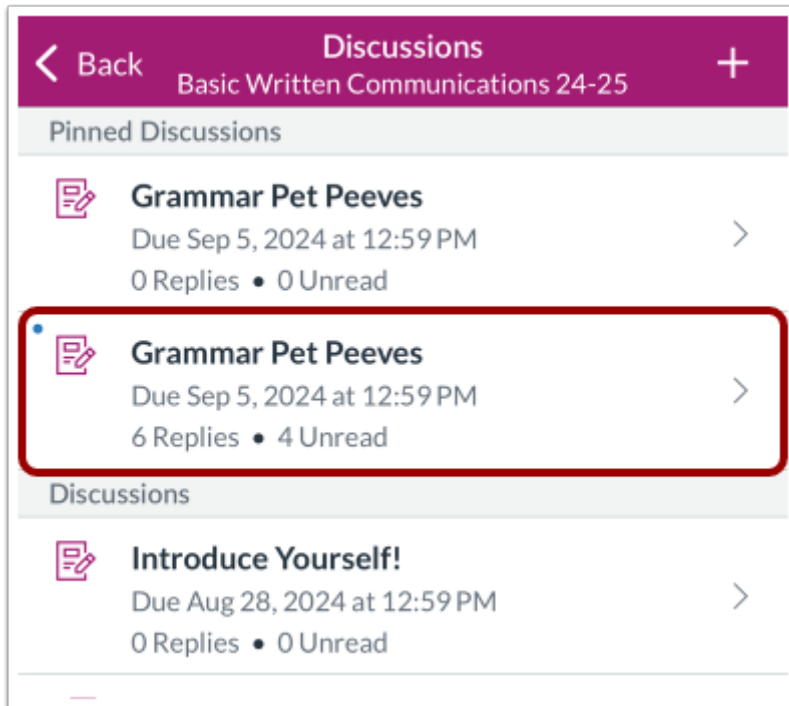
In the Dashboard, tap the name of the course you'd like to view.

Open Discussions



Tap the **Discussions** link.

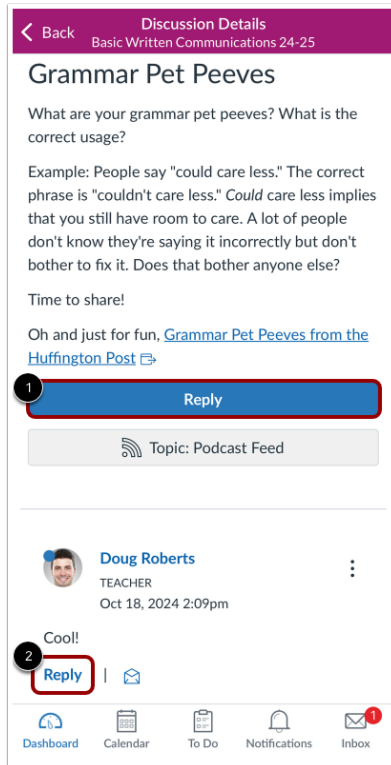
Open Discussion



To view a discussion, tap the name of the discussion.

Note: Anonymous discussions must be viewed in a web browser.

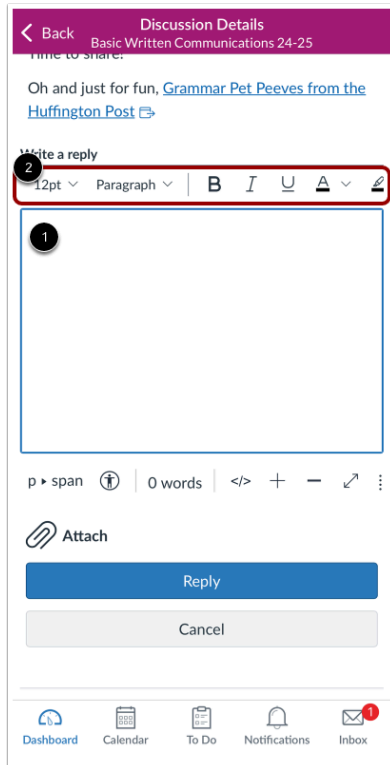
Reply to Discussion



To reply to the discussion, tap the **Reply** link for the discussion [1].

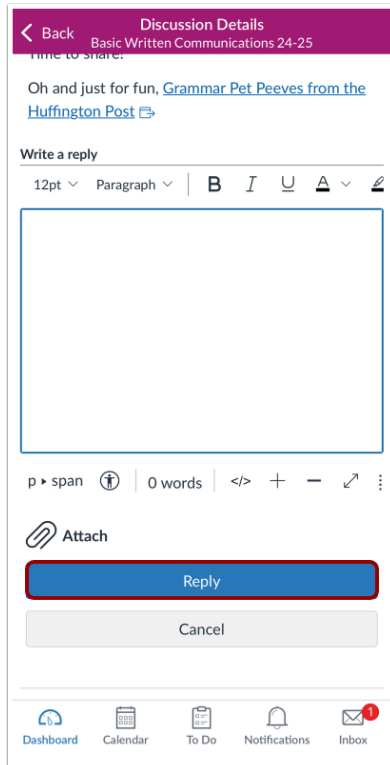
To reply to another discussion post, tap the **Reply** link for the post [2].

Create Reply



Add your reply in the **Reply** field [1]. To format your reply, use the **Rich Content Editor** icons [2].

Send Reply



To send your reply, tap the **Reply** button.

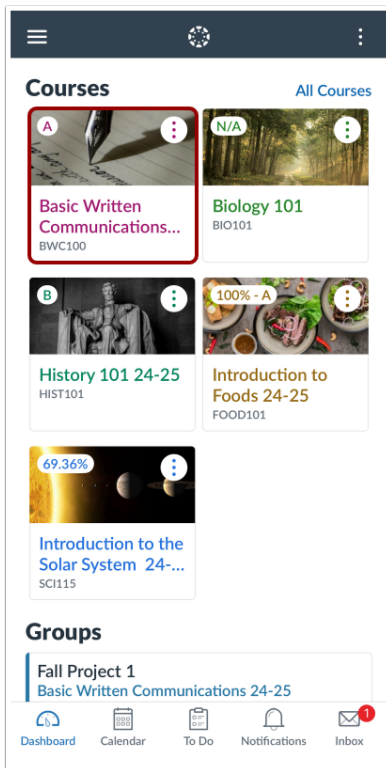
How do I add an attachment to a discussion in the Canvas app on my iOS device?

You can add photo, audio, and video files to your discussion posts.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

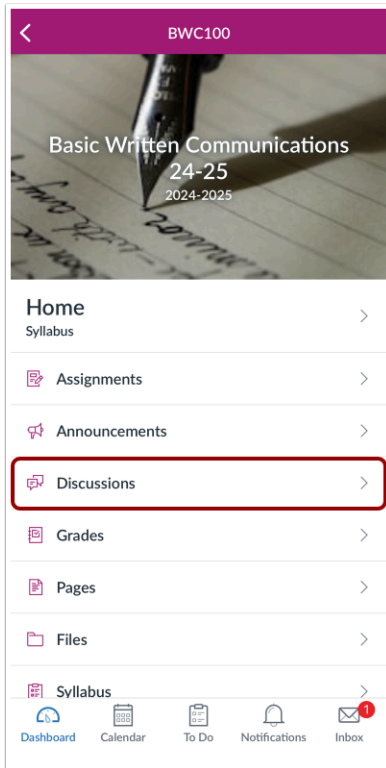
Note: Adding an attachment to a Discussion depends on course permissions. If you cannot add an attachment, this feature has been disabled in your course.

Open Course



In the Courses page, tap the name of the course you want to view.

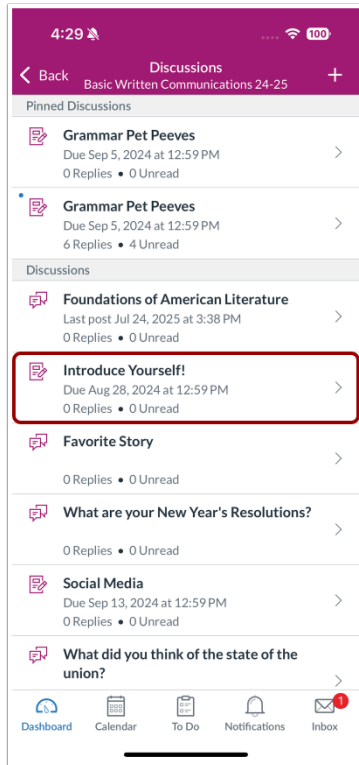
Open Discussions



Tap the **Discussions** link.

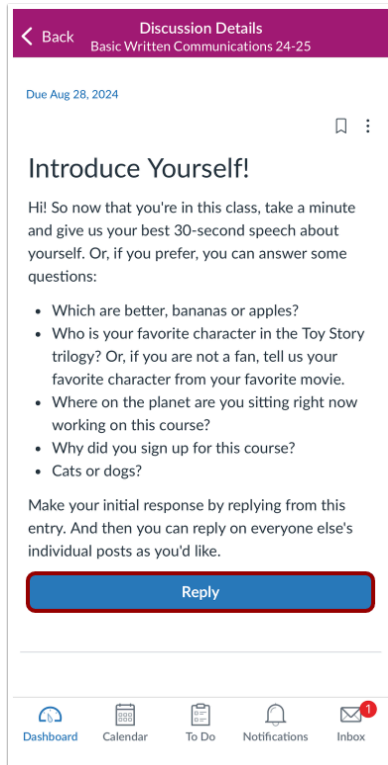
Note: You may need to swipe your screen to view the Discussions link.

Open Discussion



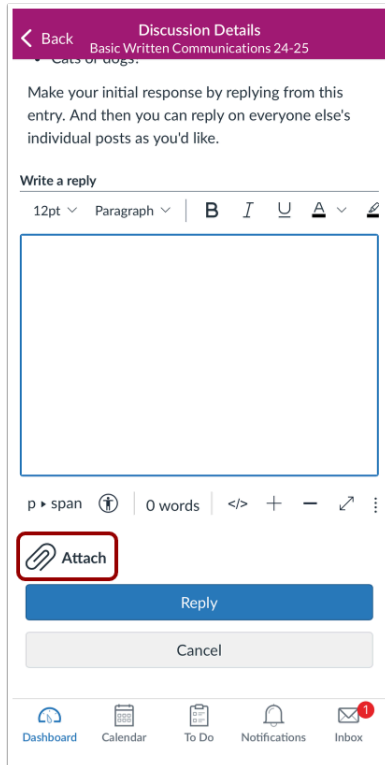
To view a discussion thread, tap the name of the thread.

Reply to Discussion



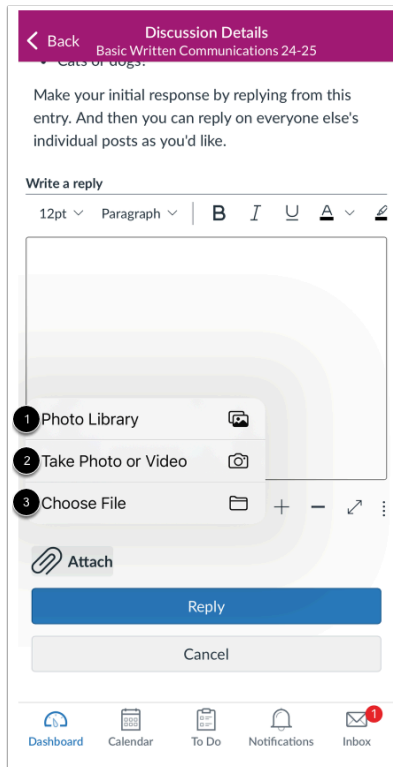
To [reply to the discussion](#), tap the **Reply** button.

Add Attachment



To add attachments to your reply, tap the **Attach** link.

Select Attachment Type

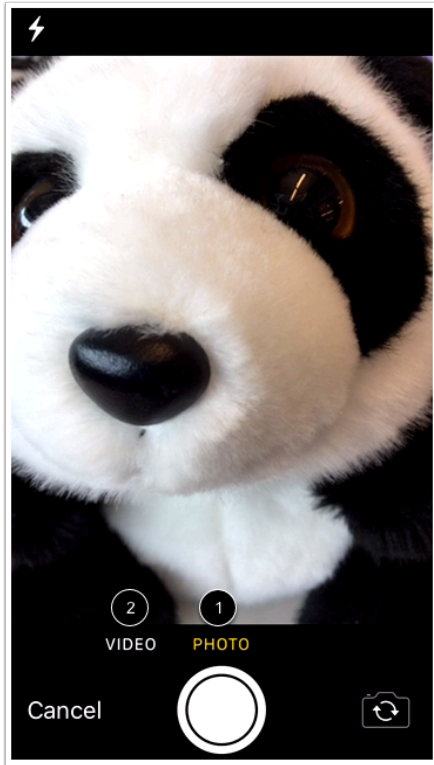


To select an image from your device library, tap the **Photo Library** button [1].

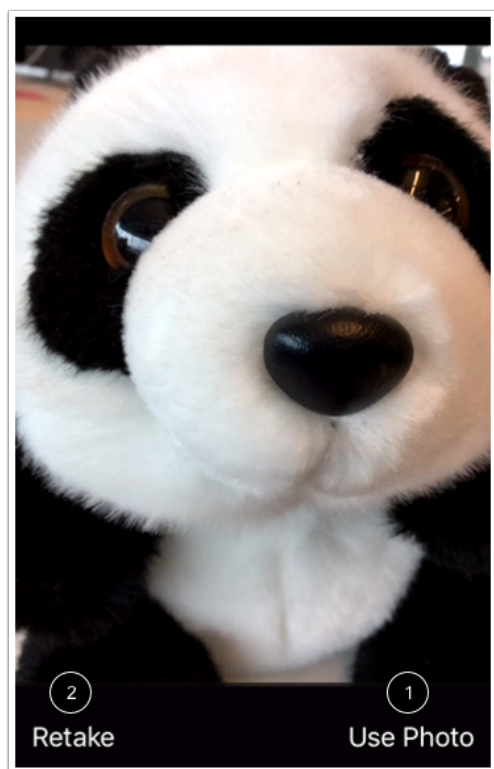
To take a new photo or video, tap the **Take Photo or Video** button [2].

To upload a file from your device, tap the **Choose File** button [3].

Use Camera

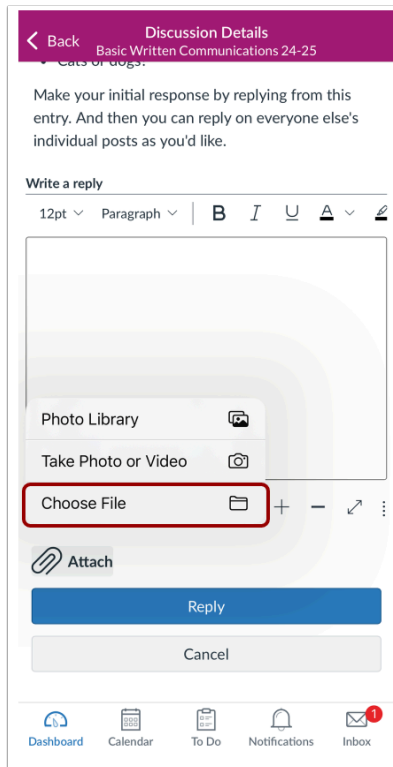


To take a photo, tap the **Photo** option [1]. To take a video, tap the **Video** option [2].

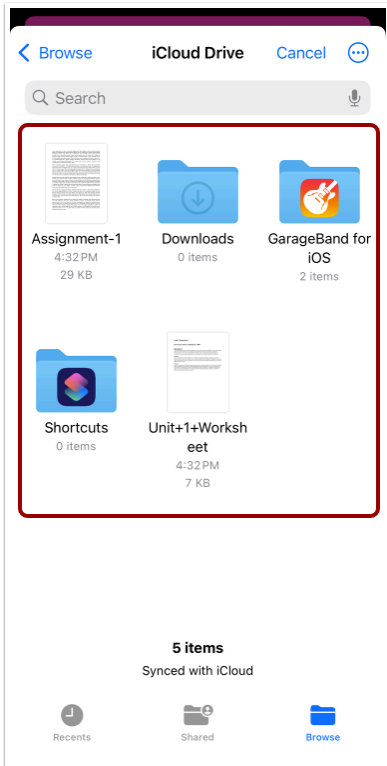


Then tap the **Use Photo** or **Use Video** link [1]. To retake the photo or video, tap the **Retake** link [2].

Choose File

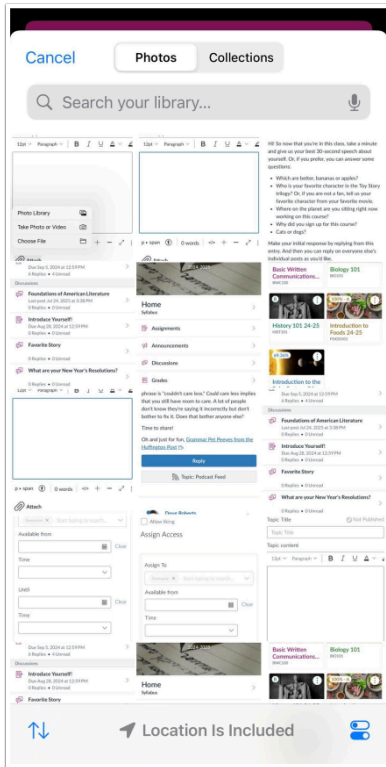


Tap the **Choose File** link.



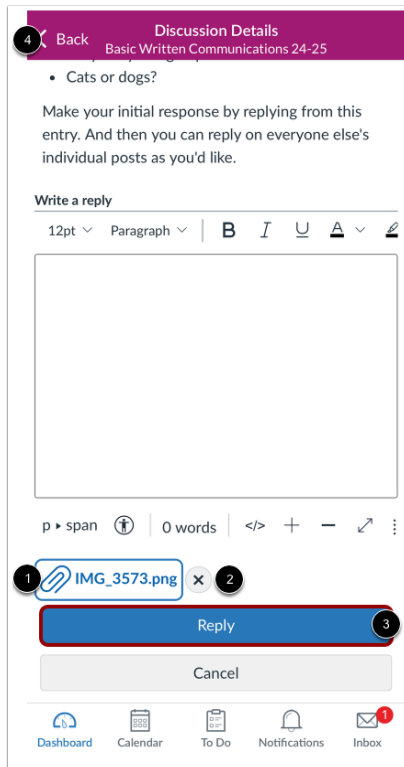
Then select a file to attach.

Choose from Library



Select a photo from a photo gallery on your device.

Verify Attachment



View your attachment [1].

To remove the attachment, tap the **Remove** icon [2].

To save your reply, tap the **Reply** button [3].

To return to your discussion, tap the **Back** link [4].

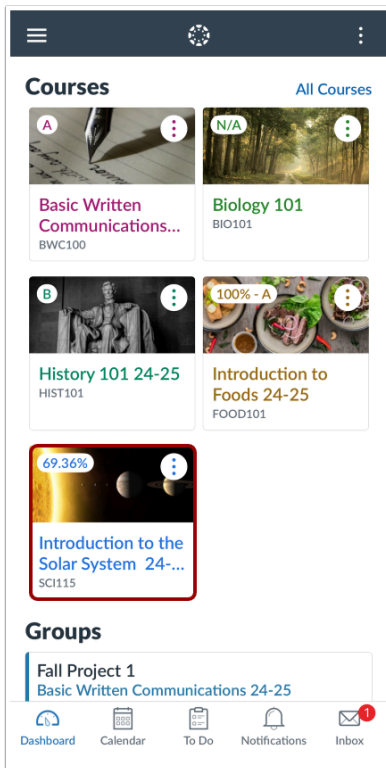
How do I view Course Files in the Canvas app on my iOS device?

You can view course files with the Canvas app. You can also view your [personal files](#).

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

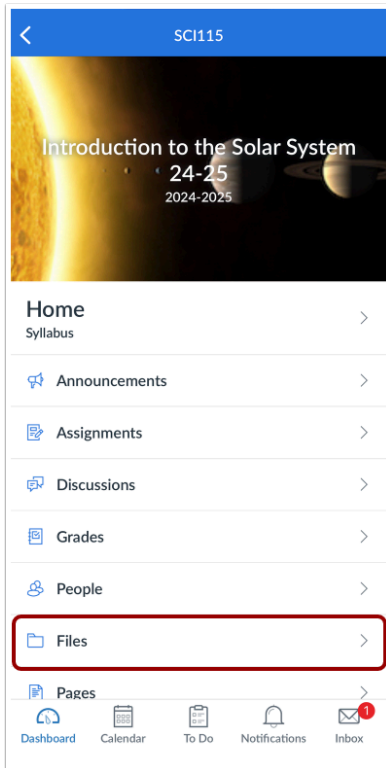
Note: The Course Navigation menu matches the browser version of your Canvas course. If Files is not available in Course Navigation, it will also be hidden from view in the app.

Open Course



In the Dashboard, tap the name of the course you want to view.

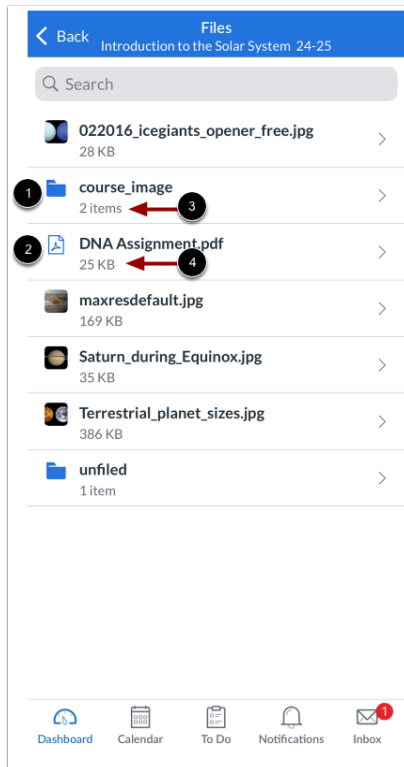
Open Files



Tap the **Files** link.

Note: You may have to swipe your screen to view the Files link.

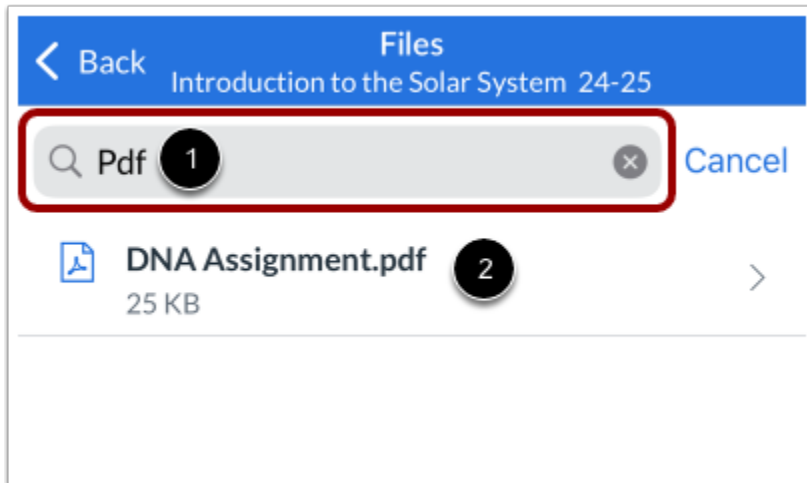
View Files



Files displays file folders [1] and file items [2]. To view file items within a folder, tap the name of the folder. To view a specific file, tap the name of the file.

File folders display how many file items are within a folder [3]. Individual files display the size of the file [4].

Search Files



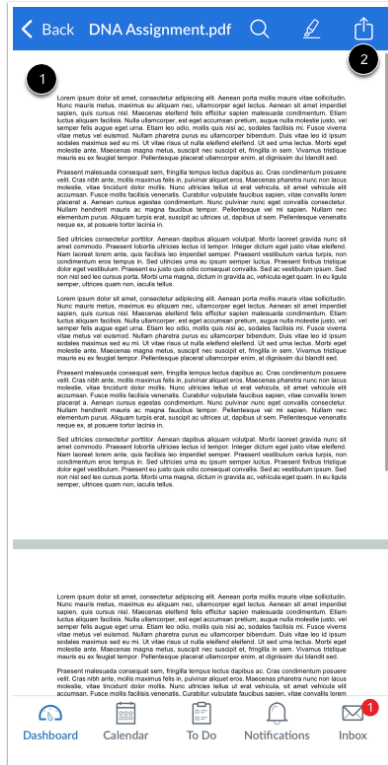
To search for a file, tap the **Search** field [1]. Then enter the name of the file you want to view.

To open the file, tap the name of the file in the search results [2].

Notes:

- You must enter three or more characters for search results to display.
- Search results will not include file folders.

View File



View the course file [1]. You can also share the file by tapping the **Share** icon [2].

Note: Not all file types support sharing.

How do I view Course Grades in the Canvas app on my iOS device?

You can view your total course grade as well as your assignment grades in the Canvas app.

Grades are viewed from the Course Navigation link. However, the Course Navigation menu matches the browser version of your Canvas course. If Grades is not available in Course Navigation, it will also be hidden from view in the app.

Currently your total score displays as a percentage, even if your instructor has configured your course grades to display as a point value on the web.

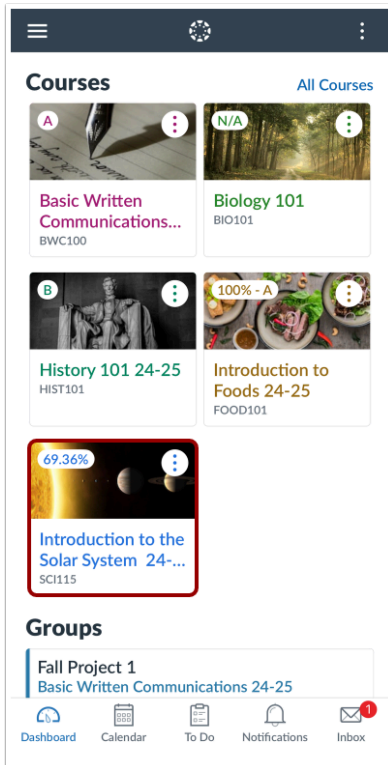
If your course is using Multiple Grading Periods, you can filter grades by grading period. If your course is not using Multiple Grading Periods, the Grades page shows all assignments and grades for the entire course. If the Dashboard does not show a total grade, there are no active grading periods in your course.

If enabled in your course, you may only have the ability to view qualitative data, such as letter grades and grading comments.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

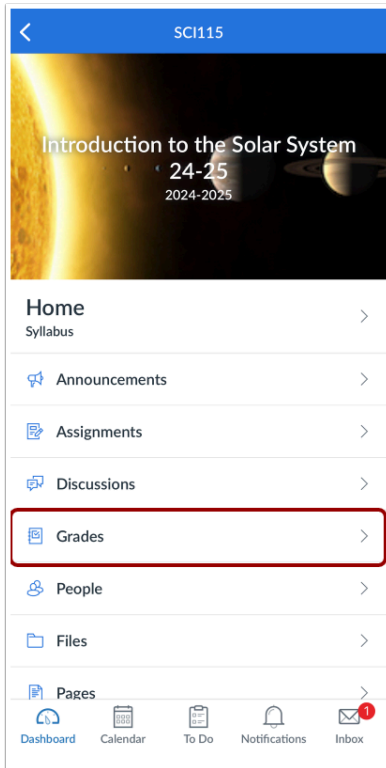
You can also view your grades [in the Dashboard](#) and by [adding a Canvas widget to your iOS device](#).

Open Course



In the Dashboard, tap the name of the course you want to view.

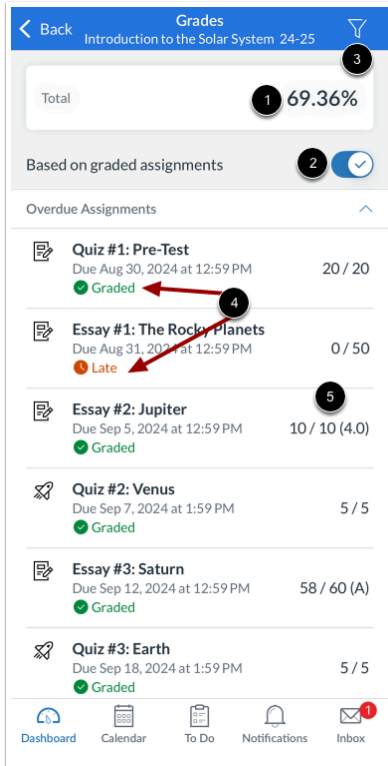
Open Grades



Tap the **Grades** link.

Note: You may have to swipe your screen to view the Grades link.

View Course Grades



Your total score appears at the top of the page [1].

You can toggle between your grade total based on graded assignments or total assignments [2].

You can filter your grades [3].

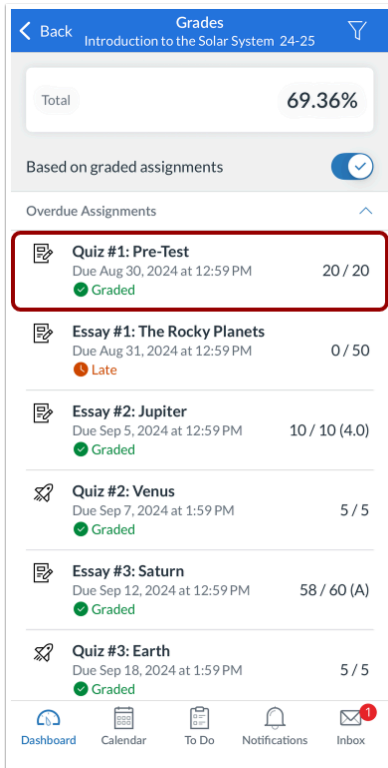
Grades also include labels for submitted, graded, not submitted, or late assignments [4].

If a grade has been awarded for an assignment, the assignment displays the score you have earned [5].

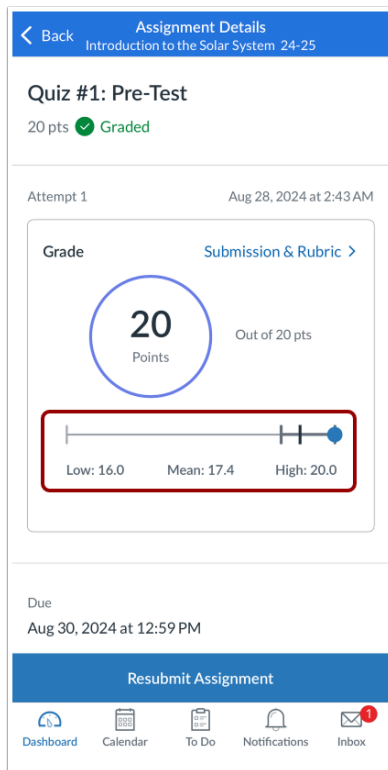
Notes:

- If your course is using Multiple Grading Periods, you can also filter grades by grading period.
- If enabled in your course, you may only have the ability to view qualitative data, such as letter grades and grading comments.

View Assignment Details



To view the details of an assignment including any [comments from your instructor](#), tap the assignment name.



If score statistics are visible in your course, you can view score statistics below your grade in the Assignment Details page.

How do I view Modules in the Canvas app on my iOS device?

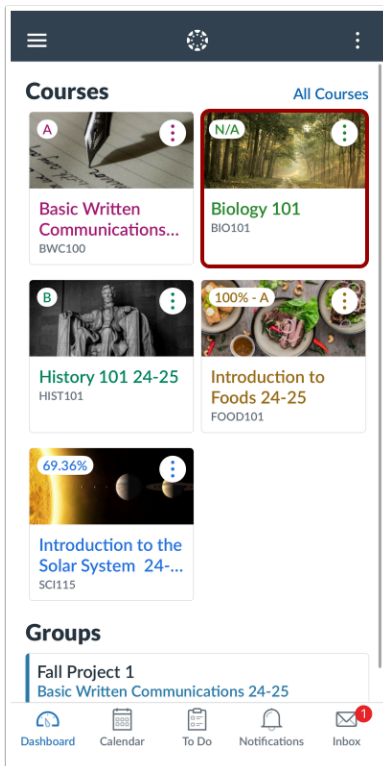
The Canvas app gives you access to Modules in your courses.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

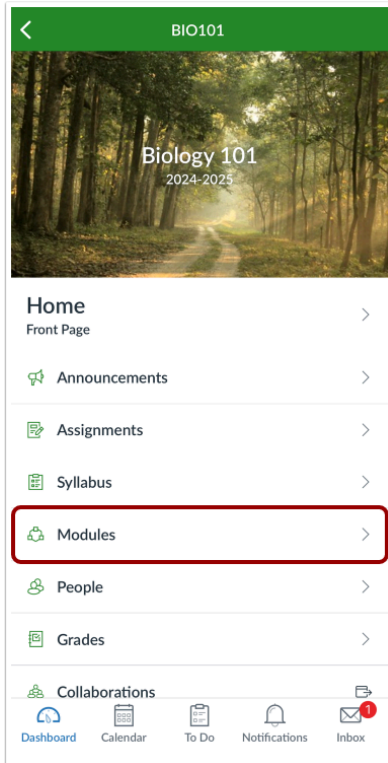
- The Course Navigation menu matches the browser version of your Canvas course. If Modules is not available in Course Navigation, it will also be hidden from view in the app.
- If your instructor includes a file in Modules, you may use the same PDF annotations as [submitting a PDF assignment](#).

Open Course



On the Dashboard, tap the name of the course you'd like to view.

Open Modules

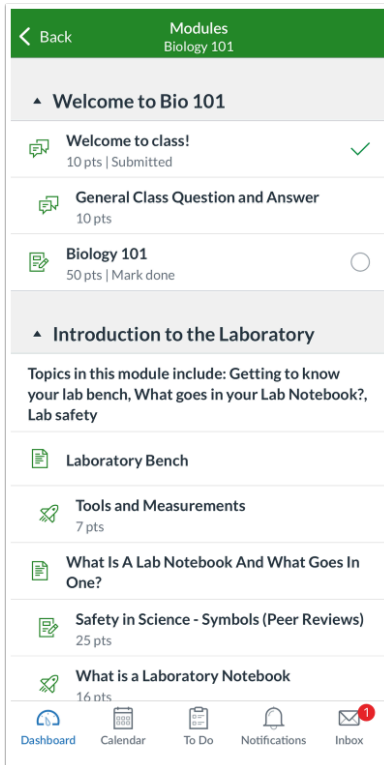


Tap the **Modules** link.

Notes:

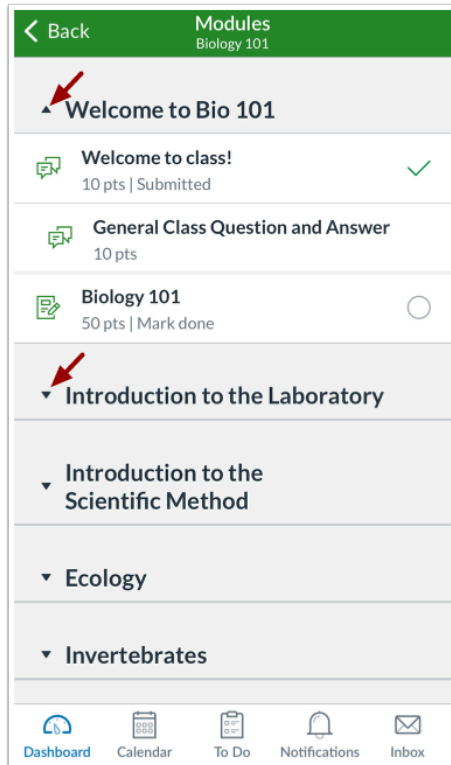
- You may have to swipe your screen to view the Modules link.
- The Course Navigation menu matches the browser version of your Canvas course. If Modules is not available in Course Navigation, it will also be hidden from view in the app.

View Modules



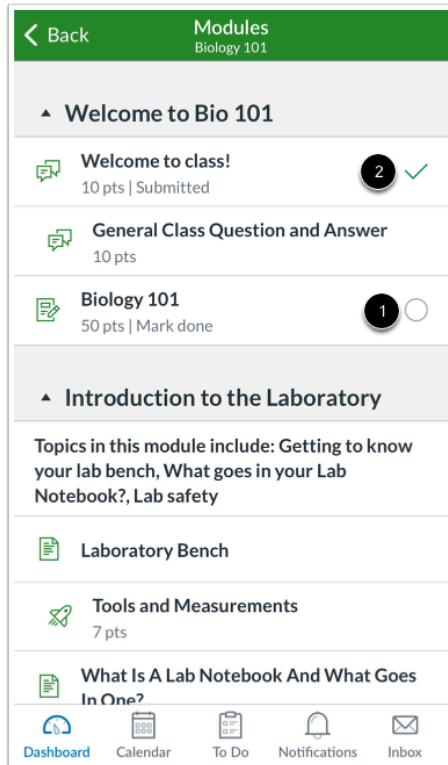
The app displays all the Modules in your course.

Open Module



To expand or collapse individual modules, tap the module **Collapse** or **Expand** arrows.

View Module Items

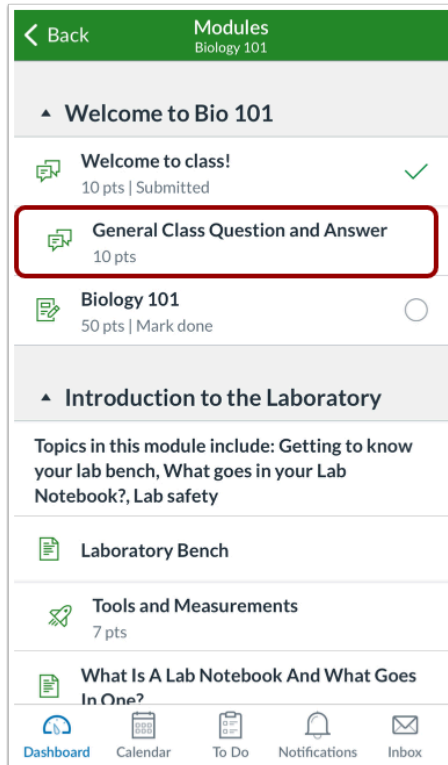


The module shows all module items.

The completion status is shown on the right side of the app; a circle indicates the module item is not complete [1], while a check mark indicates the module item is completed [2].

