

# CFFC Universal Application for 2021-2022 School Year

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*The Community Foundation of Fayette County*

## *Student Profile*

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**Are you a resident of Fayette County, PA?\***

**Choices**

Yes

No

**Are you a U.S. Citizen?\***

While it is perfectly acceptable to choose "Prefer not to answer", please be aware this choice may limit your possible scholarship opportunities.

**Choices**

Yes

No

Prefer not to answer

**Are you a resident of the Connellsville Area School District?\***

**Choices**

Yes

No

**Gender\***

While it is perfectly acceptable to choose "Prefer not to answer", please be aware this choice may limit your possible scholarship opportunities.

**Choices**

Male

Female

Prefer not to answer

**Ethnicity\***

Which of the following best describes you? While it is perfectly acceptable choose Prefer Not To Answer, please be aware this choice may limit your opportunities.

**Choices**

Asian or Pacific Islander

Black or African American

Hispanic or Latino

Native American or Alaskan Native

White or Caucasian

Multiracial or Biracial  
A race/ethnicity not listed here  
Prefer not to answer

### Are you a relative of a Catholic War Veteran?\*

#### Choices

Yes  
No

### Secondary contact\*

Sometimes students can be difficult to contact when they go to college or change email addresses or move.

Please provide the name, email address and phone number of someone else we can contact (like one of your parents or guardians) so we can reach out to them if we need to get an important message to you.

*Character Limit: 250*

## Academic Information

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### Current Enrollment\*

Where are you currently enrolled as a student?  
(Post Secondary enrollment includes students currently attending a 2 to 4 year program at a college, university, or technical program)

#### Choices

High School Senior  
Post secondary student (ie. college, university, technical program)  
Neither of the above

## Current High School Seniors

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### Is your High School in Fayette County, PA?\*

#### Choices

Yes  
No

### Where are you attending high school?\*

#### Choices

Albert Gallatin High School  
Belle Vernon High School  
Bridgeport High School - Bridgeport, WV  
Brownsville Area High School

Charleroi Area High School  
Connellsville Area High School  
Frazier High School  
Geibel Catholic Senior High School  
Laurel Highlands High School  
Nelson County High School - Lovingston, VA  
Regina Catholic High School - Warren, Michigan  
Robert C. Byrd High School - Clarksburg, WV  
Uniontown Area High School  
University High School, Morgantown WV  
Other - not listed

**If you answered "Other", please provide the name and address of your high school**

*Character Limit: 250*

**College Plans\***

Where do you plan to attend this fall?

**Choices**

California University of PA  
Carnegie Mellon University  
Duquesne University  
Indiana University of PA  
Penn State, Eberly Campus  
Penn State, Main Campus  
Robert Morris University  
Seton Hill University  
Slippery Rock University  
St. Vincent College  
University of Pittsburgh - Main  
University of Pittsburgh: Other Regional Campus  
Washington and Jefferson College  
Waynesburg University  
West Virginia University  
Westminster College  
Westmoreland County Community College  
Other  
Undecided

**If you answered Other, please provide the name and address of the school**

*Character Limit: 250*

**Post Secondary Acceptance\***

Have you been accepted to any post secondary schools?

**Choices**

Yes

No

**Do you plan to attend as a full time student?\***

**Choices**

Yes

No

**What is your intended major?\***

Answer as specifically as possible.

You may choose more than one area of study.

**Choices**

Agricultural Science

Architecture

Art

Creative Writing

Culinary Arts

Drama/Theater

Education

Foreign languages

Healthcare/Health Sciences

History

Human Services

Jazz

Music

Music Education

Nursing - Any program

Nursing - Bachelor of Science Program

STEM related

Undecided

Other

**What is your current High School GPA?\***

*Character Limit: 20*

**Did you take the Scholastic Aptitude Test?\***

**Choices**

Yes

No

**What was your SAT Score?**

*Character Limit: 4*

**Did you take the American College Test?\***

**Choices**

Yes

No

## What was your ACT score?

*Character Limit: 5*

## High School ExtraCurricular Activities (NOT SPORTS)\*

Do you participate in NONSPORT High School extracurricular activities?"

