Anaplan Academy

Welcome to Your
Learning Journey

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The Anaplan Platform and the Learning Center

Background and Initial Set-up:

- The Anaplan platform provides single-sign-on to the Learning Center from your company workspace

- You are added to your Anaplan Workspace by your administrator

- If you have single-sign-on (SSO) to your Workspace, access the Anaplan Launchpad now.

- If you have already completed your registration for the **Learning Center**, simply open up a new browser tab and enter:
  - https://learning.Anaplan.com and save this as a favorite/bookmark for easy access in the future.

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Step 1: Log into Anaplan or use Single-Sign-On (SSO) if your company has set that up.

Step 2: Confirm you are logged into your workspace

Step 3: Navigate to the Anaplan Learning Center

- Access our Learning Center:
  - Open a new tab or page in your browser
  - Type in https://learning.Anaplan.com
    - Save this as a favorite/bookmark in your chosen browser
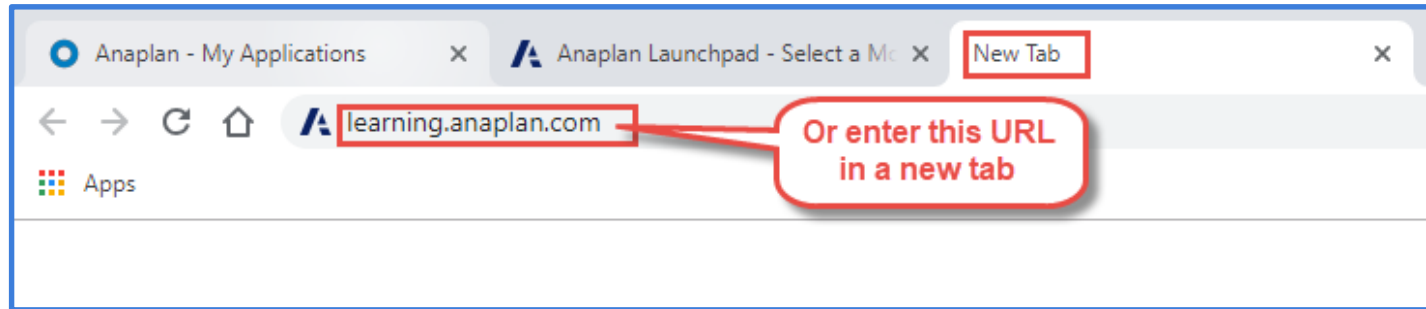
If you have already completed your registration for the Learning Center, please skip to **Step 6**.

Step 4: First time users to the Learning Center must create their Learning Center user profile

Required:
   First name
   Last name
   Email address

Optional:
   City/Town
   Country
   Time zone
   Language

First name*

Last name*   **Required fields**

Email address*

Email display   **Leave this as is**   Hide my email address from everyon ▼

City/town   San Francisco

Select a country   **Optional fields**   United States   ▼

Timezone   Server timezone (America/Los_Ang ▼

Language ⓘ   English - United States (en_us) ▼

Click to finish-   **Update profile**

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Step 5: First-time users to the Learning Center must also confirm their email to access this site.