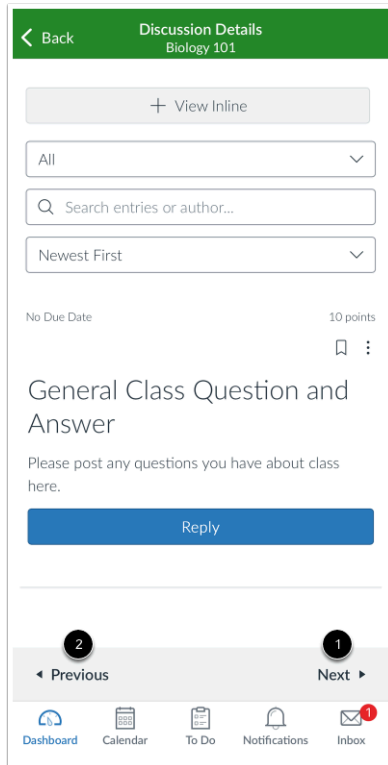
Some courses allow you to complete module items in any order. Some modules are designed with prerequisites or requirements.

Open Module Item



To open a module item, tap the name of the item.

View Module Item



View the module item.

You can advance through module items or return to previous modules using the progression bar at the bottom of the page. To advance to the next module item, tap the **Next** link [1]. To return to a previous module item, tap the **Previous** link [2].

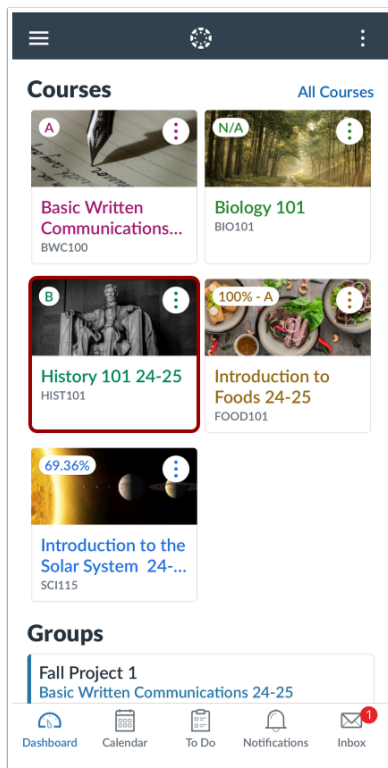
How do I view Pages in the Canvas app on my iOS device?

Canvas lets you access Pages from your mobile device.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

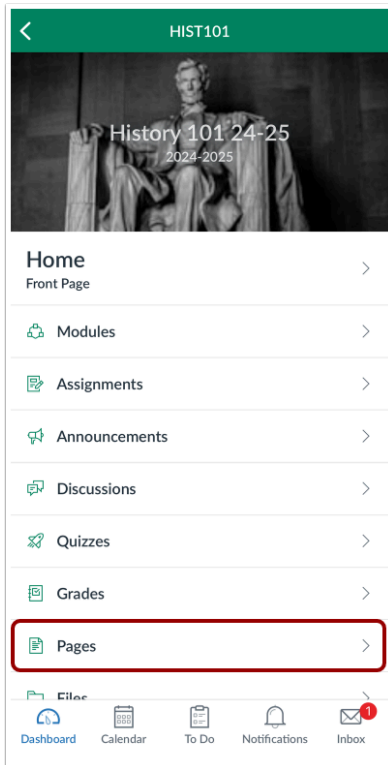
Note: The Course Navigation menu matches the browser version of your Canvas course. If Pages is not available in Course Navigation, it will also be hidden from view in the app.

Open Course



In the Courses page, tap the name of the course you want to view.

Open Pages



Tap the **Pages** link.

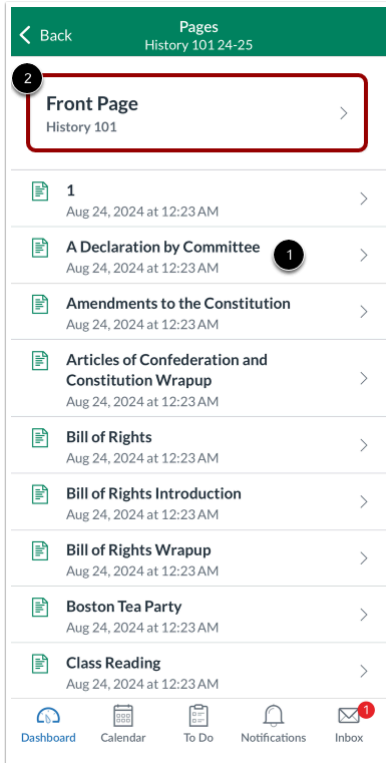
Note: You may have to swipe up on your screen to view the Pages link.

View Pages



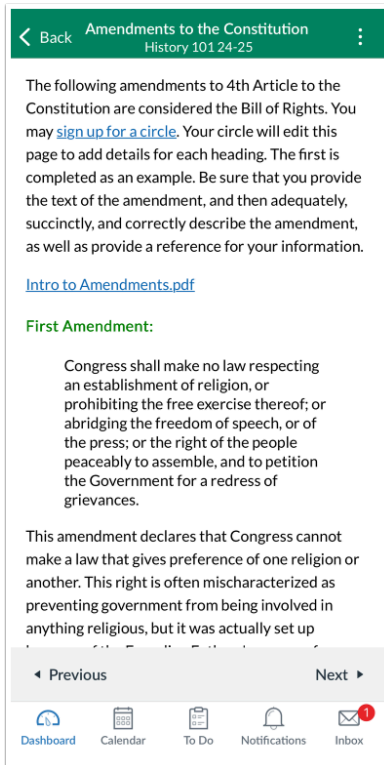
View your course pages.

Open Page



To open a page, tap the page name [1]. To open the course home page, tap the **Front Page** button [2].

View Page



View the course page.

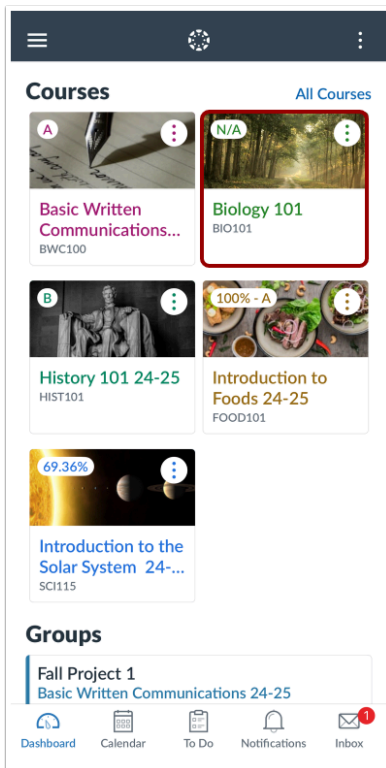
How do I view People in the Canvas app on my iOS device?

Canvas lets you access People from your mobile device.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

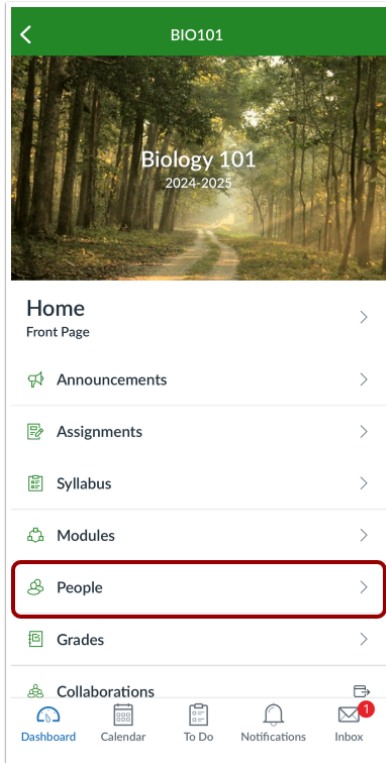
Note: The Course Navigation menu matches the browser version of your Canvas course. If People is not available in Course Navigation, it will also be hidden from view in the app.

Open Course



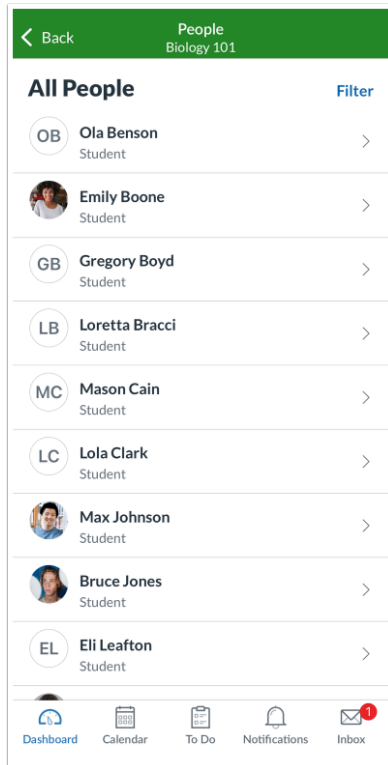
In the Dashboard, tap the name of the course you want to view.

Open People



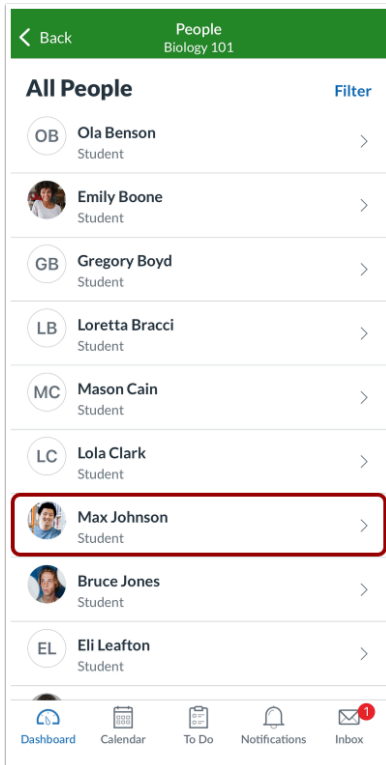
Tap the **People** link.

View People



View the users enrolled in your course.

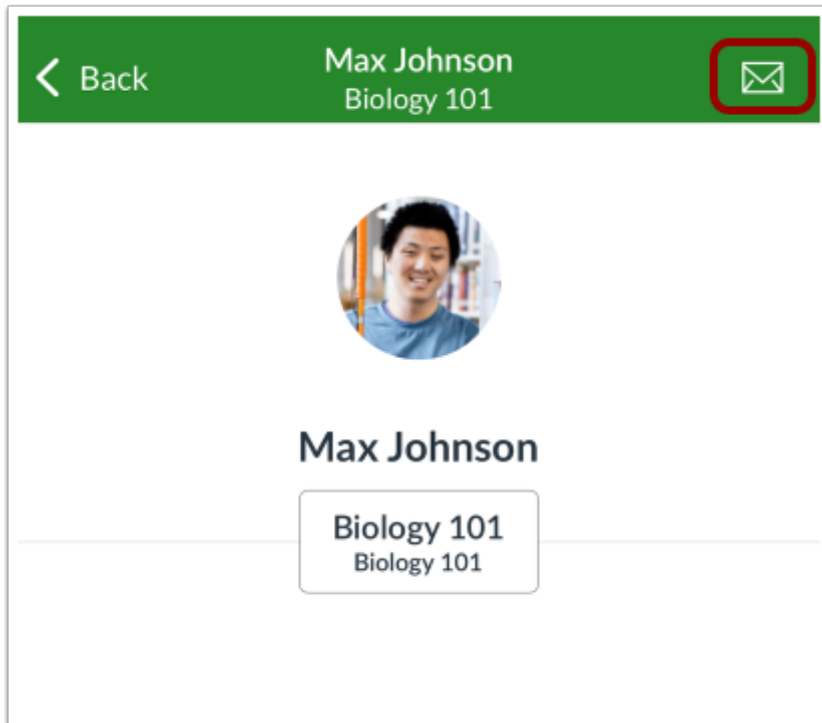
Open User Details



To view details about a user, tap the user's name.

Note: Tapping your own name links you to the options available in your [Profile](#).

View User Details



View details about the user, if any. You can send a message to the user by tapping the **Message** icon.

How do I take a quiz in the Canvas app on my iOS device?

You can take a quiz on your mobile device.

When you are finished, you may be able to view your quiz results in the browser version of Canvas.

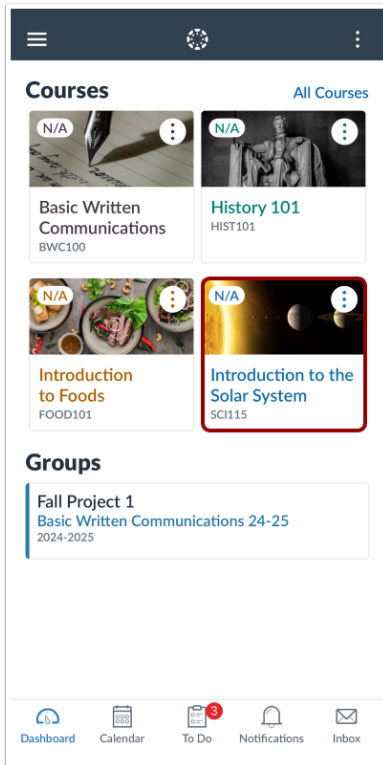
If you cannot find your quiz in the Quizzes page, your instructor may have [assigned a New Quizzes assessment](#).

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

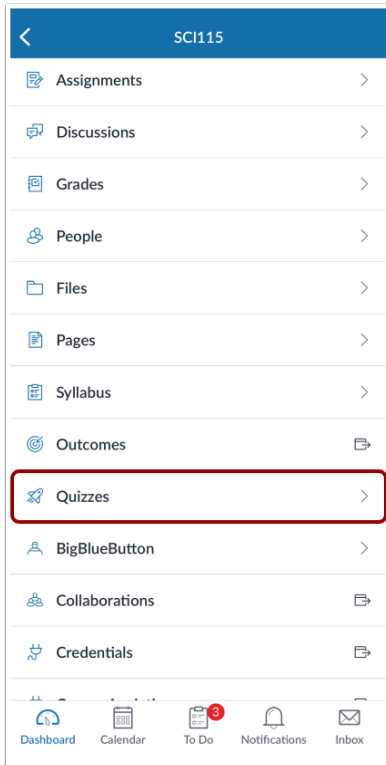
- The Course Navigation menu matches the browser version of your Canvas course. If Quizzes is not available in Course Navigation, it will also be hidden from view in the app.
- All quiz question types display in the app browser. To view how to answer quiz questions, visit [How do I answer each type of question in a quiz?](#)

Open Course



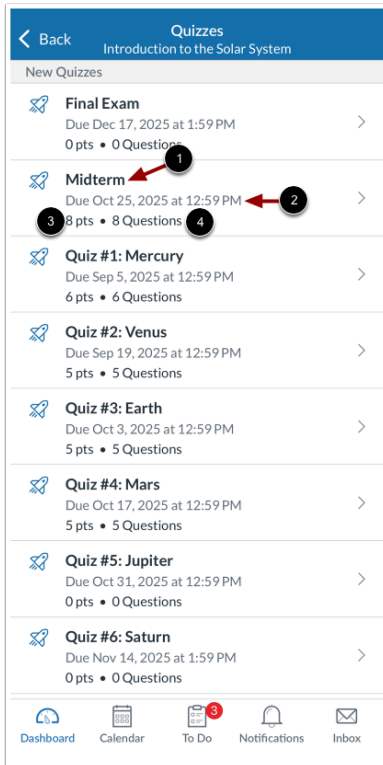
In the Dashboard, tap the name of the course you want to view.

Open Quizzes



Tap the **Quizzes** link.

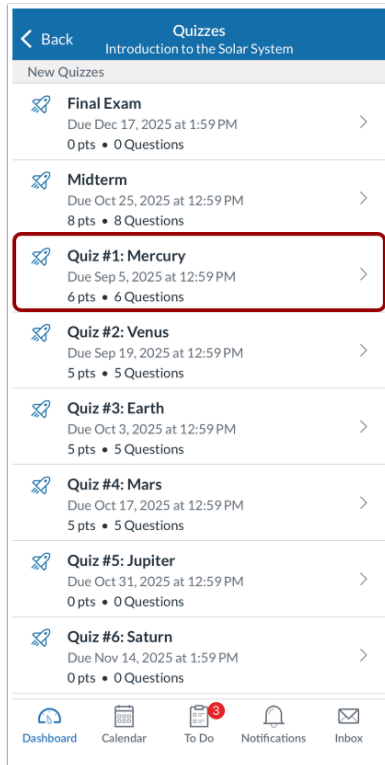
View Quizzes



View your quizzes.

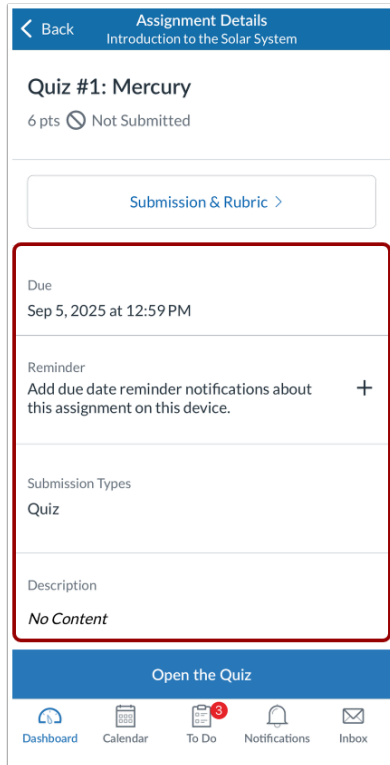
Each quiz displays its title [1], due date and time [2], point total [3], and question total [4].

Open Quiz



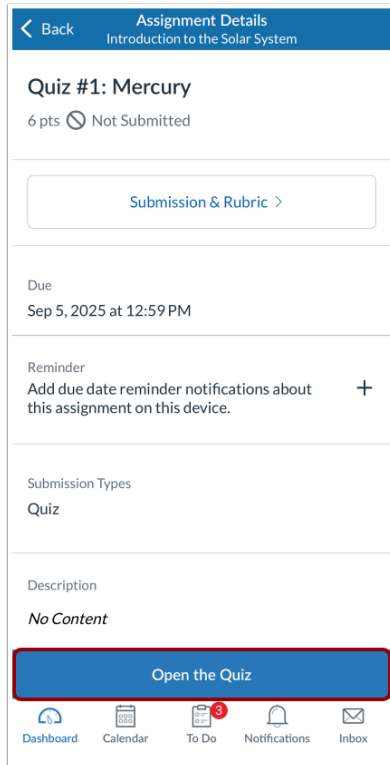
To open a quiz, tap the name of the quiz.

Read Quiz Details



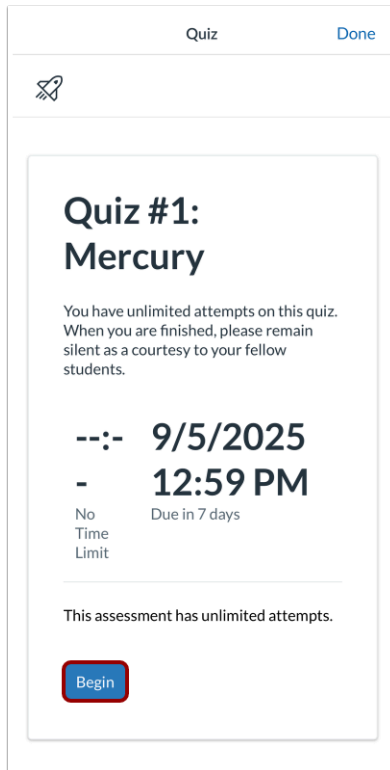
Read the details of the quiz.

Open Quiz



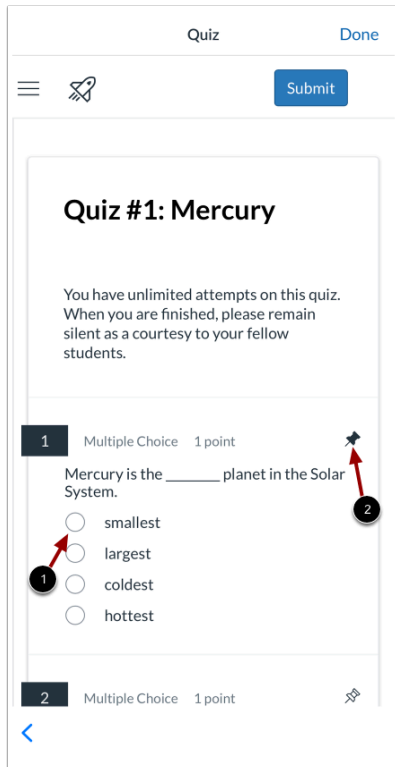
Tap the **Open the Quiz** button.

Take Quiz



To take the quiz, tap the **Begin** button.

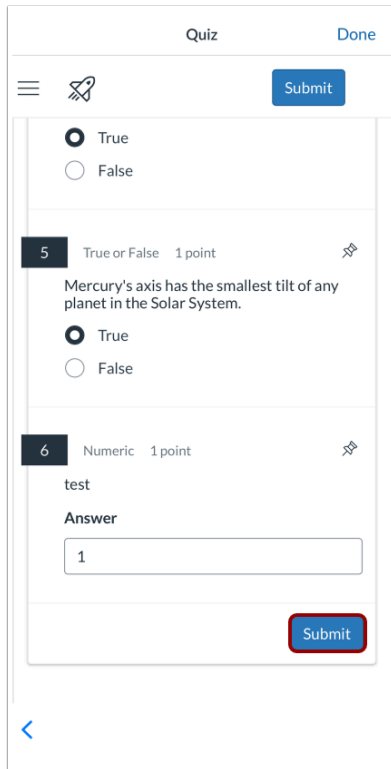
Complete Quiz Questions



To complete the question, tap the answer choice [1], enter an answer in the text box, or upload a file (depending on the question type).

To pin a question, tap the **Pin** icon for that question [2]. To unpin the question, tap the pin icon again.

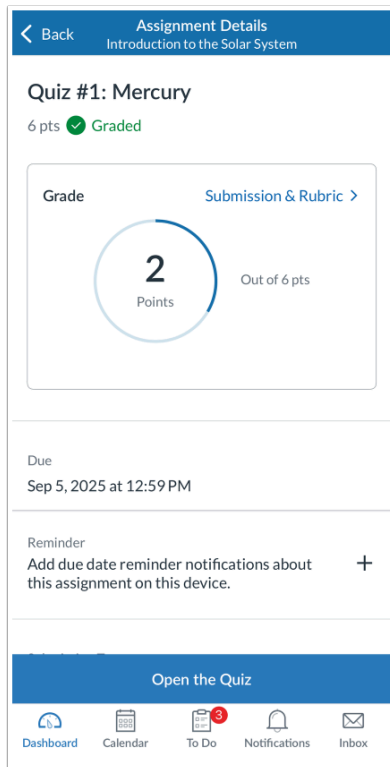
Submit Quiz



The screenshot shows the Canvas iOS Quiz interface. At the top, there's a header with 'Quiz' and 'Done'. Below the header, there's a menu icon, a rocket icon, and a 'Submit' button. The main content area displays two quiz questions. The first question is a True/False question: 'Mercury's axis has the smallest tilt of any planet in the Solar System.' with 'True' selected. The second question is a Numeric question: 'test' with 'Answer' and a text input field containing '1'. A 'Submit' button is highlighted with a red box at the bottom right of the question area. A back arrow is visible at the bottom left.

When you are finished with your quiz, tap the **Submit** button.

Confirm Submission



View your quiz submission.

If your instructor allows, you may be able to view your results in the browser version of Canvas.

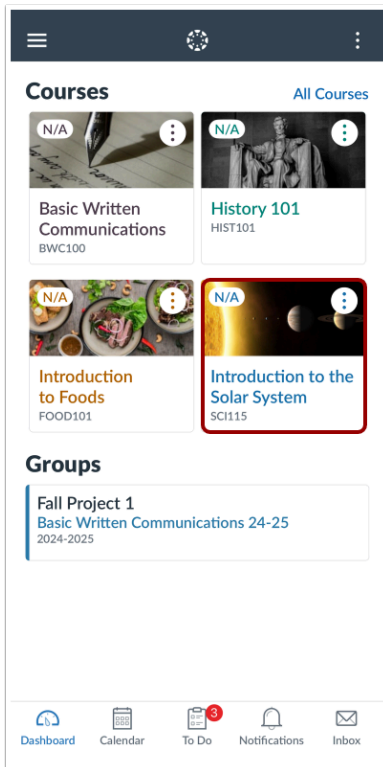
How do I take a New Quizzes assessment in the Canvas app on my iOS device?

You can take a New Quizzes assessment on your mobile device. New Quizzes assessments can be accessed from the Assignments page. If you cannot find your assessment on the Assignments page, you may need to access a [quiz from the Quizzes page](#).

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

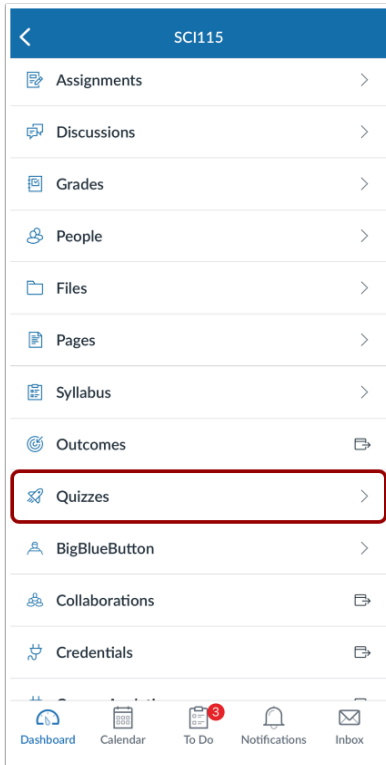
Note: The Course Navigation menu matches the browser version of your Canvas course. If Quizzes is not available in Course Navigation, it will also be hidden from view in the app.

Open Course



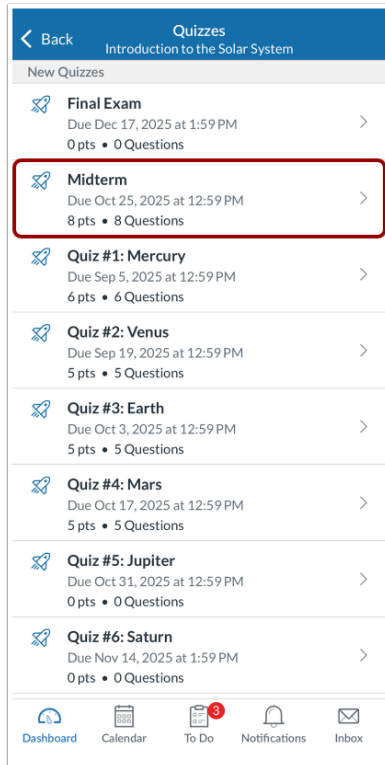
In the Dashboard, tap the name of the course you want to view.

Open Quizzes



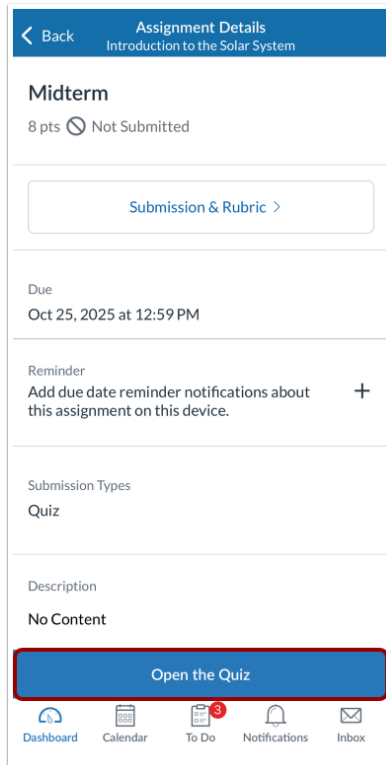
Tap the **Quizzes** link.

Open Assessment



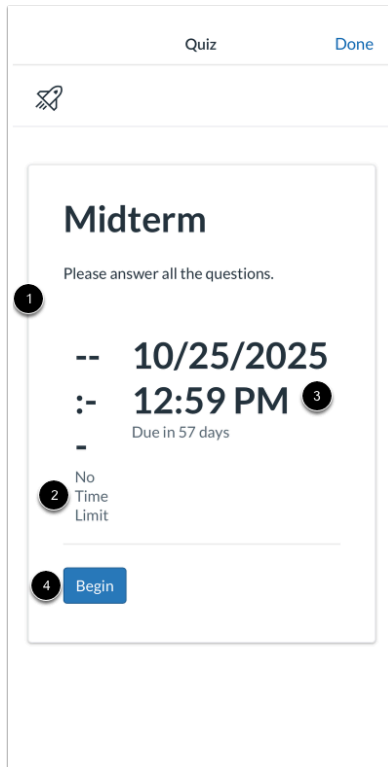
To open an assessment, tap the name of the assessment.

Open the Quiz



Tap the **Open the Quiz** button.

View Assessment Details

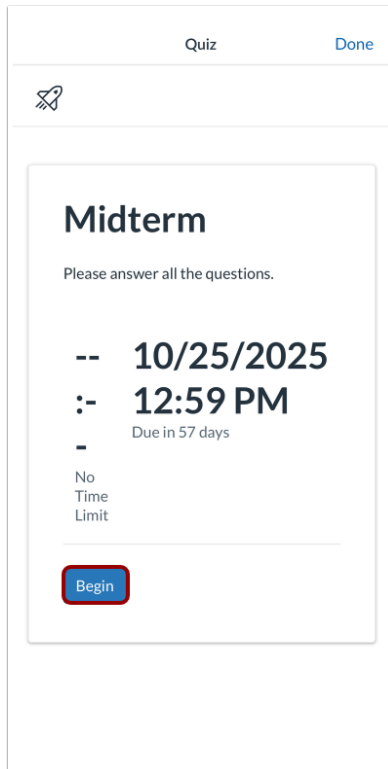


View the details for your assessment, including the description [1].

Depending on settings, your assessment may also include a time limit [2], due date [3], and number of attempts allowed, if applicable.

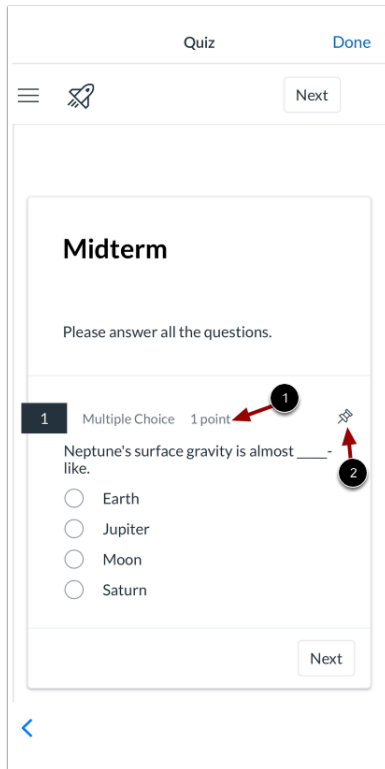
If your assessment requires an access code, enter the code in the **Access Code** field and tap the **Begin** button [4].

Take Quiz



To begin your assessment, tap the **Begin** button.

Complete Quiz Questions



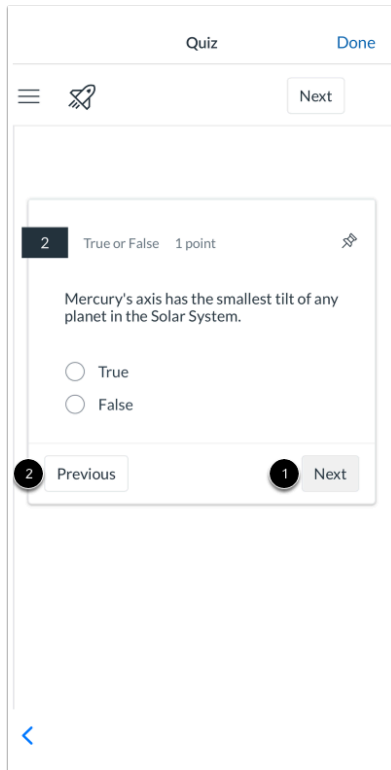
Complete the assessment per your instructor's instructions.

Your instructor may ask you to complete [several types of questions](#). Each question will display its point value [1].

To pin a question to review later, tap the **Pin** icon [2].

If your assessment is timed, the time remaining will display on the assessment page. To hide the timer, tap the **Hide** icon.

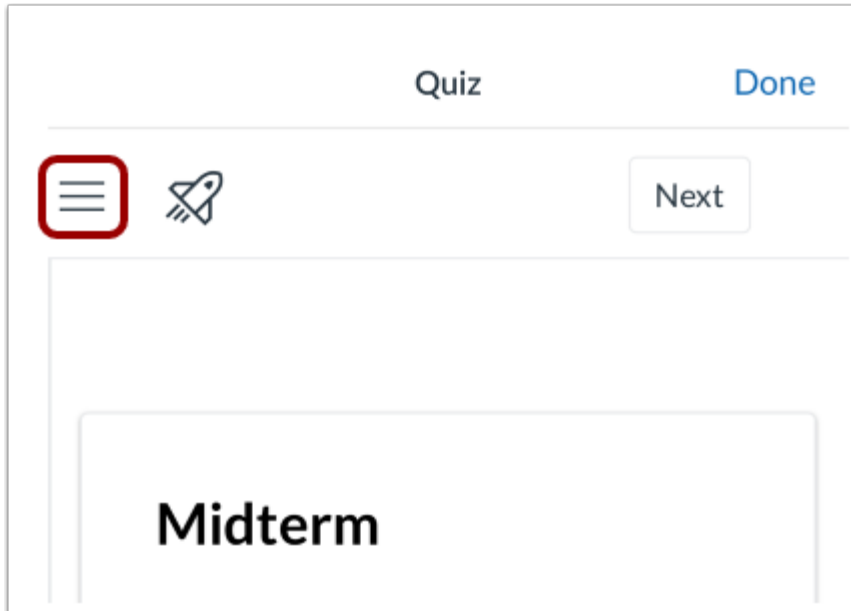
Complete One Question at a Time



If your assessment displays one question at a time, you can advance to the next question by tapping the **Next** button [1].

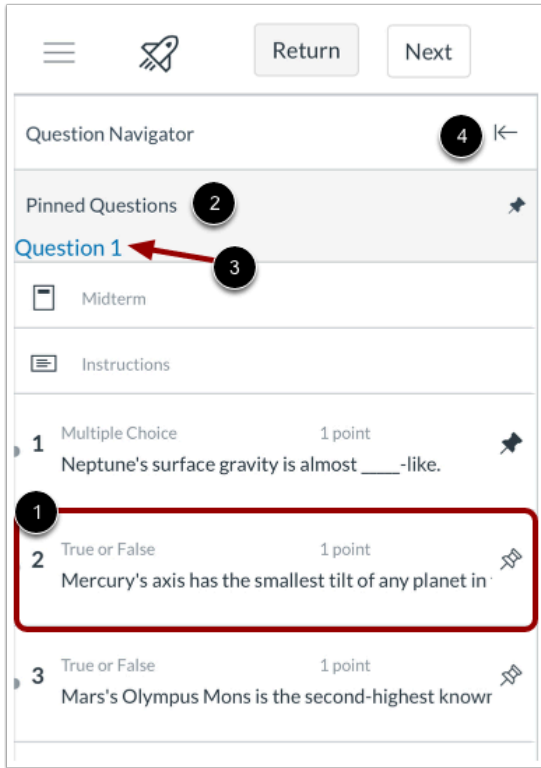
If your assessment allows backtracking, you can return to previous questions by tapping the **Previous** button [2].

Open Question Navigator



To open the Question Navigator, tap the **Menu** icon.

View Question Navigator

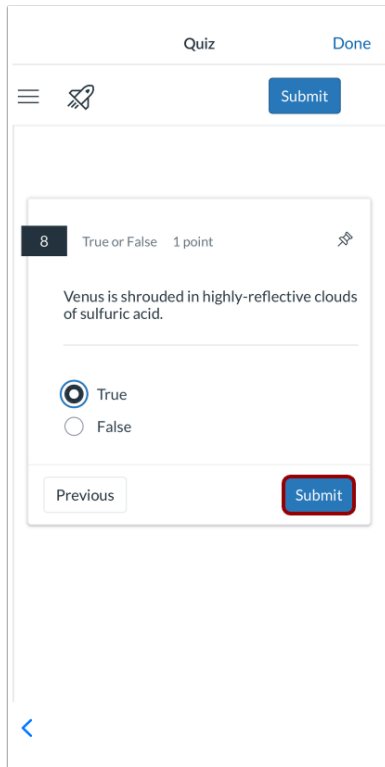


The Question Navigator allows you to easily view all questions included in an assessment. To jump to a specific question, tap the question [1].

All pinned questions will display in the **Pinned Questions** section [2]. To view a pinned question, tap the name of the question [3].

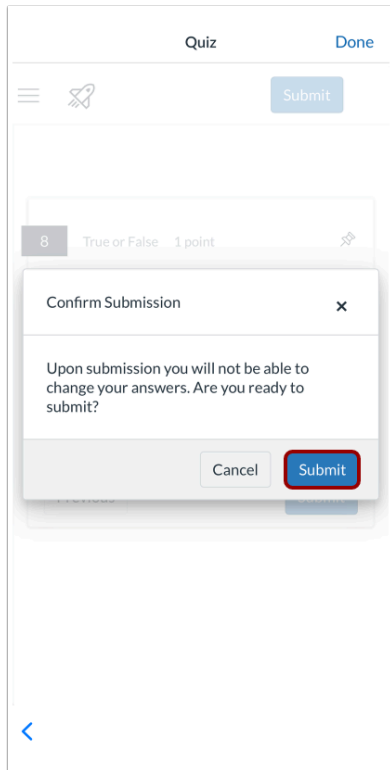
To close the Question Navigator, tap the **Close** icon [4].

Submit Quiz



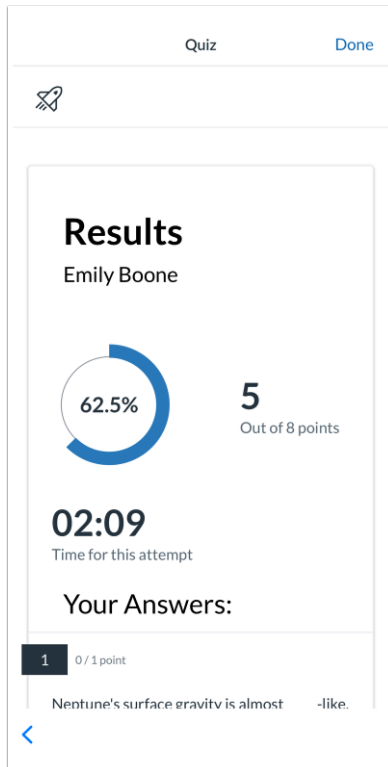
To submit the assessment, tap the **Submit** button.

Confirm Submission



To confirm your submission, tap the **Submit** button.

View Results



View the [results for your assessment](#).

How do I view quiz results in the Canvas app on my iOS device?