### Choices

Yes

No

## Please tell us more about your extracurricular activities.

List your school based non-sport extracurricular activities. Be sure to include:

1. What you did as part of the extracurricular program.
2. What years you participated.
3. Any awards or honors you earned.

If you run out of room to include everything, then only include the programs that make you the most proud.

*Character Limit: 10000*

## Community Service\*

Do you perform any community service work outside of school?

### Choices

Yes

No

## Hours of Community Service\*

Have you performed 20 or more hours of community service/volunteer work in the past year?

### Choices

Yes

No

## Please tell us more about your community service work.

List your non-school community service activities. Be sure to include:

1. The organization you served and what you did.
2. What years you participated.
3. Any awards or honors you earned.

If you run out of room to include everything, then only include the programs that make you the most proud.

*Character Limit: 10000*

### Are you currently or have you been employed?\*

#### Choices

- Yes
- No

### Please tell us more about your employment

Please indicate where you have worked, what you did while you worked there, and when you worked there.

*Character Limit: 3500*

### School Sport Activities\*

Do you participate in High School-related sport activities?

#### Choices

- Yes
- No

## High School Sports Activities

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### Which sports have you participated in while in high school?\*

You may choose more than one sport.

#### Choices

- Baseball at any level (varsity, Little League, Rec League)
- Basketball at any level (varsity, intramural, church league, recreational)
- Cross-Country
- Football
- Other
- Soccer
- Softball
- Swimming
- Tennis
- Track and Field
- Volleyball

### High School Sport Participation\*

Please tell us more about your participation in High School Sports. Specifically:

1. What years you were involved in the sports you've indicated with a check box above.
2. Any special recognition you may have received in any of those sports.

*Character Limit: 500*

### Do you plan to play collegiate sports?\*

#### Choices

- Yes

No

## *Post Secondary Acceptance letters*

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**Please upload your school acceptance letters here.\***

Please scan and upload your letter or letters. If you have more than one letter of acceptance, please scan all the letters into ONE file for upload. Only PDF files will be accepted.

*File Size Limit: 4 MB*

## *Current Post Secondary Students*

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**Are you a full-time student at a post-secondary school?\***

**Choices**

Yes

No

**Which Post Secondary school are you currently attending?\***

**Choices**

California University

Duquesne University

Indiana University of PA

Penn State - Main

Penn State Fayette - Eberly Campus

Robert Morris University

Seton Hill University

Slippery Rock University

St. Vincent College

University of Pittsburgh - Main

University of Pittsburgh - other regional campus

Washington and Jefferson College

Waynesburg University

West Virginia University

Westmoreland County Community College

Other (not listed)

**If you answered Other, please provide your school's name and address**

*Character Limit: 250*

**What is your current college GPA?\***

*Character Limit: 20*

**This Fall I will be entering my:\***

**Choices**

- Sophomore Year
- Junior Year
- Senior Year
- Post-graduate studies

### Post Secondary School credits

As of the date you submit this application, how many Post Secondary school credits have you completed?

*Character Limit: 3*

### What is your current or anticipated major?\*

#### Choices

- Agricultural Science
- Architecture
- Art
- Creative Writing
- Culinary Arts
- Drama/Theater
- Education
- Foreign languages
- Healthcare/Health Sciences
- History
- Human Services
- Jazz
- Music
- Music Education
- Nursing - Any program
- Nursing - Bachelor of Science Program
- STEM related
- Undecided
- Other

### If you answered Other, please indicate your Major here

*Character Limit: 200*

### Are you planning to study abroad within the European Union?\*

#### Choices

- Yes
- No
- Not certain

### Did you attend High School in Fayette County, PA?\*

#### Choices

- Yes
- No



### Where did you attend High School?\*

#### Choices

- Albert Gallatin High School
- Belle Vernon Area High School
- Brownsville Area High School
- Connellsville Area High School
- Frazier High School
- Geibel Catholic High School
- Laurel Highlands High School
- Uniontown Area High School
- Other

### High School Sports\*

Did you play any of these high school sports at the varsity level?

