

EXERCISE 1.1: The Participant and Donor Experiences

Register as an Individual

1. From the AHS home page, click the ***Find out how you can get involved*** link at the bottom of the page
2. Find and click the ***Participate as an Individual*** link
3. Select a **Participation Type**, add an additional gift, and set a different fundraising goal
4. Click ***Next Step***
5. Fill out all required (*) fields with your information and record your username and password in the provided fields below
6. Click ***Next Step***
7. Accept the **Waiver** then click ***Next Step***
8. Click ***Complete Registration***
9. For payment, choose **Visa**, and enter [4111 1111 1111 1111] for the credit card number
10. Enter [111] for the **Verification Code** and leave the **Expiration** as is
11. Click ***Next Step***
12. Click ***Process***
13. Click ***Access your Participant Center Now!***

User Name: _____

Password: _____

Donate to a Participant

1. Make sure you are logged out by clicking the ***Log Out*** link in the left navigation
2. From the AHS home page, click the ***Find out how you can get involved*** link at the bottom of the page
3. Click the ***Sponsor a walk participant*** link
4. Input a fellow classmates name in a search field and click the ***Search*** button
5. Select their from the list
6. Click the ***Make a gift!*** Link beneath the thermometer
7. Select an amount and fill in the required fields using a different name and email, including using the credit card number from steps 9 & 10 above
8. Click ***Next*** then click ***Process***

Donor Name: _____

Donor Email: _____