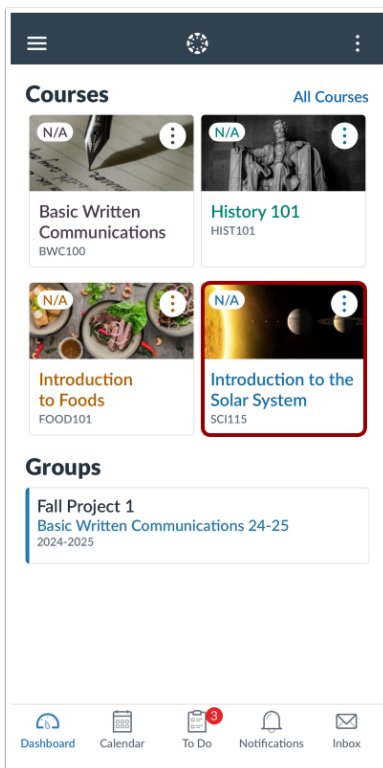
You can view quiz results in the Canvas app.

If you cannot find your quiz in the Quizzes page, your instructor may have [assigned a New Quizzes assessment](#).

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

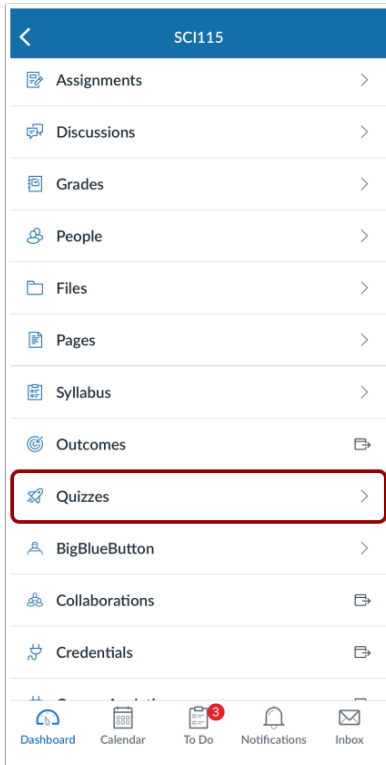
Note: The Course Navigation menu matches the browser version of your Canvas course. If Quizzes is not available in Course Navigation, it will also be hidden from view in the app.

Open Course



Tap the course you wish to view.

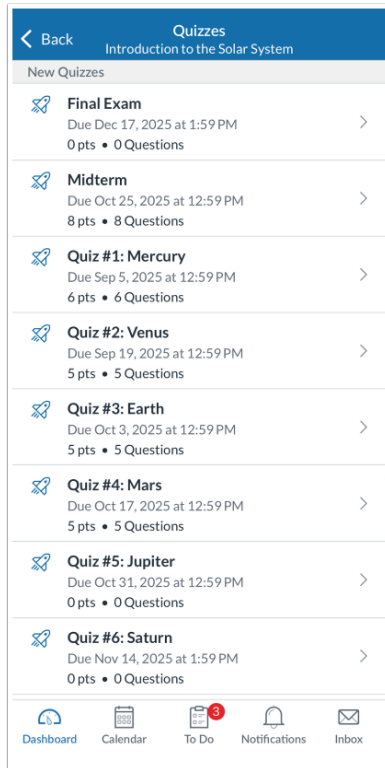
Open Quizzes



Tap the **Quizzes** link.

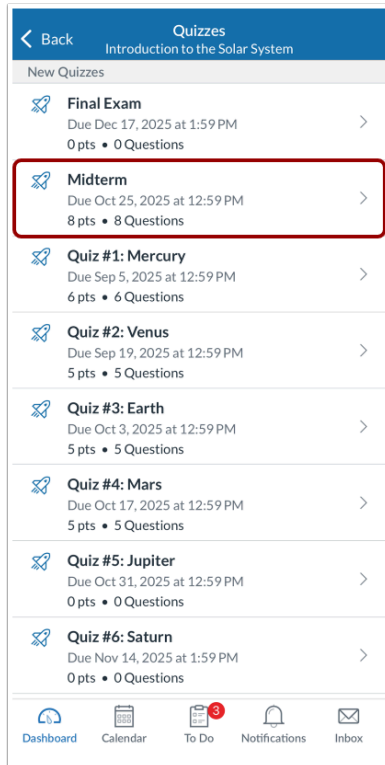
Note: You may have to swipe to view the Quizzes link.

View Quizzes



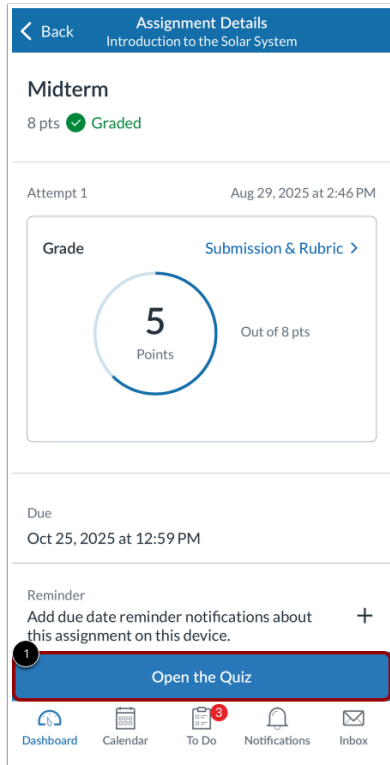
View the quizzes in your course.

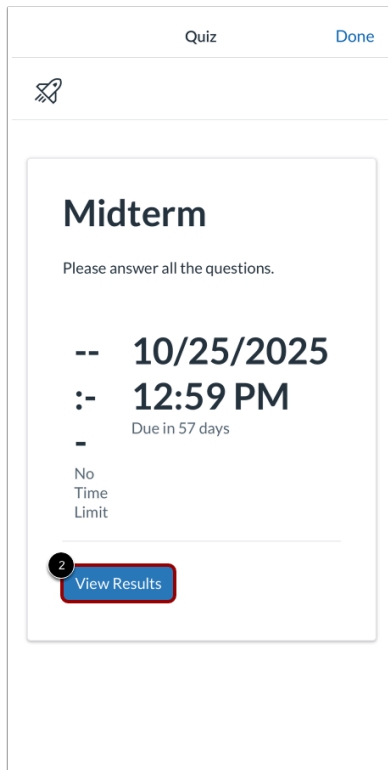
Open Quiz



Tap the name of the quiz you want to view.

Open Quiz Results



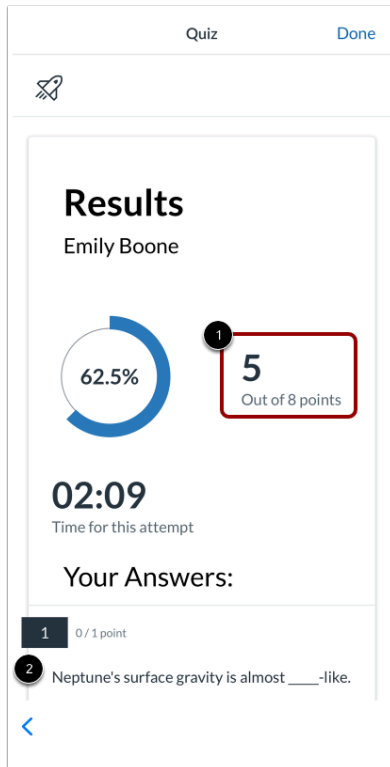


To open a quiz, tap the **Open the Quiz** button [1].

To view quiz results, tap the **View Results** button [2].

Note: Instructors have the option to restrict quiz results.

View Quiz Results



Quiz results open in a browser window. You can view your overall quiz results at the top of the page [1]. You can also review the quiz by question [2].

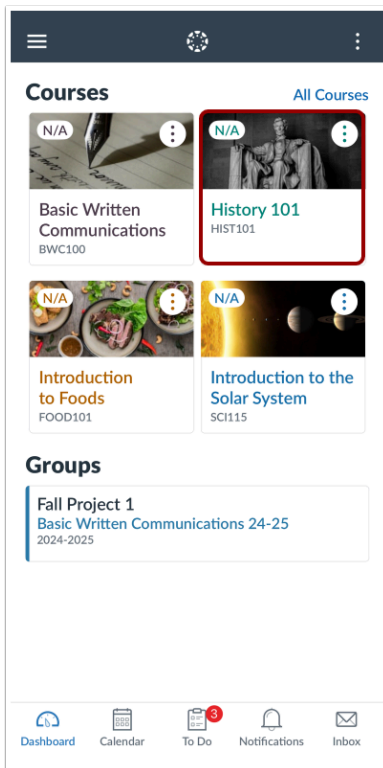
How do I view the Syllabus in the Canvas app on my iOS device?

Canvas lets you access the Syllabus and course summary list from your mobile device.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

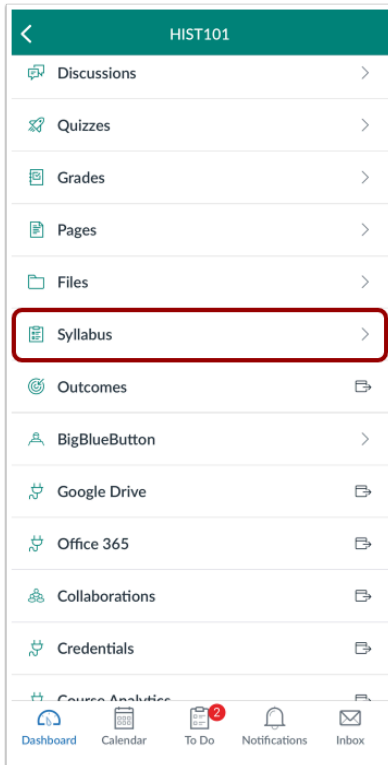
Note: The Course Navigation menu matches the browser version of your Canvas course. If the Syllabus is not available in Course Navigation, it will also be hidden from view in the app.

Open Course



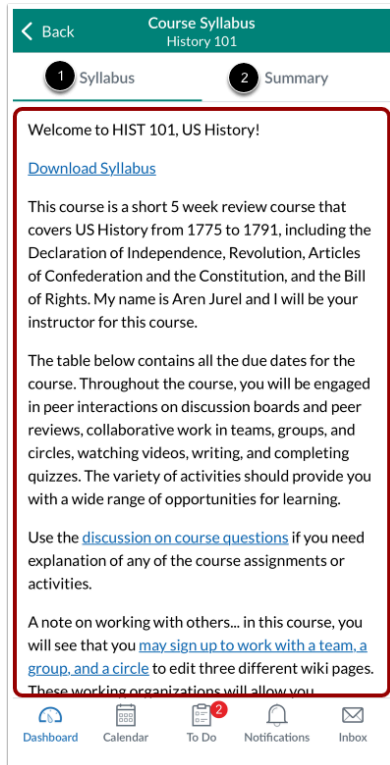
In the Dashboard, tap the name of the course you want to view.

Open Syllabus



Tap the **Syllabus** link.

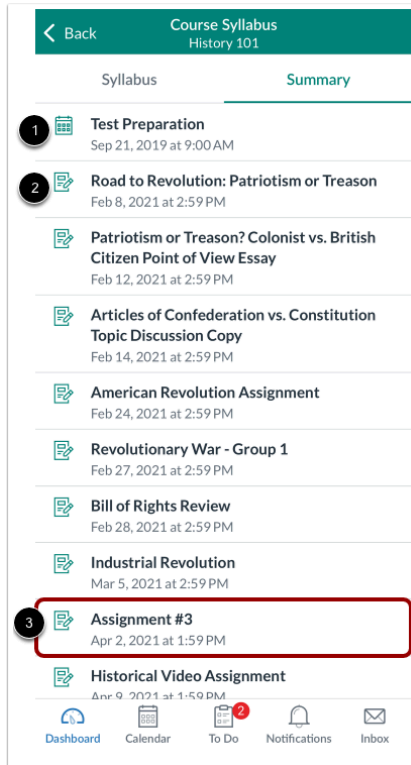
View Syllabus



View your course syllabus [1].

To view your assignments and events, tap the **Summary** tab [2].

View Course Summary



View the course summary list. The course summary list includes course events [1] and assignments, discussions, and quizzes [2]. Items in the course summary list are organized by date.

To open an assignment or event, tap the name of the item [3].

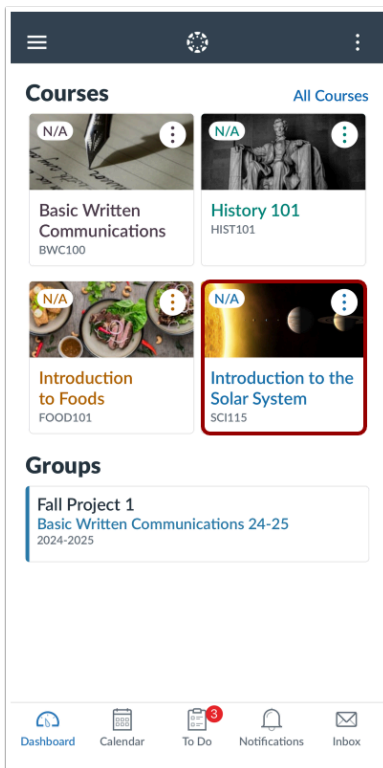
Note: If your instructor hides the course summary in the browser version of your course, it will be hidden in the Canvas app.

How do I create a reminder for an assignment or quiz in the Canvas app on my iOS device?

You can set reminders through your assignment details or quiz details page. You can choose the date and time that you would like to receive the reminder. Reminders are sent as push notifications to your device.

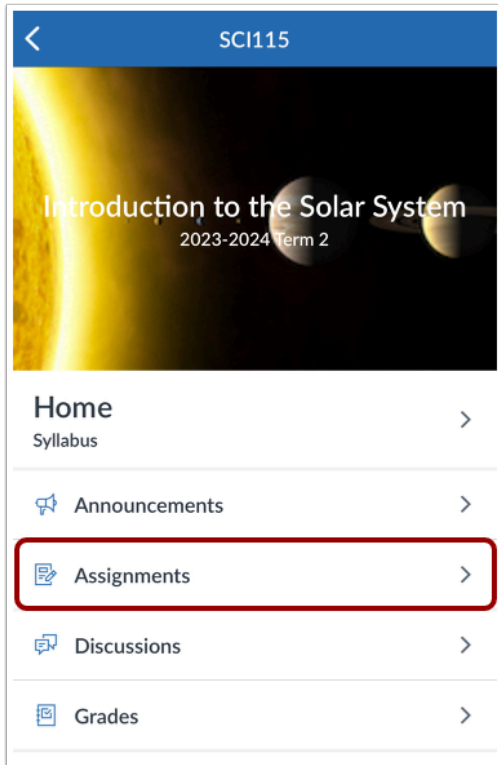
Note: Although this lesson displays the steps for setting a reminder for an assignment, the same steps apply to setting a reminder for a quiz.

Open Course



In the Dashboard, tap the name of the course you would like to set a reminder for.

Open Assignments

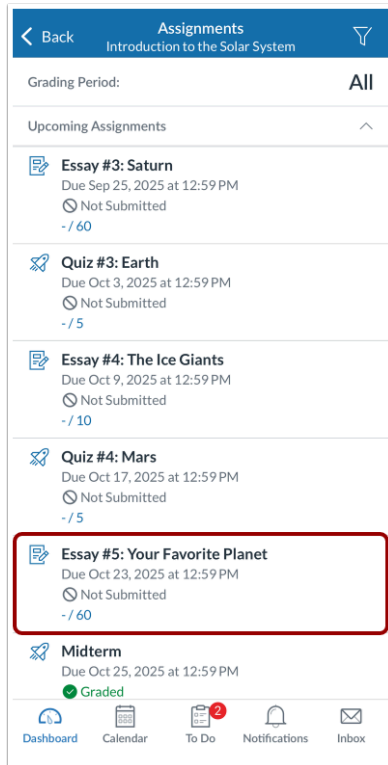


Tap the **Assignments** link.

Notes:

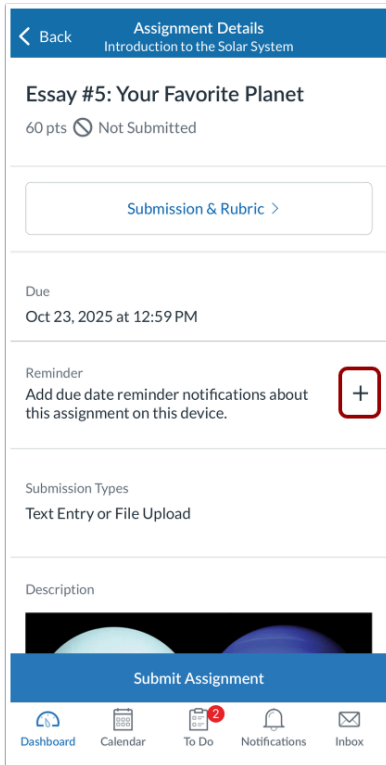
- You may have to swipe your screen to view the Assignments link.
- You can also set a reminder for a quiz through the Assignments link.

Open Assignment



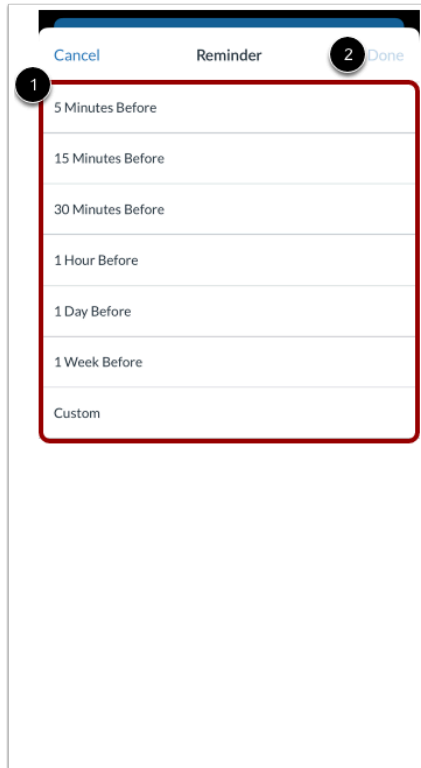
Tap the name of an assignment or quiz.

Add Reminder



Tap the **Add due date reminder notifications about this assignment on this device** button.

Set Reminder

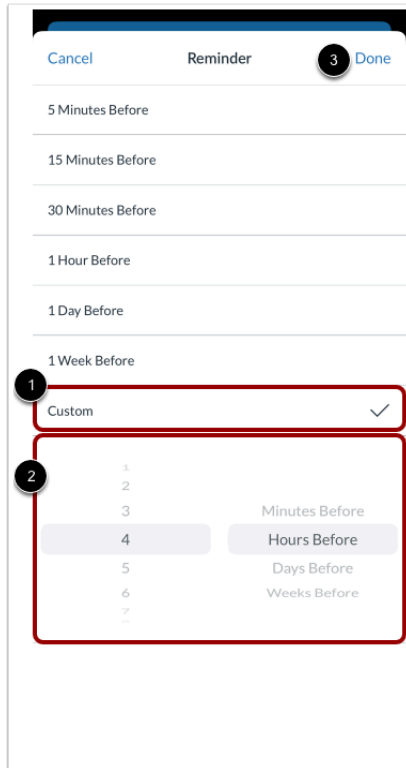


Tap the desired reminder notification [1]. You can choose from five, fifteen, or thirty minutes before, one hour before, one day before, or one week before. You can also set a custom reminder.

You can only set one reminder per reminder type at a time. To add multiple reminders, you must set each reminder individually. The maximum number of reminders per assignment is ten.

Tap the **Done** link [2].

Set Custom Reminder

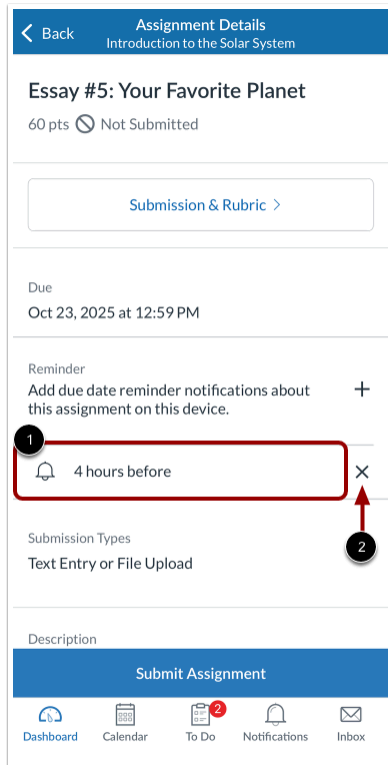


You can set custom reminders for assignments.

Tap the **Custom** reminder notification [1] and set when you would like to receive the reminder [2].

Tap the **Done** link [3].

View Reminder



Reminders display in the assignment details page [1]. To remove a reminder, tap the **Delete** icon [2].

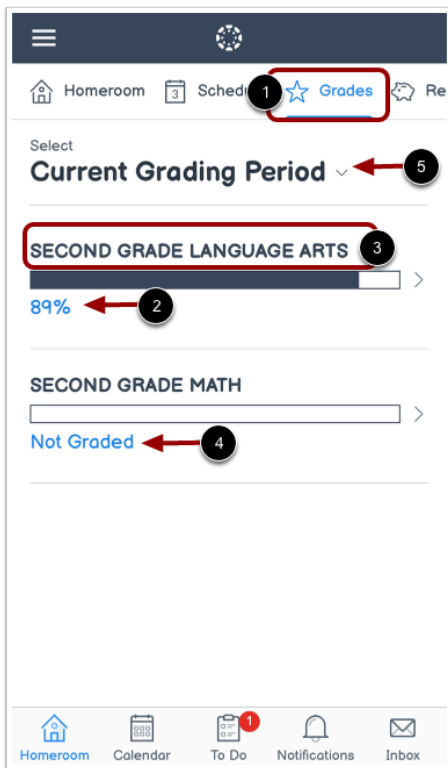
Note: Overdue reminders do not display.

How do I view my grades in a current subject using the Canvas app on my iOS device in Canvas for Elementary?

The Grades page in a course displays current grades for all course assignments. You can also view scoring details, comments, and rubrics. If your institution has enabled grading periods, you can also filter grades by grading period.

Note: Some details in the Grades page, such as scoring details and the total grade, may be restricted in your course.

Open Subject Grades



From the Homeroom, tap the **Grades** tab [1].

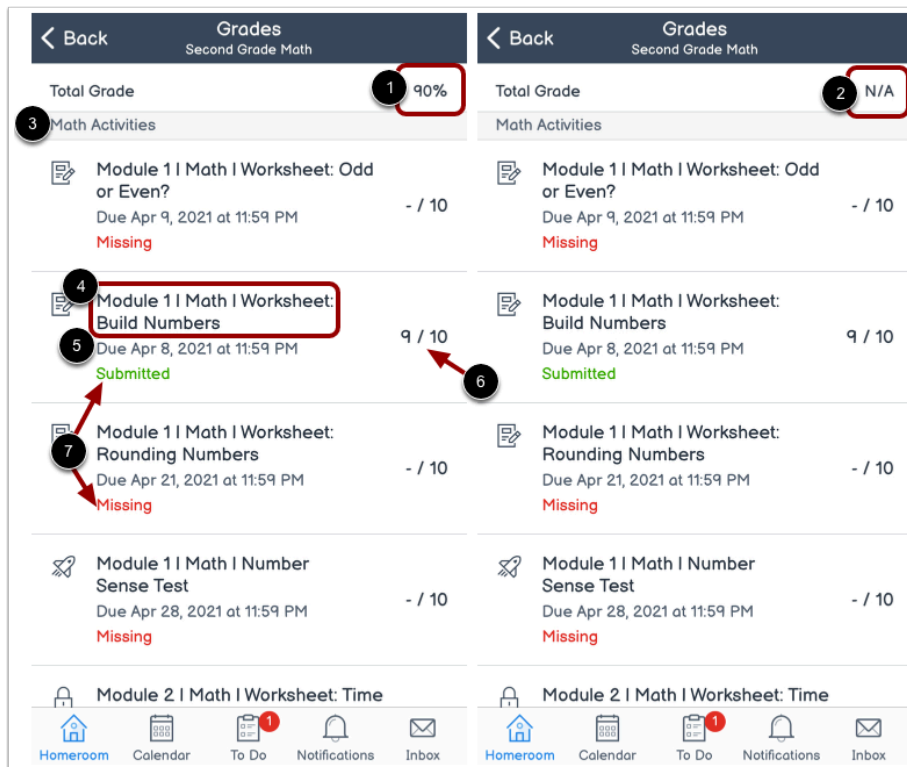
If allowed by your instructor, your total subject grades display [2].

To view grade details for a subject, tap the subject name [3].

Notes:

- If your instructor has hidden total subject grades, Not Graded displays in place of the total subject grade [4].
- If your institution has grading periods enabled, you can change them in the Grading Period drop-down menu [5].

View Subject Grades

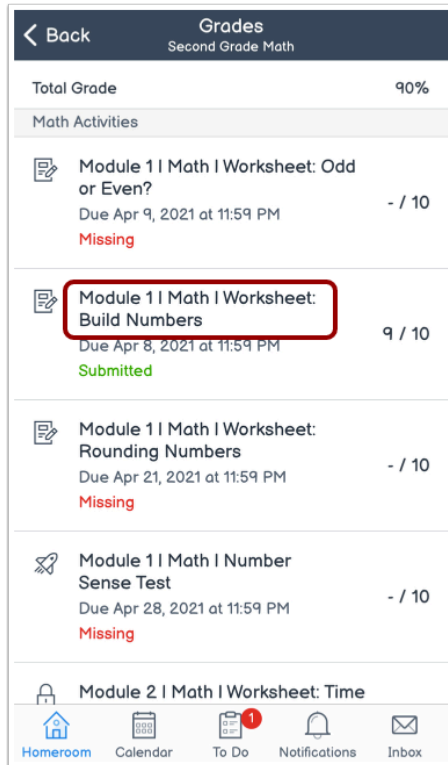


If allowed by your instructor, your overall subject grade displays [1]. If your instructor does not allow you to view your grades, N/A is displayed [2].

By default, grades are sorted chronologically by assignment due date.

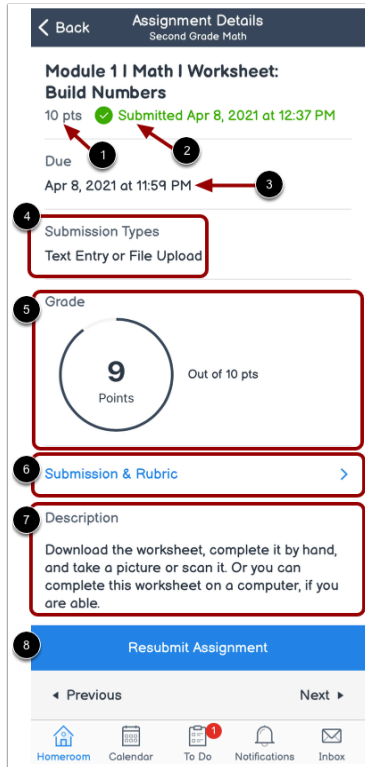
You can view the assignment group [3], the name of the assignment [4], the assignment due date [5], your assignment score and total assignment points [6], and the assignment status [7].

Open Assignment



To view scoring details and comments, tap the assignment name.

View Assignment Details



The Assignment Details page displays assignment information.

If your assignment is graded, the details page displays the points possible [1] and a Submitted label [2].

The assignment details page displays the assignment due date [3] and submission type(s) [4].

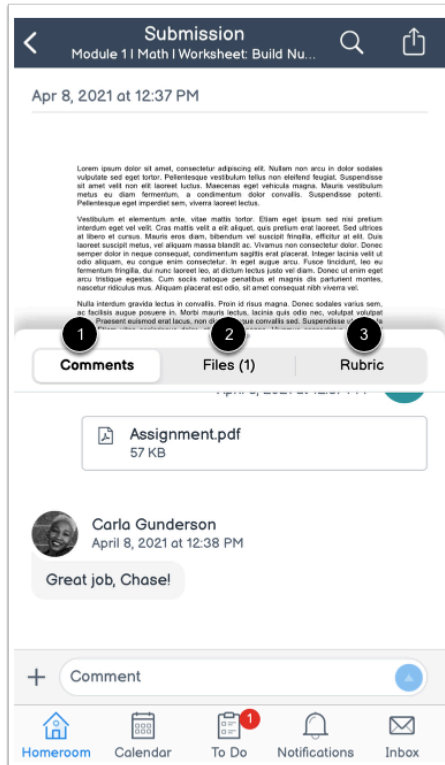
If your assignment is graded, the details page displays the grade you received [5].

To view your submission, tap the **Submission & Rubric** link [6]. Submission and other details display in the Submission page.

The Assignment Details page also displays the assignment description [7].

If you are allowed to add a new submission to the assignment, the Resubmit Assignment button may display [4]. To submit a new attempt, tap the **Resubmit Assignment** button [8].

View Submission



The Submission details page displays your most recent submission. You can view comments [1], file submissions [2], and a rubric, if any [3].

Assignments

How do I view Assignments in the Canvas app on my iOS device?

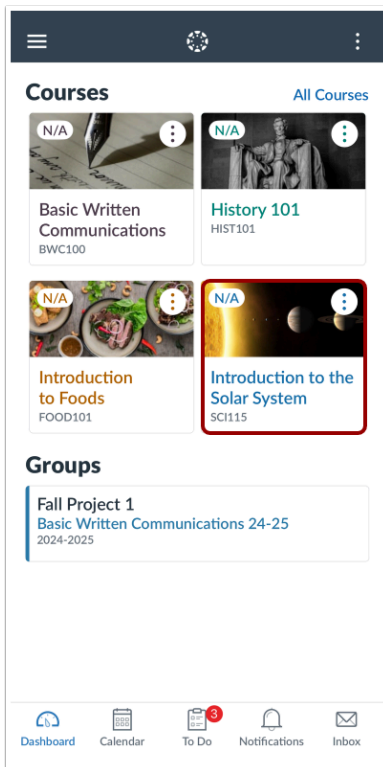
The Canvas app helps you keep track of all course assignments. You can also view newly created assignments or changes to assignments in the Notifications tab.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

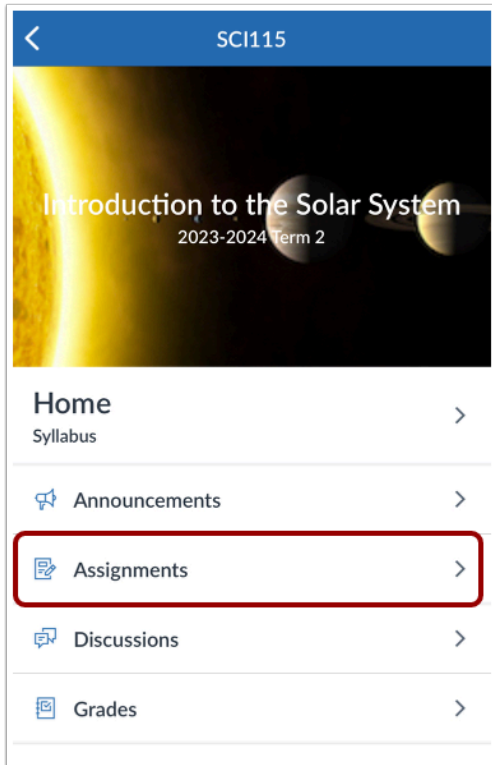
- The Course Navigation menu matches the browser version of your Canvas course. If Assignments is not available in Course Navigation, it will also be hidden from view in the app.
- If [Assignment Enhancements](#) is enabled in your course, you can view an improved assignment details interface and submission workflow.

Open Course



In the Dashboard, tap the name of the course you want to view.

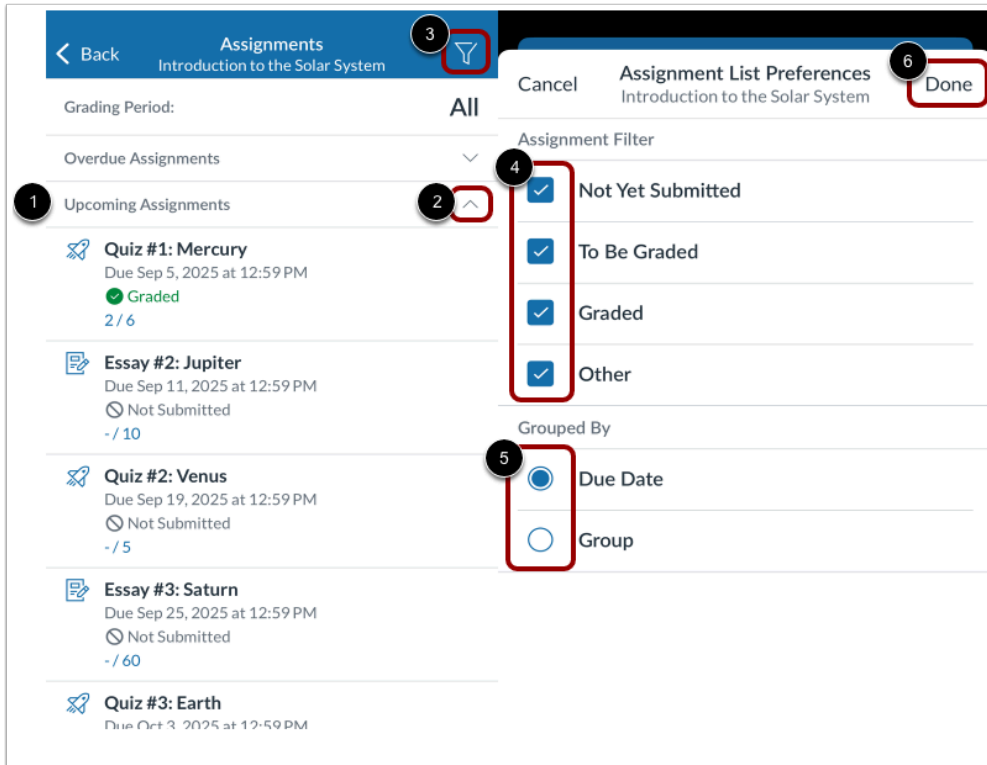
Open Assignments



Tap the **Assignments** link.

Note: You may need to swipe your screen to view the Assignments link.

View Assignments



Assignments are organized into assignment groups [1].

To collapse and expand assignment groups, tap the group arrow [2].

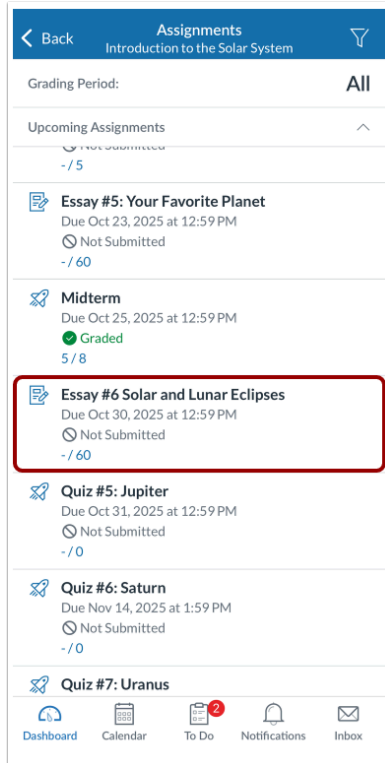
To filter assignments, tap the **Filter** icon [3] and then select the **Not Yet Submitted**, **To Be Graded**, **Graded**, and/or **Other** checkboxes [4].

To group assignments, tap the **Due Date** or **Group** radio button [5].

Tap the **Done** link [6].

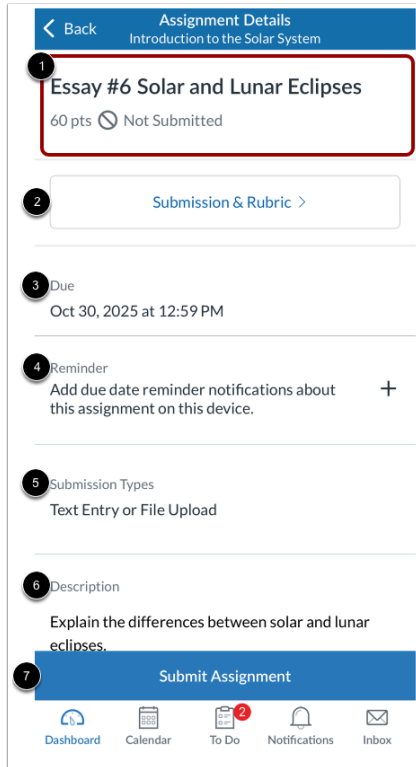
Note: If grading periods are enabled in your course, you can also filter to view assignments by grading period.

Open Assignment



To view an assignment, tap the name of the assignment.

View Assignment Details



The Assignment Details page displays the assignment title, points possible, and submission status [1].

To view [submission details](#) and the [assignment rubric](#), tap the **Submission & Rubric** link [2].

You can view the due date [3].

You can [add a due date reminder](#) on your device [4].

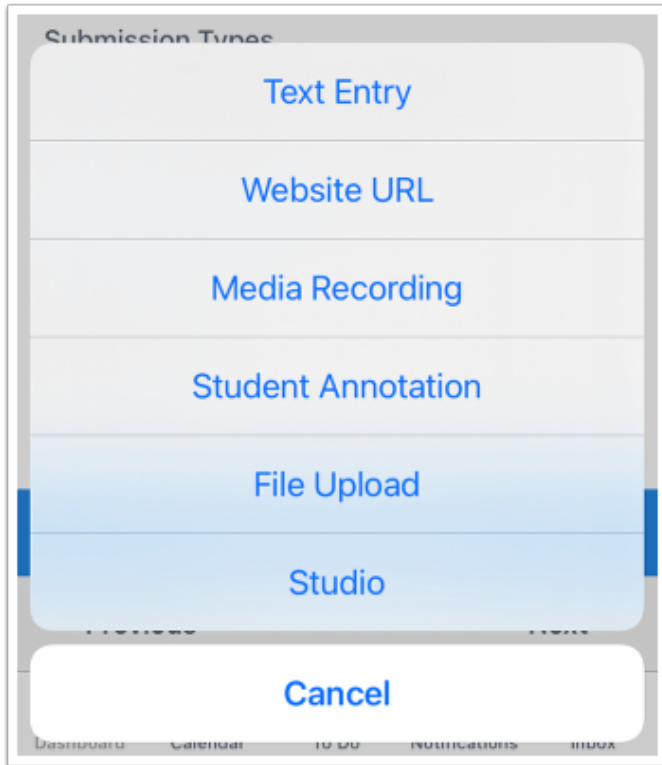
You can also view the assignment's submission types [5], as well as acceptable file types for file uploads if restricted by your instructor.

You can view the assignment description [6].

To submit your assignment, tap the **Submit Assignment** button [7].

Note: You may need to swipe your screen to view the assignment's description.