- Baseball
- Basketball
- Football
- Soccer

#### Choices

- Yes
- No

### College Extra-curricular Activities\*

Do you participate in NONSPORT college-related extracurricular activities?

#### Choices

- Yes
- No

### Tell us about your extracurricular activities.

List the school-based NON-Sport extracurricular activities you've participated in while in college.

Please tell us:

- What you did as part of the extracurricular program
- What years you participated
- Any awards or honors you earned.

If you run out of room to include everything, only include the programs that make you the most proud.

*Character Limit: 1000*

**Do you perform any community service not related to school?\*****Choices**

Yes

No

**Please tell us more about your community service work.**

List your community service activities. Be sure to include:

- The organization you served and what you did.
- What years you participated
- Any awards or honors you earned.

If you run out of room to include everything, then only include the programs that make you the most proud.

*Character Limit: 1000*

**Are you or have you recently been employed?****Choices**

Yes

No

**Please tell us more about your employment:**

Please indicate where you have worked, when you worked there, and what you did while you worked there.

*Character Limit: 3500*

**Do you participate in collegiate sports?\*****Choices**

Yes

No

**Please tell us more about your collegiate sports:**

List your college sports activities. Be sure to include:

- Which sports you played
- What years you participated
- Any awards or honors you earned.

If you run out of room to include everything, then only include the programs that make you the most proud.

*Character Limit: 3500*

**Please upload your most current school transcript.\***

Official transcripts are preferred, but if that presents a problem, unofficial transcripts are also acceptable. Please note that the only file type accepted is a PDF file.

*File Size Limit: 2 MB*

## *Nontraditional students*

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**Where did you attend high school?\***

**Choices**

List here

**Which post secondary school do you plan to attend?\***

**Choices**

List

**What is your intended major?\***

You may choose more than one area of study.

**Choices**

List Items

Agricultural Science

Architecture

Art

Creative Writing

Culinary Arts

Drama/Theater

Education

Foreign languages

Healthcare/Health Sciences

History

Human Services

Jazz

Music

Music Education

Nursing - Any program

Nursing - Bachelor of Science Program

STEM related

Undecided

Other

**Are you currently a Registered Nurse?\***

**Choices**

Yes

No

**Community Service\***

Are you involved in any Community Service activities?

**Choices**

Yes

No

### Please tell us more about your community service work.

List your community service activities. Be sure to include:

- The organization you served and what you did.
- What years you participated
- Any awards or honors you earned.

If you run out of room to include everything, then only include the programs that make you the most proud.

*Character Limit: 1000*

### Employment\*

Are you currently or have you been employed?

#### Choices

Yes

No

### Please tell us more about your employment

Please indicate where you have worked, what you did while you worked there, and when you worked there.

*Character Limit: 5000*

## *Need Based Scholarship Programs*

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Would you like to be considered for scholarships based on financial need?\*

#### Choices

Yes

No

## *Need Based questions*

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### Expected Family Contribution\*

What is your Expected Family Contribution (EFC), as determined by your 2021 FAFSA application?

*Character Limit: 6*

### Student Aid Report\*

Please upload the Student Aid Report (SAR) you received when you completed the 2021 FAFSA, verifying your EFC.

Only PDF files are acceptable.

*File Size Limit: 2 MB*

### Financial Award letters\*

Please upload a copy of the Financial Aid Award letter you received from your post secondary school of choice. If you are Undecided and have letters from more than one school, please combine them all into one document and upload that document. Only PDF files will be accepted. If you need help, please contact Lee O'Neil at CFFC at least two weeks before the application deadline: [eoneil@cffayettepa.org](mailto:oneil@cffayettepa.org)

*File Size Limit: 2 MB*

Are you confused about how to read and interpret your Financial Aid Award letters?