- *You will receive an email from no-reply@Anaplan.com. Click on the link in the body of the email.*
- *You will be taken back to the Learning Center. Click on the* **Continue** *button to complete your registration and view your Learning Center dashboard.*
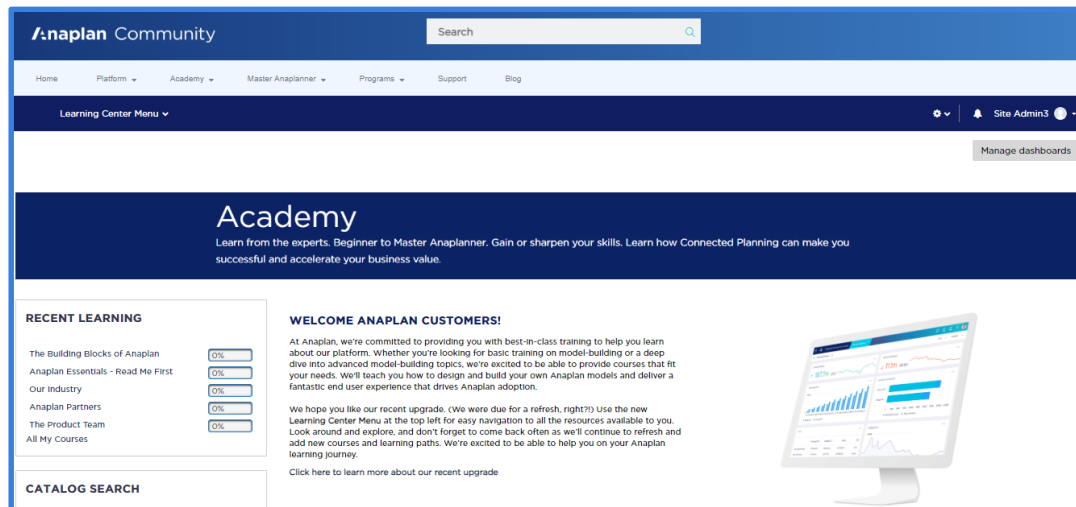
Step 6: Get to Know Your Learning Center Dashboard

Step 7: Begin Your Learning Journey

Start off with our **Anaplan Essentials**... our comprehensive curriculum for all things Anaplan.

Come back often as our **Featured Learning** section will change at least every quarter.

FEATURED LEARNING

Anaplan Essentials

Your Connected Planning journey

June 10-12, San Francisco

www.anaplan.com/CPX

CPX Information

Data Integration

Master Anaplanner

CxO Whiteboard Presentation

Partner Sales Certification

Connected Planning First Call

The State of Connected Planning

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Step 8: Get to know all the resources available on the **Learning Center** and **Anaplan Community**

Anaplan continues to expand our library of online and instructor-led training courses

Learners have **two options** for online (OnDemand) learning:

- The **Learning Center** offers access to all courses to learners who are logged into their company workspace; (https://learning.anaplan.com)
  - All courses <u>are</u> tracked for learners who desire a record of all learning or need to demonstrate competency and/or meet pre-requisites for other training or certifications;

- The **Community** offers access to select courses to learners who are logged into this site; (http://community.anaplan.com)
  - Community courses <u>are not</u> tracked* for completion as many learners are just checking out Anaplan or our resources;
    - *The 102 Introduction to Model Building course on the Community links back to the Learning Center for the final exam for learners who need this tracked.*

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Learning Center

- Single-sign-on access granted to learners who are logged into their Anaplan workspace
- Product Training*
  - The 102 Introduction to Model Building course will open up on the Anaplan Community, but the certification exam is on the Learning Center (tracked).

- Links to all videos
- Your learning dashboard

- Course Catalog (all courses)
- Record of Learning

Anaplan Community

- Access granted to anyone Community login required when you launch training courses
- Product Training*
  - The 102 Introduction to Model Building Course is located on the Community. After completing the course, you will be directed back to the Learning Center where the certification exam is tracked
- Links to Community videos
- Instructor-led training (ILT) calendar and class registration
- Course catalog (select courses)
- Forums and Articles

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Step 9: Learning Center Resources & Features

Learning Center Menu ⌄
- Dashboard
- **Course Catalog**
- Record of Learning

The Learning Center Menu provides you access to our growing **Course Catalog** featuring many individual courses that you can take to supplement your product training.

Use the Tags search feature to modify your catalog display and filter for specific tags attached to our courses.

Find learning

Tags (Topic or Job Role) All ▾

All
acct execs
advanced model building
agile
ako
anaplan essentials
autobahn
bus partners
content tester

FILTERS
LEARNING TYPE
Courses
Programs

Click any course tile to view a brief summary and access the course page to launch the it.

0%
101: Foundations

Tags: model builders, model-builder c...

102: Introduction to Model Building Certification

Tags: model builders, model-builder c...

The Learning Center Menu also gives you access to your personal **Record of Learning** displaying all your enrollments and completed learning. This is your transcript.
Note: completed course data also is accessible in the Official Anaplan model.

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Any Questions?

Please email us at...

academy@Anaplan.com

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