Submit Assignment




The Canvas app supports the following assignment submission types:

- [Text Entry](#)
- [Website URL](#)
- [Media Recording](#)
- [File Upload](#)
- [Canvas Studio](#)
- [Student Annotation](#)

View External Tool Assignment

[< Back](#) **Assignment Details**
Introduction to the Solar System

Quiz #4: Mars
5 pts  Not Submitted

[Submission & Rubric >](#)

Due
No Due Date

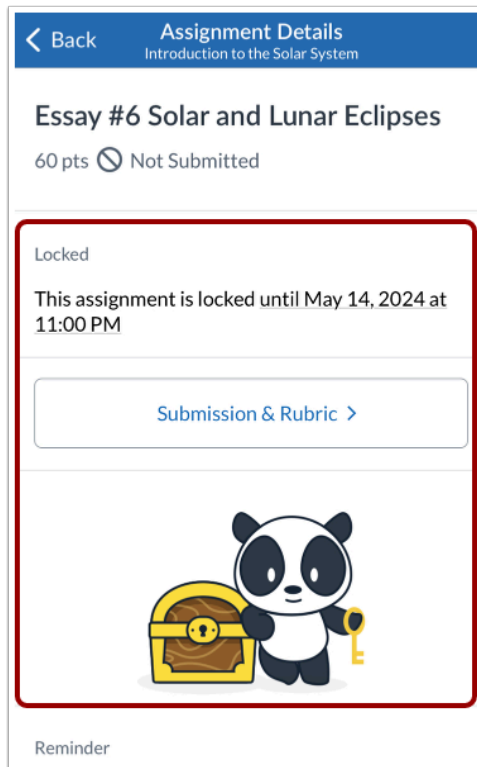
Submission Types
External Tool

Description
No Content

Launch External Tool

To submit an external tool assignment, tap the **Launch External Tool** button.

View Locked Assignment




If an assignment is not yet available, the Assignment Details page displays the date and time the assignment will unlock.

[< Back](#)

Assignment Details
Introduction to the Solar System

Essay #5: Your Favorite Planet

60 pts  Submitted

Locked


This assignment was locked May 10, 2024 at 10:59 PM

Attempt 1

May 7, 2024 at 11:26 AM

Grade

[Submission & Rubric >](#)

 **Successfully submitted!**

Your submission is now waiting to be graded.

Due

May 10, 2024 at 10:59 PM

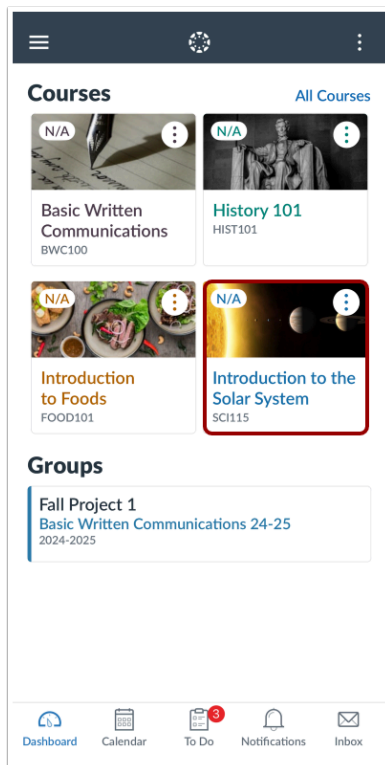
If the assignment availability date has passed, the Assignment Details page displays the date and time the assignment was locked.

How do I make a comment about an assignment in the Canvas app on my iOS device?

You can leave comments on an assignment to ask questions or provide feedback.

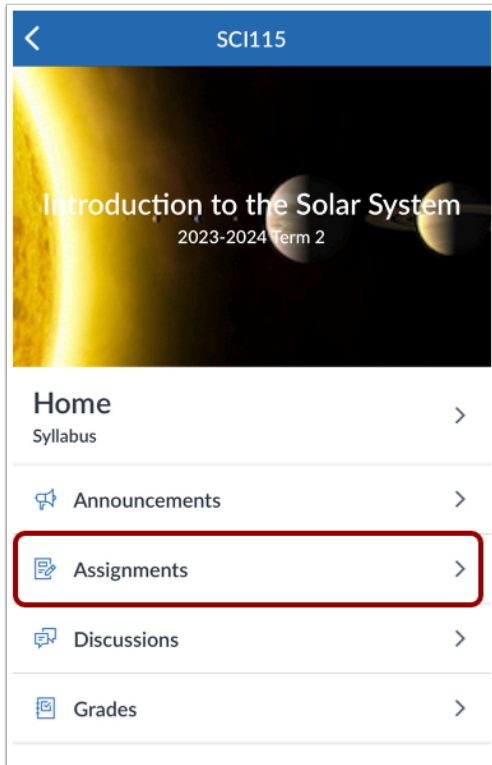
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course



In the Dashboard, tap the name of the course you want to view.

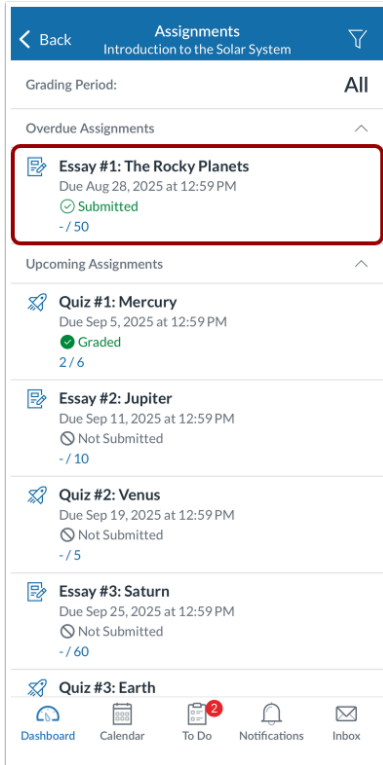
Open Assignments



Tap the **Assignments** link.

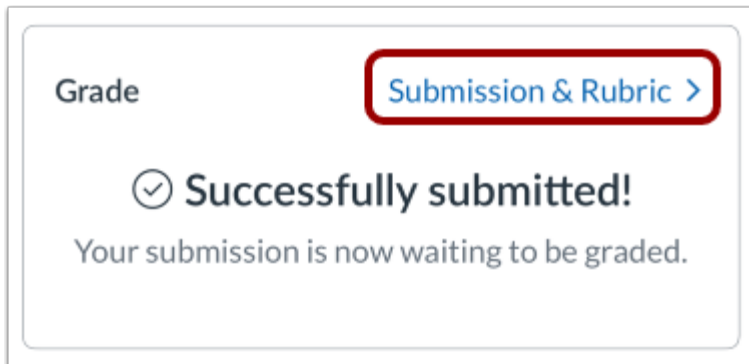
Note: You may have to swipe your screen to view the Assignments link.

Open Assignment



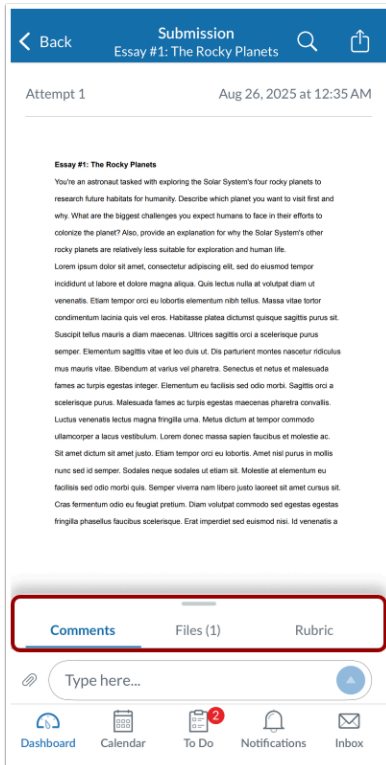
Tap the name of the assignment.

Open Submission and Rubric



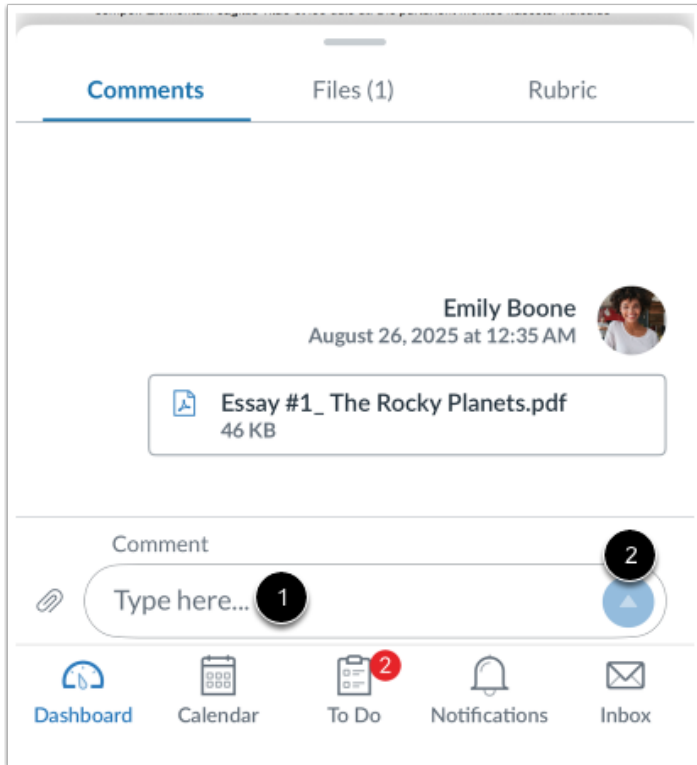
Tap the **Submission & Rubric** link.

Open Submission Comments



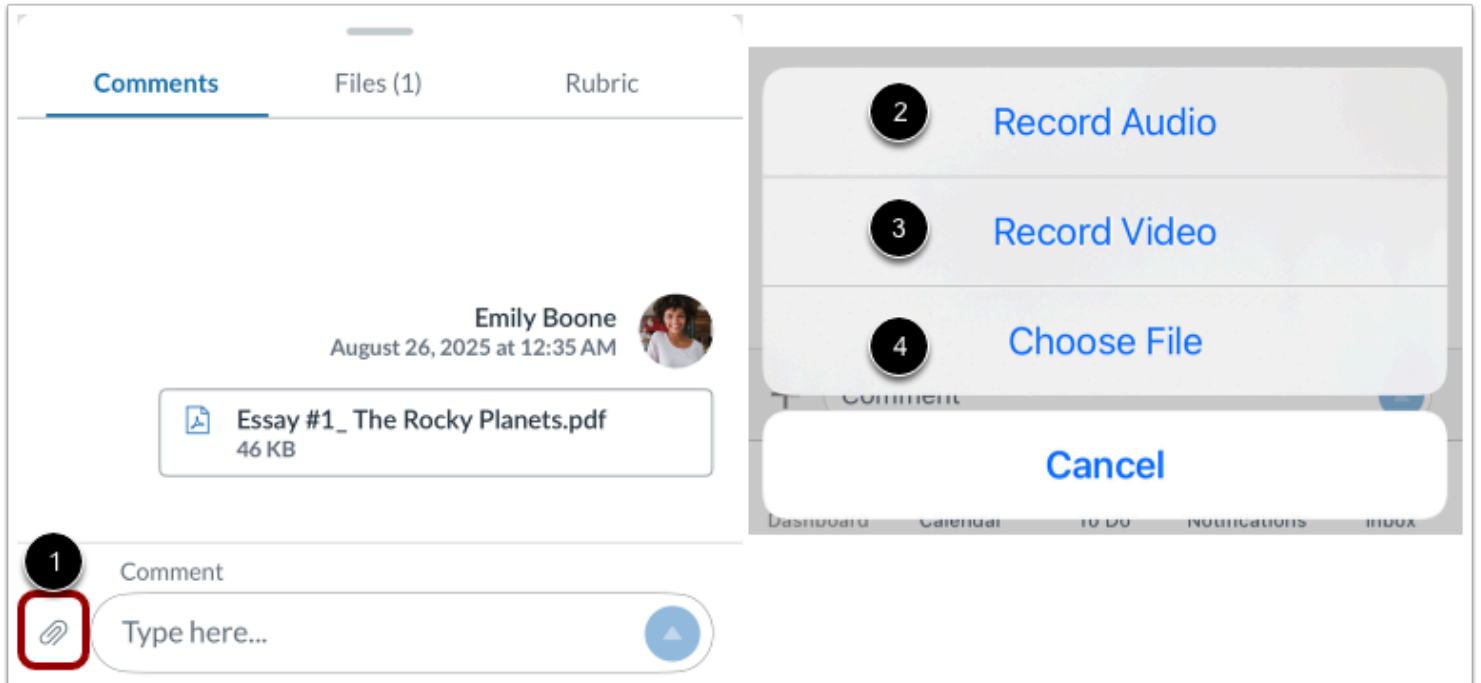
In the submission details page, swipe up on the comments tab.

Add Text Comment



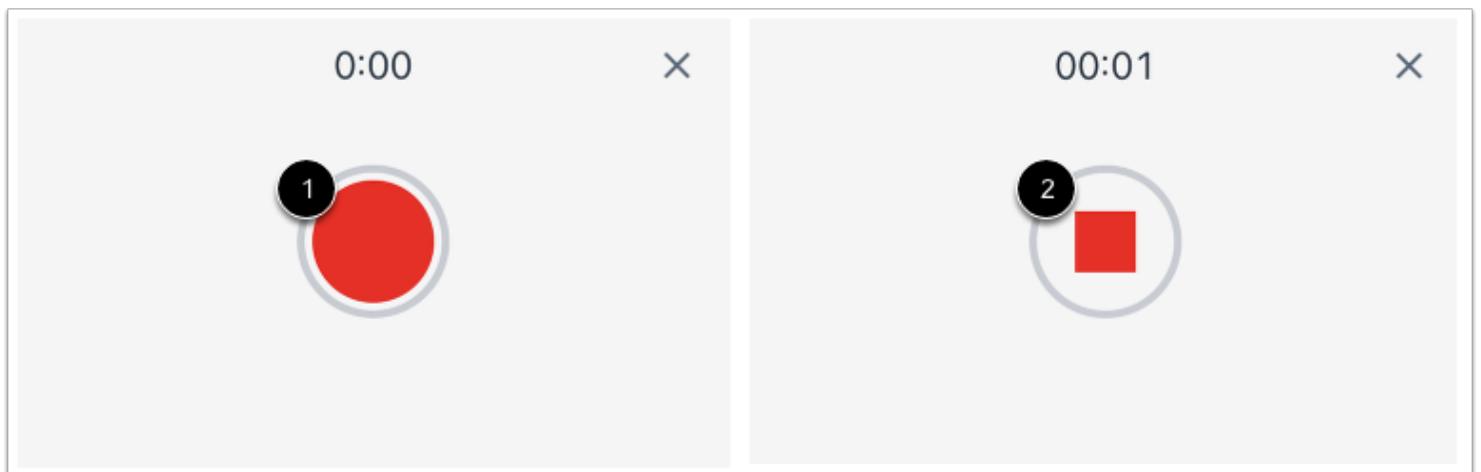
To add a text comment, tap the **Comment** field and type your text [1]. Submit your comment by tapping the **Send** button [2].

Add Media Comments



To add different comment type, tap the **Add** icon next to the comment field [1]. You can record an audio comment [2], record a video comment [3], or upload a file [4].

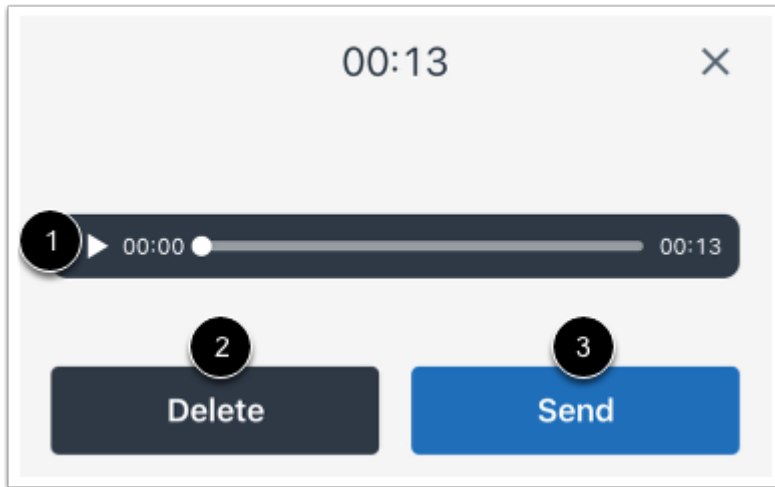
Record Audio



To record audio, tap the **Record** button [1].

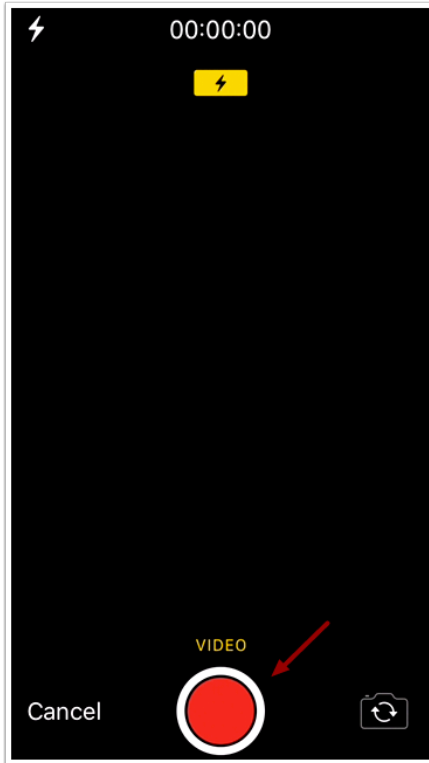
To stop recording, tap the **Stop** button [2].

Preview and Send Audio Comment



To replay the audio, tap the **Play** button [1]. To re-record the audio, press the **Delete** button [2]. When you are finished, tap the **Send** button [3].

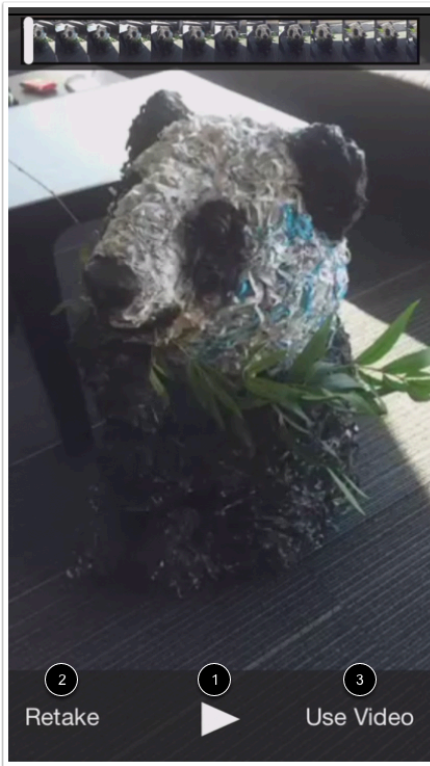
Record Video



To record a new video, tap the **Record** button. To stop recording, tap the button again.

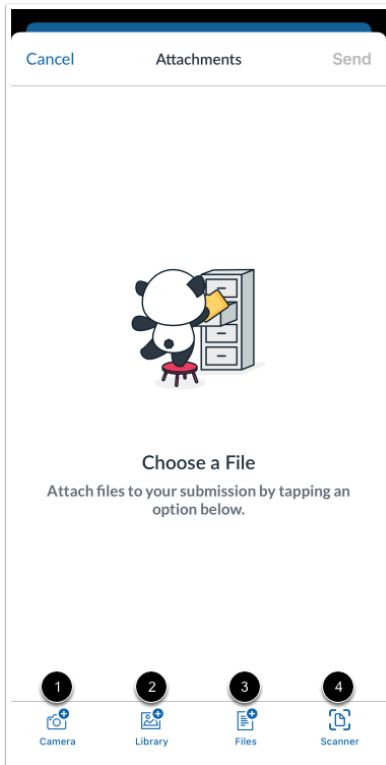
Note: Canvas may ask permission to access your microphone.

Use Video



To replay the video, tap the **Play** button [1]. If you want to re-record the video, tap the **Retake** button [2]. When you are finished, tap the **Use Video** button [3].

Choose File



Use the file picker to attach a file.

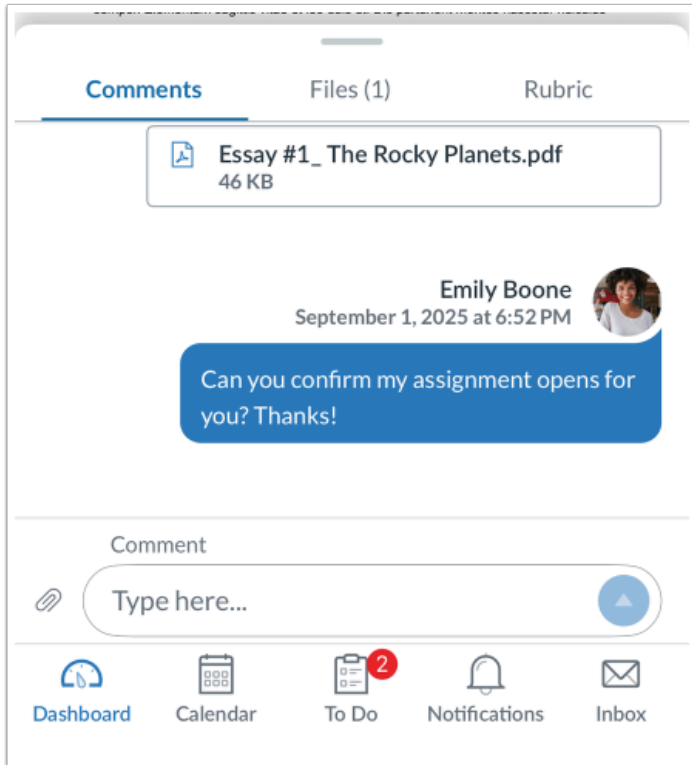
To take and then attach a camera or video file, tap the **Camera** icon [1].

To attach a file from your device image library, tap the **Library** icon [2].

To attach a file from your device files, tap the **Files** icon [3].

To scan a file, tap the **Scanner** icon [4].

View Comment



View your comment.

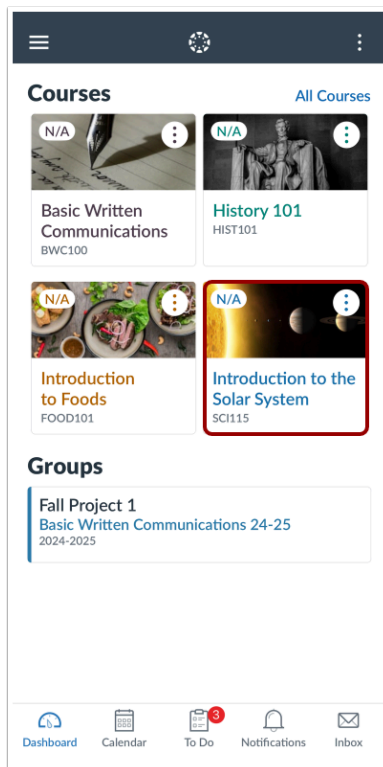
How do I view the rubric for my assignment in the Canvas app on my iOS device?

Your instructor may include a rubric as part of your assignment. A rubric is a set of criteria that your instructor will use to grade your assignment. Before submitting your assignment, you can view an assignment rubric to evaluate your own work and make sure your assignment fulfills your instructor's requirements.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

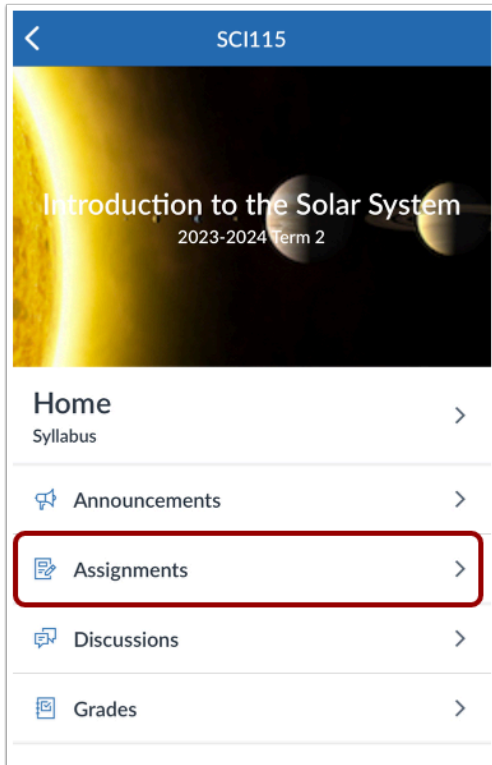
Note: Not all assignments may include a rubric.

Open Course



Tap the name of the course.

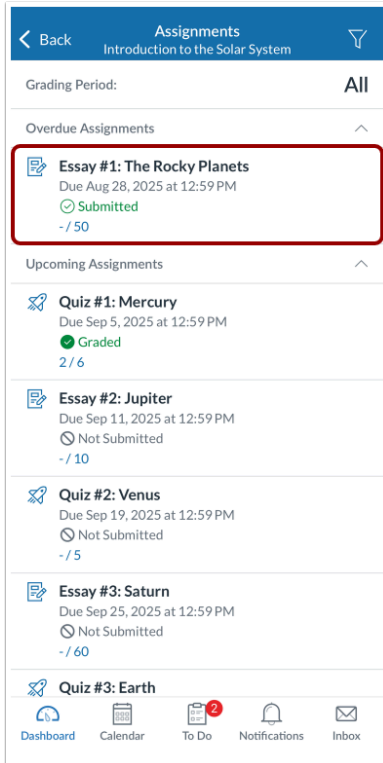
Open Assignments



Tap the **Assignments** link.

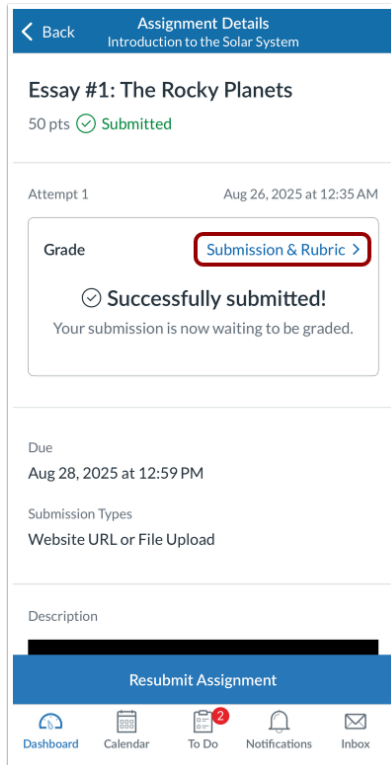
Note: You may have to swipe to view the Assignments link.

Open Assignment



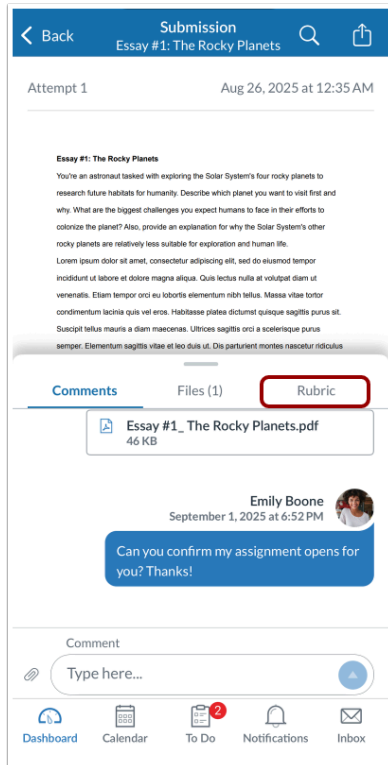
Tap the name of the assignment.

Open Submission and Rubric



In the Assignment Details page, tap the **Submission & Rubric** link.

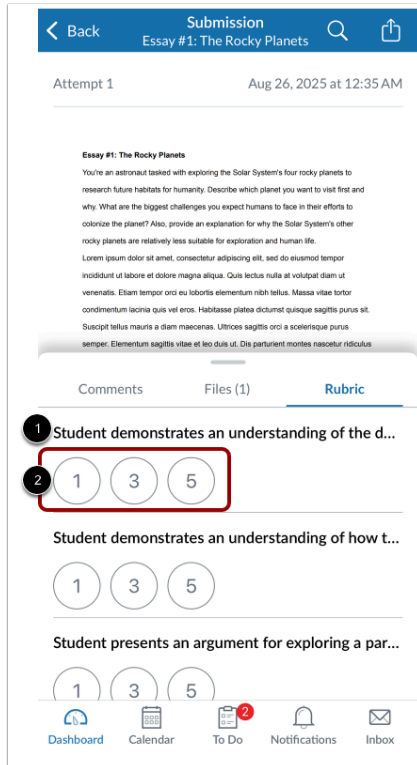
Open Rubric



Tap the **Rubric** link.

Note: The Rubric tab displays even if your instructor has not attached a rubric to the assignment.

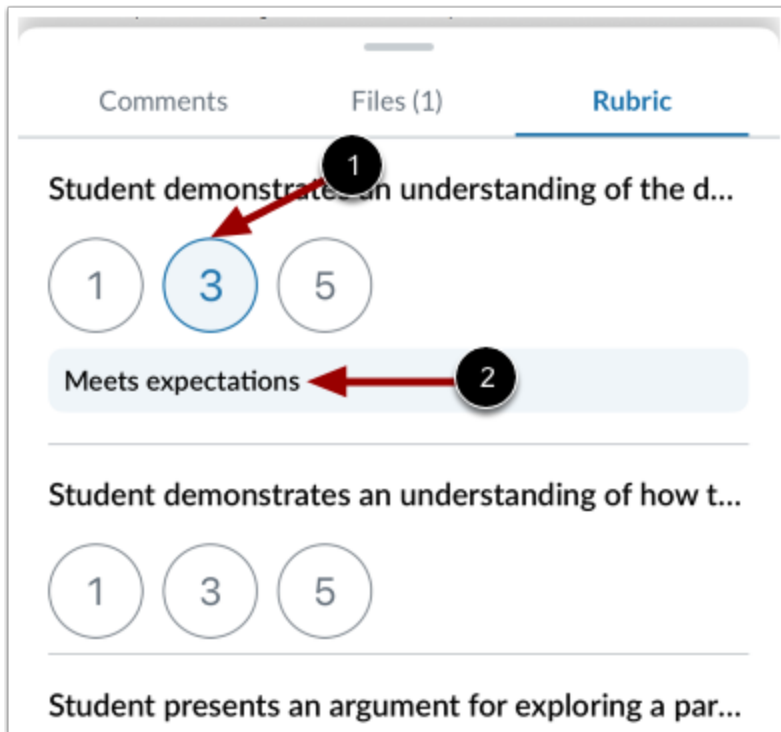
View Rubric



The Rubric tab displays rubric criteria [1] and possible criterion ratings [2].

To view additional rubric criteria, swipe up.

View Criterion Rating



To view a rating for a criterion, tap the criterion's **Number** button [1].

The criterion rating description displays below the criterion rating [2].

How do I upload a file as an assignment submission in the Canvas app on my iOS device?

You can upload files from your iOS device for an assignment submission. Once you submit your assignment, you can [verify your assignment](#) submission. You can also resubmit assignments if your instructor allows.

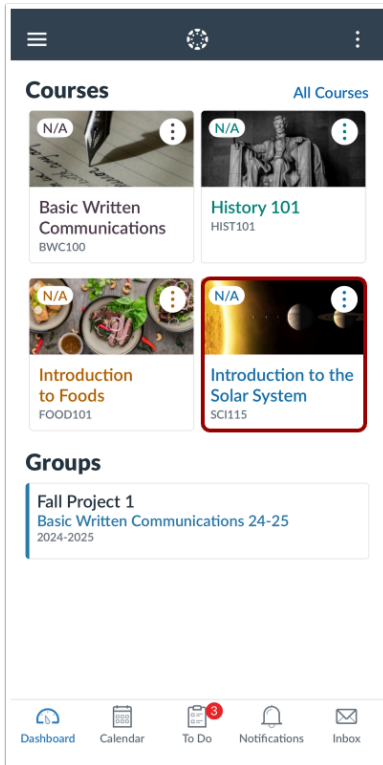
You can also submit an assignment from a [third-party app](#), such as Google Drive and Dropbox.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

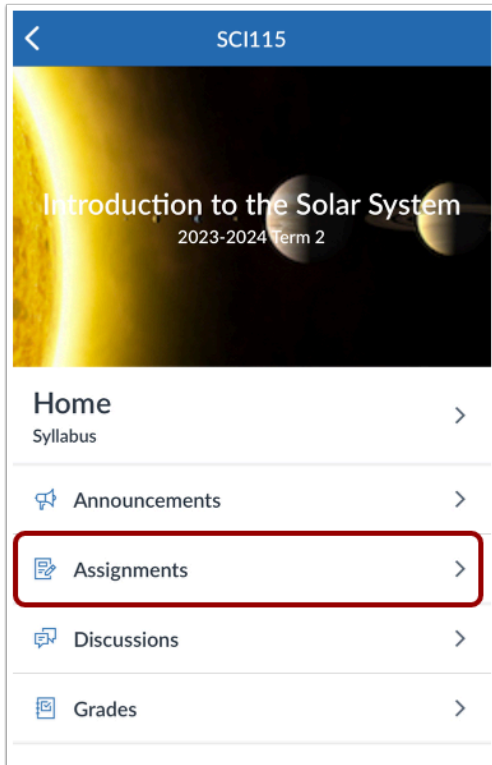
- Your instructor may restrict certain assignment types, including file uploads, so this option may not be available for your assignment submission.
- If your assignment includes a link to a PDF file, you can [add annotations](#) as part of your submission.
- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Canvas app.
- To learn more about File Upload and Media Recording submissions in the Canvas app, view the [Canvas Media Comparison PDF](#).
- You can share files using the [Share button](#) on your device.

Open Course



In the Dashboard, tap the name of the course you want to view.

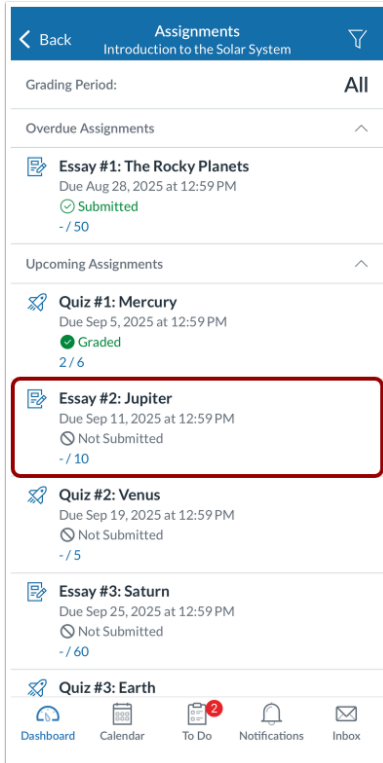
Open Assignments



Tap the **Assignments** link.

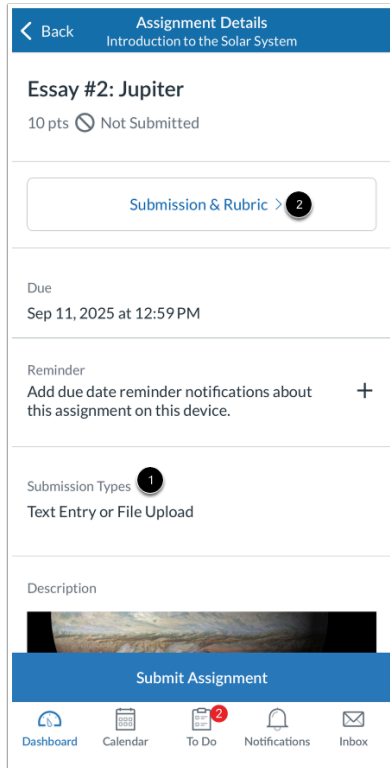
Note: You may have to swipe your screen to view the Assignments link.

Open Assignment



Tap the name of the assignment.

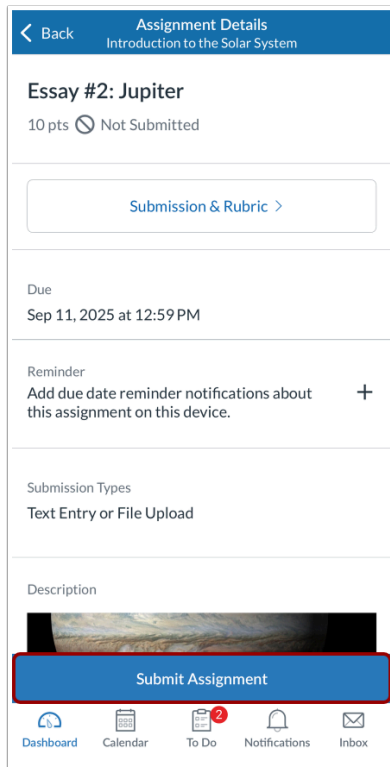
View Assignment Details



The Assignment Details page displays information about your assignment, including the assignment's acceptable submission types [1] and accepted file types, if applicable.

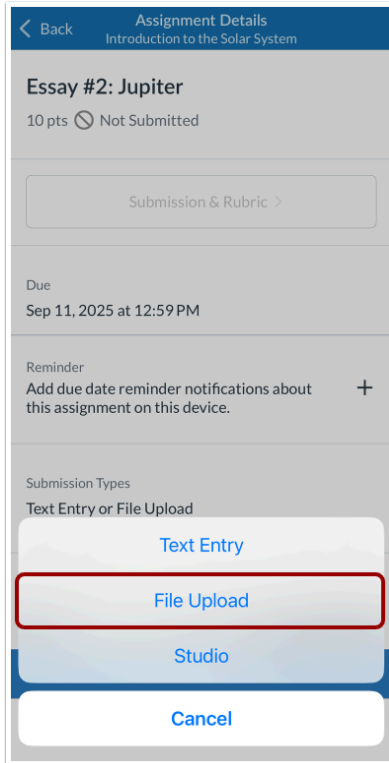
To leave assignment comments, view attached files, or view the assignment rubric, click the **Submission & Rubric** link [2].

Submit from Assignment Details Page



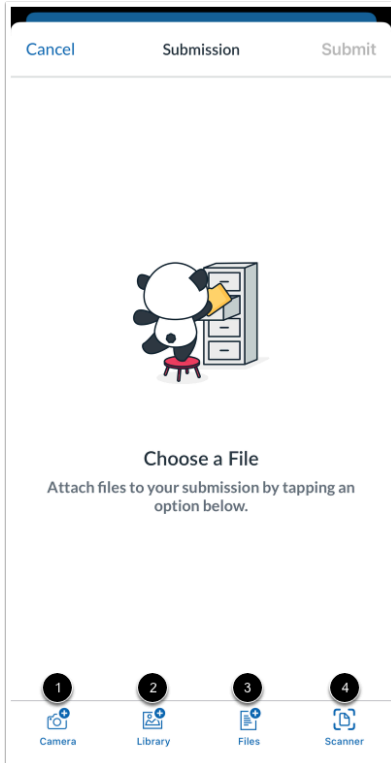
Tap the **Submit Assignment** button.