Here's a website that can help you: [How to Read Your Financial Award Letter](#)

### Is there anything else you would like to tell us about your financial situation?

*Character Limit: 500*

## *Now that you've finished this part of the application...*

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### What happens when you click Submit\*

1. When you click "Submit", this "Universal" application will be submitted to CFFC.
2. This will take you to a Confirmation page, and you will see the list of CFFC Scholarship Programs you can apply for, based on your answers to the Universal Application.
3. Look for the **blue button** in the bottom right-hand corner of the page that says "Continue". **Make sure you click that button!**
4. Then you will be taken to a page that indicates if you need to answer more questions for a particular CFFC Scholarship program. For instance, you may need to write an essay or personal statement. Or you may need to upload your FAFSA.
5. Go to each CFFC Program to see what you need to do.
6. After you've completed what you need to do for each program, **be sure you submit every application.**
7. Remember, your applications must be fully submitted by **MARCH 26, 2020.**

Do you understand these directions? If you don't, please contact Lee O'Neil at the CFFC Office: [eoneil@cffayettepa.org](mailto:oneil@cffayettepa.org)

### Choices

Yes, I understand what I need to do next.

## *Electronic Signature*

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By electronically signing below, you are agreeing that the information you have provided is true and correct to the best of your knowledge.

### **Electronic Signature\***

Please enter your full legal name to sign.

*Character Limit: 100*

### **Date\***

*Character Limit: 10*

## *SUPPLEMENTAL QUESTIONS*

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**Things to think about when you create your essay or personal statement:**

1. You will want to put your best self forward, so be sure your essay is well-organized and your spelling and grammar are correct.
2. Make sure you have answered the question.
3. Be original. And of course, DO NOT plagiarize. Our evaluators can and do check your work if they think it is not original.

### **Community service hours per year\***

The Dr. William C. Thomas, Jr. Perseverance Scholarship requires that you participate in community service for at least 20 hours per year. Have you performed at least 20 hours of community service in the past year?

#### **Choices**

Yes

No

### **Dr. William C. Thomas, Jr. Perseverance Scholarship Essay\***

Please choose one of the following prompts to create your essay:

1. Write a 750-1000 word essay on the topic of racism and what you can do or have done to help eliminate it in your circle. Include a brief description of a historical figure who has fought racism and how that "fight" relates to you.
2. Write a 1000 word essay on any American minority scientist who has made a significant, positive contribution to our country or to the world.

*Character Limit: 7000*

### Personal Statement: Alfred E. Jones and Anna B. Jones Scholarship\*

Please submit an essay on ONE of the following in approximately 500 words:

- 1) Please tell us why you are seeking to further your education, what your major areas of academic concentration will be, and how your experience in higher education will help you achieve your goals in life.
- 2) Many people are deeply concerned at the moment about the state of our country and about our common future. What would you like to add to--or remove from--our current American conversation?
- 3) In the olden days, before large numbers of high school students went on to college or university, it was a common thing to apprentice oneself to a person whose skills and accomplishments made him or her a role model and ideal teacher. Is there someone—famous or not famous, real or fictional—you would choose as a mentor? Explain the reasons for your choice.

*Character Limit: 3500*

### Personal Statement: Allen Craft Memorial Scholarship\*

In approximately 300-500 words, please answer the following question:

***How has your family background affected how you see the world?***

*Character Limit: 3500*

### Personal Statement: Arthur and Millicent Gabriel Scholarship\*

Please write a 250 word essay, or less, explaining why you have chosen to study a STEM field and what you hope to do with this education

*Character Limit: 3500*

### Personal Statement for Betty Bayne Barnes Scholarship for Women\*

In approximately 500 words, explain the importance of your major in today's society.

*Character Limit: 3500*

### Personal Statement: Carl S. Micarelli Memorial Scholarship\*

Please write a 300-500 word essay on the following:

***What is something you've changed your mind about in the last three years? What motivated you to make that decision?***

*Character Limit: 3500*

### Connellsville Rotary Scholarship Finalists\*

If you are chosen as a Finalist for an award from the Connellsville Rotary Scholarship, you will be required to appear before the Rotary Selection Board for final selection.

Do you understand this requirement?

### Choices

Yes, I understand this requirement.

### School Verification: Cupelli Family Scholarship\*

Have you been accepted to attend either the University of Pittsburgh or West Virginia University?

