



Job Description – Assistant Management Accountant

Do you think you have what it takes to join our pack?

This is a 'pawsome' opportunity to join a forward-thinking start-up dedicated to all things dogs. Yappy.com is changing the way dog lovers shop for their dogs and this is an amazing opportunity to join our journey.

We're looking for a talented individual to grow our finance team, with an immediate start if possible.

As an Assistant Management Accountant, you will need to:

- Be hands on and involved in all aspects of month end reporting and preparing the management accounts.
- Calculate and journal prepayments, accruals, stock adjustments and other monthly accounting adjustments.
- Maintain the fixed asset register and post monthly depreciation/amortisation.
- Reconcile the bank accounts, process invoices and post transactions – including ensuring the VAT/sales taxes are correct on sales transactions.
- Monitor invoices received / P&L costs as necessary to ensure charges received are correct and highlight any unusual or unexpected variances.
- Report to the Finance Manager and complete ad hoc tasks as required.

A few MUST HAVES...

- A love of dogs.
- Enthusiasm and positivity.
- An inquiring mind.
- Excellent verbal and written communication skills.
- Experience in accounts preparation and bookkeeping.
- Attention to detail and self-motivated.
- AAT qualified or part-qualified.
- Xero knowledge desirable (or similar accounting system).
- Excel experience.
- Also, did we mention, you must love dogs...?!

Location & More...

- We're based in Wythenshawe, close to Roundthorn Metrolink Stop & Bus Stops.
- Office dog/s.
- Onsite Greggs!

Opportunity to learn and develop by getting involved in forecasting, cashflow and data analysis, as well as exciting potential for progression.

Yappy.com - Where Dog Lovers Shop – contact lexi@yappy.com