Select File Upload



Tap the **File Upload** link.

Select Upload Source



Using the file picker, select the source from which you wish to upload your file.

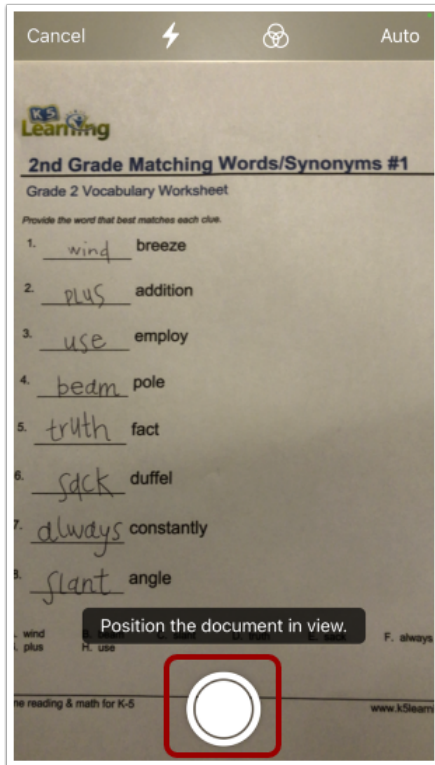
To take a picture or record a video with your device camera, tap the **Camera** link [1].

To select a file from your device library, tap the **Library** link [2].

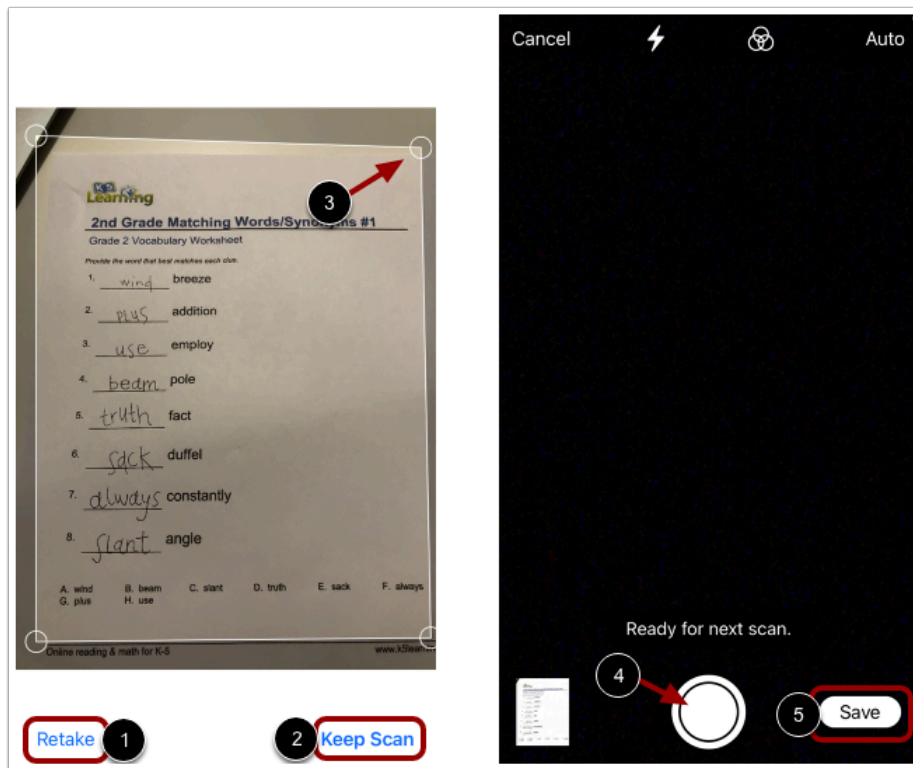
To select a file from your device files, tap the **Files** link [3].

To scan a file with your device, tap the **Scanner** link [4].

Scan File



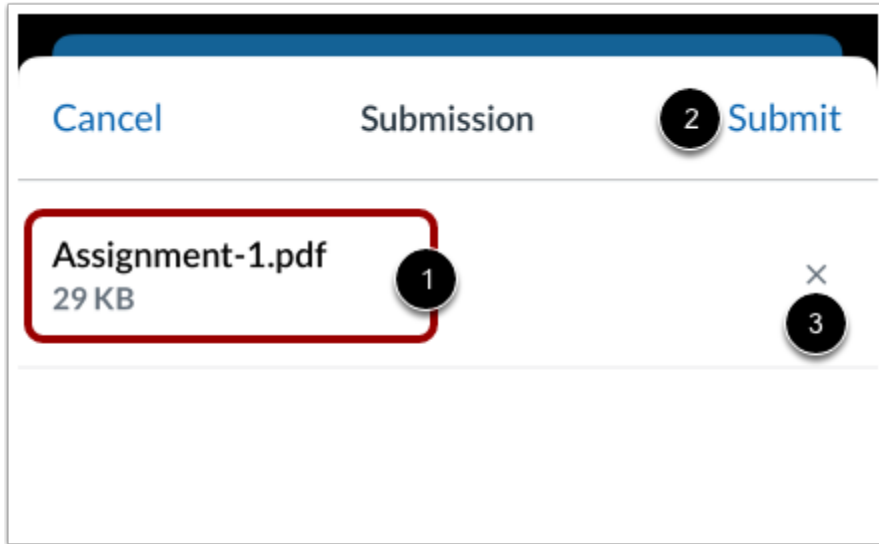
To scan a document as your file submission, position the document in view and tap the **Shutter** button.



To scan the document again, tap the **Retake** link [1]. To save the scanned document, tap the **Keep Scan** link [2]. If needed, adjust the handles around the document [3]. To scan additional documents to add to your assignment submission, tap the **Shutter** button [4].

Tap the **Save** button [5].

Submit Assignment



Verify the file you have chosen for submission [1]. Then tap the **Submit** link [2].

To delete an uploaded file, tap the **Delete** icon [3].

How do I submit a media file as an assignment submission in the Canvas app on my iOS device?

You can upload media files from your iOS device for an assignment submission. Once you submit your assignment, you can [verify your assignment](#) submission. You can also resubmit assignments if your instructor allows.

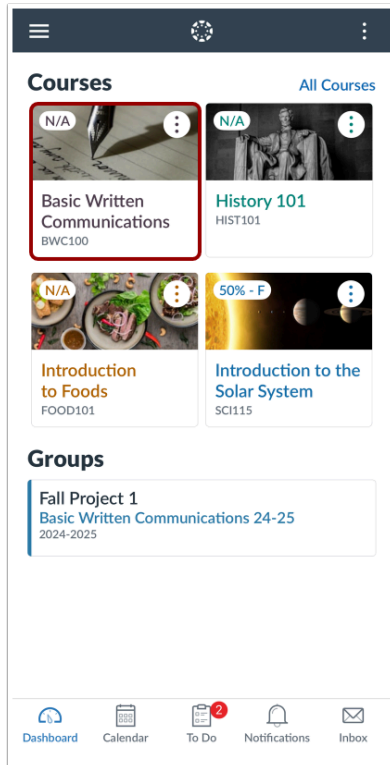
You can also submit an assignment from a [third-party app](#), such as Google Drive and Dropbox.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

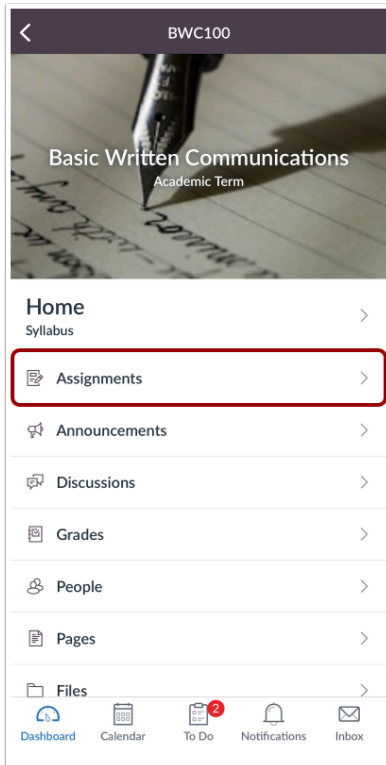
- Your instructor may restrict certain assignment types, including media file uploads, so this option may not be available for your assignment submission.
- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Canvas app.
- To learn more about File Upload and Media Recording submissions in the Canvas app, view the [Canvas Media Comparison resource document](#).
- You can share files using the [Share button](#) on your device.

Open Course



In the Dashboard, tap the name of the course you want to view.

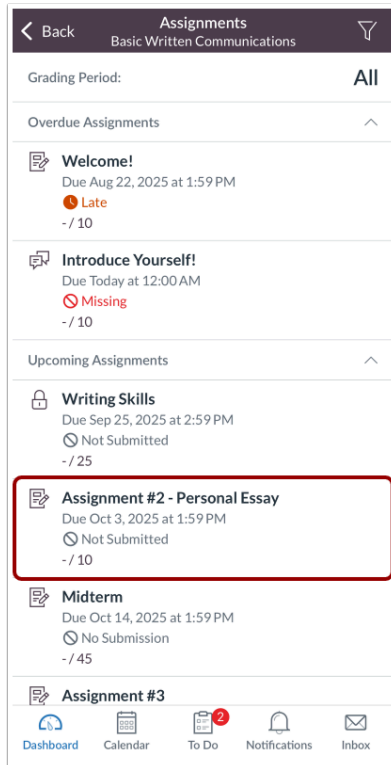
Open Assignments



Tap the **Assignments** link.

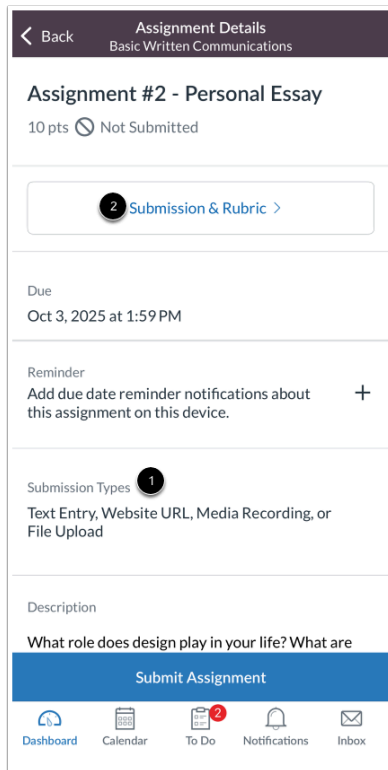
Note: You may have to swipe your screen to view the Assignments link.

Open Assignment



Tap the name of the assignment.

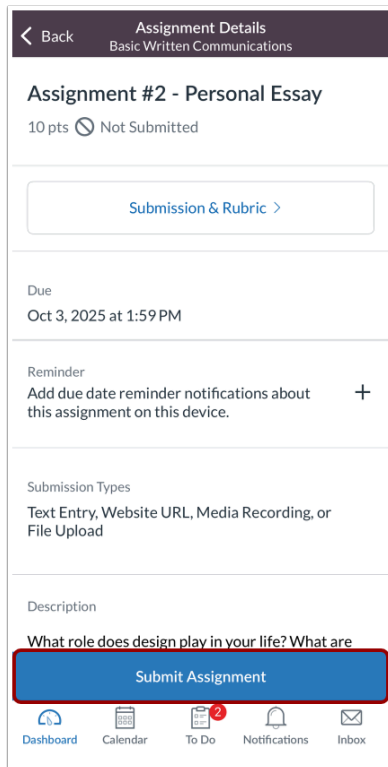
View Assignment Details



The Assignment Details page displays information about your assignment, including the assignment's acceptable submission types [1] and accepted file types, if applicable.

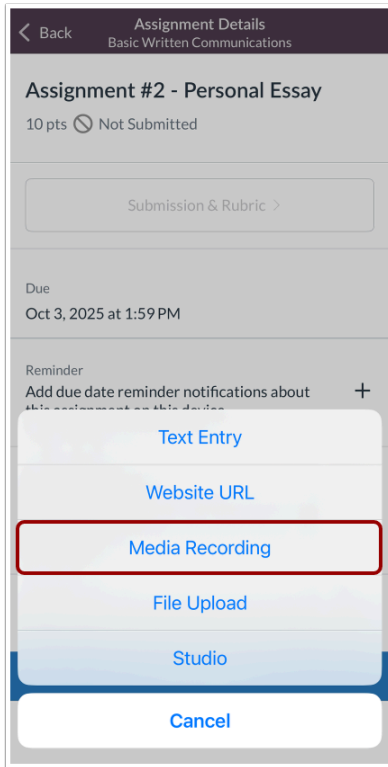
You can also leave assignment comments, view attached files, and view the assignment rubric by clicking the **Submission & Rubric** link [2].

Submit from Assignment Details Page



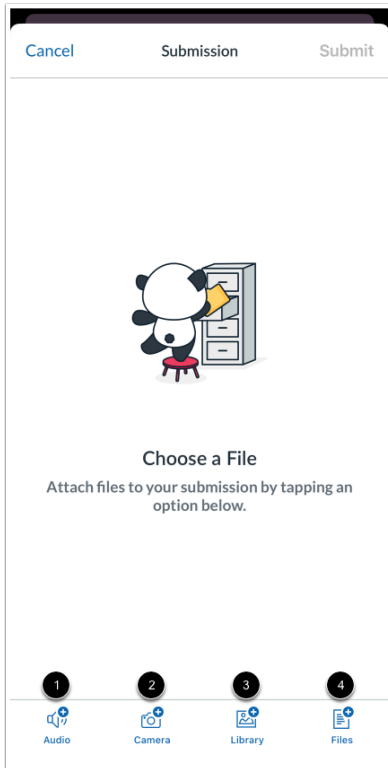
Tap the **Submit Assignment** button.

Select Media Recording



Tap the **Media Recording** link.

Select Media Source



Using the file picker, select the source from which you wish to upload your media file.

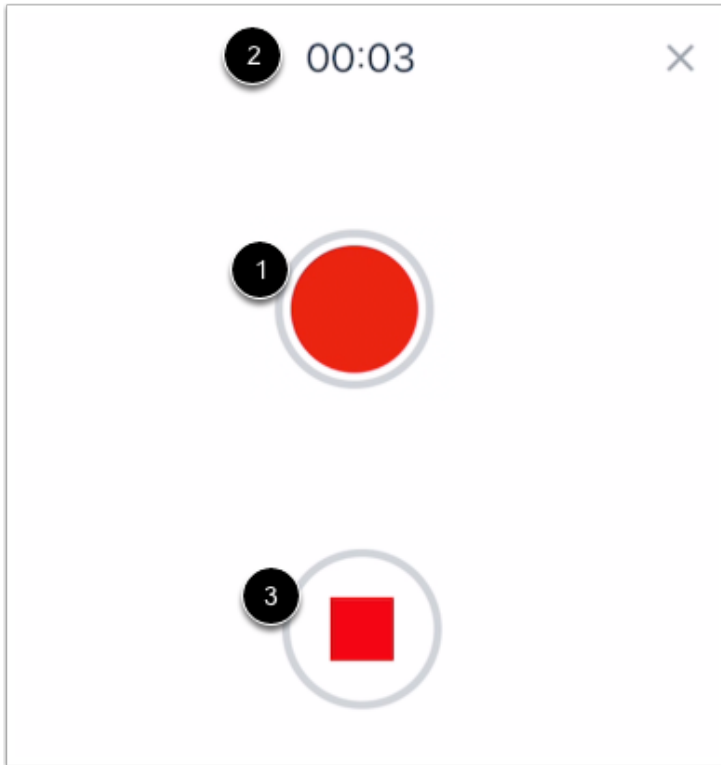
To record an audio submission using your device, tap the **Audio** link [1].

To record a video submission using your device, tap the **Camera** link [2].

To select a media file you have already recorded from your device library, tap the **Library** link [3].

To select a media file from your device files, tap the **Files** link [4].

Record Audio File



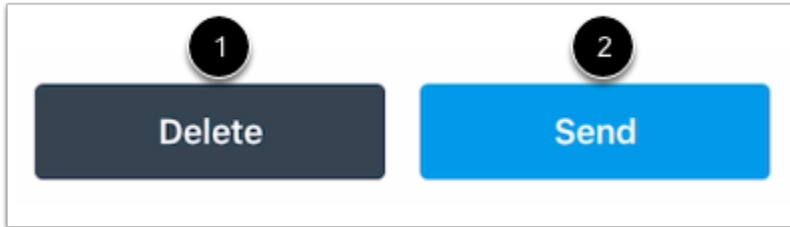
Tap the **Record** icon to begin recording [1]. While recording, the stopwatch at the top of the screen displays the length of your recording [2]. To stop recording, tap the **Stop** icon [3].

Preview Audio File



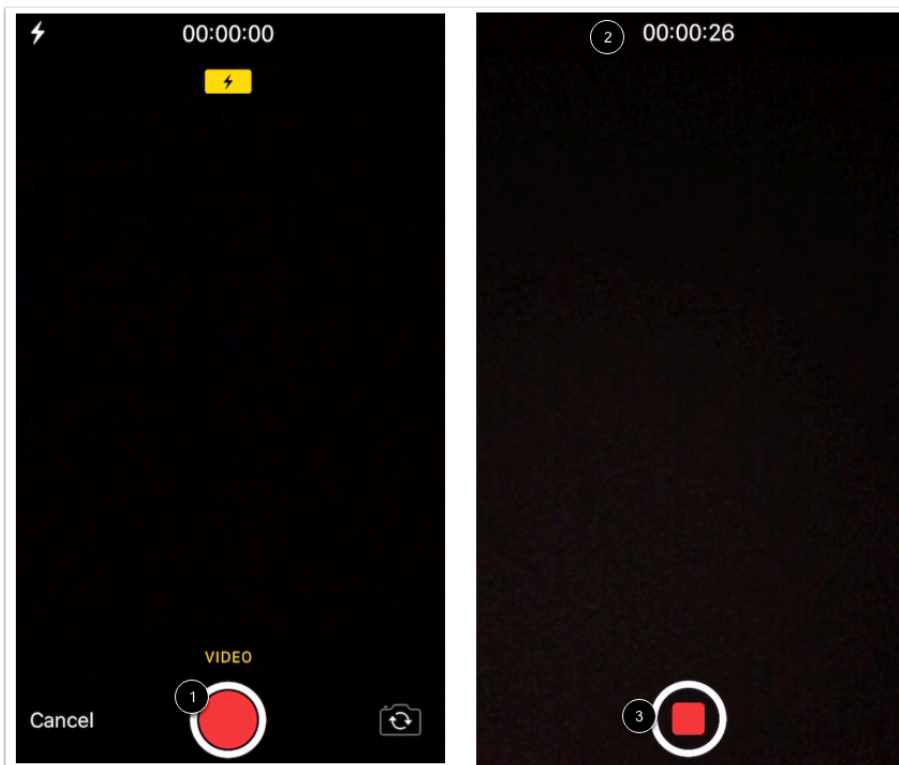
When you have stopped recording, you can preview your audio file.

Submit Audio File



To delete your file and start again, tap the **Delete** button [1]. To submit your audio recording as your assignment submission, tap the **Send** button [2].

Record Video File



Tap the **Record** icon to begin recording [1]. While recording, the stopwatch at the top of the screen displays the length of your recording [2]. To stop recording, tap the **Stop** icon [3].

Preview Video File



When you have stopped recording, you can preview your video file.

Submit Video File



To delete your file and start again, tap the **Retake** button [1]. To submit your video recording as your assignment submission, tap the **Use Video** button [2].

How do I enter a website URL as an assignment submission in the Canvas app on my iOS device?

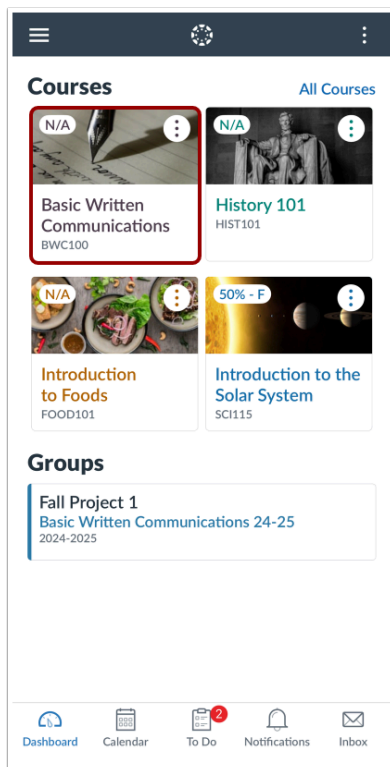
You can enter a website URL as an assignment submission from your iOS device. Once you submit your assignment, you can [verify your assignment](#) submission. You can also resubmit assignments if your instructor allows.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

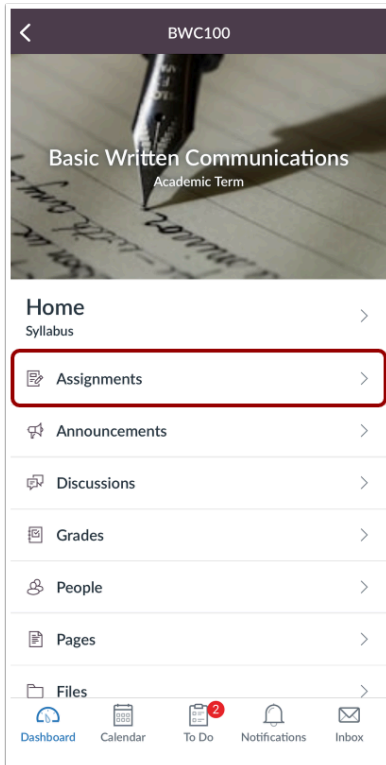
- Your instructor may restrict certain assignment types, including URLs, so this option may not be available for your assignment submission.
- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Canvas app.

Open Course



In the Dashboard, tap the name of the course you want to view.

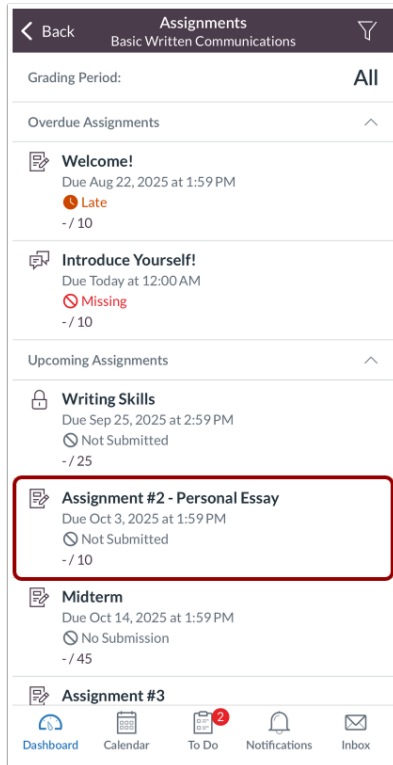
Open Assignments



Tap the **Assignments** link.

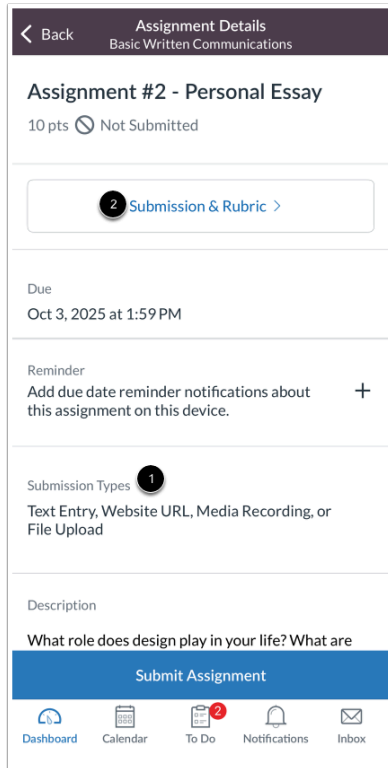
Note: You may have to swipe your screen to view the Assignments link.

Open Assignment



Tap the name of the assignment.

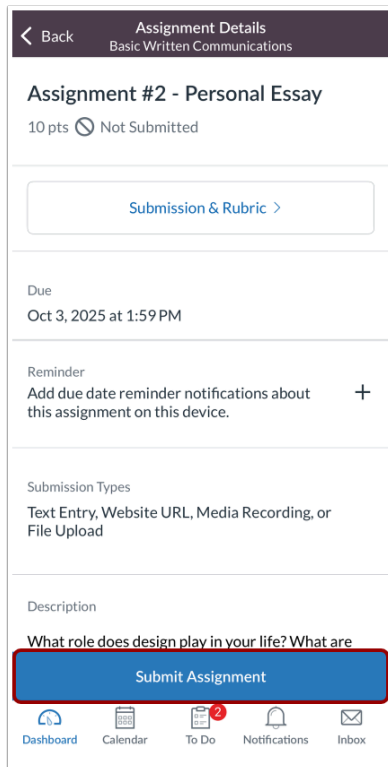
View Assignment Details



The Assignment Details page displays information about your assignment, including the assignment's acceptable submission types [1] and accepted file types, if applicable.

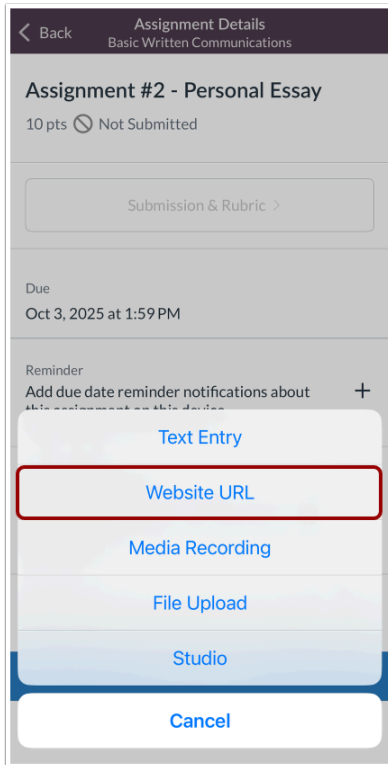
You can also leave assignment comments, view attached files, and view the assignment rubric from the **Submission & Rubric** link [2].

Submit from Assignment Details Page



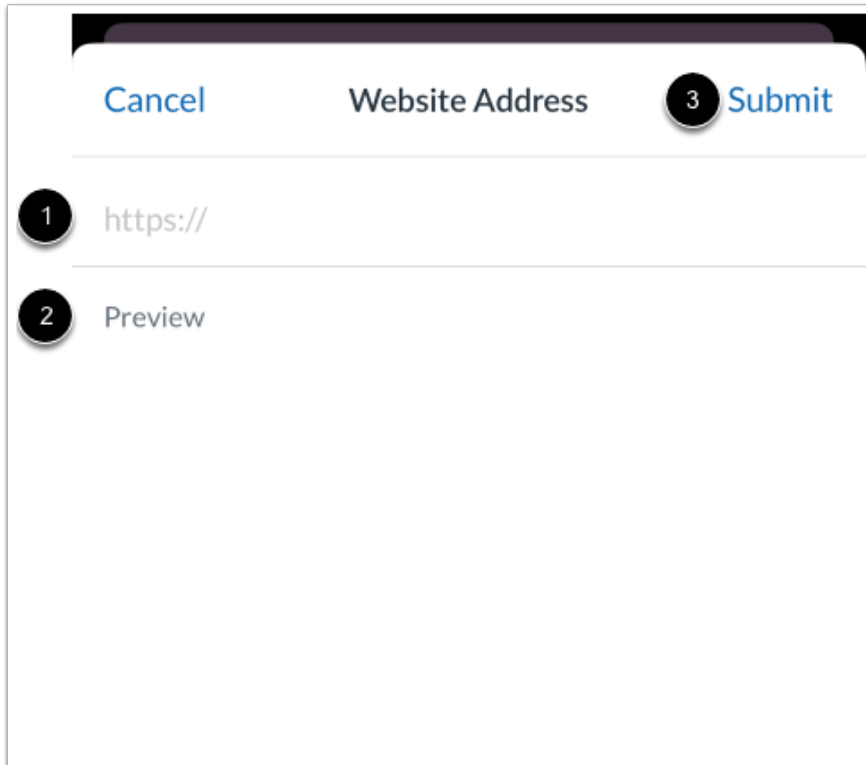
Tap the **Submit Assignment** button.

Select Website URL



Tap the **Website URL** link.

Enter URL



Cancel Website Address 3 Submit

1 https://

2 Preview

Type or paste the website URL in the website textbox [1].

You can preview the link in the **Preview** field [2].

When you are ready to submit the assignment, tap the **Submit** link [3].

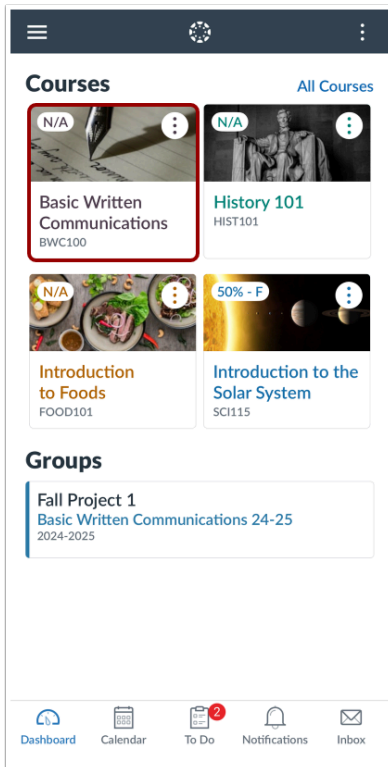
How do I submit a text entry assignment in the Canvas app on my iOS device?

If your instructor has allowed a text entry assignment submission, you can type or copy and paste text as an assignment submission using your iOS device. Once you submit your assignment, you can [verify your assignment](#) submission. You can also resubmit assignments if your instructor allows.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

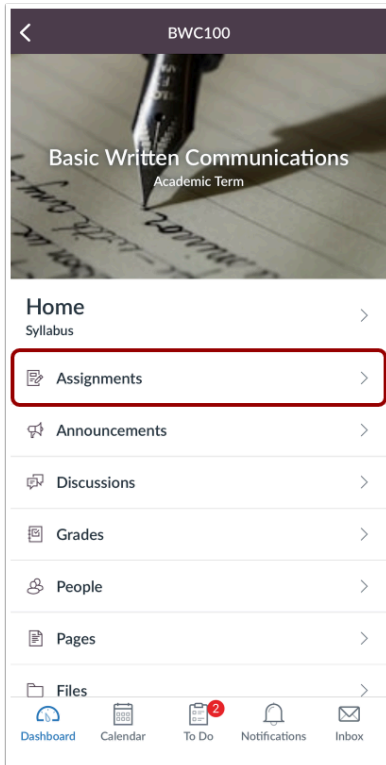
Note: If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Canvas app.

Open Course



In the Dashboard, tap the name of the course you want to view.

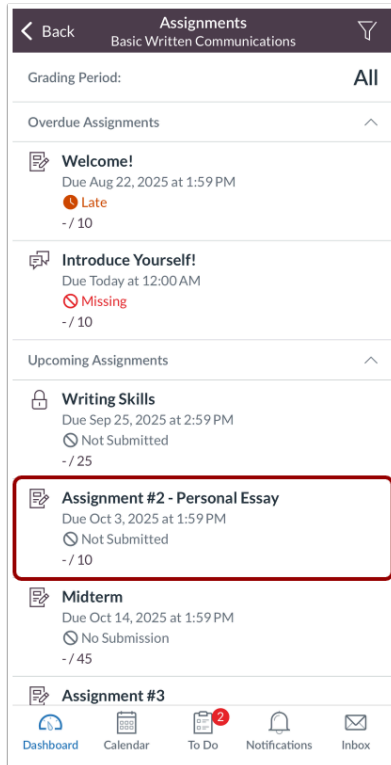
Open Assignments



Tap the **Assignments** link.

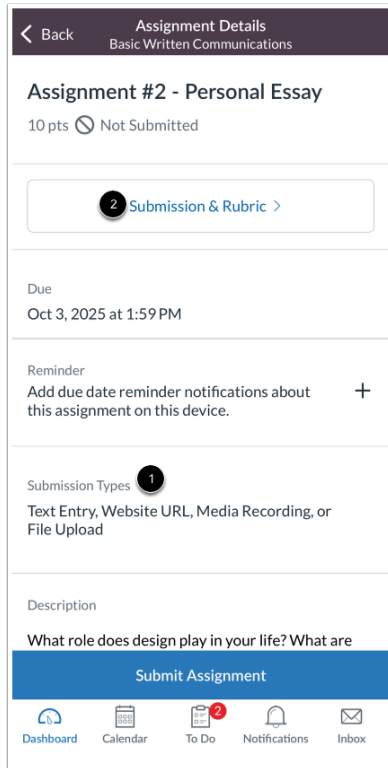
Note: You may have to swipe your screen to view the Assignments link.

Open Assignment



Tap the name of the assignment.

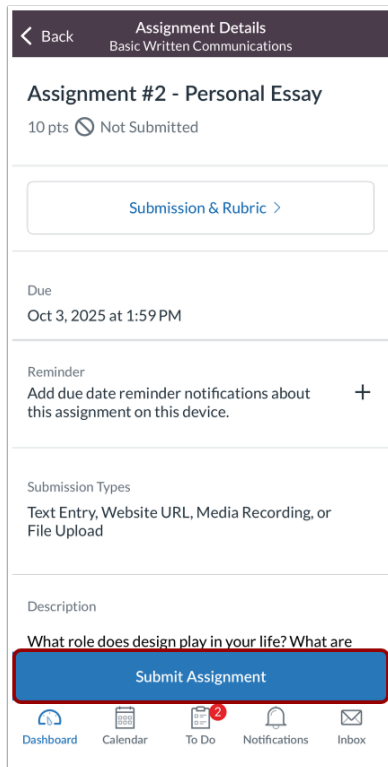
View Assignment Details



The Assignment Details page displays information about your assignment, including the assignment's acceptable submission types [1].

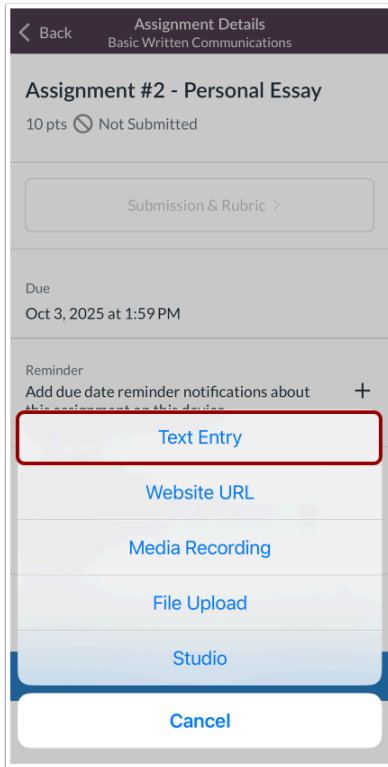
You can also leave assignment comments, view attached files, and view the assignment rubric by clicking the **Submission & Rubric** link [2].

Submit from Assignment Details Page



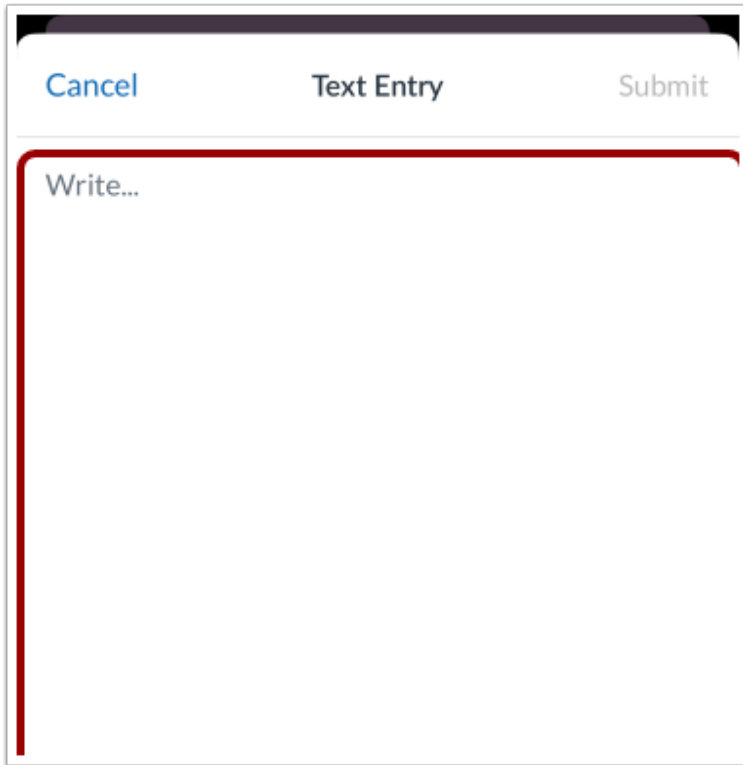
Tap the **Submit Assignment** button.

Select Text Entry



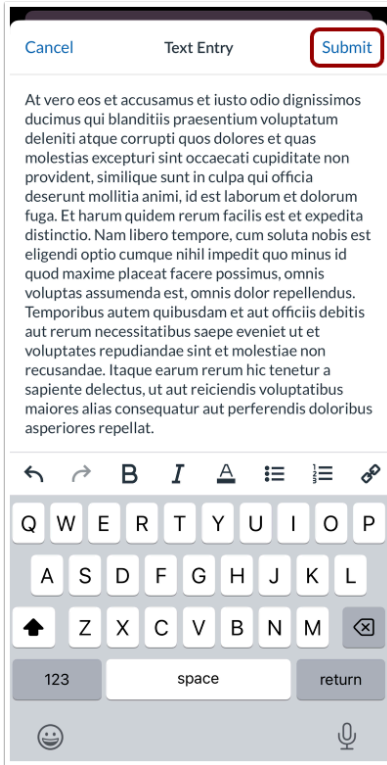
Tap the **Text Entry** link.

Enter Text



Type or paste your text in the **Enter Submission** field.

Submit Text Entry



When you are ready to submit your entered text, tap the **Submit** link.

How do I submit a Canvas Studio assignment in the Canvas app on my iOS device?