### Choices

Yes

No

### Personal Statement: Darrell L. and Norma R. Uphold Scholarship\*

Please write a 300-500 word essay identifying your noteworthy activities in each of the following areas:

- Service to your Community
- Service to the Uniontown Area School District
- Service to your country

*Character Limit: 3000*

### School attendance requirement for Uphold Scholarship\*

Have you been a student at Uniontown Area High School for your entire Junior and Senior Years?

### Choices

Yes

No

### School Verification: Darrell L. and Norma R. Uphold Family Scholarship\*

Have you been accepted as a student to one of these schools?

- California University of Pennsylvania
- Penn State University
- University of Pittsburgh
- Westminster College in New Wilmington, PA
- West Virginia University

### Choices

Yes

No

### Personal Statement: Deana Martorella Memorial Scholarship\*

Please write a 300-500 word essay on the following:



*What is something you've changed your mind about in the last three years? What motivated you to make that decision?*

*Character Limit: 3500*

### **Personal Statement: Dr. Dennis F. Brestensky Scholarship\***

In approximately 500 words, explain how your family background has affected how you see the world.

*Character Limit: 3500*

### **School verification: Dr. Dennis F. Brestensky\***

Are you currently attending or have you been accepted as a student to Penn State University, Fayette-Eberly Campus?

#### **Choices**

Yes

No

### **Personal statement for Fayette Young Professionals application\***

In 300-500 words, please write about: What is the most difficult challenge you have faced and what did you do to overcome it? Talk about what you learned from this situation.

*Character Limit: 5000*

### **Personal Statement: Henry J. Opperman Scholarship Fund\***

Please write a 300-500 word essay illustrating the characteristics of an effective, inspiring teacher.

*Character Limit: 3500*

### **Upload acceptance letter for Johnson Matthey Scholarship\***

Please upload a copy of an a letter showing that you have been accepted to a post-secondary education program in the STEM field. The letter may be from a college, university, or technical school program.

*File Size Limit: 2 MB*

### **Personal Statement: Johnson Matthey Scholarship\***

Please write a 300-500 word essay on the topic: Why I am choosing to study a STEM field and what I hope to do with this education.

*Character Limit: 3500*

### **Personal Statement: Laurel Highlands Music Education Scholarship\***

Please write a 300-500 word essay on the following:

*Through your involvement with music, what has been your experience and how has it influenced your decision to further pursue a music/arts education?*

*Character Limit: 3500*

**Personal Statement: Laurel Highlands Mustang Academic Scholarship\***

Please write a 300-500 word essay on the following:

*Explain how your participation in extracurricular activities has shaped you as a person.*

*Character Limit: 3500*

**Personal Statement for Nancy Flanegan McManus Nursing Scholarship\***

*Please write a 300-500 word essay on this topic: Why I am choosing nursing as a profession.*

*Character Limit: 3500*

**Personal Statement for Lillian's Legacy Scholarship\***

In a 300-500 word statement, name one thing that you can do regularly (explain frequency - daily, weekly, monthly, yearly) to see positive change happen in your community. Explain why this one thing is needed and what change you hope it will bring.

*Character Limit: 3500*

**Varsity Level Sports for Barry J. Rosner Scholarship\***

Did you participate in any or all of the sports you indicated at the Varsity level?

**Choices**

Yes

No

**Personal Statement:\***

Please create your personal statement, using 300-500 words. You may choose between these three writing prompts:

1. Describe what good sportsmanship means to you.
2. What do you think are the qualities of a good teammate?
3. How has participating in sports impacted your school experience and how do you think it will help you succeed in the future.

*Character Limit: 3500*

**Personal Statement: Melvin and Beatrice Vance Keller Scholarship\***

*Please write a 300-500 word essay with the following topic: "What inspired you to go into the field of education? \**

*Character Limit: 3500*

**Personal Statement: Michael S. Carbonara Memorial Scholarship\***

Using at least 500 words, please write an essay that describes your community service involvement and your future career goals and plans.

