



## RE Data Request

(Please allow up to 2-3 days for results)

**Due Date:** \_\_\_\_\_

**Requested by:** \_\_\_\_\_ **Request Date:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_ **Purpose:** \_\_\_\_\_

### Mailing List Info:

**Addressee to use:** ☐ Primary Addressee ☐ Bio 1 Addressee  
**Salutation to use:** ☐ Primary Salutation ☐ First Name ☐ Last Name  
☐ Faculty ☐ Trustee ☐ Informal  
☐ Annual Report Listing

**Address to use:** ☐ Preferred address ☐ Home ☐ Business ☐ Seasonal

### List Info:

**Constituents to include: Please check all that apply**

- |  |   |   |  |   |
|--|---|---|--|---|
| <input type="checkbox"/> Individuals             | <input type="checkbox"/> Organizations                | <input type="checkbox"/> Ind. & Org                     | <input type="checkbox"/> Alumni                    | <input type="checkbox"/> Alumni-Non Degree<br>Former Students |
| <input type="checkbox"/> Alumni-New<br>LWR Grads | <input type="checkbox"/> BB AUC                       | <input type="checkbox"/> BB Sponsor                     | <input type="checkbox"/> Corp Partner<br>– Current | <input type="checkbox"/> Corp Partner –<br>Prospect           |
| <input type="checkbox"/> Faculty/Staff           | <input type="checkbox"/> Former<br>Faculty/Staff      | <input type="checkbox"/> Former<br>Student              | <input type="checkbox"/> Former<br>Trustee         | <input type="checkbox"/> Grandparent /<br>Grandfriend         |
| <input type="checkbox"/> In-kind Donor           | <input type="checkbox"/> Parent/Guardian<br>– Current | <input type="checkbox"/> Parent of<br>Former<br>Student | <input type="checkbox"/> Parents of<br>Alumni      | <input type="checkbox"/> Trustee-Current<br>Board             |
| <input type="checkbox"/> Vendor                  |   |   |  |   |

**Sort By:** ☐ Last Name ☐ Gift Amount ☐ Gift Date

### Giving Info:

**Gift Date Range:** \_\_\_\_\_

**Gift Amount Range:** \_\_\_\_\_

**Gift Types:** ☐ Cash ☐ Pledge ☐ Pledge Pymts ☐ In-Kind ☐ Stock

**Special Instructions:**

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