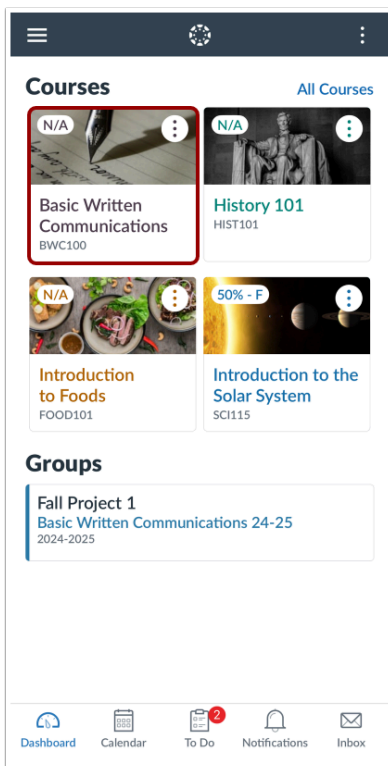
You can submit Canvas Studio assignments from your iOS device. Once you submit your assignment, you can [verify your assignment](#) submission. You can also resubmit assignments if your instructor allows.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Notes:

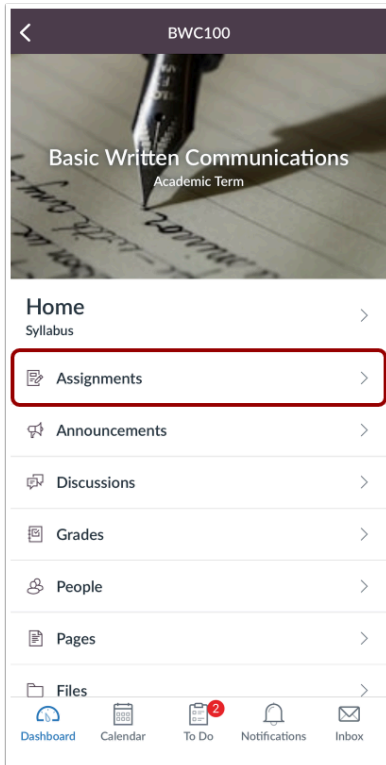
- Your instructor may restrict certain assignment types, including Canvas Studio uploads. Additionally, your institution may not have enabled Canvas Studio, so this option may not be available for your assignment submission.
- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Canvas app.

Open Course



On the Dashboard, tap the name of the course you want to view.

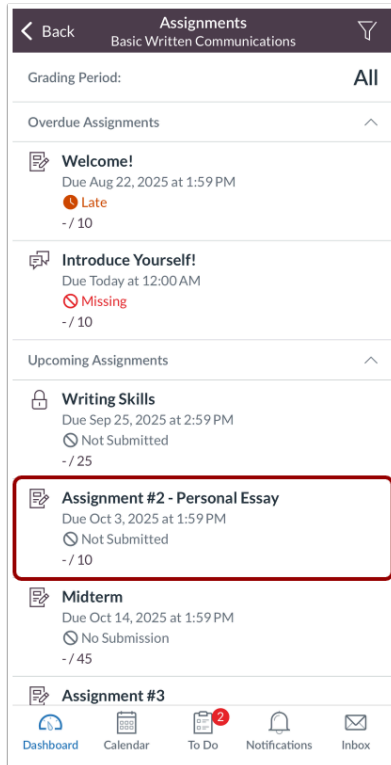
Open Assignments



Tap the **Assignments** link.

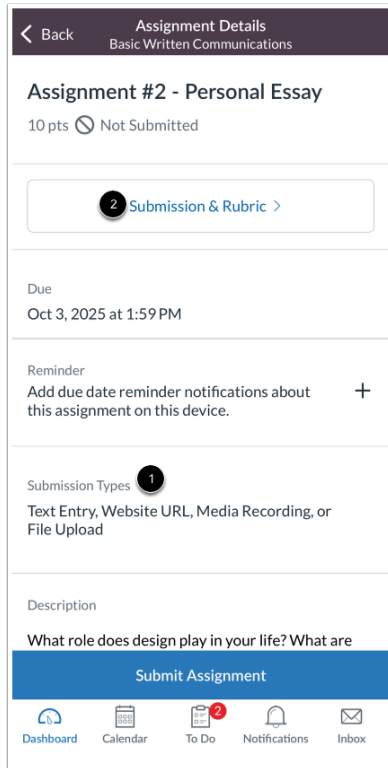
Note: You may have to swipe your screen to view the Assignments link.

Open Assignment



Tap the name of the assignment.

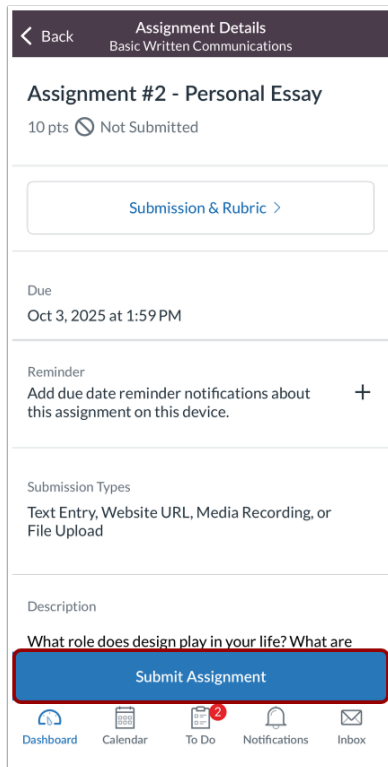
View Assignment Details



The Assignment Details page displays information about your assignment, including the assignment's acceptable submission types [1] and accepted file types, if applicable.

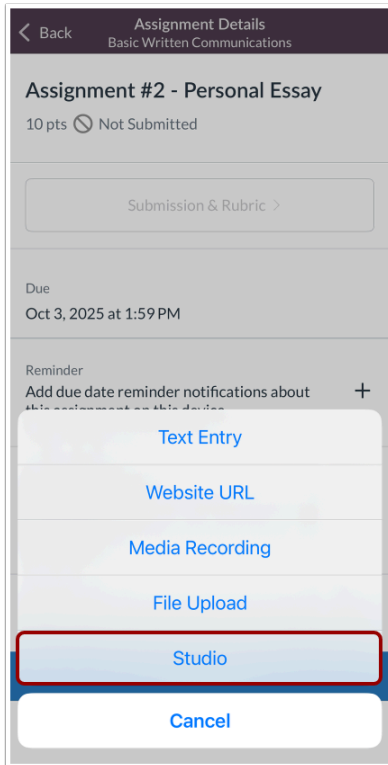
You can also leave assignment comments, view attached files, and view the assignment rubric by clicking the **Submission & Rubric** link [2].

Submit from Assignment Details Page



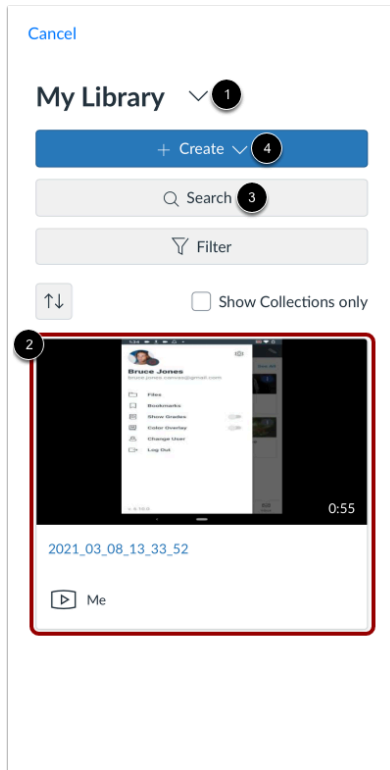
Tap the **Submit Assignment** button.

Select Studio



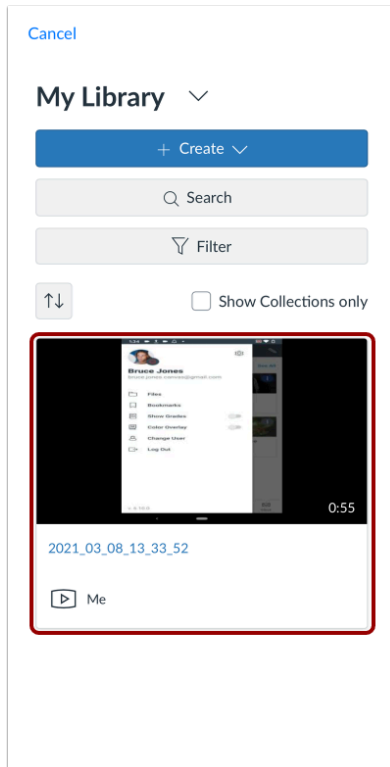
Tap the **Studio** link.

View Studio in App



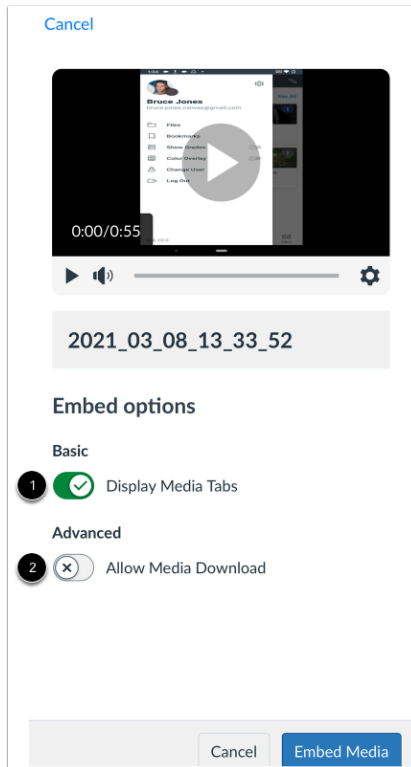
The Canvas Studio LTI tool opens to the My Library page in the app [1]. You can select media displayed on the My Library page [2], search for your Studio media [3], or upload new media [4].

Select Studio Media



Once you have located the media you wish to use, tap the media tile.

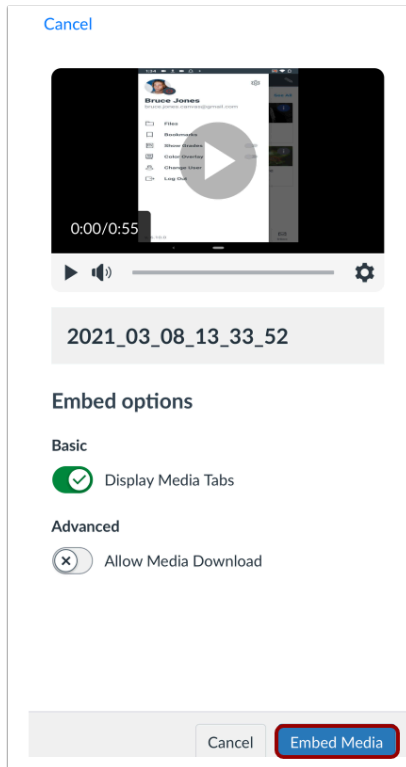
Select Embed Options



By default, Studio displays the Studio Media Tabs which include the Details, Comments, Insights, and Captions tabs. To disable media tabs on your Studio submission, tap the **Display Media Tabs** toggle [1].

To allow others to download your Studio media, tap the **Allow Media Download** toggle on [2].

Submit Studio Assignment



To submit your selected media, tap the **Embed Media** button.

How do I submit a PDF assignment with annotations in the Canvas app on my iOS device?

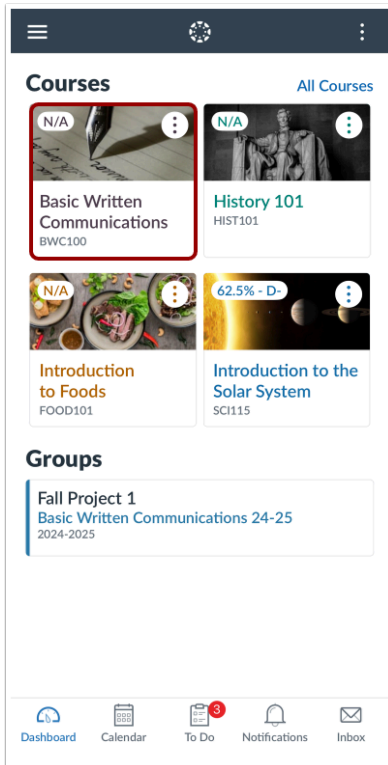
Canvas allows you to add annotations to PDF files for assignment submissions. Available annotations include highlight, underline, squiggly, strikeout, free text, and drawing.

This lesson shows images for a phone display; however, unless otherwise noted, the steps are the same for tablets.

Notes:

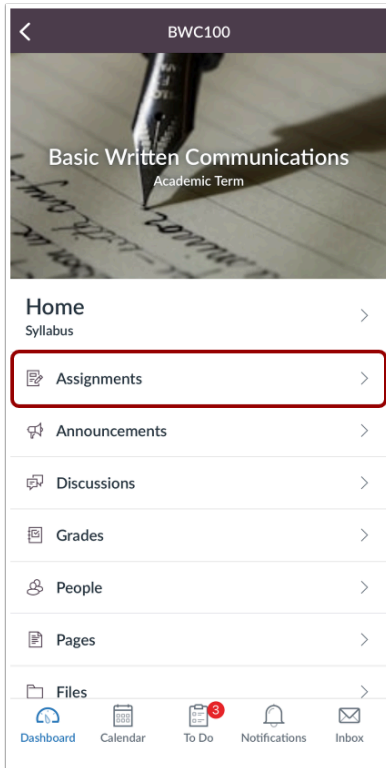
- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Canvas app.
- If you need to edit your PDF annotations, tap the file link in the assignment description and submit the assignment again.
- PDF annotations are automatically saved.
- If your instructor includes a file in Modules, you may use the same PDF annotations as submitting a PDF assignment.

Open Course



In the Dashboard, tap the name of the course you want to view.

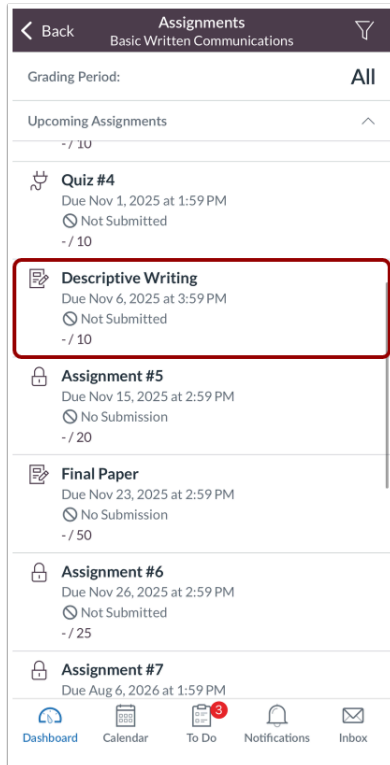
Open Assignments



Tap the **Assignments** link.

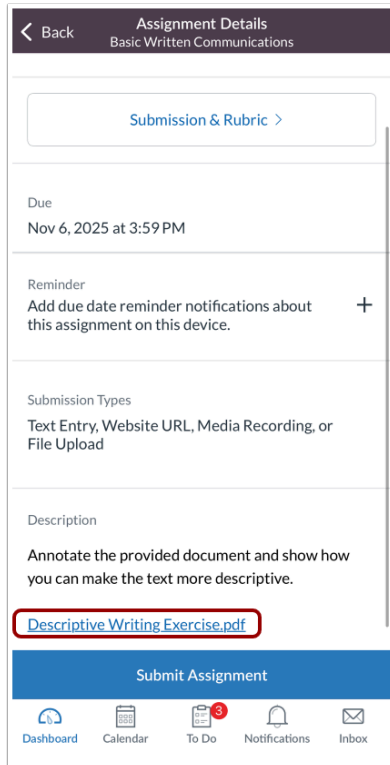
Note: You may have to swipe your screen to view the Assignments link.

Open Assignment



Tap the assignment you want to open.

Open Link



Tap the file link in the assignment's Description field.

Edit PDF



Tap the **Edit** icon.

View Toolbar



Use the toolbar to select your annotation tools.

To add highlight, underline, squiggle, or strikethrough text annotations, tap the **Text Formatting** icon [1].

To type text or add a comment, tap the **Free Text** icon [2].

To add color annotations, tap the **Pen** icon [3].

To highlight text, tap the **Highlight** icon [4].

To erase changes, tap the **Eraser** icon [5].

To draw arrows or lines, tap the **Line** icon [6].

To draw shape annotations, tap the **Shape** icon [7].

To add a link as an annotation, tap the **Link** icon [8].

To undo or redo an annotation, tap the **Arrow** icons [9].

To close the toolbar, tap the **Close** icon [10].

To move the toolbar, tap and hold the drag handle [1], and move it to the new location. The toolbar can be relocated to either side of the screen.

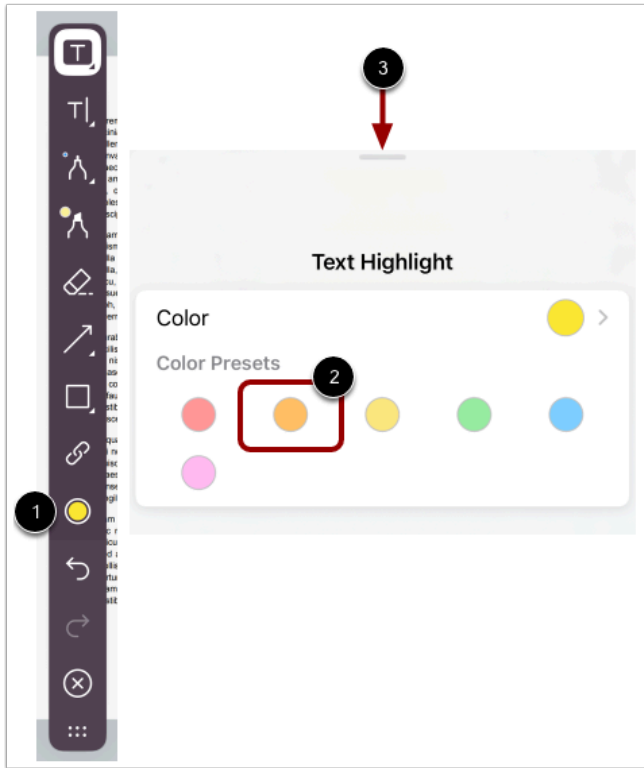
Use Text Annotation Tool



To view the text annotation options, tap and hold the **Text Formatting** icon [1].

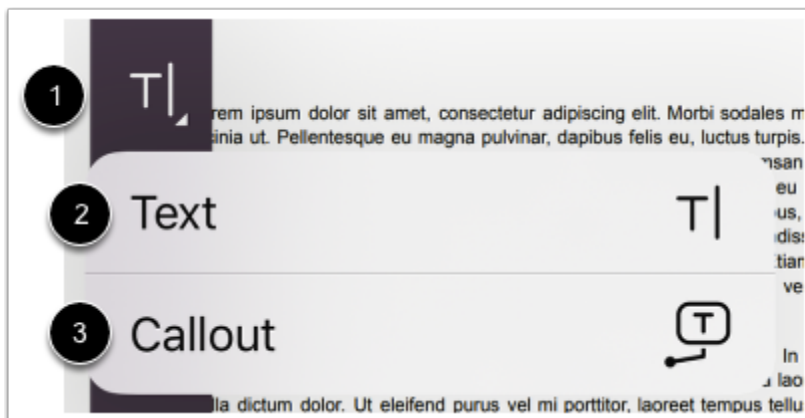
The Text Format option allows you to highlight [2], underline [3], squiggle [4], and strikethrough [5] text.

Change Text Annotation Color



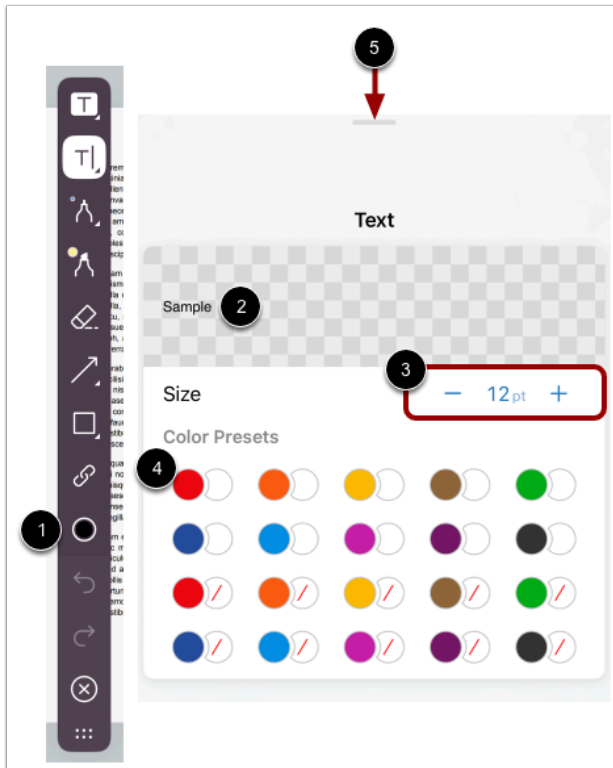
To change the text annotation tool color, tap the color icon [1], then tap to select a color [2]. To dismiss the menu and add annotations, swipe down on the menu [3].

Use Free Text Annotation Tool



To view the text annotation options, tap and hold the **Free Text** icon [1]. You can select to add text [2] or add comments [3].

Select Free Text Formatting



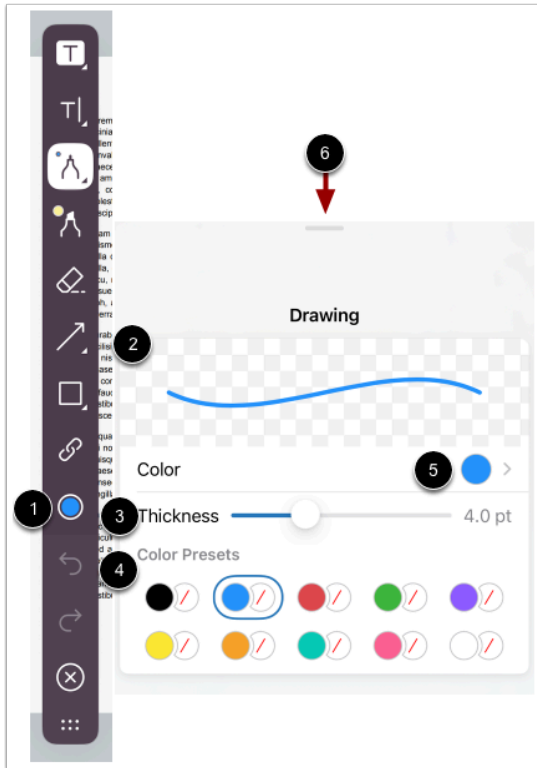
To format your text annotations, tap the color icon [1]. You can preview your formatting options in the Sample field [2]. You can adjust the font size [3] and color [4]. To dismiss the options and add annotations, swipe down on the menu [5].

Use Pen Annotation Tool



You can draw thin lines, bold lines, and shapes by tapping the **Pen** icon.

Select Pen Formatting



To format your pen annotations, tap the color icon [1]. You can preview your formatting options in the Sample field [2]. You can adjust the pen thickness [3] and color [4]. For more color options, tap the **Color** menu [5].

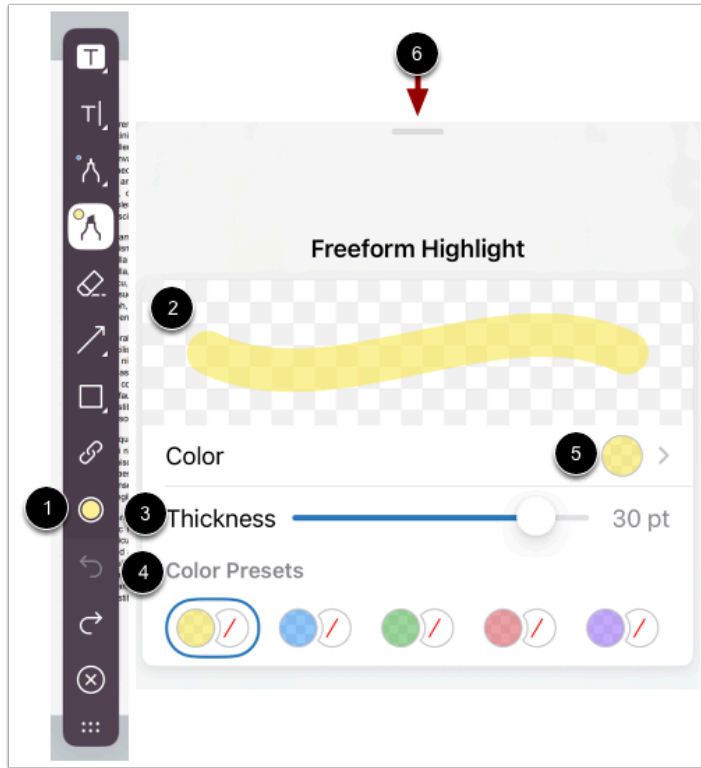
To dismiss the options and add annotations, swipe down on the menu [6].

Use Highlight Annotation Tool



You can highlight text by tapping the **Highlight** icon.

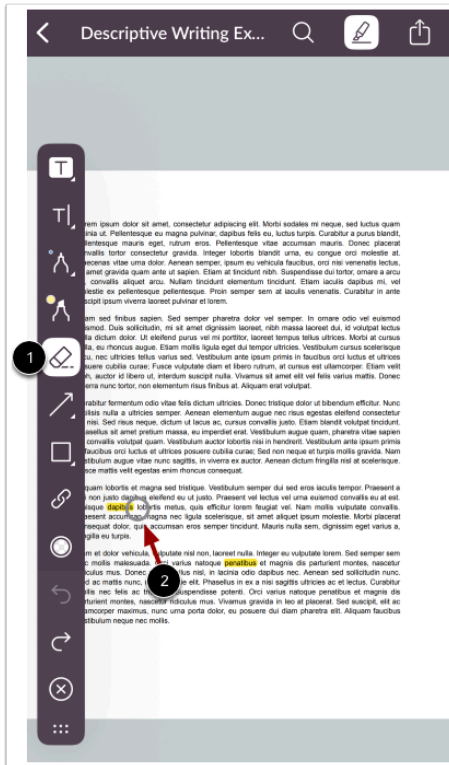
Select Highlight Formatting



To format your highlight annotations, tap the color icon [1]. You can preview your formatting options in the Sample field [2]. You can adjust the highlight thickness [3] and color [4]. For more color options, tap the **Color** menu [5].

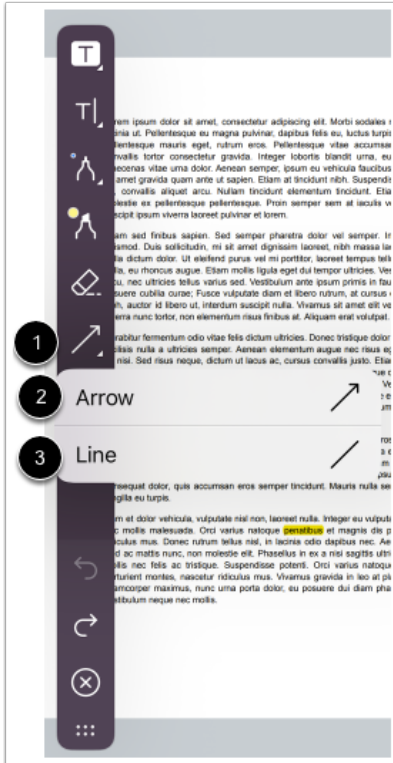
To dismiss the options and add annotations, swipe down on the menu [6].

Use Erase Tool



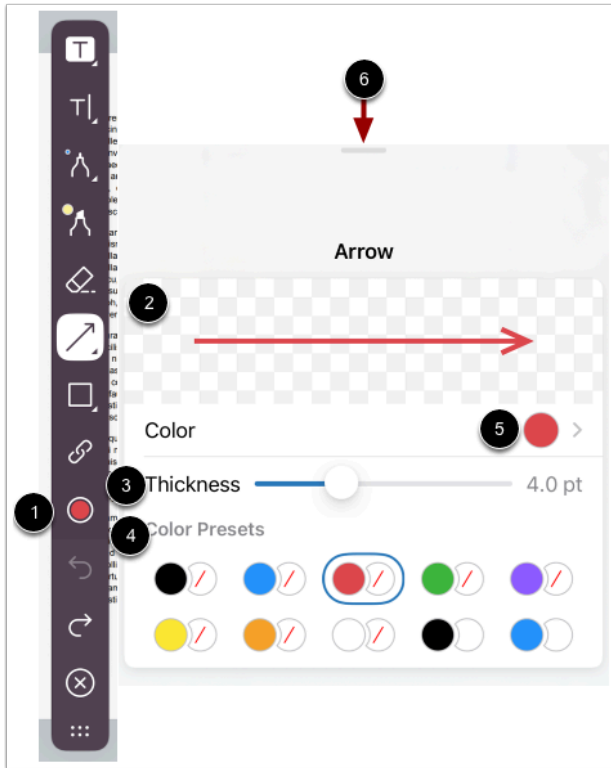
To remove annotations, tap the **Eraser** icon [1]. Then erase any annotations in the file [2].

Use Line Annotation Tool



To view the line annotation options, tap and hold the **Line** icon [1]. You can draw arrows [2], lines [3], and shapes [4].

Select Line Formatting



To format your line annotations, tap the color icon [1]. You can preview your formatting options in the Sample field [2]. You can adjust the line thickness [3] and color [4]. For more color options, tap the Color menu [5].

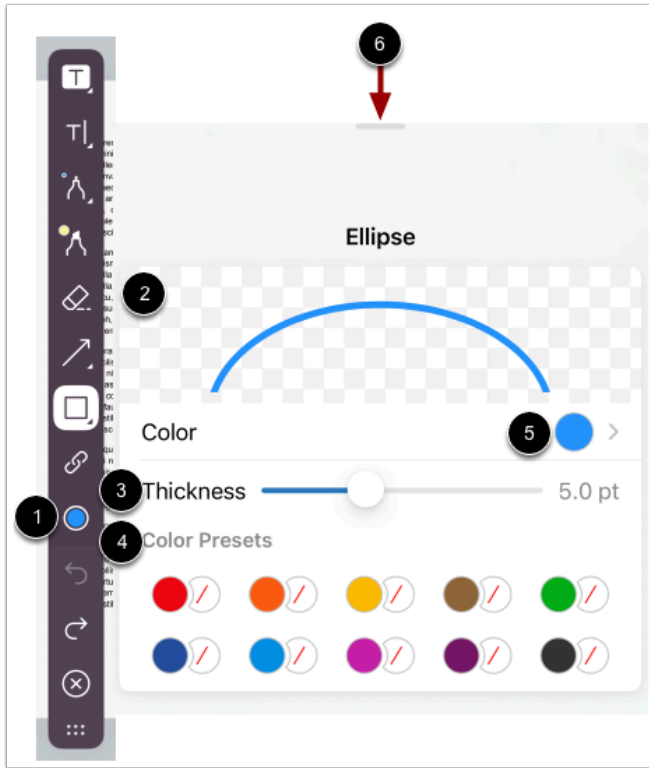
To dismiss the options and add annotations, swipe down on the menu [6].

Use Shape Annotation Tool



To view the shape annotation options, tap and hold the **Shape** icon [1]. You can draw clouds [2], polygons [3], ellipses [4], and rectangles [5].

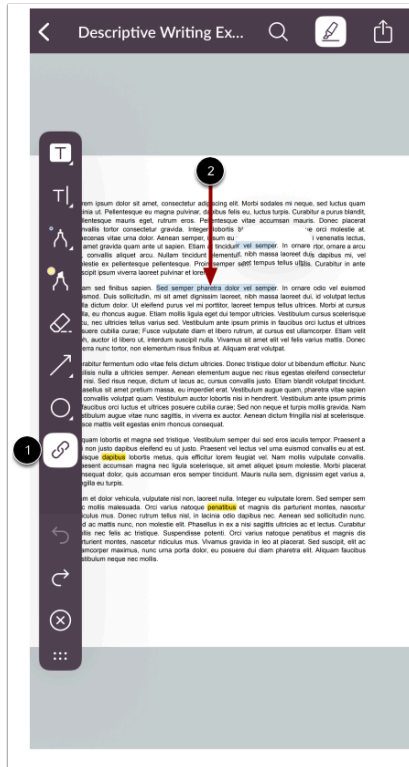
Select Shape Formatting



To format your shape annotations, tap the color icon [1]. You can preview your formatting options in the Sample field [2]. You can adjust the shape outline thickness [3] and color [4]. For more color options, tap the Color menu [5].

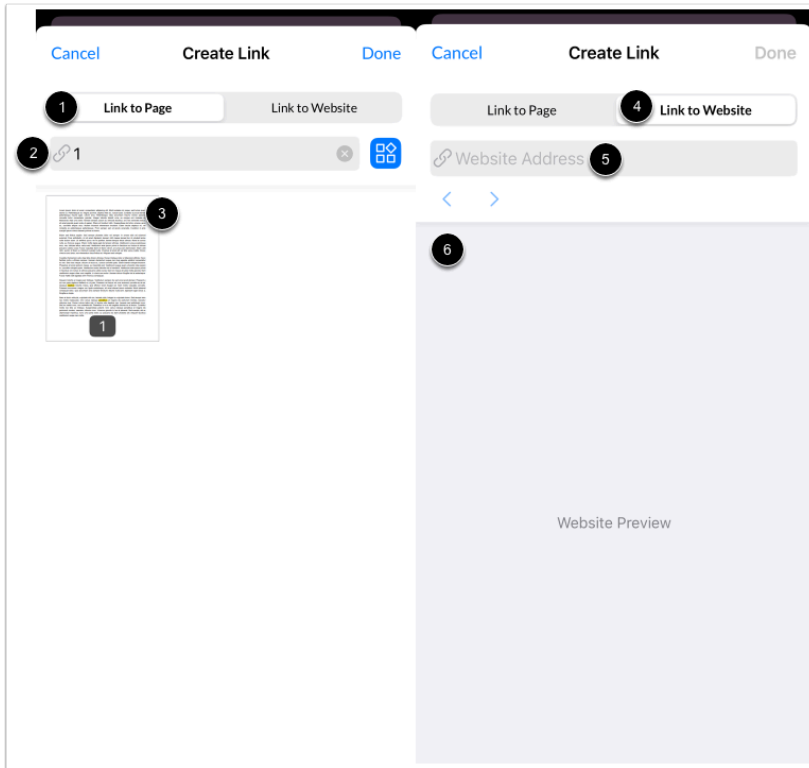
To dismiss the options and add annotations, swipe down on the menu [6].

Use Link Annotation Tool



You can add links as annotations. Tap the **Link** icon [1]. Then tap and drag to select the area where you wish to add your link [2].

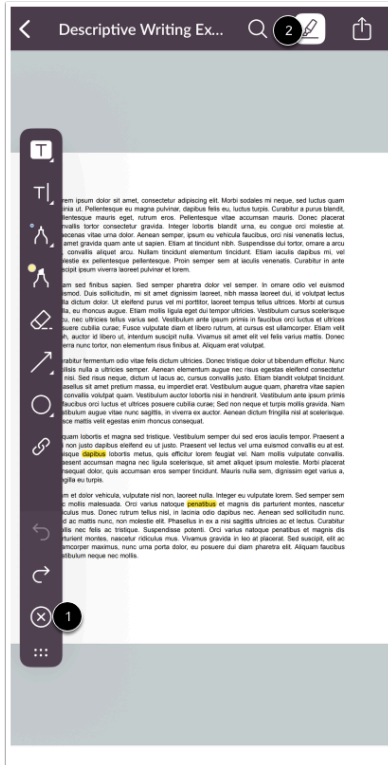
Create Links



To link the selected area to another page in the same document, tap the **Link to Page** option [1]. Enter a page number [2] or tap to select a page [3].

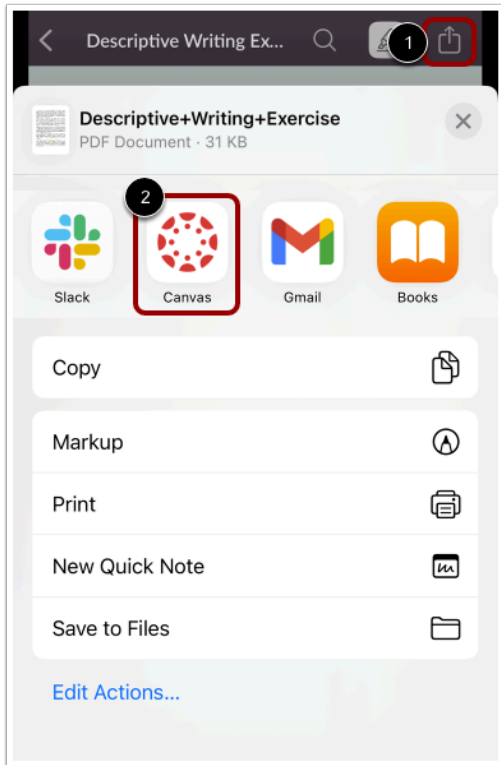
To add a website link to the selected area, tap the **Link to Website** option [4]. Enter a URL in the Website Address field [5]. Preview your content in the Website Preview window [6].

Close Annotations



When you are finished adding annotations, tap the **Close** icon [1] or tap the **Edit** icon [2].

Open Share Menu



Tap the **Share** icon [1] and then tap the **Canvas** button [2].

How do I annotate a file as an assignment submission in the Canvas app on my iOS device?

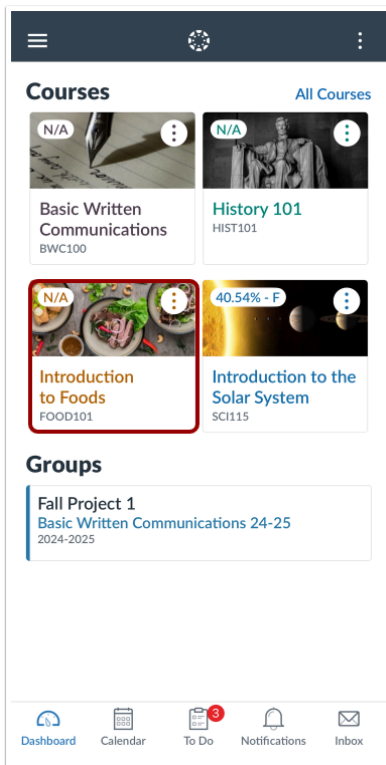
Your instructor may upload a file for you to annotate as your assignment submission. You can annotate and submit a file as your assignment submission within the Canvas app.

This lesson shows images for a phone display; however, unless otherwise noted, the steps are the same for tablets.