*Character Limit: 3500*

### Personal Statement: Parker Hess Memorial Scholarship\*

Please write 400-500 words to answer this question:

If awarded this scholarship, how will you use your education to help others in your community?

*Character Limit: 3500*

### Personal Statement: Sergeant Eric Hull Memorial Scholarship\*

Please write a 300-500 word essay on the role that Eric Hull played in the U.S. Army and the importance of the U.S. military to this country and our freedom.

*Character Limit: 3500*

### Uniontown College Club: Class Rank\*

Are you in the top 20% of your class?

#### Choices

Yes

No

### Personal Statement: The Legacy Scholarship of Ernst Gottlieb Braun\*

In 300-500 words, please tell us why you would like to study abroad? How does this trip help to enhance your degree/future plans?

*Character Limit: 3500*

### Please choose one of these three prompts to create your Personal Statement\*

You may use any of these three writing prompts to create your Personal Statement. In approximately 500 words:

1. Explain the importance of your major in today's society.
2. If you could time travel to any time and place, when and where would you go?
3. If you could stop one invention from being invented, what would it be?

*Character Limit: 3500*

### Nancy Vance Jones Scholarship Personal Statement\*

Please write an essay of not more than 500 words in which you describe the community service projects that you have been involved with, and then explain what you have learned from those experiences.

*Character Limit: 3500*

## *LH Transcript upload*

### Third Party Email\*

If you are a Laurel Highlands H. S. student, you must follow this procedure:

- Contact Parchment and send a transcript directly to Kathryn Mihalko (Guidance Secretary)
- Type Mrs. Mihalko's email address in the box below. (kathryn.mihalko@lhsd.org)
- Click Compose Email and ask Mrs. Mihalko to upload your Parchment transcript to this application.
- Not sure what to say in the email? Click **HERE** to see an example of what to say.

***YOU are personally responsible to be sure your transcript has been uploaded.***

If you have any problems obtaining your transcript, contact Mrs. Lee O'Neil (eoneil@cffayettepa.org) at least 2 weeks before the application due date.

*Character Limit: 254*

### Upload student transcript

Please upload this student's most recent Official High School Transcript.

Transcript should include:

- Cumulative GPA
- SAT Score, if applicable
- ACT Score, if applicable.
- Class rank, if possible

If you have any questions or problems, please contact Lee O'Neil at the CFFC Office at least 2 weeks before the application due date which is **MARCH 26, 2021**

- eoneil@cffayettepa.org
- 724-437-8600 Ext. 2

*File Size Limit: 2 MB*

## *LH Report Card Upload*

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### Third Party Email\*

If you are a Laurel Highlands H. S. student, you must have Mrs. Mihalko upload your Report Card for the 9-week period ending January 23, 2021.

- Type Mrs. Mihalko's email address in the box below. (kathryn.mihalko@lhsd.org)
- Click Compose Email and ask Mrs. Mihalko to upload your report card to this application.

***YOU are personally responsible to be sure your report card has been uploaded.***

If you have any problems obtaining your transcript, contact Mrs. Lee O'Neil (eoneil@cffayettepa.org) at least 2 weeks before the application due date.

*Character Limit: 254*

## Upload student's report card

Please upload a copy of this student's report card, up to and including the second nine weeks of the Laurel Highlands School District's 2020-2021 School Year.

*File Size Limit: 2 MB*

## *High School Transcript Upload*

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### Ask your high school to provide an official transcript here:\*

Enter the email address of your guidance counselor or other person in your school who can upload your current OFFICIAL transcript. Then click "Compose Email" and ask him/her to upload your transcript. We also recommend that you **personally** contact him or her and tell them this request is coming.

Not sure what to say in the email? Click **HERE** to open a document with some examples of how to write this email.

*YOU are personally responsible to be sure your transcript has been uploaded.* If you have any problems obtaining your transcript, contact Mrs. Lee O'Neil (eoneil@cffayettepa.org) at least 2 weeks before the application due date.

*Character Limit: 254*

## Official Transcript Upload by School Representative\*

Please upload this student's most recent Official High School Transcript.

