

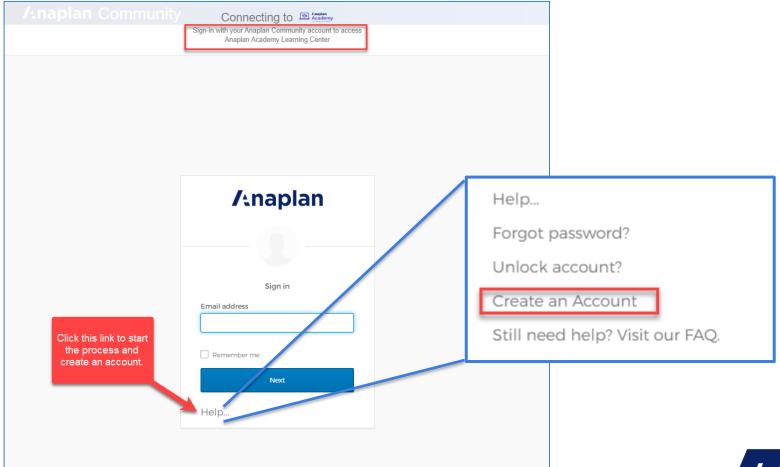
## **Your Access to the Learning Center & the Community**

Your account registration opens up your access to **BOTH** the Anaplan Academy **Learning Center** and the **Anaplan Community**. You will use the same login for both of these important sites.

- The Learning Center offers access to all courses to learners who are logged into <a href="https://learning.anaplan.com">https://learning.anaplan.com</a>
  - All courses <u>are</u> tracked for learners who desire a record of all learning or need to demonstrate competency and/or meet pre-requisites for other training or certifications;
- The Community offers access to select courses to learners who are logged into http://community.anaplan.com
  - Community courses <u>are not</u> tracked for completion as many learners are just checking out Anaplan or our resources;
  - Our Community has <u>many</u> more resources beyond online learning including forums, blogs, important Anaplan updates, how-to guidance, and best practices.

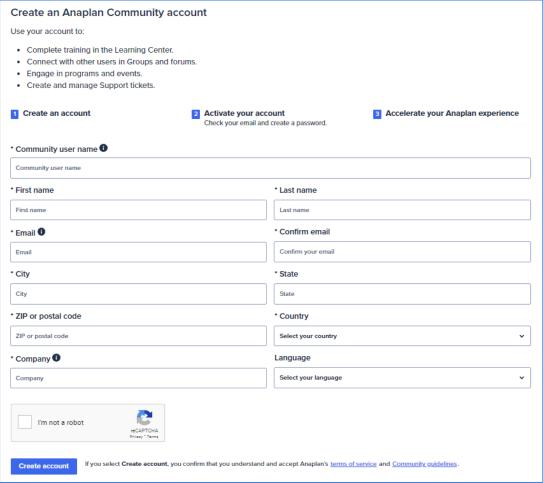
Start your account registration process using the steps on the next 5 slides.  $\rightarrow$ 

## **Step 1: Register at <a href="https://learning.anaplan.com">https://learning.anaplan.com</a>**



**!**Anaplan

## **Step 2: Complete our online form to create your account**



## **Step 3: Activate your Account**

### Welcome to the Anaplan Community

Hi Miran,

Welcome! You're just a few short steps away from full access to the Anaplan Community, Academy, and Groups.

Click the link below to activate your account.

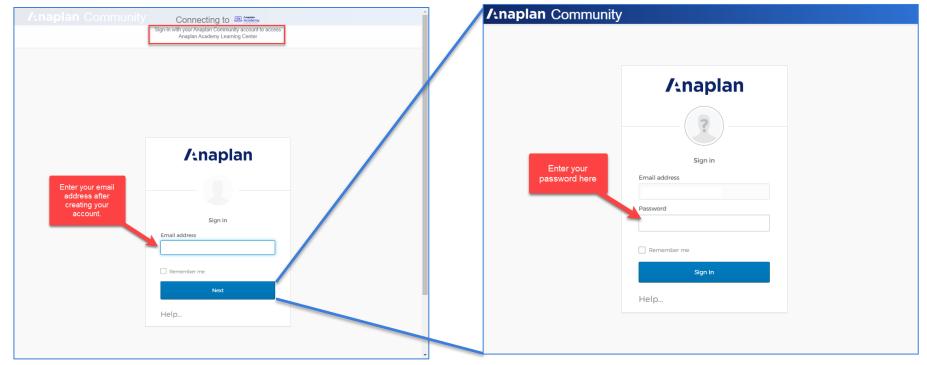
#### **Activate Your Account**

This link expires in 180 days.