Notes:

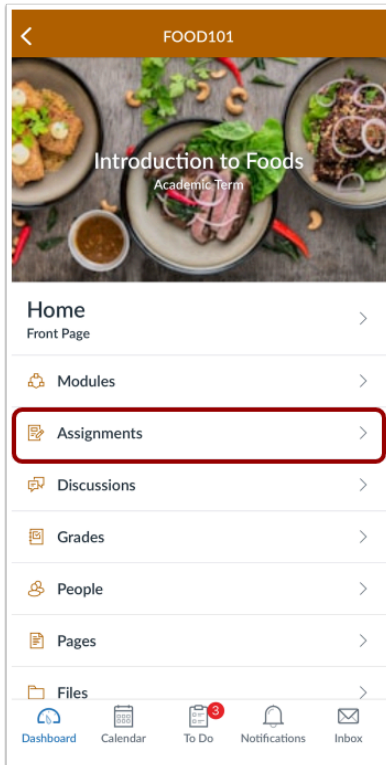
- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Canvas app.
- If you need to edit your PDF annotations, tap the file link in the assignment description and submit the assignment again.
- Group assignments do not support the student annotation submission type.

Open Course



In the Dashboard, tap the name of the course you want to view.

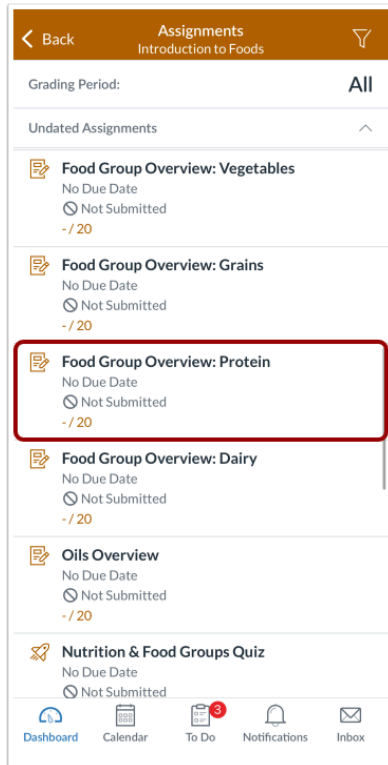
Open Assignments



Tap the **Assignments** link.

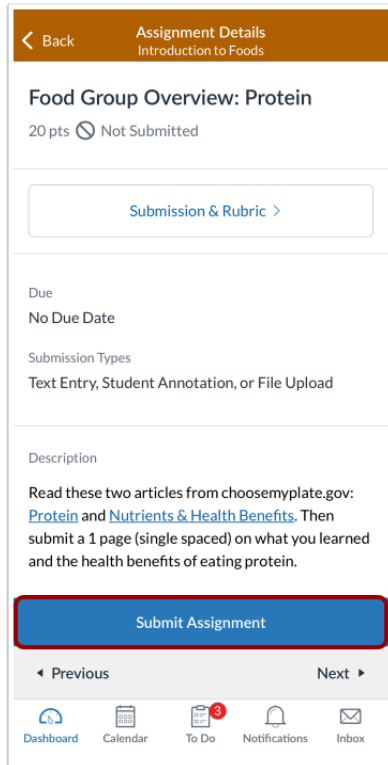
Note: You may need to swipe your screen to view Assignments in the menu.

Open Assignment



Tap the assignment you want to open.

Start Assignment



< Back Assignment Details
Introduction to Foods

Food Group Overview: Protein
20 pts ⌚ Not Submitted

[Submission & Rubric >](#)

Due
No Due Date

Submission Types
Text Entry, Student Annotation, or File Upload

Description
Read these two articles from choosemyplate.gov:
[Protein](#) and [Nutrients & Health Benefits](#). Then
submit a 1 page (single spaced) on what you learned
and the health benefits of eating protein.

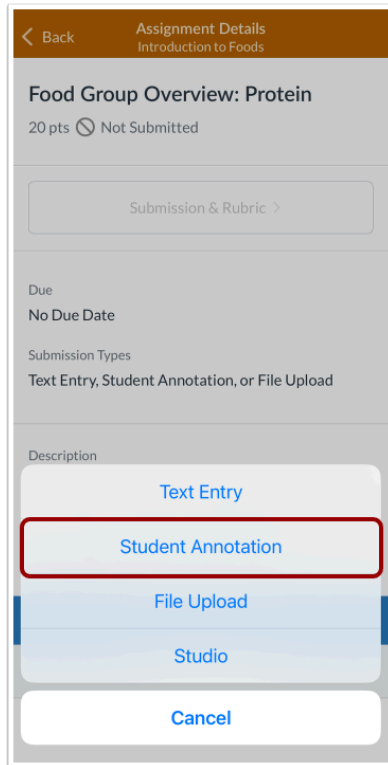
Submit Assignment

◀ Previous Next ▶

Dashboard Calendar To Do Notifications Inbox

Tap the **Submit Assignment** button.

Open Student Annotation



Tap the **Student Annotation** link.

View Toolbar



In the toolbar you can manage your annotations.

To add a note or comment, tap the **Note** icon [1].

To highlight text, tap the **Highlight** icon [2].

To format text or add a note, tap and hold the **Text Formatting** icon [3].

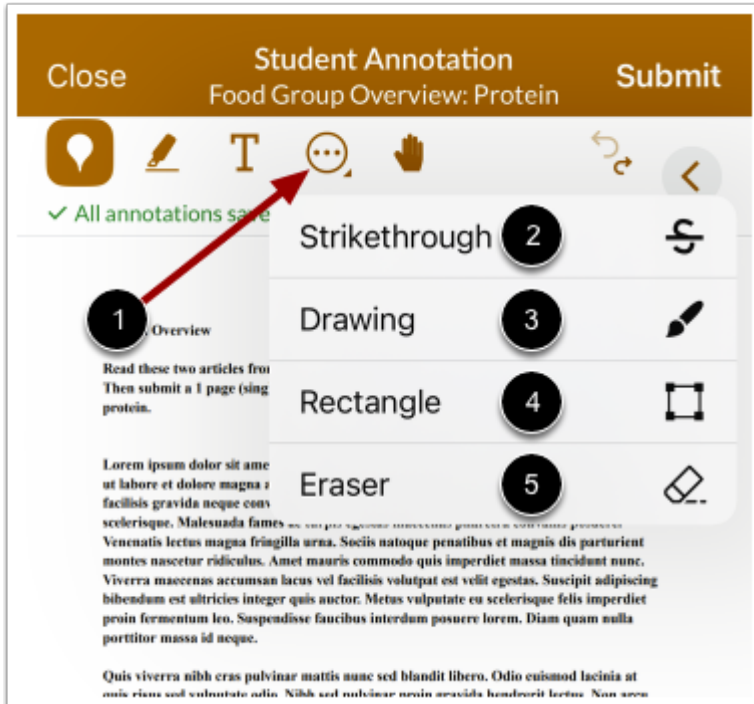
To move the document around, tap the **Drag** icon [4].

To undo or redo an annotation, tap the **Undo/Redo** icon [5].

To collapse the toolbar, tap the **Collapse** icon [6].

To return to the previous screen, tap the **Close** link [7].

View Other Tools



To view other tools, tap the **Options** icon [1].

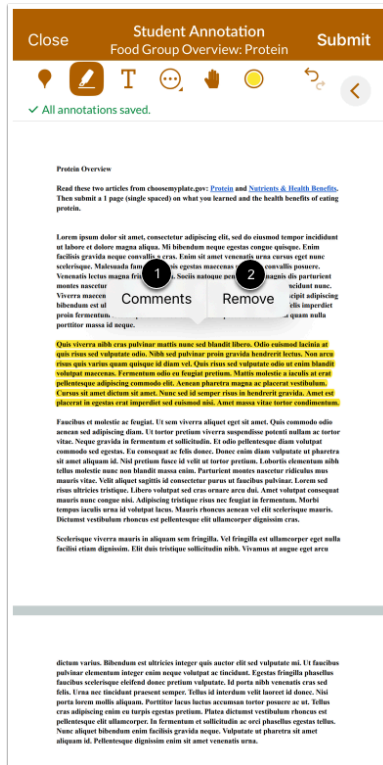
To cross out a sentence, tap the **Strikethrough** link [2].

To draw on the document, tap the **Drawing** link [3].

To draw a rectangle on the document, tap the **Rectangle** link [4].

To remove annotations, tap the **Eraser** link [5].

Add Comments to an Annotation



To add a comment to an annotation, tap the **Comment** link [1]. You can also remove an annotation by tapping the **Remove** link [2].

[illegible]

How do I submit an assignment from a third-party app to the Canvas app on my iOS device?

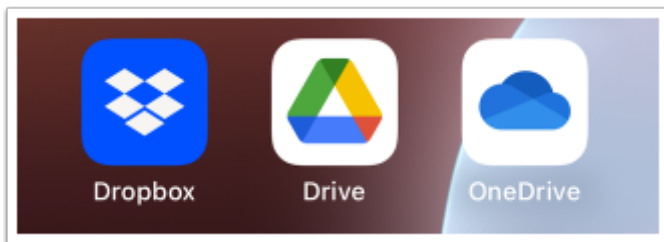
You can easily submit assignments to Canvas from your mobile device by linking files from third-party apps like Google Drive, Dropbox, and Microsoft OneDrive.

This lesson shows images for a phone display; however, unless otherwise noted, the steps are the same for tablets.

Notes:

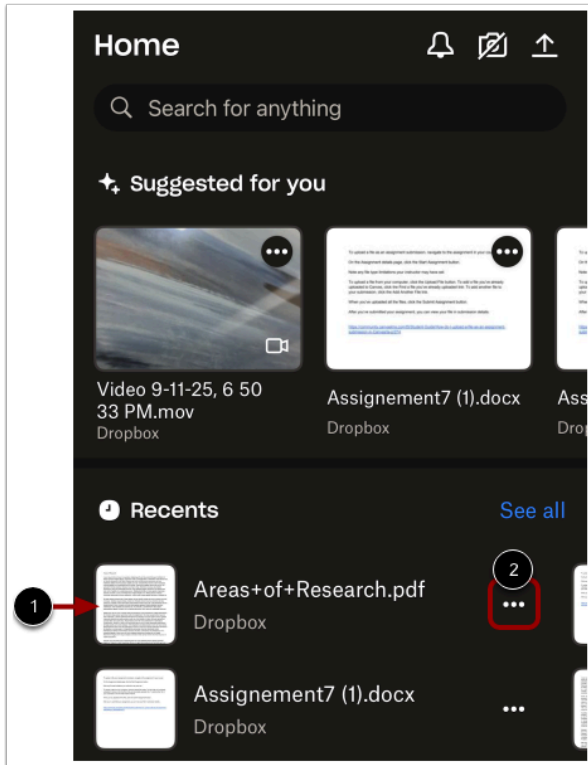
- Before uploading an assignment to the Canvas app:
 - you must upload the assignment to the third-party app beforehand.
 - make sure that the third-party app is installed on your iOS device.
- If enabled in the browser version of Canvas, you will see celebration animations when you submit an on-time assignment in the Canvas app.
- To learn more about File Upload submissions in the Canvas app, view the [Canvas Media Comparison PDF](#).

Open Third-party App



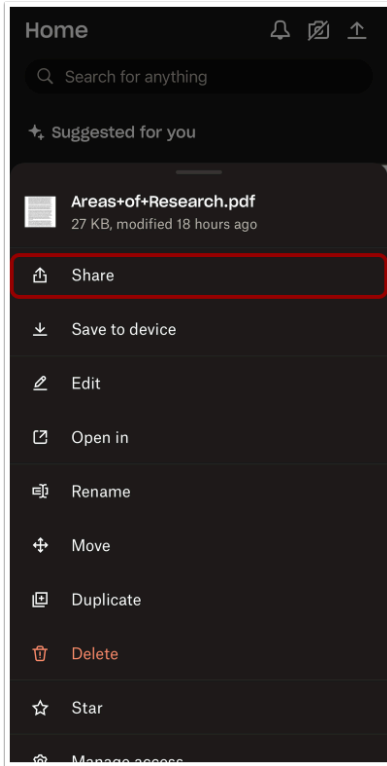
On your iOS device, tap to open the third-party app.

Submit from Dropbox App



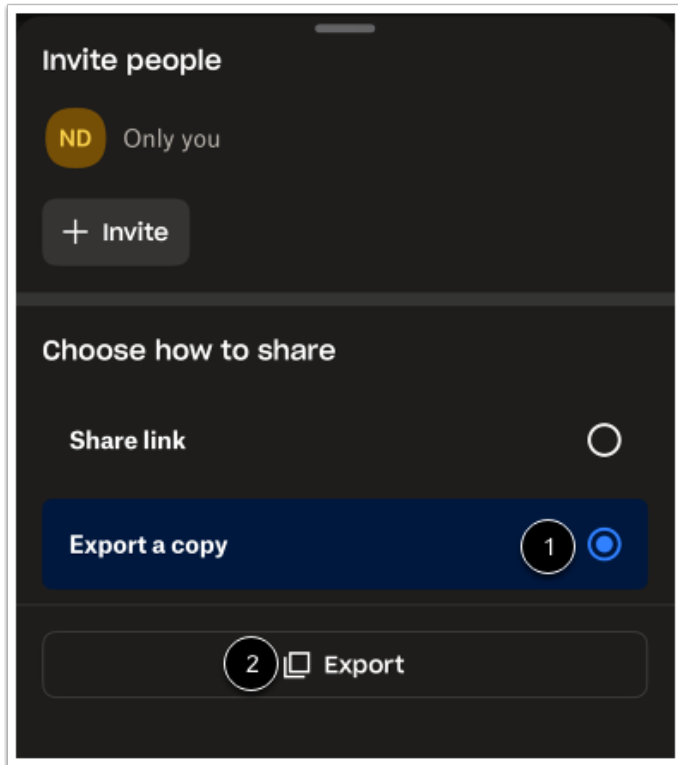
Locate the file you wish to submit as a Canvas assignment [1]. Tap the **Options** icon next to the file name [2].

Share Dropbox File



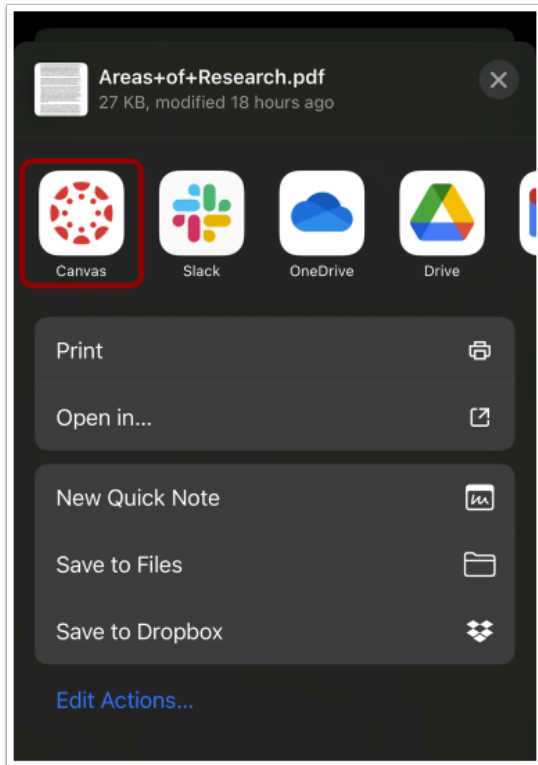
Tap the **Share** link.

Export Dropbox File



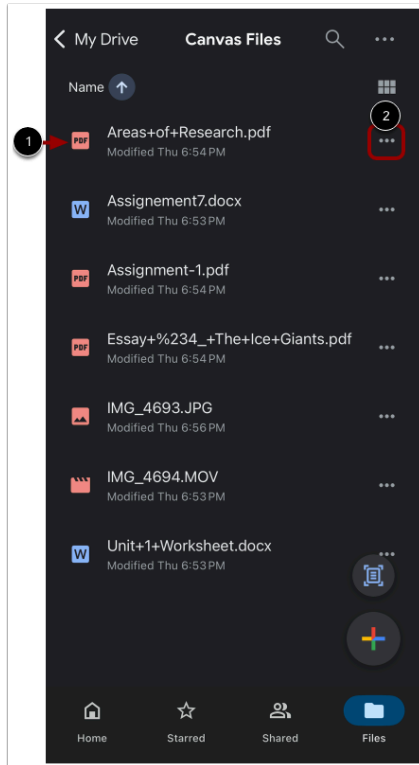
Tap the **Export a copy** radio button [1], then tap the **Export** button [2].

Open in App



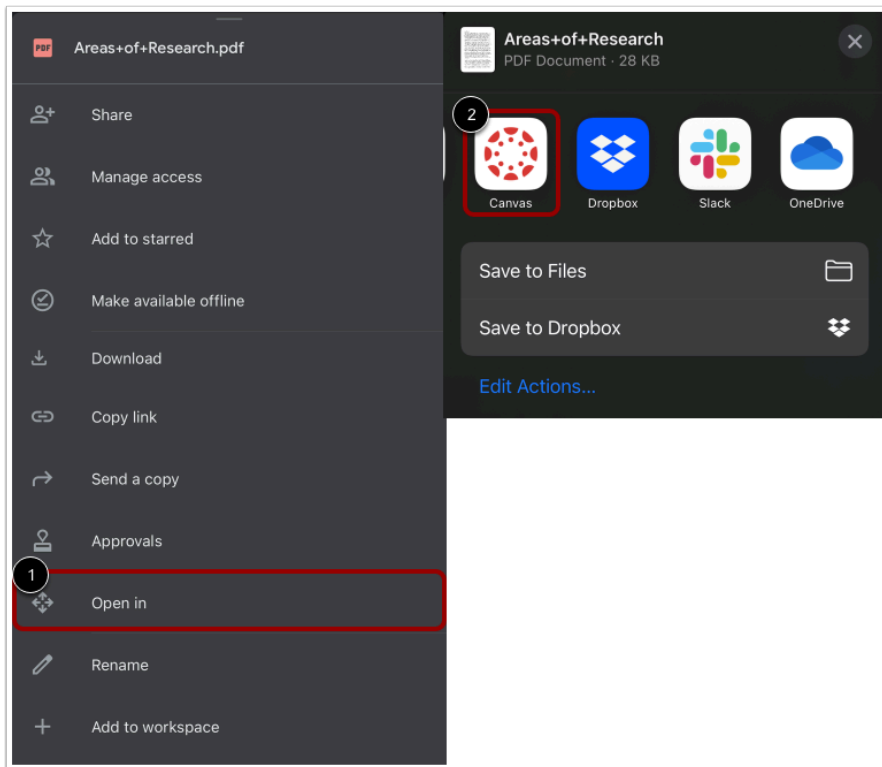
Tap the **Canvas** icon [1].

Submit from Google Drive App



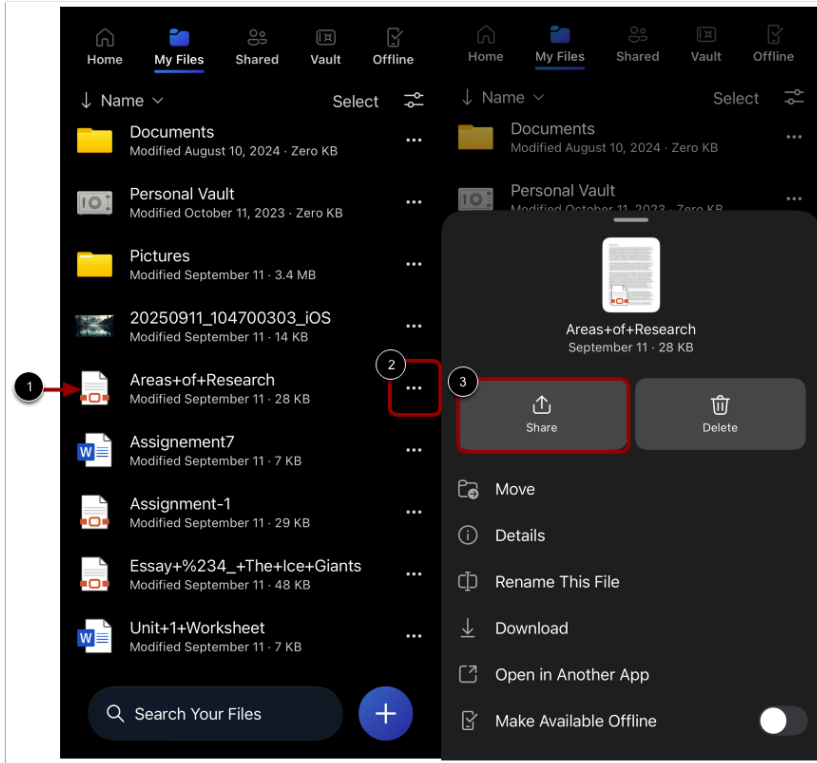
Locate the file you wish to submit as a Canvas assignment [1]. Then tap the **Options** icon next to the file name [2].

Open File in Canvas



Tap the **Open in** link [1]. Once the file is prepared for export, tap the **Canvas** icon [2].

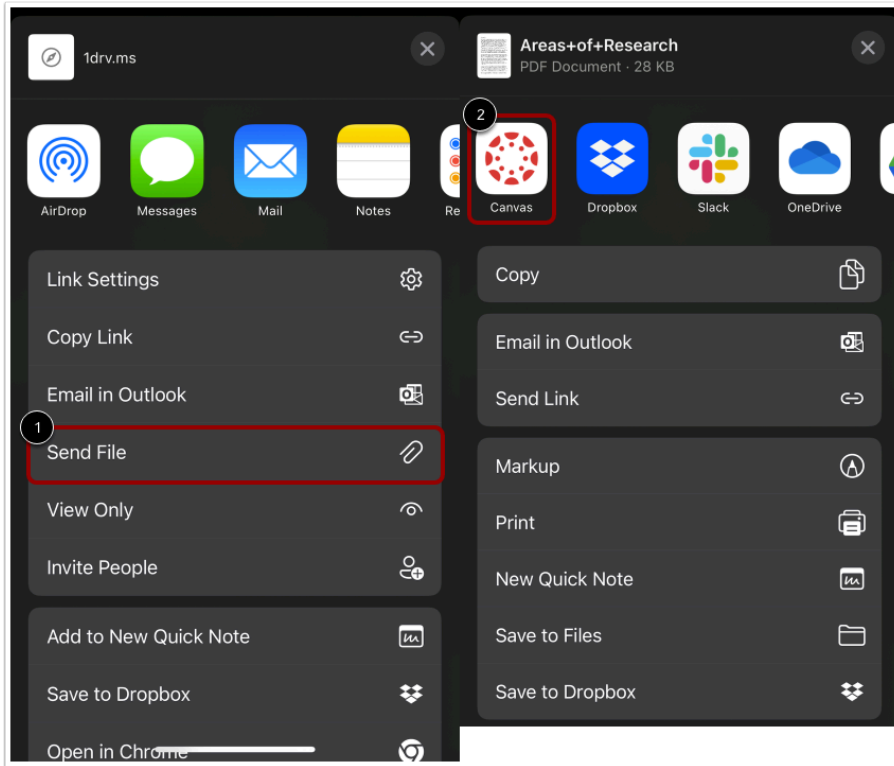
Share OneDrive File



Locate the file you wish to submit as a Canvas assignment [1]. Then tap the **Options** icon next to the file name [2].

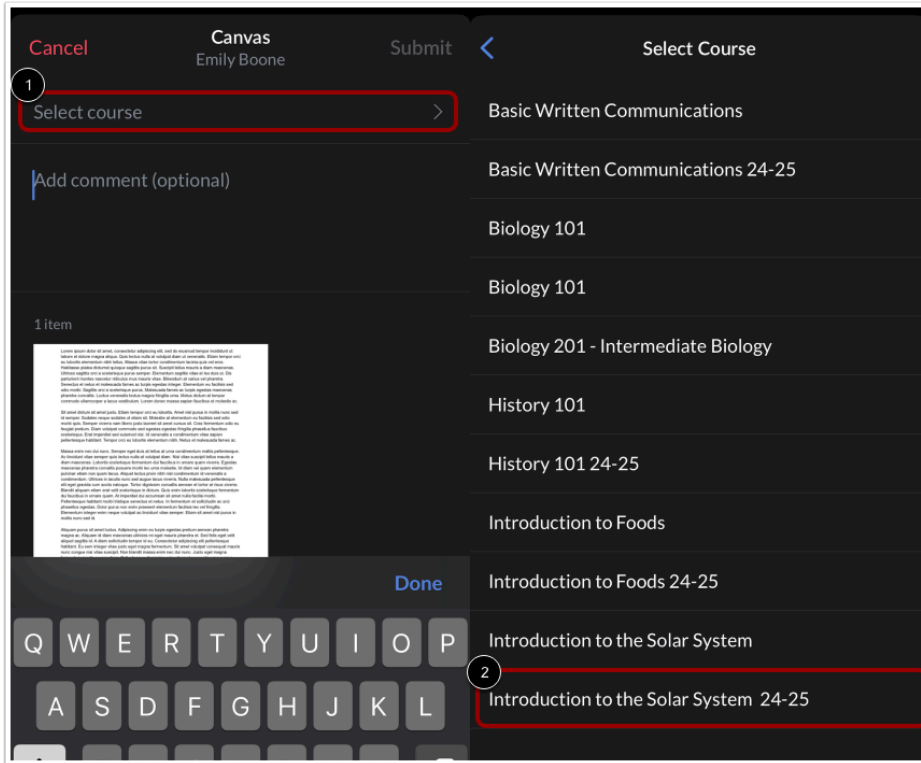
Then tap the **Share** button [3].

Send File to Canvas



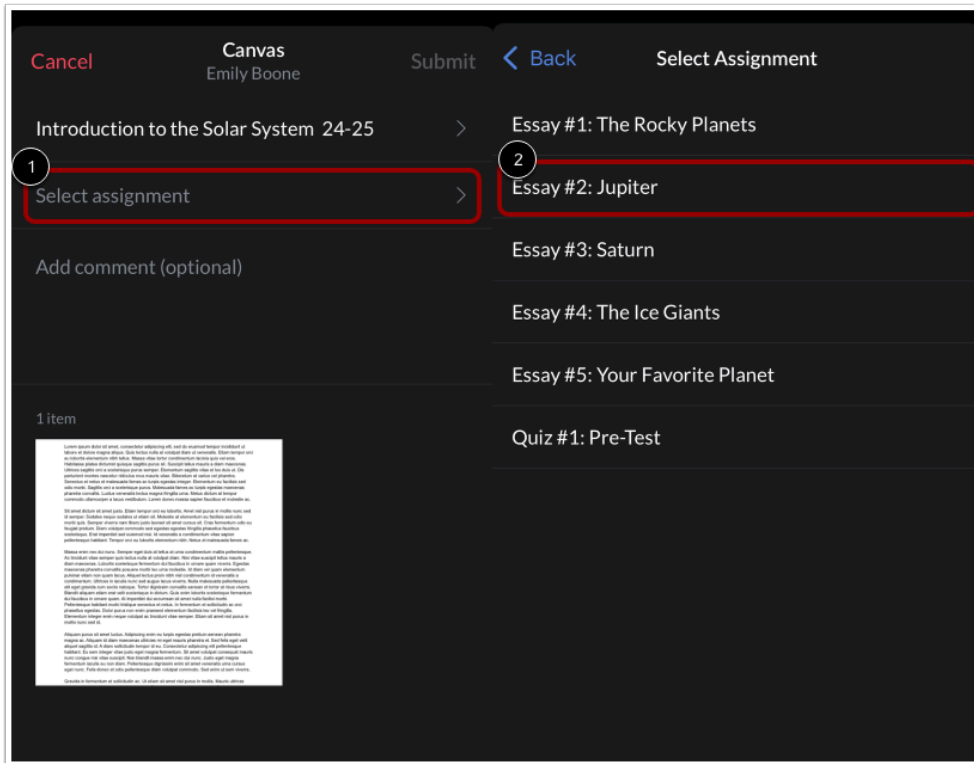
Tap the **Send File** link [1]. Then tap the **Canvas** icon [2].

Select Course



Tap the **Course** menu [1]. The Course list displays a list of your current Canvas courses. Select the course where you will submit your assignment by tapping the name of a course [2].

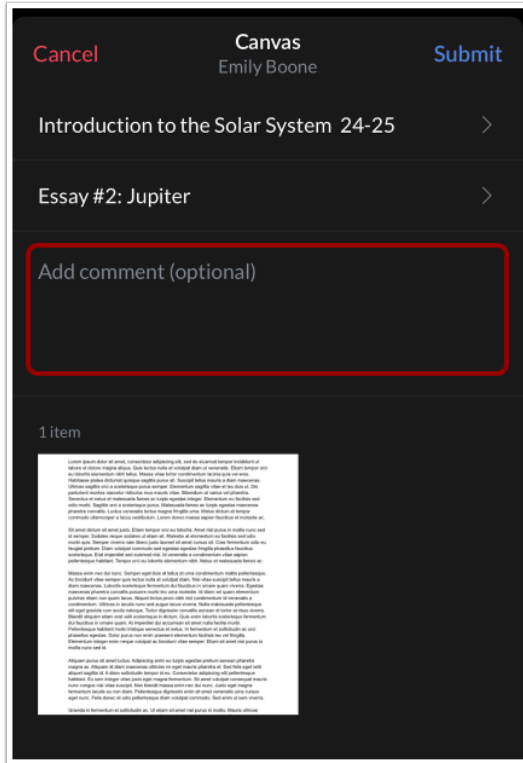
Select Assignment



Tap the Assignment menu [1]. The Assignment list displays an alphabetical list of all assignments in your course. Select the assignment for your submission by tapping the name of the assignment [2].

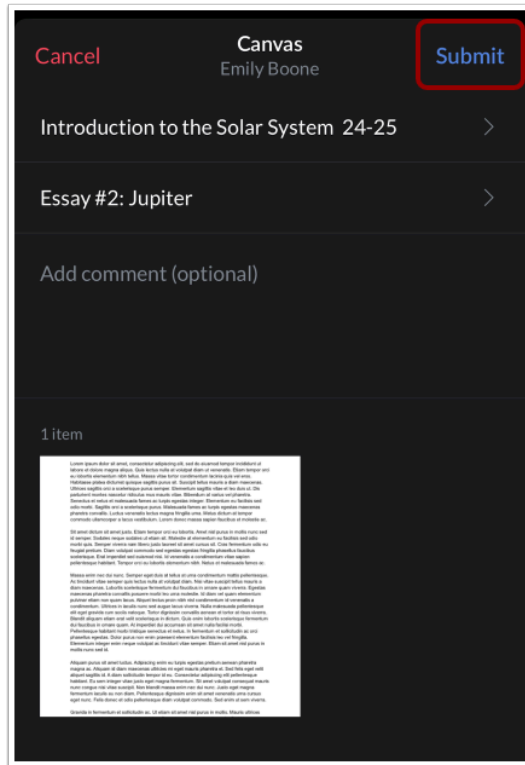
Note: The assignment list displays all assignments in a course, including locked assignments.

Add Submission Comment



To include a comment with your assignment submission, tap the **Add comment (optional)...** field.

Submit Assignment



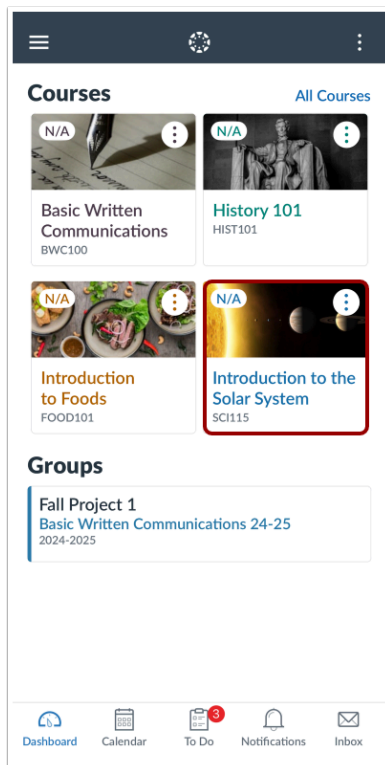
To submit your assignment, tap the **Submit** button.

How do I verify my assignments were submitted in the Canvas app on my iOS device?

You can view your assignment type submission to verify it was submitted correctly.

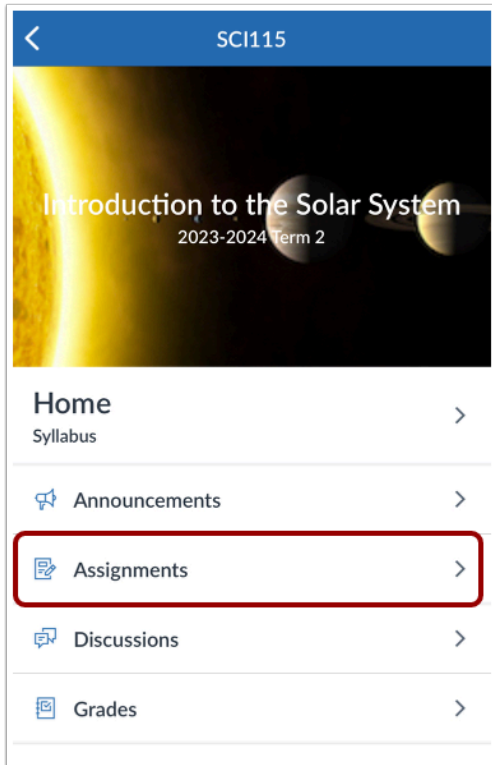
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course



In the Dashboard, tap the name of the course you want to view.

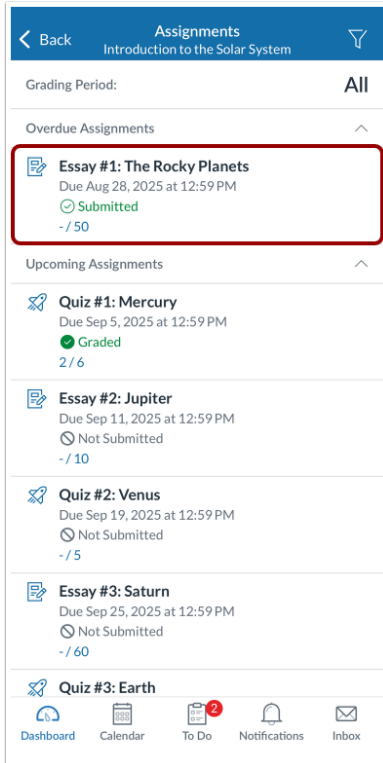
Open Assignments



Tap the **Assignments** link.

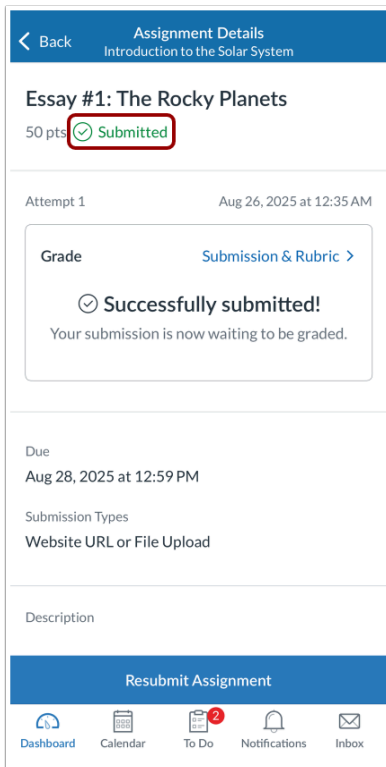
Note: You may have to swipe your screen to view the Assignments link.

Open Assignment



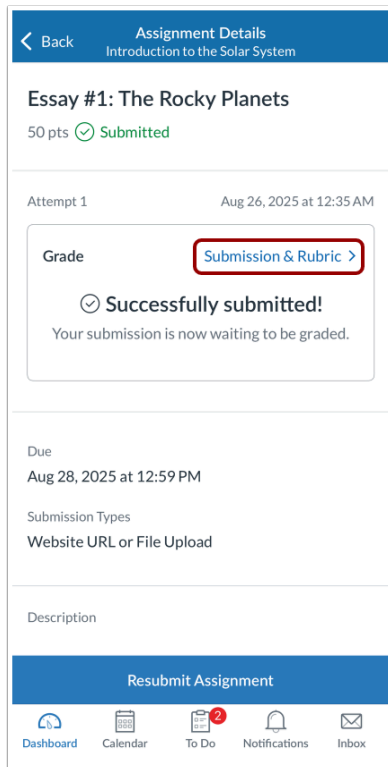
Tap the name of the assignment.

View Assignment Details Page



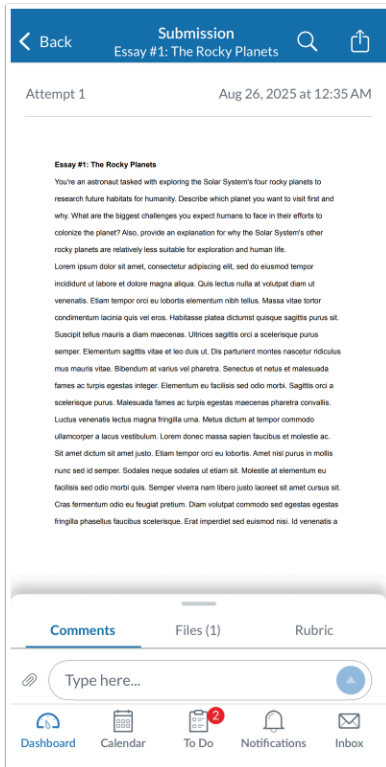
The Assignment Details page displays a submitted label when an assignment is successfully turned in.

Open Submission and Rubric



To view your submission, scroll and then tap the **Submission and Rubric** link.

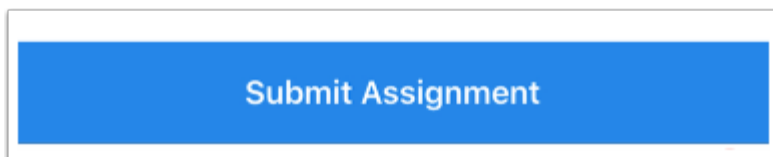
View Submission



The Submission page displays your most recent submission.

Note: To view older submissions, tap the arrow icon, then select a submission from the list.

Turn In Assignment



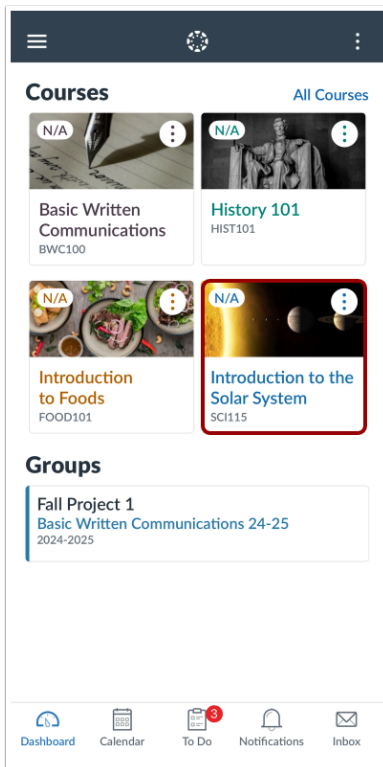
If you do not have any assignment submissions, you can [turn in your assignment](#) by tapping the **Submit Assignment** button.

