

My name

Address here • BLAHBLAH • Cell: 1-(***)-***-****
e-mail

Introduction goes here

Certifications

- CompTIA A+ Certified – November, 2011
- Microsoft Office 2007 Word Certified – March, 2011
- Microsoft Office 2007 PowerPoint Certified – February, 2011

Education

January 2011 – January 2013

Monkey College – Taco, CA

- Degree- Associate of Applied Technology: Computer Systems Support
- Diploma- Network Administration And Technical Support: Windows Server 2008

SKILLS AND QUALIFICATIONS:

Technical

- Experienced installing network hardware such as routers, Cat5, network cards and configuring wireless or hard-wired local area networks running fiber optics
- Basic working knowledge of Server 2008 from active directory to creating group policy objects
- Able to diagnose and troubleshoot network issues of a LAN in a Microsoft Windows environment
- Working knowledge of inter-networking operations, applications and protocols
- Strong ability in communicating technical issues, analysis, help and solutions in layman's terms
- Years of personal experience maintaining, installing, configuring, troubleshooting and administering Windows XP, Windows Vista and Windows 7 for friends and family
- Able to troubleshoot, upgrade, build and repair complete desktop computer systems
- Experienced with common workstation software, printers, and peripheral's
- Experienced using Windows remote assistance, e-mail, and Internet applications
- Strong working knowledge with Microsoft Office 2010 products: Access, Excel, Word, Outlook and PowerPoint

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