Transcript should include:

- Cumulative GPA
- SAT Score, if applicable
- ACT Score, if applicable.
- Class rank, if possible

If you have any questions or problems, please contact Lee O'Neil at the CFFC Office at least 2 weeks before the application due date which is **MARCH 26, 2021**

- eoneil@cffayettepa.org
- 724-437-8600 Ext. 2

*File Size Limit: 2 MB*

## *Letter of Reference Request*

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### Recommender's Email Address\*

Your "Letter of Recommendation" is very important! Unless otherwise stated, you may only ask ONE recommender. Be sure you ask a person who **knows you well** and can write **specifically**

**about your strengths.** Here is how you ask for it:

- Write your Recommender's email address below. Be EXTRA careful and make sure the email address is correct.
- Click "Compose Email" and ask that person for a recommendation. Not sure how to ask? Click **HERE** for some examples.
- We also recommend that you **personally** contact them and tell them this request is coming.
- If they say no or don't complete the request after a reasonable amount of time, don't take it personally. Just move on and ask someone else. Contact Lee O'Neil at the CFFC Office and she will help you change your request.

It is YOUR responsibility to be sure this part of your application is complete. Problems? Please contact Lee O'Neil at CFFC at least 2 weeks before the application due date. (eoneil@cffayettepa.org or call 724-437-8600, Ex. 2)

*Character Limit: 254*

### **Recommendation\***

Please tell us why you are recommending this student for a CFFC scholarship.

There is no need to list all of this person's activities or grades or specific honors (these have been addressed in other parts of the application).

Instead, our reviewers would like to know in what capacity you know this person, and how long you've known them. Please write about any strengths you have observed in this person, how you view their chances for success in their chosen field of study, and how you view their capacity to be a productive adult.

Finally, please share anything else you may feel is significant or outstanding about this person.

Your recommendation must be submitted before **March 26, 2021**. If you have any questions, please contact Lee O'Neil at CFFC: eoneil@cffayettepa.org or phone 724-437-8600 Ext. 2.

*Character Limit: 4000*

## *Dr. Thomas Recommendation from a Teacher*

### **Ask for a letter from a Teacher\***

The Dr. William C. Thomas, Jr. Perseverance Scholarship *requires 4 letters of reference*. Use the fields below to request a letter from a **TEACHER**.

- Click "Compose Email" and ask that person for a recommendation for CFFC Scholarships. Not sure how to ask? Click **HERE** for some examples of what to say in this email.
- We also recommend that you **personally** contact them and tell them this request is coming. In other words, email, call, or tell them in person.
- If they say no or don't complete the request after a reasonable amount of time, don't take it personally. Just move on and ask someone else.

It is YOUR responsibility to be sure this part of your application is complete. If you have any problems, please contact Lee O'Neil at CFFC at least 2 weeks before the application due date. (eoneil@cffayettepa.org)

*Character Limit: 254*

### Letter of Recommendation from a Teacher\*

Please tell us why you are recommending this student for the Dr. William C. Thomas, Jr. Perseverance Scholarship.

There is no need to list all of this person's activities or grades or specific honors (these have been addressed in other parts of the application).

Instead, our reviewers would like to know in what capacity you know this person, and how long you've known them. Please write about any strengths you have observed in this person, how you view their chances for success in their chosen field of study, and how you view their capacity to be a productive adult.

Finally, please share anything else you may feel is significant or outstanding about this person.

Your recommendation must be submitted before **March 26, 2021**. If you have any questions, please contact Lee O'Neil at CFFC: eoneil@cffayettepa.org or phone 724-437-8600 Ext. 2

*Character Limit: 10000*

### *Dr. Thomas letter from School Counselor or Administrator*

#### **Ask for a letter from a School Guidance Counselor or Administrator\***

The Dr. William C. Thomas, Jr. Perseverance Scholarship *requires 4 letters of reference*. Use the fields below to request a letter from a School Guidance Counselor or Administrator.

- Click "Compose Email" and ask that person for a recommendation for CFFC Scholarships. Not sure how to ask? Click **HERE** for some examples of what to say in this email.
- We also recommend that you **personally** contact them and tell them this request is coming. In other words, email, call, or tell them in person.

