



IMPORTANT NOTICE



To all Registered Electrical Contractors,

We are receiving large numbers of Completion Certificates into the office for installations which are not actually complete.

According to the Criteria Document Common Procedure 1, "Completion Certificates" should only be issued when the entire installation has been actually "completed". Also, it is required that the pre-connection tests have been carried out and the results recorded on a test record sheet.

Safe Electric Inspectors are arriving onto sites where completion certificates have been issued and finding only one or two sockets installed.

The extent of this issue is becoming clear as we move towards focusing our annual inspections on actual certificates submitted. Of course, there will be rare occasions where electrical installations contain only one or two socket outlets, but this will not be the normal.

RECs need to be aware that there is a specific system in place to facilitate Temporary Supplies for construction sites and one-off building projects.

In the rare occasions where a Temporary Supply MPRN number has been applied for and issued, the installation must comply with part 704 of ET 101 2008 and also with the requirements on page 45 of the ESR Customer Interface.

All Registered Electrical Contractors need to be aware that certification is at the core of the system of regulation that we operate in the electrical contracting industry, for the protection of customers and in the interests of public safety.

This regulation ultimately ensures that all electrical works are carried out by Registered Electrical Contractors, protects our customers' and the public's safety interests and enhances our professionalism in the industry.

We are aware that RECs can be put under pressure by their customers and sometimes other industry partners to submit completion certificates early. Please contact your local inspector for advice if pressure is being applied and he will confirm to your customer that the Certificate cannot be issued until the installation is finished. Please be aware that inspections will be increasingly focused on submitted completion certificates.

Following this email notice RECs who are found to submit Completion Certificates for incomplete or untested works could face disciplinary proceedings.

Please note that once the certificate is received by Safe Electric it can take up to 7 working days to be reviewed and processed.