How do I resubmit an assignment in the Canvas app on my iOS device?

If your instructor allows you to resubmit assignments, you can resubmit an assignment.

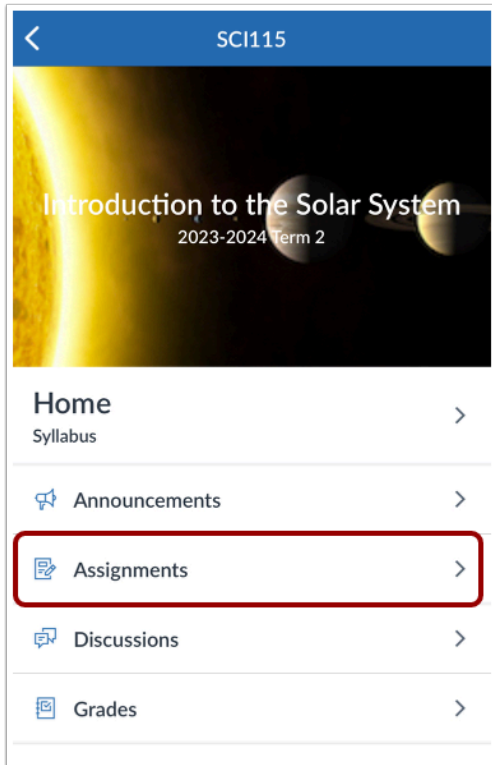
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course



In the Dashboard, tap the name of the course you want to view.

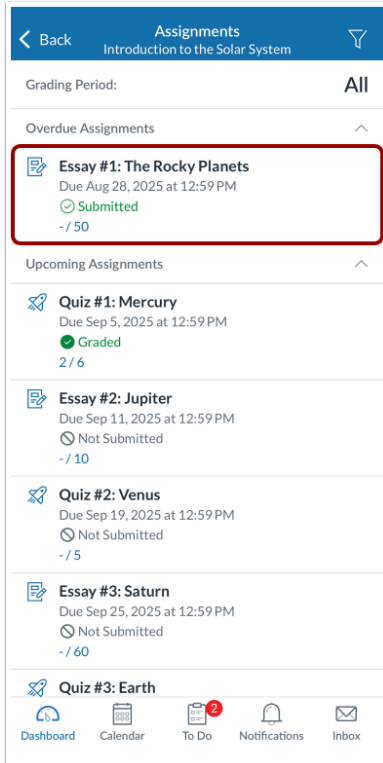
Open Assignments



Tap the **Assignments** link.

Note: You may need to swipe your screen to view the Assignments link.

Open Assignment



Tap the name of the assignment.

View Assignment Submission Details

[< Back](#) **Assignment Details**
Introduction to the Solar System

Essay #1: The Rocky Planets
50 pts ✓ Submitted

Attempt 1 Aug 26, 2025 at 12:35 AM

Grade

[Submission & Rubric >](#)


✓ **Successfully submitted!**
Your submission is now waiting to be graded.


Due
Aug 28, 2025 at 12:59 PM


Submission Types
Website URL or File Upload


Description


Resubmit Assignment

 Dashboard

 Calendar

 To Do 2

 Notifications

 Inbox

The Assignment Details page displays your submission details.

Resubmit Assignment

[< Back](#) Assignment Details
Introduction to the Solar System

Essay #1: The Rocky Planets
50 pts ✓ Submitted

Attempt 1 Aug 26, 2025 at 12:35 AM

Grade [Submission & Rubric >](#)
✓ Successfully submitted!
Your submission is now waiting to be graded.

Due
Aug 28, 2025 at 12:59 PM

Submission Types
Website URL or File Upload

Description

Resubmit Assignment

[Dashboard](#) [Calendar](#) [To Do](#) [Notifications](#) [Inbox](#)

Tap the **Resubmit Assignment** button.

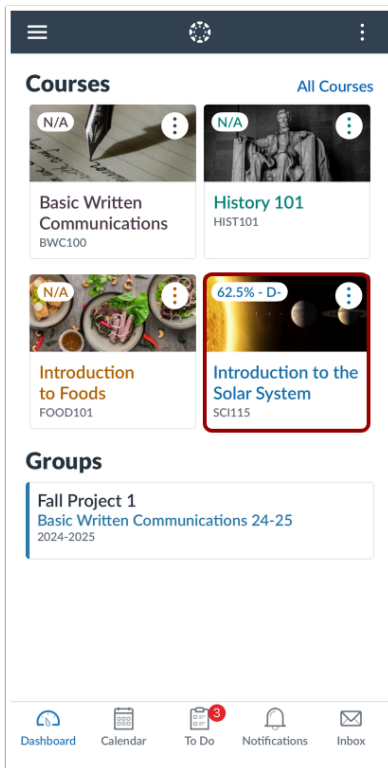
How do I view assignment comments from my instructor in the Canvas app on my iOS device?

You can view comments from your instructor as part of your submitted assignment.

You can also [make a comment](#) in your assignment.

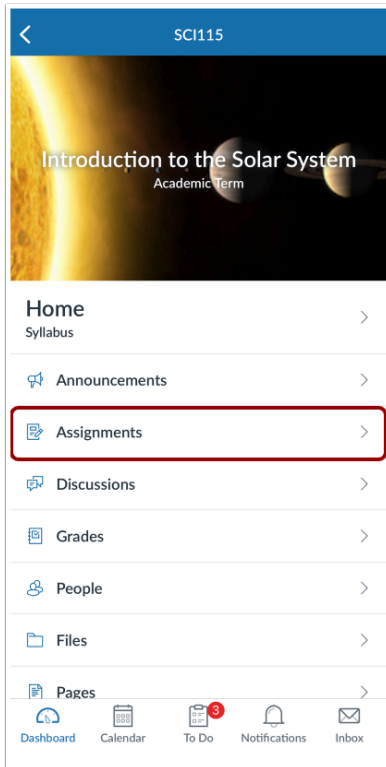
This lesson shows images for a phone display; however, unless otherwise noted, the steps are the same for tablets.

Open Course



In the Dashboard, tap the name of the course you want to view.

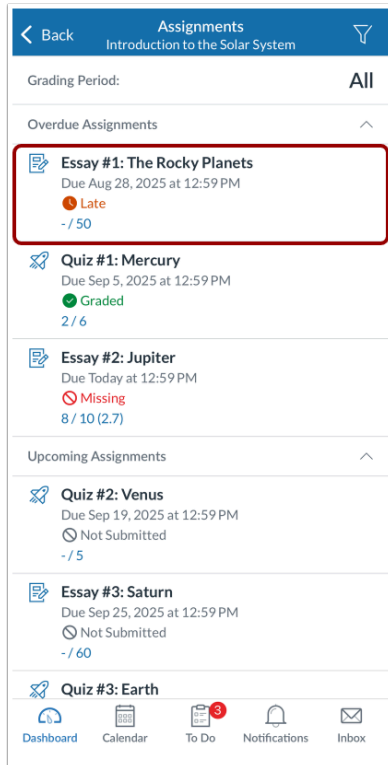
Open Assignments



Tap the **Assignments** link.

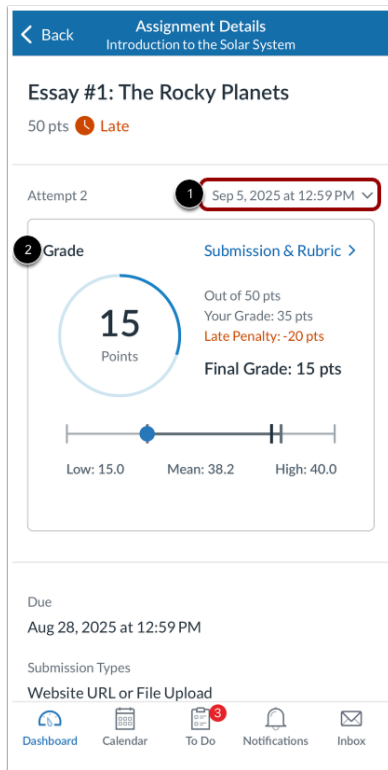
Note: You may have to swipe your screen to view the Assignments link.

Open Assignment

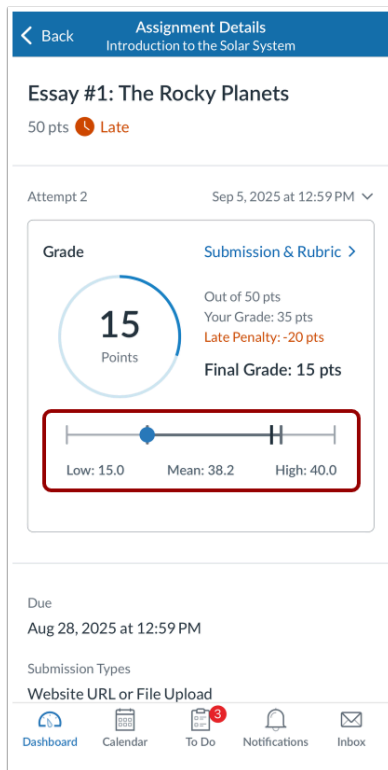


Tap the name of the assignment.

View Assignment Details

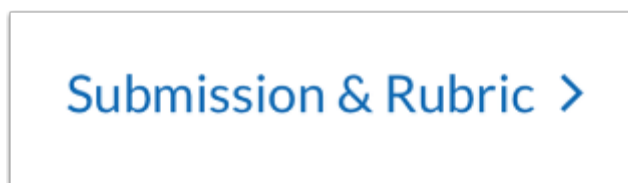


The Assignment Details page includes a time stamp indicating when you submitted your assignment [1] as well as the grade you received [2].



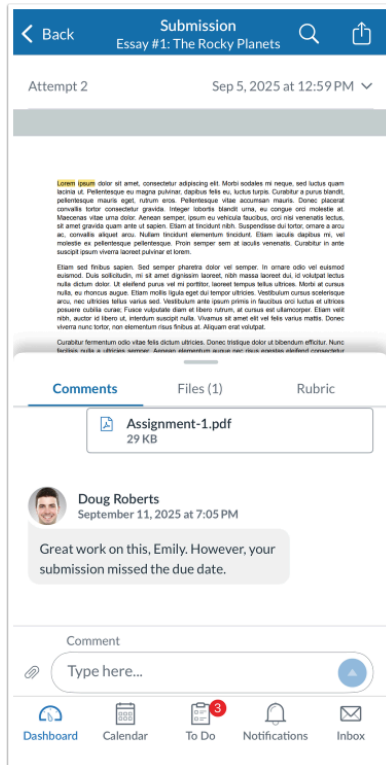
If score statistics are visible in your course, you can view score statistics below your grade in the Assignment Details page.

Open Submission and Rubric



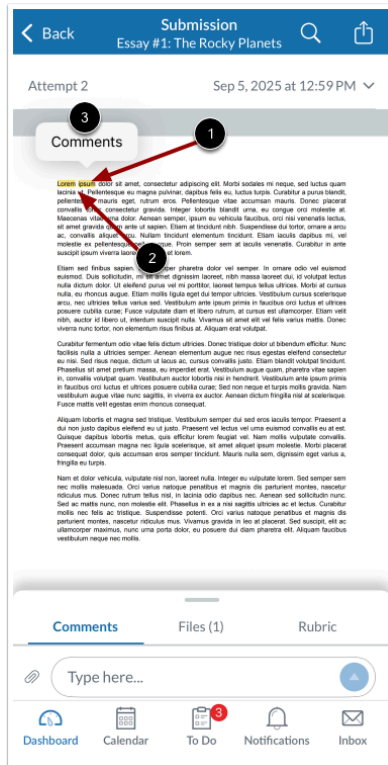
Tap the **Submission & Rubric** link.

View Submission



The Submission details page displays your most recent submission.

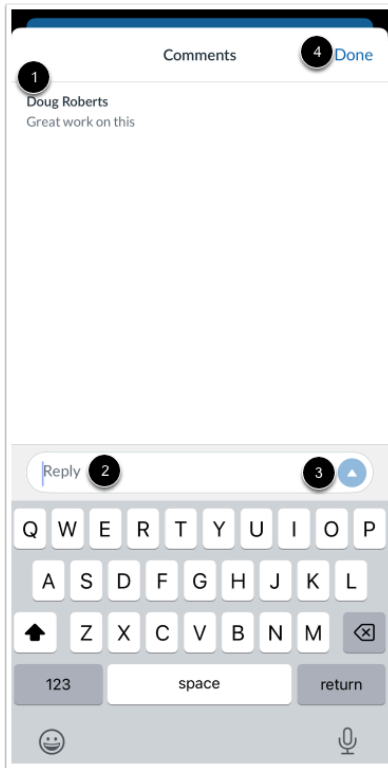
View Annotations



If your instructor has left annotations in your document submission, they display in the Submissions details page [1].

Annotations may include comments. Tap the annotation [2], then tap the **Comments** link [3].

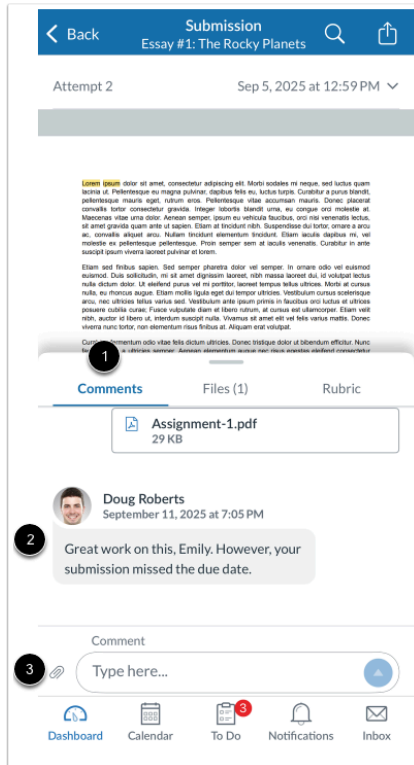
View Annotation Comments



Comments display on the Comments page [1].

To reply to a comment, type in the **Reply** field [2], then tap the **Send** button [3]. When done, tap the **Done** link [4].

View Submission Comments

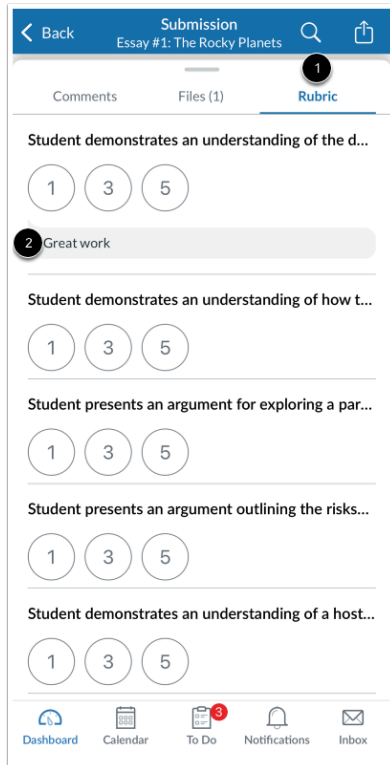


Tap the **Comments** tab [1].

Any comments from your instructor display in the window [2].

You can also [make comment](#) on your submission [3].

View Rubric Comments



Your instructor may also choose to leave comments in your assignment rubric. To view rubric comments, tap the **Rubric** tab [1].

Comments display below rubric criterion ratings [2].

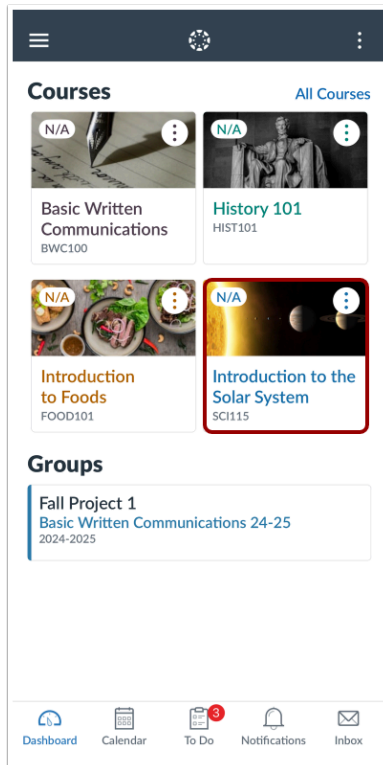
How do I use Assignment Enhancements in the Canvas app on my iOS device?

If Assignment Enhancements is enabled in your course, you can view an improved assignment details interface and submission workflow.

If your assignments look different, Assignment Enhancements may not be enabled in your course or your instructor may not have used a supported assignment type. Please view the [Classic Assignments interface](#) for more information.

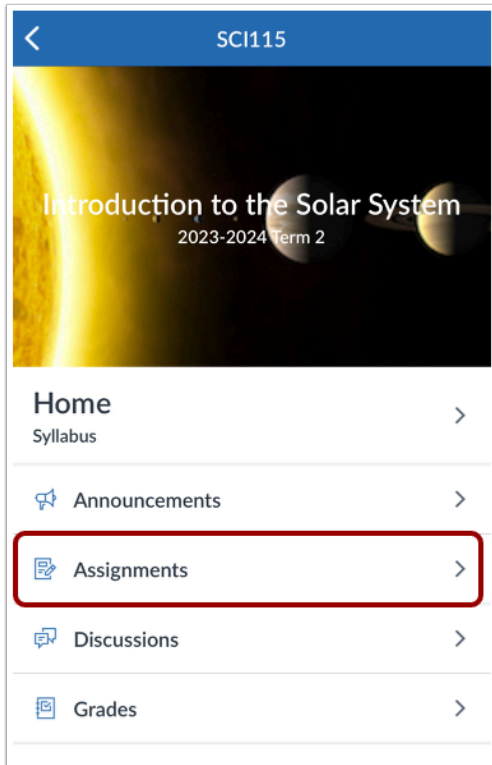
The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

Open Course



In the Dashboard, tap the name of the course you want to view.

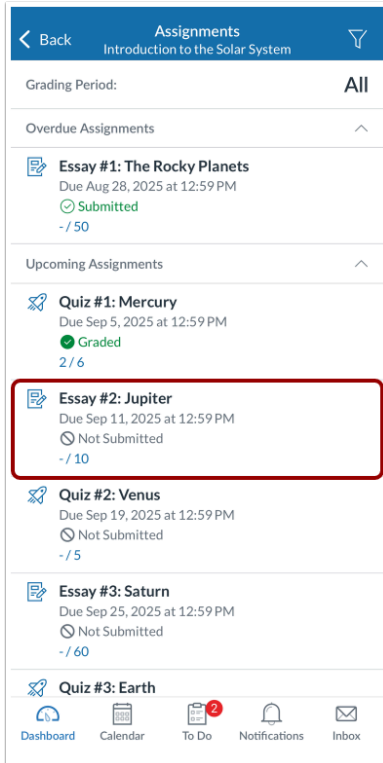
Open Assignments



Tap the **Assignments** link.

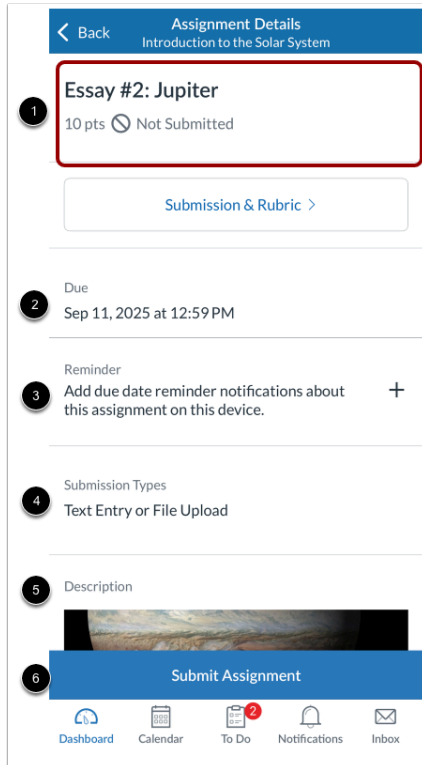
Note: You may have to swipe your screen to view the Assignments link.

Open Assignment



Tap the name of the assignment.

View Assignment Details Page



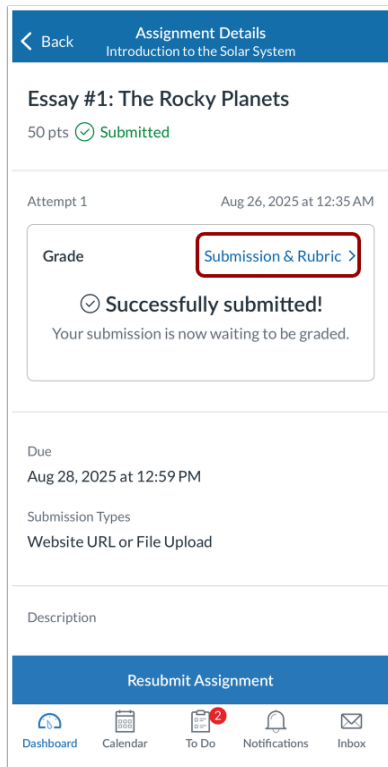
The Assignment Summary header displays the assignment title, points possible, and your submission status [1]. Your submission status can be Not Submitted, Submitted, Late, or Graded.

You can view the due date [2], reminders [3], and submission types [4], if applicable.

If your instructor added assignment instructions, they display in the **Description** section [5].

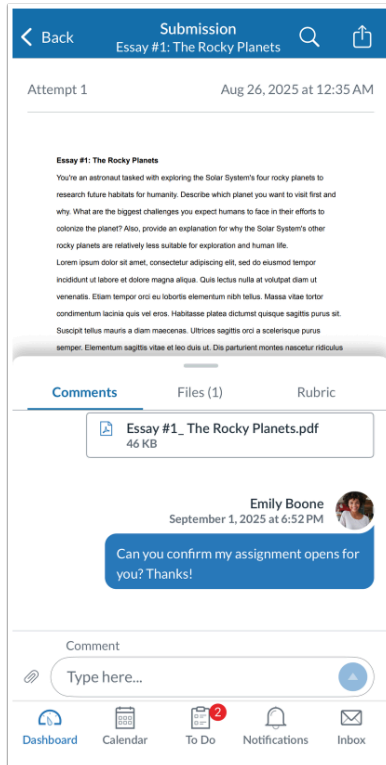
If the assignment is accepting submissions, you can tap the **Submit Assignment** button [6].

Open Submission and Rubric



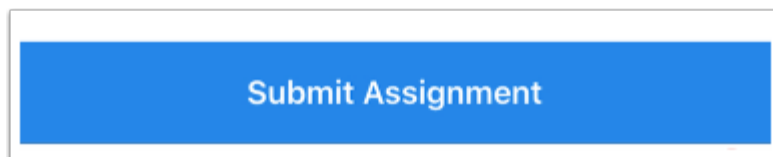
To view your submission, scroll and then tap the **Submission & Rubric** link.

View Submission



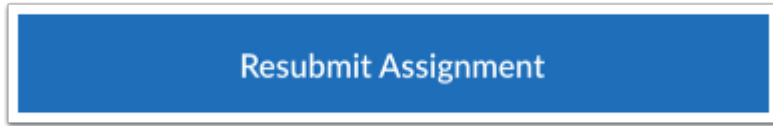
The Submission page displays your most recent submission. You can view comments, files, and rubric(s), if available.

Submit Assignment



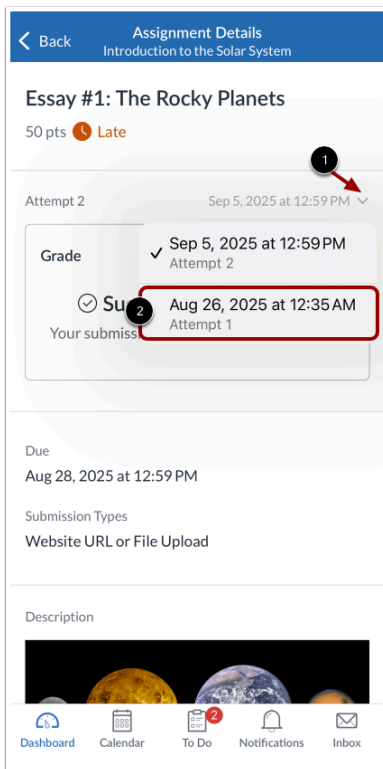
If you do not have any assignment submissions, you can [turn in your assignment](#) by tapping the **Submit Assignment** button.

Resubmit Assignment



If you can submit multiple attempts, you can resubmit your assignment by tapping the **Resubmit Assignment** button.

View Multiple Submission Attempts



The Submission page displays your most recent submission attempt. The **Attempt** drop-down menu allows you to view your submission attempts for the assignment. By default, the Attempt drop-down displays your most recent submission attempt.

To view older submissions, tap the arrow icon [1], then select a submission from the list [2].

Admin Features

How do I act as a user in the Canvas app on my iOS device?

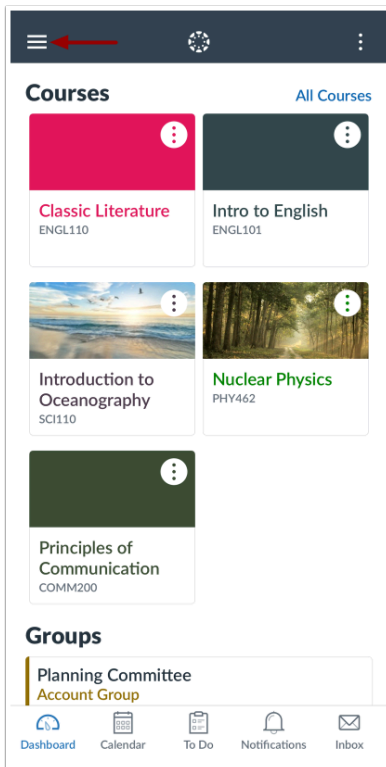
Acting a user allows admins to login as the user without a password. You can take any action as though you are the user but the audit logs will show that you performed the tasks while acting as a user. Only admins with the correct permissions can act as other users.

You can act as a user from the User Menu. Make sure you have the user's ID associated with the correct Canvas URL.

The images in this lesson are shown for a phone display, but unless otherwise noted, tablet displays mirror the same steps.

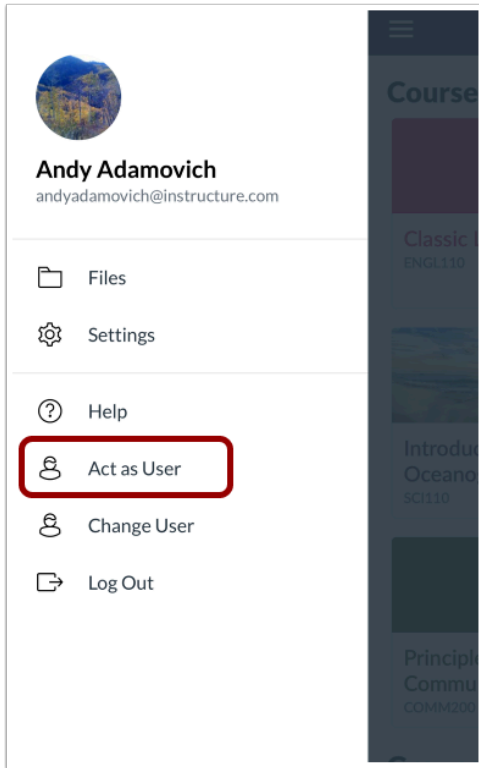
Note: When acting as a user, language preferences do not apply and will always be shown in the default language.

Open User Menu



To open the User Menu, tap the **Menu** icon.

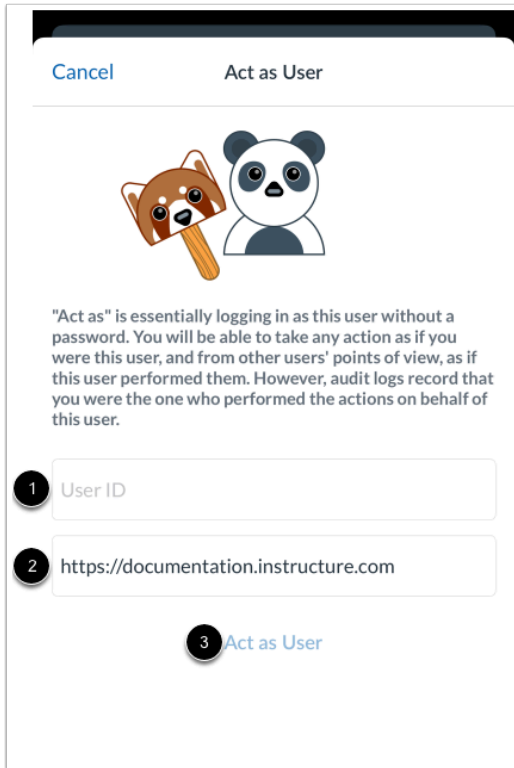
Act as User




Tap the **Act as User** link.

Note: If the Act as User link is not available in your User Menu, you do not have the permission to perform this action.

Enter User ID



Cancel Act as User



"Act as" is essentially logging in as this user without a password. You will be able to take any action as if you were this user, and from other users' points of view, as if this user performed them. However, audit logs record that you were the one who performed the actions on behalf of this user.

1 User ID

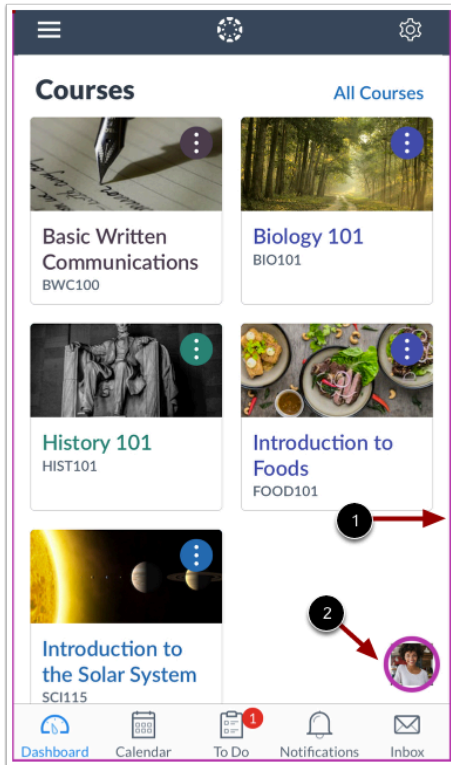
2 <https://documentation.instructure.com>

3 Act as User

In the **User ID** field [1], enter the Canvas ID number for the user. The domain will already be populated for you [2]. Then tap the **Act as User** button [3].

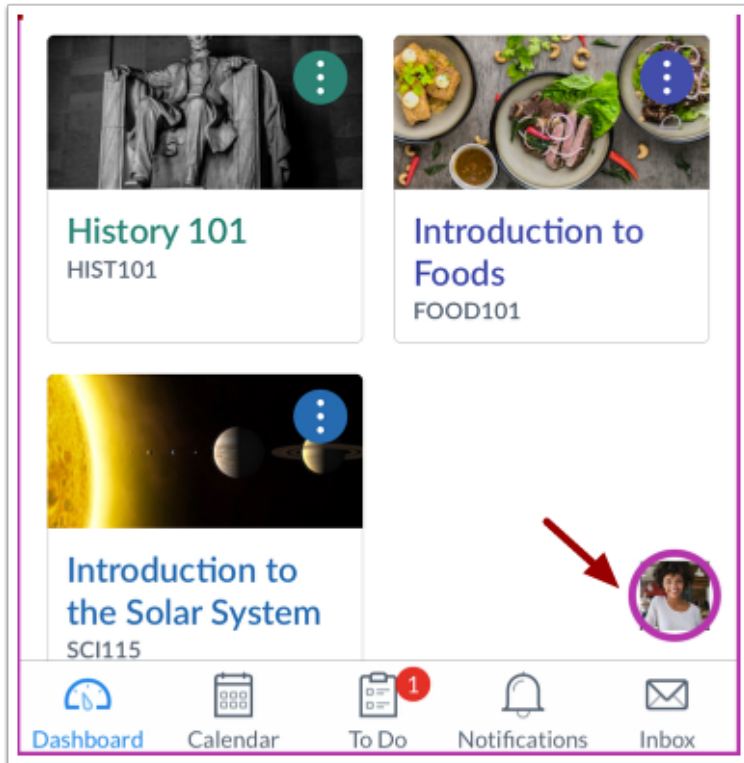
Note: The user's Canvas ID can be found as part of the user's URL in the web version of Canvas. Make sure you have the user's ID associated with the correct Canvas URL.

View App as User



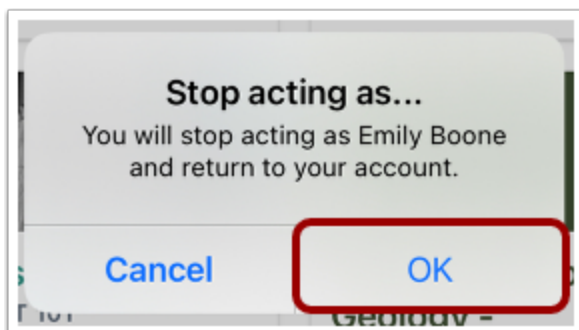
View the Canvas app as the user. A magenta border [1] and the user's **Profile** icon displays on every page while you are acting as the user [2].

Stop Acting as User



To stop acting as user, tap the user's **Profile** icon.

Return to Account



To confirm and return to your account, tap the **OK** button.

How do I streamline Canvas app login for iOS devices at my institution?

You can simplify the Canvas app login process by configuring your Mobile Device Management (MDM) provider. Students may be directed to your institution's Canvas login page, or you can configure direct login access for students.

Canvas supports authentication with a variety Mobile Device Management (MDM). Authentication must be configured in your MDM interface.

Note: The information in this lesson only affects iOS devices. Users using Android devices will not notice any changes to their login screen.

Specify Host for Login

You can configure your institution MDM to display a direct link to your institution's Canvas login page in the Canvas app.

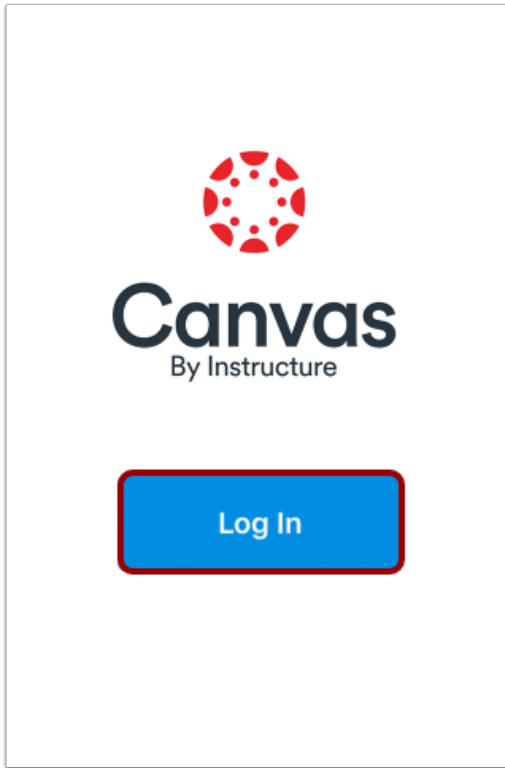
To specify a host in your institution's MDM profile configuration, enter the following in your MDM configuration field.

```
<dict>  
<key>enableLogin</key>  
<true/>  
<key>host</key>  
<string>institution URL</string>  
</dict>
```

Institution Specific Data

You must enter your institution URL in the authentication string. For example, if your institution url is <https://canvas.instructure.com>, enter *canvas.instructure.com*.

View Login



When users open the Canvas app on their iOS device, a Log In button displays.

When users tap the Log In button, they are directed to the specified host configuration login page.

Specify Direct Login

Alternatively, you can configure your institution MDM to automatically log in users from the Canvas app login page.

To enable direct login for student users in your institution's MDM profile configuration, enter the following:

```
<dict>
```

```
<key>enableLogin</key>
```

```
<true/>
```

```
<key>users</key>
```

```
<array>
```

```
<dict>
<key>host</key>
<string>institution URL</string>
<key>username</key>
<string>student username</key>
<key>password</key>
<string>student password</string>
</dict>
</array>
</dict>
```

Institution Specific Data

To correctly configure Direct Login for students at your institution, you must specify the following data for each MDM profile.

- **Institution URL:** enter your institution URL. For example, if your institution url is <https://canvas.instructure.com>, enter *canvas.instructure.com*.
- **Student Username:** enter student usernames for whom you wish to set up direct login.
- **Student Password:** enter student passwords for whom you wish to set up direct login.

Configure Direct Login for Multiple Students

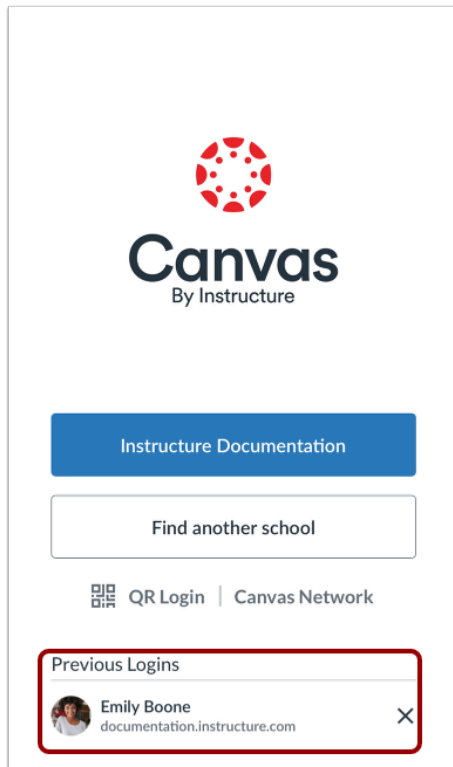
To configure Direct Login for multiple MDM profiles, the above string must be configured in each profile.

To configure Direct Login for multiple students in one MDM profile, add a host, username, password string for each student in the profile. This configuration might look like this:

```
<dict>
<key>enableLogin</key>
<true/>
<key>users</key>
<array>
<dict>
<key>host</key>
```

```
<string>institution URL</string>  
<key>username</key>  
<string>student username1</key>  
<key>password</key>  
<string>student password1</string>  
</dict>  
<dict>  
<key>host</key>  
<string>institution URL</string>  
<key>username</key>  
<string>student username2</key>  
<key>password</key>  
<string>student password2</string>  
</dict>  
</array>  
</dict>
```

View Direct Login



When MDM direct login is configured, the Canvas app displays a Previous Logins section.

When a student taps their name, they are directly logged in to the Canvas app, where they can access their Canvas courses.