- If they say no or don't complete the request after a reasonable amount of time, don't take it personally. Just move on and ask someone else.

It is YOUR responsibility to be sure this part of your application is complete. If you have any problems, please contact Lee O'Neil at CFFC at least 2 weeks before the application due date. (eoneil@cffayettepa.org)

*Character Limit: 254*

### Letter of recommendation from a School Guidance Counselor or Administrator\*

Please tell us why you are recommending this student for the Dr. William C. Thomas, Jr. Perseverance Scholarship.

There is no need to list all of this person's activities or grades or specific honors (these have been addressed in other parts of the application).

Instead, our reviewers would like to know in what capacity you know this person, and how long you've known them. Please write about any strengths you have observed in this person, how you view their chances for success in their chosen field of study, and how you view their capacity to be a productive adult.

Finally, please share anything else you may feel is significant or outstanding about this person.

Your recommendation must be submitted before **March 26, 2021**. If you have any questions, please contact Lee O'Neil at CFFC: eoneil@cffayettepa.org or phone 724-437-8600 Ext. 2

*Character Limit: 10000*

### *Dr. Thomas letter from Clergy or Community Service Leader*

#### Ask for a letter from a Member of the Clergy or Community Service Leader\*

The Dr. William C. Thomas, Jr. Perseverance Scholarship *requires 4 letters of reference*. Use the fields below to request a letter from a **member of the clergy or a community service leader**.

- Click "Compose Email" and ask that person for a recommendation for CFFC Scholarships. Not sure how to ask? Click **HERE** for some examples of what to say in this email.
- We also recommend that you **personally** contact them and tell them this request is coming. In other words, email, call, or tell them in person.
- If they say no or don't complete the request after a reasonable amount of time, don't take it personally. Just move on and ask someone else.

It is YOUR responsibility to be sure this part of your application is complete. If you have any problems, please contact Lee O'Neil at CFFC at least 2 weeks before the application due date. (eoneil@cffayettepa.org)



*Character Limit: 254*



Please tell us why you are recommending this student for the Dr. William C. Thomas, Jr. Perseverance Scholarship.

There is no need to list all of this person's activities or grades or specific honors (these have been addressed in other parts of the application).

Instead, our reviewers would like to know in what capacity you know this person, and how long you've known them. Please write about any strengths you have observed in this person, how you view their chances for success in their chosen field of study, and how you view their capacity to be a productive adult.

Finally, please share anything else you may feel is significant or outstanding about this person.

Your recommendation must be submitted before **March 26, 2021**. If you have any questions, please contact Lee O'Neil at CFFC: [eoneil@cffayettepa.org](mailto:eoneil@cffayettepa.org) or phone 724-437-8600 Ext. 2

*Character Limit: 10000*

## *Dr. Thomas Volunteer hours verification*

### **Letter to verify Community Service Hours\***

The Dr. William C. Thomas, Jr. Perseverance Scholarship *requires 4 letters of reference*. Use the fields below to **request a letter from someone who can verify that you performed at least 20 hours of community service or volunteer work in the past year**.

- Click "Compose Email" and ask that person for a recommendation for CFFC Scholarships. Not sure how to ask? Click **HERE** for some examples of what to say in this email.
- We also recommend that you **personally** contact them and tell them this request is coming. In other words, email, call, or tell them in person.
- If they say no or don't complete the request after a reasonable amount of time, don't take it personally. Just move on and ask someone else.

It is YOUR responsibility to be sure this part of your application is complete. If you have any problems, please contact Lee O'Neil at CFFC at least 2 weeks before the application due date. ([eoneil@cffayettepa.org](mailto:eoneil@cffayettepa.org))

*Character Limit: 254*

 **Letter to confirm community service hours\***

Please write a brief letter to verify that this applicant has completed at least 20 hours of community service for your organization over the past year.

Please be sure to include:

- The name of your organization
- Your name and your role with the organization
- Your contact information

*Character Limit: 5000*