Your username is miran.saric@anaplan.com Your sign-in page is https://community.anaplan.com

(Please note, this does not impact your login experience to the Anaplan platform.)

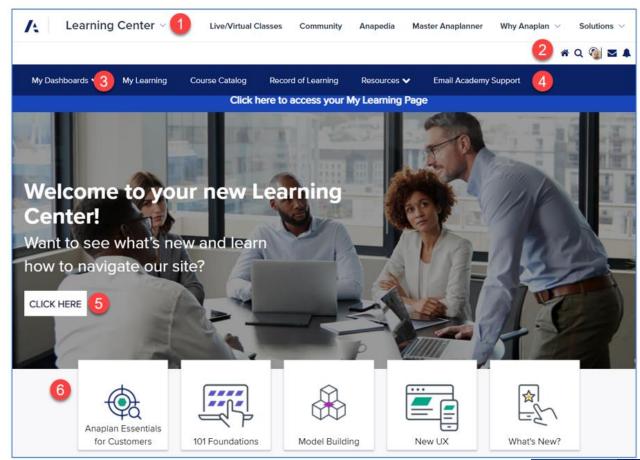
# Step 4: Visit <a href="https://learning.anaplan.com">https://learning.anaplan.com</a> and log in with your email and password to access your Dashboard



## **Step 5: Get to Know Your Learning Center Dashboard**

### Your Dashboard (key):

- 1 Your **Global Navigation** provides quick access to learning resources and important Anaplan web properties including Anaplan.com, Anapedia, Community, and Navigator.
- 2 Your **Personal Menu** includes a course search box, access to your user profile, preferences and a quick link to log out of your account.
- 3 Your Learning Center Menu is your primary menu to access and complete your learning. A Resources link includes video libraries.
- The Email Academy Support opens an email our support team for help.
- 5 Click this button to view video tutorials or job aids on our **What's New?** page.
- 6 This **button block** provides easy navigation to featured learning and the most popular courses based on your



## Your Learning Center Menu: The Course Catalog Page

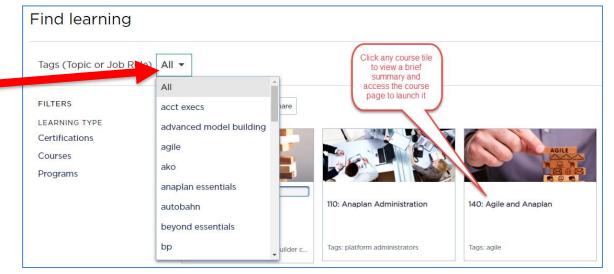


The Learning Center Menu provides you access to our growing Course Catalog featuring many individual courses that you can

take to supplement your product training.

Use the Tags search feature to modify your catalog display and filter for specific courses that are available to your role and relationship with Anaplan.

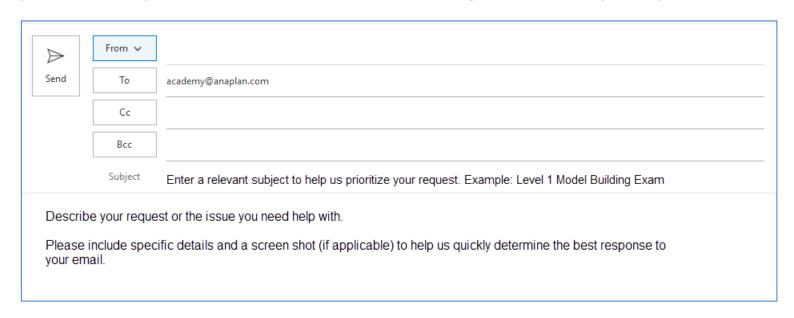
If a course or topic doesn't apply to your individual profile, you may not see any courses displayed. Available courses are dependent on your role and relationship with Anaplan.



## Your Learning Center Menu: Email Academy Support



The Anaplan Academy strives to provide timely support. Please use the email link in the blue Learning Center menu to ask a question, to open a case, or to report an issue with a course or our website. This link will open up a new email in your email client. Please enter a relevant subject and describe your request.





**Any Questions?** 

Please email us at...

academy@Anaplan.com